

Republic of Philippines
NEGROS ORIENTAL STATE UNIVERSITY
 Main Campus I, Dumaguete City
COLLEGE OF BUSINESS ADMINISTRATION

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Major: **Human Resource Management**

Per CMO No. 17, series of 2017

Effective School Year 2018-2019

FIRST YEAR

First Semester

Subj. Code	Descriptive Title	Units	Pre-Requisite	Grade	SY/Semester
GE 5	Purposive Communication	3		_____	_____
GE 6	Art Appreciation	3		_____	_____
GE 7	Science, Technology and Society	3		_____	_____
GE 8	Ethics	3		_____	_____
FIL 1	Akademiko sa Wikang Filipino	3		_____	_____
SMP 1	Business Communication	3		_____	_____
PE 1	Physical Fitness and Health	2		_____	_____
NSTP 1	National Service Training Program 1	<u>3</u>		_____	_____
Total No. of Units		23			

Enhancement (For OFF-TRACK Senior High School graduates)

FIN	Business Finance	3		_____	_____
FABM	Fundamentals of Accountancy & Business Mgt.	<u>3</u>		_____	_____
Total No. of Units		6			

Second Semester

GE 1	Understanding the Self	3		_____	_____
GE 2	Readings in Philippine History	3		_____	_____
GE 3	The Contemporary World	3		_____	_____
GE 4	Mathematics in the Modern World	3		_____	_____
LIT 1	Philippine Literature	3		_____	_____
ACCTG 1	Partnership and Corporation	3		_____	_____
PE 2	Recreational Games and Sports	2	PE 1	_____	_____
NSTP 2	National Service Training Program 2	<u>3</u>	NSTP 1	_____	_____
Total No. of Units		23			

Enhancement (For OFF-TRACK Senior High School graduates)

OM	Organization and Management	3		_____	_____
BUSMATH	Business Math	<u>3</u>		_____	_____
Total No. of Units		6			

SECOND YEAR

First Semester

GE 9	Life and Works of Rizal	3		_____	_____
GE 10	Environmental Science	3		_____	_____
BA 200	Microeconomics	3	2 nd Year Standing	_____	_____
HRM 200	Administrative and Office Management	3	2 nd Year Standing	_____	_____
HRM 201	Managerial Accounting	3	2 nd Year Standing	_____	_____
SMP 2	Service Culture	3	2 nd Year Standing	_____	_____
COMP 3	Advance Software Application	3		_____	_____
PE 3	Rhythmic and Social Recreation	<u>2</u>	PE 2	_____	_____
Total No. of Units		23			

Second Semester

GE 11	Gender and Society	3		_____	_____
BA 201	Macroeconomics	3	BA 200	_____	_____
BA 202	Law on Obligations and Contracts	3	2 nd Year Standing	_____	_____
BA 203	Income Taxation	3	2 nd Year Standing	_____	_____
BA 204	Human Behavior in Organization	3	2 nd Year Standing	_____	_____
HRM 202	Recruitment and Selection	3	HRM 200	_____	_____
HRM 203	Training and Development	3	HRM 200	_____	_____
PE 4	Cultural Presentation and Sports Management	<u>2</u>	PE 3	_____	_____
Total No. of Units		23			

THIRD YEAR

First Semester

Subj. Code	Descriptive Title	Units	Pre-Requisite	Grade	SY/Semester
MGNT 301	Strategic Management	3	3 rd Year Standing	_____	_____
BA 300	Corporate Social Responsibility, Ethics and Good Governance	3	3 rd Year Standing	_____	_____
BA 301	Human Resource Management	3	3 rd Year Standing	_____	_____
BA 302	International Business and Trade	3	BA 201	_____	_____
BA 303	Business and Transfer Tax	3	BA 203	_____	_____
HRM 300	Compensation Administration	3	HRM 202	_____	_____
HRM 301	Labor Relation and Negotiation	3	HRM 203	_____	_____
SMP 3	Principles of Systems Thinking	<u>3</u>	SMP 2	_____	_____
Total No. of Units		24			

Second Semester

GE 12	Philippine Popular Culture	3		_____	_____
MGNT 302	Operations Management	3	3 rd Year Standing	_____	_____
BA 304	Business Research	3	3 rd Year Standing	_____	_____
BA 305	Labor Laws and Legislation	3	3 rd Year Standing	_____	_____
HRM 302	Organizational Development	3	HRM 301	_____	_____
HRM 303	Marketing Management	3	HRM 300	_____	_____
HRM 304	Personal Finance	3	HRM 301	_____	_____
SMP 4	Business Process Outsourcing 1	<u>3</u>	SMP 3	_____	_____
Total No. of Units		24			

FOURTH YEAR**First Semester**

BA 400	Feasibility	3	4 th Year Standing	_____	_____
HRM 400	Special Topics in Human Resource Management	3	4 th Year Standing	_____	_____
HRM 401	Entrepreneurial Management	3	HRM 302, 303, 304	_____	_____
HRM 402	Project Management	3	HRM 302, 303, 304	_____	_____
HRM 403	Global/International trade	3	HRM 302, 303, 304	_____	_____
SMP 5	Business Process Outsourcing 2	<u>3</u>	SMP 4	_____	_____
Total No. of Units		18			

Second Semester

Internship	Practicum/Work Integrated Learning (600 Hrs)	<u>6</u>	BA 400	_____	_____
Total No. of Units		6			

Summary:

	Units
General Education	42
Core Courses	33
Major Courses	24
Elective Courses	30
Common Business and Management Courses	6
PE and NSTP Course	14
Internship	<u>6</u>
Total	155
With Enhancement	<u>12</u>
Total	167