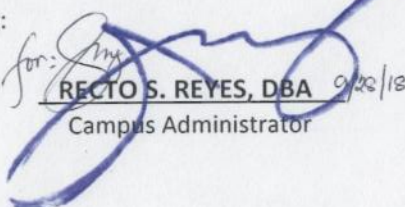


## FOI REGISTRY

	Year-Quarter	Tracking Number	Request Type	Date Received	Title of Request	Extension?	Status	Date Finished	Days Lapsed	Cost	Appeal/s filed?	Remarks
1	2017- 2018-1st,2nd,3rd & 4th	N/A	Standard	Daily	Request for Travel Order	N/A	Completed	N/A	0	Free	No	
2	2017- 2018-1st,2nd,3rd & 4th	N/A	Standard	Daily	Request for Leave Form	N/A	Completed	N/A	0	Free	No	
3	2017- 2018-1st,2nd,3rd & 4th	N/A	Standard	Monthly	Download & print Edtr	N/A	Completed	N/A	0	Free	No	
4	2017- 2018-1st,2nd,3rd & 4th	N/A	Standard	Daily	Request for Trip Ticket	N/A	Completed	N/A	0	Free	No	
5	2017-3rd	N/A	Standard	Quarterly	List of JO's	N/A	Completed	N/A	0	Free	No	
6	2017-3rd	N/A	Standard	Quarterly	Faculty Trainings and Seminars Attended	N/A	Completed	N/A	0	Free	No	
7	2017-4th	N/A	Standard	Yearly	Submission of Organizational Chart	N/A	Completed	N/A	0	Free	No	
8	2017-4th	N/A	Standard	Yearly	Submission of Position Charter	N/A	Completed	N/A	0	Free	No	
9	2017-4th	N/A	Standard		Submission of IPCR & DPCR	N/A	Completed	N/A	0	Free	No	
10	2017-2018-2nd	N/A	Standard	Yearly	Submission of SALN	N/A	Completed	N/A	0	Free	No	
11	2018-1st	N/A	Standard	Monthly	Submission of Monthly Coaching Summary Report	N/A	Completed	N/A	0	Free	No	
12	2017-2018-1st	N/A	Standard	Yearly	Submission of Updated PDS with supporting documents	N/A	Completed	N/A	0	Free	No	
13	2017-3rd	N/A	Standard		Requirements for the Renewal of Job Order Office Staff	N/A	Completed	N/A	0	Free	No	

Prepared by:

for:   
**RECTO S. REYES, DBA** 9/28/18  
 Campus Administrator