



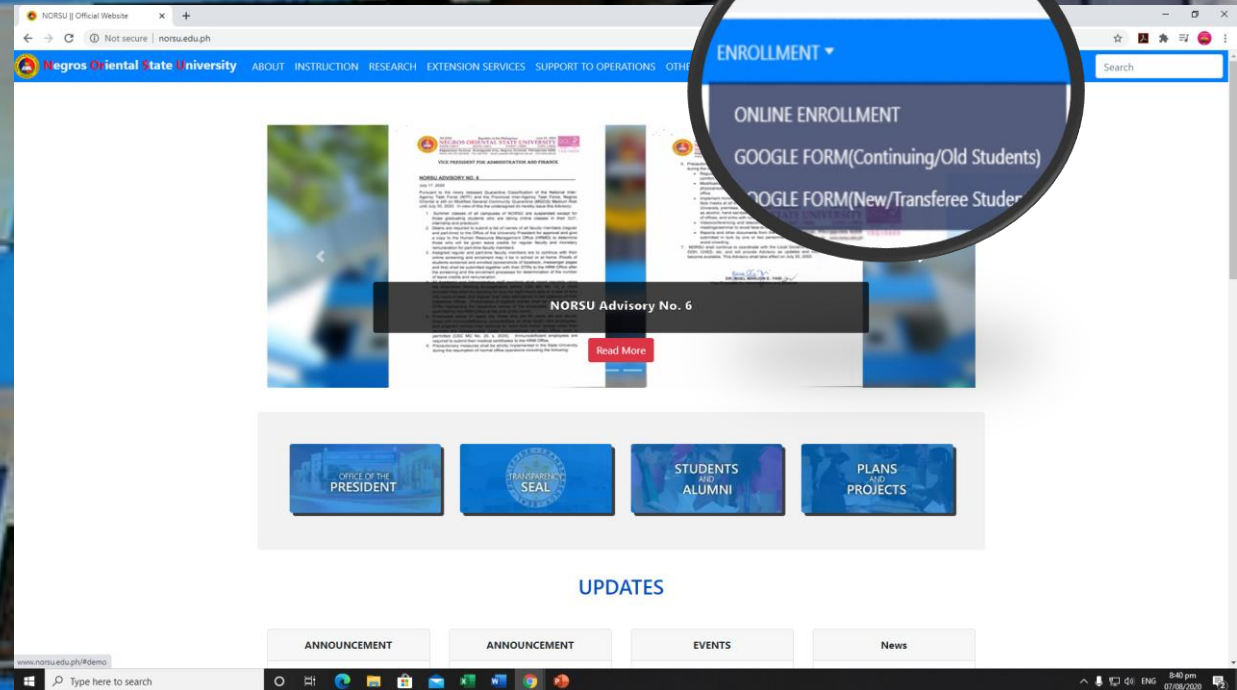
ONLINE  
ENROLLMENT  
PROCESS  
FIRST YEAR &  
TRANSFEREES



1

Go to the **NORSU Website**  
([www.norsu.edu.ph](http://www.norsu.edu.ph))

**CLICK** on  
ENROLLMENT, and  
select **ONLINE**  
**ENROLLMENT**, select  
CAMPUS and select  
**NEW STUDENT**



## 2 Input STUDENT INFORMATION

- LRN Number (If SHS Graduate)

**SKIP if NOT APPLICABLE**

- Name (last name, middle name, first name, suffix name)
- Gender
- Birthdate
- Attach the 2 pictures you submitted during the screening period
  - (SHS Card or Transcript of Records)
  - Selfie of you holding the document

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step

**personal** contact MoE connectivity gadget

Tell us who you are:

LRN e.g. 1204XXXXXXXX

First name...

Middle name...

Last name...

Suffix...

--Gender--

Month Day Year

\*If no Loadslip available, upload selfie picture only.

Picture of SHS Card Browse

\*If no ID available, upload selfie picture only.

Selfie w/ SHS Card Browse

Next



# 3

## Input CONTACT INFORMATION

- Cell number
- Email address
- Facebook account

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step



### Set up your contact info:

\*<https://www.facebook.com/John Wick>

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## Click PREFERRED MODE OF EDUCATION

Online

OR

Modular (for students with no or limited connectivity)

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step



### Preferred Mode of Education:

Material checked

- Online  
 Modular

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You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step



### Preferred Mode of Education:

Material checked

- Online  
 Modular

Submit

**IF PREFERENCE  
IS MODULAR,  
proceed to  
STEP 9 (INPUT  
APPROVAL  
NUMBER)**

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## IF PREFERENCE IS ONLINE Click INTERNET CONNECTIVITY


(Choose only one from the following options)

- Full DSL or Fiber
- Partial (2G or 3G)
- Data only
- No Connectivity

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step



Internet connectivity:

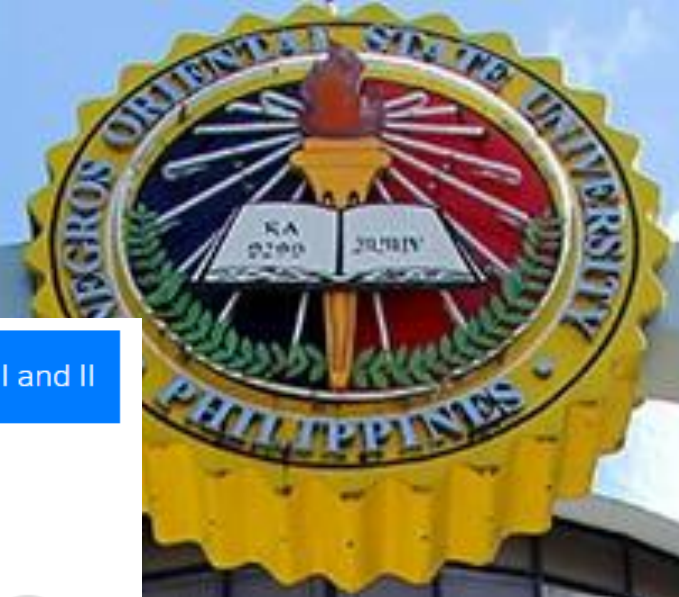
Full (DSL or Fiber)

Partial (2G or 3G)

Data only

No connectivity

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# 6

## IF PREFERENCE IS ONLINE Click GADGET CAPABILITY

(Choose only one from the following options)

- Desktop Computer
- Laptop
- Android Phone only
- Text or call phone only
- No Gadget

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step

personal contact MoE connectivity **gadget** MoL online

Gadget capability:

- Desktop computer
- Laptop
- Android phone only
- Text or Call phone only
- No gadget

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## IF PREFERENCE IS ONLINE Click GADGET OWNERSHIP

(Choose only one from the following options)

- Own gadget
- Borrowed
- Shared

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step



### Gadget Ownership:

- Own gadget
- Borrowed
- Shared

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# 8 IF PREFERENCE IS ONLINE

## Click ONLINE MODE OF EDUCATION

(You can choose multiple options)

- Email
- Google Classroom
- Zoom
- Skype
- Facebook
- Facebook Messenger
- Edmodo

**CLICK SUBMIT**

You are enrolling at NORSU Main Campuses I and II

### New student form

Fill all form field to go to next step

personal contact MoE connectivity gadget MoL **online**

#### Online Learning Mode of Education:

- Email
- Google Classroom
- Zoom
- Skype
- Facebook
- Facebook messenger
- Edmodo

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**Input APPROVAL NUMBER  
(Approval number is  
indicated in your name  
in the list of qualified  
applicants for admission)**

**Select Approved Course**

**CLICK SAVE** 

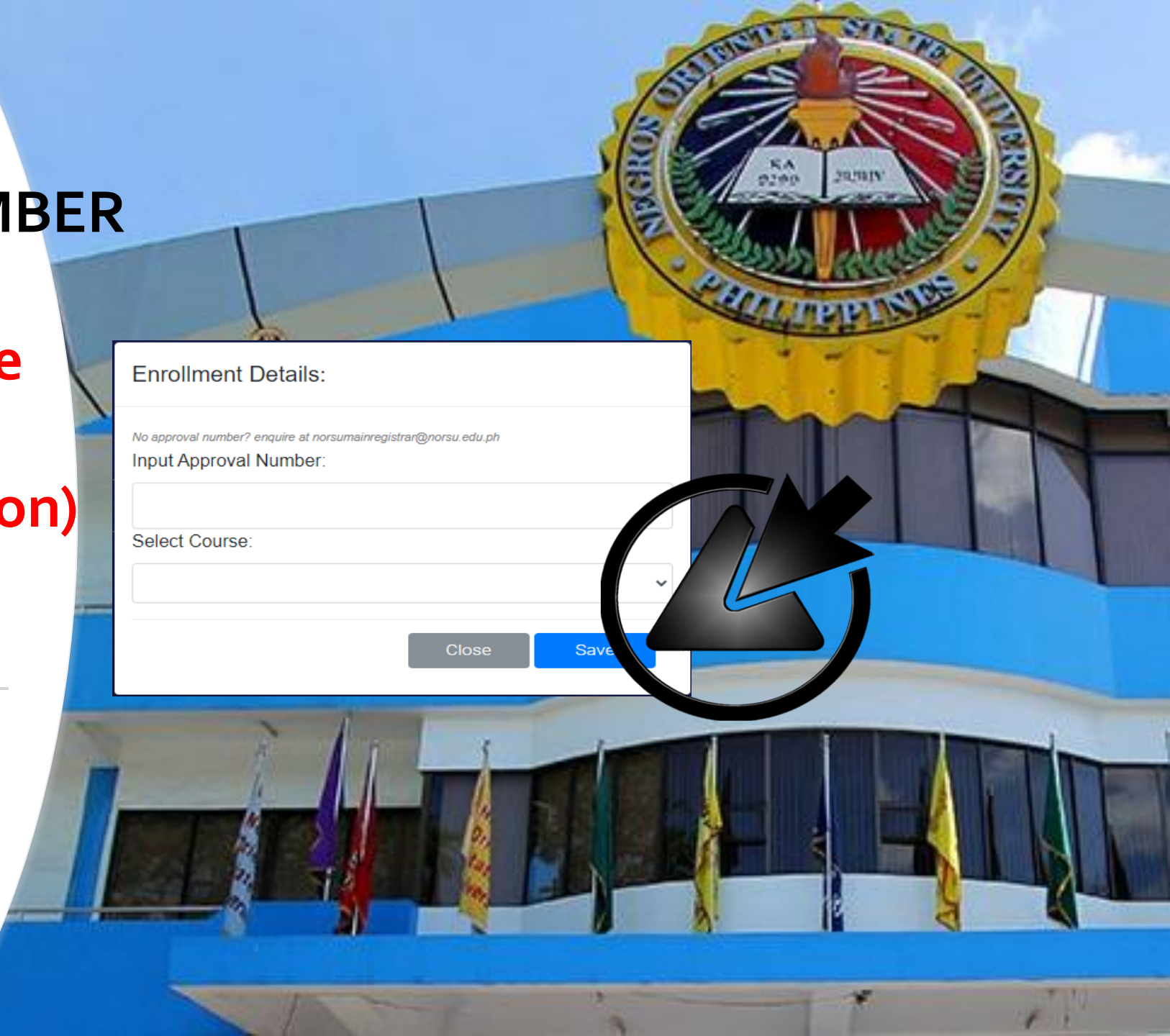
Enrollment Details:

*No approval number? enquire at [norsumainregistrar@norsu.edu.ph](mailto:norsumainregistrar@norsu.edu.ph)*

Input Approval Number:

Select Course:

Close Save





# CONGRATULATIONS!!!

Student Validation will be done within one week from date of receipt. If approved the load slip will be emailed to the student

**CLICK OK** 

**NOTE: THE SUBJECTS WILL BE SUBJECT TO EVALUATION AND VALIDATION OF THE DEPARTMENT CHAIR THEN ENCODED AND SENT TO PRINT**

