



## Bid Notice Abstract

### Invitation to Bid (ITB)

<b>Reference Number</b>	7068450
<b>Procuring Entity</b>	NEGROS ORIENTAL STATE UNIVERSITY
<b>Title</b>	Procurement of Technical Scientific Laboratory Equipment for CAFF and CNPAHS at NORSU Pamplona and Main Campuses (Batch 1)
<b>Area of Delivery</b>	Negros Oriental

<b>Solicitation Number:</b>	GOOD20200003(a)	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	14
<b>Category:</b>	Laboratory Supplies and Equipment	<b>Date Published</b>	26/06/2020
<b>Approved Budget for the Contract:</b>	PHP 1,700,000.00	<b>Last Updated / Time</b>	26/06/2020 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	17/07/2020 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jose Alcantara Clarion, Jr. Staff Kagawasan Avenue, Dumaguete City Negros Oriental Philippines 6200 63-35-4209641  joseclarion@gmail.com		

#### Description

##### INVITATION TO BID FOR

Procurement of Technical Scientific Laboratory Equipment for CAFF and CNPAHS at NORSU Pamplona and Main Campuses (Batch 1)

GOOD2020-00-03(a)

1. The Negros Oriental State University (NORSU) and the Bids and Awards Committee (BAC), through General Appropriation Act (GAA) 2020 intends to apply the total sum of One Million Seven Hundred Thousand Pesos Only (Php 1,700,000.00) being the Approved Budget for the Contract (ABC)

ITEM - ABC - Cost/Price of Bid Documents in Peso (Cash payment only)

1. Refrigerated Benchtop Centrifuge - ₱80,000.00 - 500.00
2. Moisture Content Analyzer - ₱200,000.00 - 500.00
3. Digital Fruit Penetrometer - ₱45,000.00 - 500.00
4. Benchtop pH Meter (touch screen with auto recognition of buffers) - ₱110,000.00 - 500.00
5. Freezer Dryer - ₱565,000.00 - 1,000.00
6. Colony Counter (Automatic) - ₱250,000.00 - 500.00
7. Tablet Hardness Tester - ₱180,000.00 - 500.00
8. Repose Angle Test Equipment - ₱150,000.00 - 500.00
9. Automatic Karl Fischer Titrator - ₱120,000.00 - 500.00

If the bidder shall bid on all the items, the bid documents fee is pegged at Php5,000.00. Bids received in excess of the ABC for each lot/item shall be automatically rejected at bid opening.

10. The Negros Oriental State University (NORSU) now invites bids for 9 items in the procurement for Procurement of Technical Scientific Laboratory Equipment for CAFF and CNPAHS at NORSU Pamplona and Main Campuses (Batch 1). Delivery of the Goods is required within 60 calendar days upon receipt of notice to proceed.

11. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

12. Interested bidders may obtain further information from NORSU BAC Secretariat and inspect the Bidding Documents at the address given below during Mondays to Fridays at 9:00 AM to 3:00 PM.

13. A complete set of Bidding Documents may be purchased by interested bidders Mondays to Fridays during Monday to Thursday at 9:00 AM to 3:00 PM from June 26, 2020-July 17, 2020 at the NORSU-BAC Secretariat upon payment of a non-refundable fee as indicated above in a form of cash to be paid at the University Cashier, NORSU Main Campus, Dumaguete City. Note: For lot/item procurement, the maximum fee for the Bidding Documents for each lot/item shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots/items shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots/items.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

14. The significant date and time for the above project are as follows:

PRE-BID CONFERENCE: July 3, 2020 at 10:00AM

DEADLINE OF SUBMISSION OF BIDS: July 17, 2020 at 9:30 AM

OPENING OF BIDS: July 17, 2020 at 10:00 AM

VENUE: BAC Office, 2nd Floor Supply Building at NORSU Main Campus

15. Bidders are encouraged to attend the Pre-Bid Conference to ensure that they fully understand the Procuring Entity's requirements. Non-attendance of the bidders will in no way prejudice their bid; however, the bidder is expected to know the changes and/or amendments to the Bidding.

16. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

17. If Bids are submitted by a representative, the said representative may have Special Power of Attorney authorizing him/her to represent the bidder for the said Bidding Activity. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

18. The link for the video conference for the Pre-Bid Conference and the Opening of Bids shall be provided by the NORSU BAC Secretariat.

19. In compliance with GPPB issued Resolution No. 09-2020, the following internal guidelines were being formulated:

(i) The BAC allows the use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC. Please contact us if cannot attend personally.

(ii) The BAC considers the submission of documents thru email with esignature/digital signature provided that the document submitted shall include attached valid government ID of the duly authorized person representing the company. Also, provided that the bid submission is received on or before the scheduled opening of bids. Provided further that the bidder shall also send the actual bid documents thru courier services, the tracking receipt shall be sent as an attachment to the email or a separate email on or before the scheduled opening of bids.

(iii) If the hard copies of the bid documents cannot be sent on or before the opening of bids due to fortuitous events, the bidder shall email the BAC on such impediment and attach a signed Certification attesting to the case. The tracking receipt will be emailed on the date the hard copies of the bid documents were sent.

(iv) All online submission of bids shall be sent to the email address:  
onlinebidsubmission.norsubac@norsu.edu.ph.

(v) All online submissions shall conform to Number 4.2 of GPPB RESOLUTION NO. 09-2020 on the requirement of archived and compressed format with password protection. All documents sent with no passwords will be treated as NON-COMPLIANT by the Bids and Awards Committee and will automatically be disqualified.

(vi) The filename of the online bid submission shall be in the following format:  
 "NORSU Project Reference Number" + "Company Name" + "First Envelope" + "File Number (if applicable)"

(vii) All scanned documents for online submission must be in compiled in pdf format or equivalent read only format. The chronological order based on the checklist of requirements must be strictly followed. In the event the file is above 25MB, a separate file may be submitted bearing the added file number.

(viii) The bidder must be present virtually if not available to come during the opening of bids. The bidder must use the virtual meeting as indicated in the Instruction to Bidders. Once called by the BAC for the opening of the bid file submitted thru email, the bidder shall provide the password for opening the file. The bidder may provide the password thru video call, teleconferencing, text message or call the BAC Secretariat during the opening of bids ONLY.

(ix) Passwords emailed before the opening of bids will not be allowed.

(x) The BAC Secretariat shall be responsible for the audit trail of all emailed bid submissions and shall immediately confirm the receipt of the emailed online submission of the bidder.

(xi) Modification of bids shall comply with the provisions under Number 5.4 of the GPPB RESOLUTION NO. 09-2020. The format shall be as follows:

"Modification" + "NORSU Project Reference Number" + "Company Name" + "First Envelope" + "File Number (if applicable)"

(xii) All inquiries on the conduct of procurement activities may be done thru the following emails:

norsubacsec@gmail.com  
 norsuregistrar@yahoo.com

20. The Negros Oriental State University (NORSU)-BAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

(SGD)REYMIL T. CADAPAN, MBA  
 BAC Secretariat Chairman  
 NORSU-Main Campus, Dumaguete City  
 Negros Oriental, Philippines 6200  
 Tel.no.(035) 420-9641

(SGD)MERIVIC G. CATADA, Ph.D.  
 University BAC Chair  
 NORSU-Main Campus, Dumaguete City  
 Negros Oriental, Philippines 6200  
 Tel.no. (035) 420-9641

#### **Pre-bid Conference**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
03/07/2020	10:00:00 AM	BAC Office, 2nd Floor Supply Building at NORSU Main Campus

**Created by** Jose Alcantara Clarion, Jr.

**Date Created** 25/06/2020

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