



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11940541
Procuring Entity NEGROS ORIENTAL STATE UNIVERSITY
Title ICT SUPPLIES (RFQ0188)
Area of Delivery Negros Oriental

Solicitation Number:	RFQ0188	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Office Equipment	Date Published	03/04/2025
Approved Budget for the Contract:	PHP 664,250.00	Last Updated / Time	03/04/2025 00:00 AM
Delivery Period:		Closing Date / Time	07/04/2025 17:00 PM
Client Agency:			
Contact Person:	Jose Alcantara Clarion, Jr. Staff Kagawasan Avenue, Dumaguete City Negros Oriental Philippines 6200 63-35-5225050 joseclarion@norsu.edu.ph		

Description

Please see the attached file.

Note: If you have any inquiries, please call 035522-5050 local 1123 or email bacsecretariatmain.tracing@norsu.edu.ph or bacsecretariatmain.canvassing@norsu.edu.ph. Thank You.

Created by Jose Alcantara Clarion, Jr.
Date Created 02/04/2025

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RA 9299 Republic of the Philippines June 25, 2004
NEGROS ORIENTAL STATE UNIVERSITY
 NOPS (1907) NOTS (1927) EVSAT (1968) CVPC (1983)
 Kagawasan Avenue, Dumaguete City, Negros Oriental, Philippines 6200
 Phone: (63) (35) 225-9400 Fax: 225-4751 Email: president.office@norsu.edu.ph www.norsu.edu.ph



Item Type: **ICT SUPPLIES**
 Type of Canvasser: **SHOPPING**

BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION (RFQ)

Office/End User: GLENN D. LUMJOD

RFQ No: 0188

PR No. & Date: 2025-03-0188/ 03-31-25

Company Name: _____
 Address: _____
 Tel. No: _____
 Sir/Madam: _____

TIN: _____
 PhilGEPS Reg. No.: _____

Please quote your price for the items specified below, taking into consideration the following:

PROCUREMENT TERMS & CONDITIONS FOR NOT AVAILABLE IN PSDBM

- 1) All entries must be typewritten or legibly written.
- 2) Bidders may quote for any or all item(s).
- 3) Delivery **within 45 calendar days**, upon receipt of the approved Purchase Order (PO).
- 4) Price validity shall be for a period of 120 calendar days from the date of opening.
- 5) Terms of Payment:
 - Option 1: One-time Payment shall be processed after delivery and upon the submission of the required supporting documents in accordance with budgeting, accounting, auditing laws, rules, and regulations.
 - Option 2: Monthly payment shall be processed upon the submission of the required supporting documents in accordance with budgeting, accounting, auditing laws, rules, and regulations.
- 6) Warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies, if applicable.
- 7) Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay pursuant to Section 71.1.4 of IRR RA 12009.
- 8) The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.
- 9) The Approved Budget for the Contract is Php 664,250.00
- 10) Quotations exceeding the Approved Budget for the Contract shall be disqualified.

[Signature]
 Canvasser

[Signature]
MERIVIC G. CATADA, Ph.D.
 BAC Chairperson

Stock No.	Qty	Unit	Particulars	ABC (Approved Budget for the Contract)	BRAND NAME PRODUCT	BID PRICE	
						UNIT PRICE	TOTAL AMOUNT
1	45	bottle	INK CART, EPSON (003), set all colors, (cymk), (original)	108,000			
2	20	bottle	INK CART, EPSON (001), set all colors, (cymk), (original)	48,000			
3	20	bottle	INK CART, CANNON G4010 (GI-790), set all colors,(cymk), (original)	48,000.00			
4	4	bottle	INK Black (Bk 774) for Epson M200, original	2,000.00			
5	12	bottle	Brother BT D60, set all colors, (cymk) (original)	19,200.00			
6	25	cart	INK CART, CANON CL-811, Colored, original	37,500.00			
7	25	cart	INK CART, CANON PG-810, Black, original	37,500.00			
8	4	cart	INK Cartridge, HP 680, black, original	2,400.00			
9	4	cart	INK Cartridge, HP 680, color, original	2,400.00			
10	2	cart	Toner Cart HP 17A (Black), original	5,000.00			
11	3	cart	Toner Cart HP 79A (Black), original	7,500.00			
12	21	cart	Toner Cart, HP CE285A (HP85A), Black, original	52,500.00			
13	5	cart	Toner Cart, Samsung D111S,Black, original	10,000.00			
14	20	cart	Canon Printer Head Black G4010 (BH-7), original	44,000.00			
15	20	cart	Canon Printer Head Black G4010 (CH-7), original	44,000.00			

16	9	cart	DocuCentre SC2022, fuji xerox (BLACK), original	45,000.00			
17	5	cart	INK CART, HP 62, Tricolor, original	15,000.00			
18	5	cart	INK CART, HP 62, Black, original	15,000.00			
19	15	toner	Toner - Brother TN 2380 toner, original	60,000.00			
20	3	toner	Toner - OKI Printer ES5162 MFP, original	21,000.00			
21	5	toner	Toner - cart. Canon, 054, black, original	35,000.00			
22	5	bottle	INK CART, Epson 008, Black, original	5,250.00			
			Note: Expiry date 1-2 years from the date of delivery				
			TOTAL	664,250.00			

*Note: The above quoted prices are inclusive of all costs and applicable taxes.
The Bidder may provide copy of product picture, brochure, specifications, and the like.

Please fill-out this portion legibly and completely:

Signature over Printed Name

of Authorized Representative: _____

Position in Firm: _____

Business Address: _____

Telephone No.: _____

To be filled out by the Convasser

Attachments submitted by the Bidder:

- With Mayor's/Business Permit (VALID, if expired provide OR)
- With Omnibus Sworn Statement (if ABC is above P50,000.00)
- With ITR (if ABC is above P500,000.00)
- With PhilGeps Certificate (VALID, if expired provide OR)

Attested by:

Date:

Certified Correct

REYMIL T. CADAPAN, MBA
BAC Secretariat

NOTE: FAILURE TO SUBMIT REQUIRED ATTACHMENTS MAY RESULT TO DISQUALIFICATION