



Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Rubber band #16	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45.00	45.00	-	
5020301002	Excellent ERASER, felt, for white board	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60.00	60.00	-	
5020301002	Rubber Band, #16	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60.00	60.00	-	
5020308000	Brown Paper Bag, 100 pcs per pack, 4 4/9" x 2 2/3" x 8"	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70.00	70.00	-	
5020301002	Ruler	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75.00	75.00	-	
5020301002	Ball Pen (color: red)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	75.00	75.00	-	
5020399000	RAG, all cotton	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	75.00	75.00	-	
5020301002	FILE TAB/INDEX DIVIDER, Bristol board, assorted A4	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80.00	80.00	-	
5020301002	Pencil Sharpener	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80.00	80.00	-	
5020301002	Double sided tape 1/2 X 10M	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80.00	80.00	-	
5020301001	RIBBON CARTRIDGE, EPSON C13S015632, Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	82.00	82.00	-	
5020301002	FOLDER, short size, color: white	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	84.00	84.00	-	
5020301002	Transparent tape 24mm	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90.00	90.00	-	
5020301002	TAPE, double-sided, 1/2x10m	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100.00	100.00	-	
5020301002	Brown expanding envelope, size long	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100.00	100.00	-	
5020301002	Staple Remover Plier type	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100.00	100.00	-	
5020310000	Waterer	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	Sticky notes, 2x3 size	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	120.00	120.00	-	
5020301002	DOUBLE-SIDED TAPE 24MMX10M	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	Ballpen; ordinary; color: black	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	Ballpen; ordinary; color: blue	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	Correction Tape, 5mmx6M	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	BALLPEN, ordinary, color: black	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	BALLPEN, ordinary, color: blue	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	Stamp pad ink, purple/violet	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	120.00	120.00	-	
5020301002	Staple Remover	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120.00	120.00	-	
5020301002	Stainless Steel Scissor	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	130.00	130.00	-	
5020301002	Transparent tape 48mm	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	135.00	135.00	-	
5021304001	set pad lock	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	136.00	136.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Plastic FASTENER, non-sharp edges, 50 sets per box	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	140.00	140.00	-	
5020322002	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	149.00	149.00	-	
5021304001	chainsaw 36" branded with accessories	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Paper clip big size	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5029903000	Activity 641 - Civil Service Month Celebration FOOD No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150.00	150.00	-	
5020301002	Push Pins	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Scotch tape small	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Folder white (short)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	150.00	150.00	-	
5020301002	Sticker Paper, clear printable, A4 size	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Tape, transparent, 24mm	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Manila paper	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Scissors	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	STICKY NOTE, 100 pcs. per pad	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020399000	Feather Duster	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5020301002	Ball Pen (color: black)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	150.00	150.00	-	
5020301002	TAPE, transparent, 24mm, 50 meters	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	150.00	150.00	-	
5020399000	BROOM, stick (tingting)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	150.00	150.00	-	
5020301002	Binder clips 1 box (12pcs) 3/4 inch, 19 mm	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150.00	150.00	-	
5021304001	mortise chisel 1" blade	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	160.00	160.00	-	
5020301002	Binder Clips, Medium, Good Quality	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	160.00	160.00	-	
5020301002	Binder Clips, Medium, Good Quality	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	160.00	160.00	-	
5020399000	Broom	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	170.00	170.00	-	
5020301002	Stapler standard no. 35	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	170.00	170.00	-	
5020301002	Ruler, metal, 12"	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	174.00	174.00	-	
5020301002	Stamp pad,Ink	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	175.00	175.00	-	
5020301001	Ink for Stamp pad 50ml	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	175.00	175.00	-	
5020301002	Highlighter	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	175.00	175.00	-	
5020301002	Stapler, Standard no.10	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	175.00	175.00	-	
5021304001	mortise chisel 1/2" blade	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180.00	180.00	-	
5020301002	scotch tape i inch	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180.00	180.00	-	
5020301002	Paper Fastener	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180.00	180.00	-	
5020399000	Dust Pan	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	186.00	186.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Marker, Permanent, Bullet type, Black	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	190.00	190.00	-	
5020301002	Rubber eraser	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	192.00	192.00	-	
5020301002	Adding Machine Paper 4 rolls 57mm x 70mm	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5021304001	concrete nails 2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5021304001	concrete nails 4"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5021304001	mortise chisel 1/4" blade	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	CLEARBOOK, legal size	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	Mini Glue Gun	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	Scissors big	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	Construction paper long (8.5"x13"): purple	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200.00	200.00	-	
5020301002	Construction paper long (8.5"x13"): red	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200.00	200.00	-	
5020301002	binding clips 15mm	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020308000	Dental Micro Applicator tips, 100's/tube	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200.00	200.00	-	
5020308000	Disposable Sanitary napkin/pad, 24 pads per pack	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200.00	200.00	-	
5020301002	Double sided tape	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	FASTENER, Metal, for paper, 50 sets per box	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	Glue, all purpose, 300 grams	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	PENCIL, lead, w/ eraser 1 dozen per box	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	Binder clips 1 box (12pcs) 1 inch, 25 mm	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200.00	200.00	-	
5020301002	Glue, 473 ml	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200.00	200.00	-	
5020301002	Staple wire, no. 35-5m, 5000 staples	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200.00	200.00	-	
5020301002	*Folder, color: white (Short) * (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200.00	200.00	-	
5020399000	Electrical Male Plug	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	210.00	210.00	-	
5020301002	Correction Fluid	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	210.00	210.00	-	
5020301002	Glue, all purpose 40 ml	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	210.00	210.00	-	
5020301002	TAPE, double-sided, 1-1/2x10m	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	220.00	220.00	-	
5020399000	Tape Dispenser	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	220.00	220.00	-	
5020301002	Staple wire No.10	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	225.00	225.00	-	
5020301002	PASTEL HIGHLIGHTER	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	225.00	225.00	-	
5020301002	Staple Wire No. 10	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	225.00	225.00	-	
5020301002	Staple wire, No. 35	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	Pencil	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	FOLDER, long size, color: white	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	240.00	240.00	-	
5020301002	SIGN PEN, ballpoint: 0.5mm, color: black	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	240.00	240.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	SIGN PEN, ballpoint: 0.5mm, color: blue	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	240.00	240.00	-	
5020308000	Tissue paper	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	240.00	240.00	-	
5020301002	Sign Pen; 0.5; color: Black	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	Sign Pen; 0.5; color: Blue	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	Tape, transparent, 48mm	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	Sign pen, color black, ballpoint 1.0	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	Sign pen, color blue, ballpoint 1.0	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	Tape, transparent, 48mm, 50m	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5020301002	All Purpose Glue 300mg	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240.00	240.00	-	
5021304001	bar clamp 60"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5021304001	cold chisel	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5029902000	Activity 421 - Civil Service Rules On Customer Service, Performance Management, Health And Wellness CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	Ruler (metal)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	Brown ENVELOPE, Documentary, legal, 100 pieces per box	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250.00	250.00	-	
5020321001	Heavy Duty Solder Cleaner Desoldering Desolder Welding Suction Pump Sucker Pen Vacuum (BIG)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020321001	Multi-function 8oz Mini Claw Hammer Portable Small Claw Hammer TRP Handle High Carbon Steel Hammer	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020399000	Soldering Paste	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	Sticky notes 3x3 inches	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	250.00	250.00	-	
5020301002	Stamping pad (Large)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250.00	250.00	-	
5020301002	Scissors	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	Stapler small	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	Parchment paper LONG)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	250.00	250.00	-	
5020301002	binding clips 25mm	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020308000	Dental Bib, Disposable, 100s	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	250.00	250.00	-	
5020308000	Dental Cups Disposable, (100's)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	250.00	250.00	-	
5020308000	Dental Saliva Ejector, (100's)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	250.00	250.00	-	
5020301002	Binder Clip 32mm	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	250.00	250.00	-	
5020301002	HIGHLIGHTER	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	STICKY NOTE PAD (3X4 INCHES)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	STICK-ON WITH LABEL SIGN HERE	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	Correction Tape	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020399000	ELECTRICAL TAPE, Black, 0.16mm x 19mm x 4 m	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Binder clips 1 box (12pcs) 1 1/4 inches, 25 mm	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	White letter mailing envelope with window long	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250.00	250.00	-	
5020301002	CORRECTION TAPE, 32mmx5mm	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	270.00	270.00	-	
5020301002	TAPE, transparent, 48mmx80mm	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	270.00	270.00	-	
5020301002	Sign Pen, 0.5,color: black	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	270.00	270.00	-	
5020301002	Sign Pen, 0.5,color: blue	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	270.00	270.00	-	
5020399000	Activity 571 - Professional Development And Public Relations Training CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	280.00	280.00	-	
5020399000	Activity 576 - GAD Symposium Activity CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	280.00	280.00	-	
5029902000	Activity 356 - Extension Services PRINTING EXPENSES No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	Level Bar	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5021304001	bar clamp f type 18"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5029902000	Activity 479 - Computer Science And Information Technology Instructors Training CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 12	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	Paint Brush	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	PAPER CLIP, vinyl/plastic coated, 33mm	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	Feather Duster	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Permanent Marker (Black)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Permanent Marker (Blue)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	whisk broom	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Whiteboard Marker (Black)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Whiteboard marker (Blue)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	Salt shaker	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	Marker, whiteboard, black	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020321001	Heavy Duty Male Plug	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Puncher Hole	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Scotch tape big	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	GLUE, all purpose	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Packaging Tape, big, 2 inches	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Paper clip, gem type 28 mm 100 pieces per box	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300.00	300.00	-	
5020311001	Entrepreneurship	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	Folder, white, color: white	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300.00	300.00	-	
5020301002	Synthetic Book Cover	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	300.00	300.00	-	
5020301002	double sided tape 1 inch	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Anti-fungal ointment	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300.00	300.00	-	
5020307000	Liniment oil, roll-on, 10ml	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300.00	300.00	-	
5020301002	FASTENER (PLASTIC), 50 PCS PER BOX	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	PACKAGING TAPE 48MMX50M CLEAR	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	STICK ON WITH LABEL "SIGN HERE"	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	BATTERY, HEAVY DUTY AAA, 4 PCS IN A PACK	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Sticky Notes, 2x3 size	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	SCOTCH TAPE 48mm x 100mm	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020321008	WHISTLES	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	BROOM, tingting	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	SIGN PEN, 0.5 Black (my-Gel)	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	SIGN PEN, 0.5 Blue(My-Gel)	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	STAPLER, heavy duty	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	Garbage Can	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020399000	DUST PAN	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	300.00	300.00	-	
5020301002	Ink refill for whiteboard marker, black	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	Double-sided tape, 24 mm, 50 meters	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Binder clips 1 box (12pcs) 1 5/8inches, 41 mm	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300.00	300.00	-	
5020301002	Paper fastener, plastic	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020399000	Dry cell battery, AA, 4pcs/pack	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	*Folder, color: white (long) * (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300.00	300.00	-	
5020301002	Photopaper	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	315.00	315.00	-	
5020301002	Staple Remover, plier type	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	320.00	320.00	-	
5020301002	Clip, backfold, 19mm	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	320.00	320.00	-	
5020301002	ENVELOPE, brown, long	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	325.00	325.00	-	
5020399000	MURIATIC ACID, 1 gal	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	325.00	325.00	-	
5020399000	Steel Measuring Tape 10M HEAVY DUTY	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	330.00	330.00	-	
5020311001	Introduction to Automotive	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	330.00	330.00	-	
5020301002	Elmer's glue	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	330.00	330.00	-	
5020301002	CHALK, white enamel	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	331.00	331.00	-	
5020399000	Alcohol, 70% Ethyl	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	340.00	340.00	-	
5020301002	One-column file data storage rack/data file rack	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	340.00	340.00	-	
5020301002	Binder clips 1 box (12pcs) 2 inches, 51 mm	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	340.00	340.00	-	
5020311001	CROPS PRODUCTION AN EXPLORATORY COURSE	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	345.00	345.00	-	
5020301002	Scotch Tape, Big	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	Cutters	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020321002	Pliers	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020321002	Screw Drivers	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020301002	Text liner	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	350.00	350.00	-	
5020301002	Double sided tape	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020301002	Glue Gun (Small)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020308000	Disposable Garbage Bag, 100 pcs/ pack, Large	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	350.00	350.00	-	
5020399000	BROOM, soft	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020399000	BROOM, soft	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020399000	ELECTRICAL TAPE, Black, 0.16mm x 19mm x 8 m	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020399000	Polytetrafluoroethylene (PTFE) film tape, 3/4in. x 10m	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350.00	350.00	-	
5020399000	1.5mm Black Heat Shrinkable Tube 5 METERS	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	356.00	356.00	-	
5020399000	2mm Black Heat Shrinkable Tube 5 METERS	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	356.00	356.00	-	
5021304001	triangular file 4" extra slim	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Double sided Tape small	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Fasteners	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Correction Tape	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020399000	Soup Cups	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	360.00	360.00	-	
5020399000	Audio Cable balanced	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	STICKER PAPER, clear printable	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	360.00	360.00	-	
5020301002	masking tape 1 inch	MAIN	Information and Publicity Office/ANNINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Clip, backfold, 25mm	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Ballpen, color black	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Ballpen, color blue	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020301002	Plastic Ringbinder (8 mm; 5/6 inches; 100 pieces per box)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360.00	360.00	-	
5020311001	Shielded Metal Arc Welding (SMAW)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	365.00	365.00	-	
5020311001	Welding 101 (Basic Inputs on Shield Metal Arc Welding for Beginners)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	365.00	365.00	-	
5020301002	Folder, color white, long	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	375.00	375.00	-	
5020301002	Pentil Pen	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	375.00	375.00	-	
5029903000	Activity 439 - Drug Awareness Program ACCOMODATION - HOTEL No. of Pax for the year: 5	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	380.00	380.00	-	
5029903000	Activity 440 - HIV Symposium ACCOMODATION - HOTEL No. of Pax for the year: 5	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	380.00	380.00	-	
5020301002	FASTENER, stainless/metal	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	380.00	380.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Colored Sticky Page Markers "Sign Here" (12mm x 14mm), Removable Adhesive	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	380.00	380.00	-	
5020301002	Paper Fastener Extra Long	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	380.00	380.00	-	
5020321013	Bar Caddy	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020321013	Ice buckets with tongs	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020399000	L shape Right Angle Steel Roller	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5021304001	drill bit 1/4" for concrete	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5029902000	Tarpaulin Printing - Blood Typing Activity, 3X4"	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5029902000	Tarpaulin Printing - Seminar Workshop on Emergency Response Management, First Aid & CPR, 3x4"	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Stick Glue	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020399000	water Pail	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Binder Clips size 1 & 2 Inches	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020399000	Teaspoon, stainless	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020301002	Air Freshener, Aerosol type	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Tape, Transparent, 24mm	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5029903000	Activity 599 - NORSU-Guihulngan Campus CTEd Day FOOD No. of Pax for the year: 250	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020399000	Vulca Seal 75ml	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Stamping pad ink 60ml (color purple)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020301002	Push pins small (100pcs per box)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020201002	Activity 525 - Typhoon Preparedness Among Faculty, Staff, And Students. CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020399000	Activity 526 - Campus Wide Earthquake And Fire Emergency Evacuation Drill CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Staple wire standard no.35 Wells	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	DISINFECTANT SPRAY	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	GLASS CLEANER (FOR TABLES & WINDOWS)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	MULTI-INSECT KILLER SPRAY (500ml)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020399000	WOOD POLISH SPRAY FOR TABLES	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Clip, backfold, 32mm	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Expanded Folder, long size, color brown	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Folder, short size, color white	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020399000	SOAP	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020301002	RECORD Book, 500 leaves	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Folder (long)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	400.00	400.00	-	
5020301002	Folder (short)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	400.00	400.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Gloves, disposable	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	400.00	400.00	-	
5020301002	Sign Pen, Black, 0.5	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Sign Pen, Red, 0.5	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400.00	400.00	-	
5020301002	Correction tape, 6 meters, wrap individually	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400.00	400.00	-	
5020301002	Photopaper, glossy, 4A	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	410.00	410.00	-	
5021304001	1/8" for steel	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5021304001	drill bit 1/4" for steel	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5020301002	Correction Tape, 15 meters	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5020311001	Home Economics Literacy (A Guide for Teaching Technology and Livelihood Education)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	420.00	420.00	-	
5020308000	Zonrox Disinfectant	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	420.00	420.00	-	
5020301002	SIGN PEN (BLACK, 0.5, 12 PCS PER BOX)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5020301002	SIGN PEN (BLUE, 0.5, 12 PCS PER BOX)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5020301002	Glue Stick (6 grams)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5020301002	Plastic Ring Binder (10 mm; 3/8 inches; 100 pieces per box)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	420.00	420.00	-	
5020301002	Masking Tape Big	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	425.00	425.00	-	
5020301002	Double-sided tape	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	425.00	425.00	-	
5020399000	Garbage receptacles	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	440.00	440.00	-	
5020301002	FILE TAB DIVIDER, A4	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	449.00	449.00	-	
5020301002	CORRECTION TAPE, 12 meters	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	450.00	450.00	-	
5020301002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	450.00	450.00	-	
5029903000	Activity 560 - GAD SYMPOSIUM FOOD No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020399000	Rolling pin	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	450.00	450.00	-	
5020301002	DATER STAMP	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020399000	Soldering Led 1.2 mm	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	Paper Clip	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	Stapler big	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	CORRECTION TAPE, 8m	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	Punchers	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	staplers	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	Correction tape	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	450.00	450.00	-	
5020301002	Folder, long, color: white	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	450.00	450.00	-	
5020301002	Binder Clip 19mm	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	450.00	450.00	-	
5020399000	BATTERY, HEAVY DUTY AA, 4 PCS IN A PACK	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020399000	BATTERY HEAVY DUTY, AA 4 PCS IN A SET	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	ALUMINUM FOIL	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	450.00	450.00	-	
5020399000	TAPE MEASURE	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	Staple wire. NO. 35	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020399000	BROOM, soft (tambo)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	450.00	450.00	-	
5020301002	Steel Pins	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020301002	Scissors, symmetrical/asymmetrical	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	450.00	450.00	-	
5020301002	Double Sided Tape 18mm x 24mm	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450.00	450.00	-	
5020311001	Fundamentals of Carpentry Work	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	475.00	475.00	-	
5020301002	Double sided tape big	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	480.00	480.00	-	
5020301002	Clip, blackfold, 19mm	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	480.00	480.00	-	
5020301002	Dater stamp	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	480.00	480.00	-	
5020301002	Sign Here Sticky Notes,1 pack has 5 colors approx 100pcs per pack, neon translucent type sticky note	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	480.00	480.00	-	
5020308000	Nebulizing Kit with Mask	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	480.00	480.00	-	
5020301002	Fastener, stainless	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	480.00	480.00	-	
5020301002	Staple Wire, #35	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	480.00	480.00	-	
5020301002	CORRECTION TAPE, 6 METERS(MIN), 1 PIECE IN INDI. PLASTIC (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	480.00	480.00	-	
5020321012	STOP WATCH Specs: Color: white/ black Display: 3 rows display of 10/30/60/100 tracks Material: ABS plastic shell Battery: built-in CR2032 button battery Display size: 35 x 23.5mm/1.38 x 0.93" Product size: 75 x 62 x 21mm/2.95 x 2.44 x 0.83" Gross weight: 70g	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	490.00	490.00	-	
5020399000	Thick and Shiny Stainless Steel Spoon and Fork	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 352 - CAS Student TOKEN No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5029903000	Activity 358 - Research STAGE DECORATION No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020321013	Boning Knives	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Trowel paleta for mixing cement (Medium)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 282 - FACULTY AND STAFF TEAM BUILDING PLAQUE (PER ACTIVITY) No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	GLUE, all purpose, gross weight: 200 grams min	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Philippine Flag (3x5ft)	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5021304001	cmn 25 kls. 4"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5021304001	cutting dish 4"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 473 - Seminar And Workshop For Seminar And Fieldtrips Students PLAQUE (PER ACTIVITY) No. of Pax for the year: 125	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 476 - Filipino Week Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 502 - Speech And Theater Arts SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 506 - Capability Building SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 762 - Pinning And Candle Lighting Ceremony SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5029902000	Activity 456 - NSTP-LTS Launching CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 400	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020201002	Activity 463 - Emergency Response Drills And Trainings CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5029902000	Activity 452 - First Aid And Disaster Preparedness CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5029902000	Activity 461 - Health And Wellness Symposium CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	ENVELOPE, Expanding with garter, Kraft, 100 pieces per box	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Activity 642 - ASEAN CELEBRATION TOKEN No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Activity 647 - ACADEMIC CONVOCATION TOKEN No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020301002	PUNCHER. HEAVY DUTY	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Wash basin, thick, transparent, round	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020301002	PENCIL SHARPENER	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 601 - NORSU-Guihulngan, College Of Teacher Education Pinning Ceremony TOKEN No. of Pax for the year: 25	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5029902000	Activity 601 - NORSU-Guihulngan, College Of Teacher Education Pinning Ceremony CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 25	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 609 - First Aid And BLS Students Training Certification For CIT (Allied Health Science Department) CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 530 - Orientation Seminar On Human Sexuality, Reproductive Health, HIV/AIDS/STI's And The Risk Of Teenage Pregnancy. CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 531 - Basic Orientation Seminar On GST And Other Gad Related Laws CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 532 - GENDER RESPONSIVE TEACHING TECHNOLOGIES AND CLASSROOM MANAGEMENT CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 533 - Basic Orientation On Safe Migration: Labor Education, Illegal Recruitment And Anti-Trafficking In Persons For Graduating Students CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 534 - Orientation Seminar Of Gender Sensitivity And Gender Fair Language For Freshmen Students CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Activity 535 - Kick-off And Culmination Celebration Of The 18-Day Campaign To End VAWC CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Black XLR 3pin Female Jack Panel Chassis PCB Socket Connector	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Cutting Disk #4	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	TAPE, MASKING, 48mm	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	TAPE, transparent, 48mm	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Soft broom	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Rags	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5029999099	Activity 663 - CHANGE OF COMMAND TOKEN No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020301002	Paper Clip 50mm	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Plastic Ring Binder 14mm	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Plastic Ring Binder 16mm	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Plastic Ring Binder 20mm	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	scotch transparent tape 1 inch	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500.00	500.00	-	
5020301002	10M CORRECTION TAPE	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500.00	500.00	-	
5020301002	RETRACTABLE GEL SIGN PEN BLACK 0.7 MM	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500.00	500.00	-	
5020301002	RETRACTABLE GEL SIGN PEN BLUE 0.7 MM	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500.00	500.00	-	
5020301002	STICKY NOTES	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500.00	500.00	-	
5020399000	8 Pins IC Socket	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Protoboard Connecting Wires	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Resistor; 10K 1/4W	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	Resistor; 1K 1/4W	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020301002	Short brown envelope	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Binder Clip 51mm	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500.00	500.00	-	
5020301002	CORRECTION TAPE	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	FOLDER WHITE LONG SIZE	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Record Book, 150 pages	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	Wire Mesh 4-Tier File Frame/File Bar/File Rack	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	POWER ADAPTER DC 6V FOR CASIO HR-100RC CA:CULATOR	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020399000	AA Batteries Charger	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020399000	ELECTRICAL TAPE, Black, 0.16mm x 19mm x 16 m	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	CORRECTION TAPE, 6 meters (min.), 1 piece in individual plastic	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Record Book (500 pages)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	500.00	500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 708 - National Book Week TARPULIN No. of Pax for the year: 10	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020301002	Gel ink pen black	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020301002	Gel ink pen blue	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500.00	500.00	-	
5020301002	Scotch Tape, clear, 1 1/2 inch	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500.00	500.00	-	
5020311001	Kitchen Essentials and Basic Food Preparation	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	505.00	505.00	-	
5020301002	Staple wire (No. 35)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	510.00	510.00	-	
5020301002	Puncher, paper, heavy-duty	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	510.00	510.00	-	
5020301002	Packing tape	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	510.00	510.00	-	
5020301002	STENO NOTEBOOK	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	520.00	520.00	-	
5021304001	drill bit 1/2" for concrete	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	520.00	520.00	-	
5020301002	Sign Pen; 0.7; color: Black	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	520.00	520.00	-	
5020301002	Sign Pen; 0.7; color: Blue	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	520.00	520.00	-	
5020301002	24mm Scotch tape (transparent)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	525.00	525.00	-	
5020301002	48mm scotch tape (transparent)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	525.00	525.00	-	
5020399000	BROOM, soft	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	525.00	525.00	-	
5020301002	Double sided tape	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	525.00	525.00	-	
5020311001	Fundamentals in Food Service Operations	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	530.00	530.00	-	
5021304001	crmn 25kls 3"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	550.00	550.00	-	
5021304001	crmn 25kls. 2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	550.00	550.00	-	
5020311001	Behavior Management & Modification	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	550.00	550.00	-	
5020311001	Educational Assessment of Students w/ Additional Needs	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	550.00	550.00	-	
5020311001	Instructional Adaptations for Teaching the Content Areas	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	550.00	550.00	-	
5020311001	Instructional Adaptations in Mathematics & Science Instruction	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	550.00	550.00	-	
5020311001	Risk Management as Applied to Safety Security and Sanitation	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	555.00	555.00	-	
5020301002	Book Binding Tape	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	560.00	560.00	-	
5020301002	Order pads	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020321013	Apple corer	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020321013	Oval tray	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020321013	Safety signs	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020399000	Trowel paleta for mixing cement (Big)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Cork Board	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5021304001	crmn 25kls 1"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5029902000	Activity 470 - CAS Instructors Training TARPULIN No. of Pax for the year: 50	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Disposable Plastic Cups, 9ml (50's/pack)	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Muriatic Acid	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Plastic Envelope	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Four water galloons	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Stapler with staple remover (no. 35)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5029999099	Map	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Double Sided Tape	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Soup, ladle silver	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020399000	Stainless steel Peeler	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020321001	HEAVY DUTY 3-28mm 1/8" To 5/8" Copper Steel Iron PVC Plastic Aluminum Brass Tube Pipe Cut Cutter Tool For Tube Pipe Cutting Tool	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Blind Rivets 1/8 x 1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Cabinet Door HINGES 2x2"	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	End Cap #1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020201002	Activity 538 - FINANCIAL EDUCATION SEMINAR No. of Pax for the year: 1	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Assorted Cartolina	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	600.00	600.00	-	
5020301002	Two-Hole Puncher, big, good quality	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	600.00	600.00	-	
5020321002	Wire Stripper	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Assorted Cartolina	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Heavy Duty Scissor	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Heavy duty stapler	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Fasteners	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Plastic Envelopes	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Stapler No. 35, heavy duty	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Paper Clip 33mm	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Stamp Pad, Blue Colored	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020399000	Surface Type Outlet	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Folder white (Legal)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020399000	555 Timer IC	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020307000	Polymyxin B Sulfate + Dexamethasone (Ear drops) 1.25 mg/3.5 mg/1 mg	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020307000	Visine Eye drops 15 ml	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020307000	Zinc oxide, 30 g	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020308000	Dental Cotton Roll non-sterile # 1	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020308000	Oxygen Mask	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020308000	Protective Safety Goggles	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020321012	Training vest blue color (for goal keeper)	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Dater Stamp, Rubber	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	600.00	600.00	-	
5020301002	Folder, long size, color white	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301001	Flash Drive, 64b	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	FOLDER, L-type, legal size, 100pcs per ream	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600.00	600.00	-	
5020301002	Ball pen, Sign pen, black 0.50 mm	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Ball pen, Sign pen, blue 0.50 mm	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Long arm stapler	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Multicolored construction paper	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Ball pen, sign pen, 0.7, black	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Ball pen, sign pen, 0.7, blue	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Permanent marker, black, broad	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Permanent marker, blue, broad	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Specialty Paper	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Stapler, hand held, uses 26/6 staple wires	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020399000	Dry cell battery, AAA, 4pcs/pack	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Ballpen, sign pen, black, 0.5 mm	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020301002	Ballpen, sign pen, blue, 0.5 mm	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600.00	600.00	-	
5020307000	Hyoscine N Butylbromide 10 mg	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	620.00	620.00	-	
5020399000	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	649.00	649.00	-	
5020399000	Analogue Multi-tester Multimeter	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	650.00	650.00	-	
5020301002	binding clips 51mm	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	650.00	650.00	-	
5020301002	staple wire #5	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	650.00	650.00	-	
5020307000	Aluminum Hydroxide Magnesium Hydroxide Simecicone (Antacid/Antiflatulent);178mg/233mg/30mg; Chewable tablet; 100 tablets per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	650.00	650.00	-	
5020321012	Agility Training Circle (15pcs per set)	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	650.00	650.00	-	
5020399000	Metal Book End Holder	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	655.00	655.00	-	
5020301002	Correction tape	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	675.00	675.00	-	
5020301002	Masking Tape, 24 mm, 50 meters length	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	675.00	675.00	-	
5020301002	Stapler Wire No. 35	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	675.00	675.00	-	
5020399000	Audio 6.35mm Male Jack Stereo to 3.5mm Female Plug Connector Converter Adapter	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	680.00	680.00	-	
5020308000	First Aid Kit complete set box	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	680.00	680.00	-	
5020399000	Paint Roller #7	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	690.00	690.00	-	
5020321099	Heavy Duty Grass cutter scissor/shear blue	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 474 - CAS Interpersonal Relationship, Team Building, And 2026 Goal Setting PLAQUE (PER ACTIVITY) No. of Pax for the year: 45	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	700.00	700.00	-	
5020301002	Heavy duty stapler	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020399000	Saucers, 4 inches	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	700.00	700.00	-	
5020309000	WD-40 277 ML (9.3 OZ)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020399000	CBB611A 7 u f + 5% 450VAC 50/60 Hz 40 / 70 / 21	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020399000	Activity 523 - Wellness Program PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	700.00	700.00	-	
5020399000	Activity 520 - Review Of HR Policies On Memos PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020399000	Activity 521 - Career Growth PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020301002	Vellum Board, 8.5 x 13, 10 pcs/pack	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5029902000	Activity 54 - Alumni Orientation For The Fresh Graduate TARPAULIN No. of Pax for the year: 15	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020301002	Sign pen, black .04 box	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	700.00	700.00	-	
5020301002	Sign pen, Blue .04 box	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	700.00	700.00	-	
5020310000	Shovel	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	700.00	700.00	-	
5020310000	Spade	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	700.00	700.00	-	
5020301002	long brown envelope	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020301002	Highlighter assorted colors	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	700.00	700.00	-	
5020301002	Plastic Ring Binder (1 1/2" 38mm 350 sheets)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700.00	700.00	-	
5020301002	118ml glue	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	720.00	720.00	-	
5020301002	inking pad ink (blue and black)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	720.00	720.00	-	
5020399000	Measuring spoons	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	720.00	720.00	-	
5020399000	Safety Goggles	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	720.00	720.00	-	
5020301002	Photopaper, A4 ,21 x 29.7 cm or 210 x 297 mm	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	720.00	720.00	-	
5020301002	Tape, transparent, 48mm x 80m	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	720.00	720.00	-	
5020399000	5 in 1 Computer Keyboard Cleaning Brush	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	720.00	720.00	-	
5020399000	Desoldering Wick	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	750.00	750.00	-	
5021304001	flat file12"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Stapler heavy-duty	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Paper clips	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020399000	Activity 576 - GAD Symposium Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Eraser, Felt, Blackboard/Whiteboard	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Stick Glue, 200mmx7mm	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321001	Heavy Duty Locking Pinch Off Pliers Crimping Tool Refrigeration Tool For Sealing Plier Fridge Copper Pipe Tube Tool Cooling System	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020399000	Pull Push Rule (5meters)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020399000	Universal Outlet (4 gang)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020321001	Steel Claw Hammer	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Activity 525 - Typhoon Preparedness Among Faculty, Staff, And Students. SUPPLIES (PER ACTIVITY) No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Activity 526 - Campus Wide Earthquake And Fire Emergency Evacuation Drill SUPPLIES (PER ACTIVITY) No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5029902000	Activity 527 - Earthquake Disaster Management System Preparedness for Heand of Offices, Faculty and Staff SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Cartolina Assorted color	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020399000	LIQUID HAND SANITIZER, 500mL	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Scissors	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Stick Glue (small)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	White Board Marker Ink Black	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	750.00	750.00	-	
5020301002	Stamp Pad Ink, Blue Colored	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Ring binder 25 mm	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	750.00	750.00	-	
5020308000	Surgical Face Mask, 3 ply	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	750.00	750.00	-	
5020399000	BRANDED: Disposable 3cc Syringe with G23 1" Needle - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	750.00	750.00	-	
5020301002	Brown Envelope, Long, Thick 100pcs/box	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	750.00	750.00	-	
5020501000	Postage and Courier Services	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	750.00	750.00	-	
5020301002	Plastic Ring Binder, for ring binding, 20mm, black	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301001	USB/Flashdrive (64 GB)	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	750.00	750.00	-	
5020399000	CALCULATOR, EXTRA LARGE DISPLAY	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	750.00	750.00	-	
5020301002	Whiteboard marker, fine tip, refillable, black	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	750.00	750.00	-	
5020301002	Folder, long	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Highlighter, Yellow	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Parchment Paper, 8.5" x 11"	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750.00	750.00	-	
5020301002	Plastic ring for comb binding, 16mm, 10cs/bundle, 80 rings	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	750.00	750.00	-	
5020399000	Cleaning Swabs	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	760.00	760.00	-	
5020301002	Staple wire, No.35	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	780.00	780.00	-	
5020399000	AIR FRESHENER, liquid spray, 600g	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	780.00	780.00	-	
5020301002	ERASER, felt, for blackboard/whiteboard	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	785.00	785.00	-	
5020321013	Bar Spoon	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321099	Hammer	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Common Nails 2"	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020310000	Lettuce	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	800.00	800.00	-	
5020399000	Activity 473 - Seminar And Workshop For Seminar And Fieldtrips Students TOKEN No. of Pax for the year: 125	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020399000	Activity 480 - Computer Science And Information Technology Olympics PLAQUE (PER ACTIVITY) No. of Pax for the year: 470	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5029902000	Activity 474 - CAS Interpersonal Relationship, Team Building, And 2026 Goal Setting TARPULIN No. of Pax for the year: 45	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020399000	Activity 477 - ASEAN Anniversary Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 1500	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Activity 478 - Computer Science And Information Technology Pinning Ceremony PLAQUE (PER ACTIVITY) No. of Pax for the year: 130	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Activity 479 - Computer Science And Information Technology Instructors Training PLAQUE (PER ACTIVITY) No. of Pax for the year: 12	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Activity 479 - Computer Science And Information Technology Instructors Training TOKEN No. of Pax for the year: 12	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5029902000	Tarpaulin Printing - Dental Health Care Program,3x4"	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	Glue Gun (big)	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020399000	Philippines Flag thick metal buckle 90x150cm 3x5ft	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020321002	Paper cutter with extra blade	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	Glass Cleaner Spray	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	Glass Cleaner, Wiper	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	rolling pin	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020399000	Bread knife, stainless steel	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020399000	Cups and Saucers	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020301002	Staple wire, number 35	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	Permanent Marker Ink, Black, Good Quality	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020399000	Paint Brush #1 1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Paint Brush #2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Welding Machine Wire (20mm)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020201002	Activity 539 - MENTAL HEALTH EDUCATION FOOD No. of Pax for the year: 1	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	Stapler, No. 35, Big, Good Quality	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	800.00	800.00	-	
5020301002	TISSUE, interfolded paper towel	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	TOILET TISSUE PAPER, 2-ply, 100% recycled	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Trash bin	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020307000	Salbutamol Tablet, 2mg tab	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020308000	Blood Lancet (200's) Universal design	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020301002	Record Book 300 pages	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5029902000	Activity 217 - Donning Of Ranks And Oath Taking Of CTU Officers TARPULIN No. of Pax for the year: 130	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020322001	Office Furniture - Office Chair (black) with standard foot pegs	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Medium Density Fiber (MDF)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	800.00	800.00	-	
5020301001	Printer Ink, color cyan	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301001	Printer Ink, color magenta	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301001	Printer Ink, color yellow	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020399000	Battery for Canon EOS1500D	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800.00	800.00	-	
5020301002	Tape, transparent	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800.00	800.00	-	
5020301002	Rubber Stamp (Dater)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	814.00	814.00	-	
5020301002	Rubber Stamp (Received)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	814.00	814.00	-	
5020301001	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	818.00	818.00	-	
5020399000	Food tong, Stainless steel	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	840.00	840.00	-	
5020399000	Multi-Purpose Silicone Spatula	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	840.00	840.00	-	
5020399000	Staple Gun Tacker	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	840.00	840.00	-	
5020399000	Baby Plug	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	840.00	840.00	-	
5020308000	Micropore	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	840.00	840.00	-	
5020399000	Extendable Feather Duster	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	840.00	840.00	-	
5020399000	Anti-Static Wrist Strap	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	840.00	840.00	-	
5020310000	Hydroponics Nutrient Solution	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	845.00	845.00	-	
5020321099	3 pcs. Pliers Set (1pc combination pliers 7", 1pc diagonal cutting pliers 6" and 1pc long nose pliers 6")	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	850.00	850.00	-	
5020399000	Medals for Most Outstanding Student of the Year Award	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	850.00	850.00	-	
5020399000	Medals for University Leadership Award	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	850.00	850.00	-	
5020399000	Soldering Iron 100w heavy duty	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	850.00	850.00	-	
5020308000	3 cm x 2.8 cm Sterilized Alcohol Prep Pads 100 Pcs/box	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	850.00	850.00	-	
5020308000	Butterfly Wound Closures, Medium, 100/Box	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	850.00	850.00	-	
5020307000	BRANDED: Salbutamol 2mg tablet- 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	850.00	850.00	-	
5020399000	digital clock	SIA	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	850.00	850.00	-	
5020399000	PICKLE BALL (SERVES AS DRILL BALL) Specs: - Size and Weight: 26 gram weight; 74mm diameter. - 40 precise holes	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	880.00	880.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020310000	BSF: Polyethylene Bag (8x14)	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020321013	Menu folders	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020321013	Milk pitchers (stainless steel)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020322001	First Aid Cabinet	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020321013	Printer Head Cleaning Solution -	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301002	Purchase of Whiteboard (60"90cm magnetic)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5021304001	hammer	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5029902000	Activity 503 - Seminar Workshop For Each Specialization TARPAULIN No. of Pax for the year: 3	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5029903000	Activity 439 - Drug Awareness Program FOOD No. of Pax for the year: 5	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5029903000	Activity 440 - HIV Symposium FOOD No. of Pax for the year: 5	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	Transparent scotch tape 48mm	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	Soft brooms	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020399000	Liquid bath soap	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5029903000	Activity 561 - Kulminasyon Sa Buwan Ng Wika Celebration FOOD No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020399000	Muffin Pan	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020399000	Soup ladle, silver	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020399000	Spatula, Wooden	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5029902000	Activity 599 - NORSU-Guihulngan Campus CTEd Day TARPAULIN No. of Pax for the year: 250	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020321001	HEAVY DUTY PLIERS SET	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020321001	HEAVY DUTY SCREWDRIVER REPAIR TOOLS (115-IN 1)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020399000	End Cap #1	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020399000	Spray Paint Black Pyllox	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	SIGN PEN 0.5 (BLACK)	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	SIGN PEN 0.5 (BLUE)	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020321001	Portable Angle electric grinder Cutting Disk, Standard good quality	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	Correction tape, 8 meters	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301001	Ink Refill for Markers (Pilot, blue)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	push pins	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020307000	Chlorphenamine, 2mg tab	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301002	Folder, TAGBOARD, for legal size documents, PURPLE	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020307000	BRANDED: 09.%NaCl PNSS 500ml/bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	900.00	900.00	-	
5020307000	Efficascent Oil 100 ml	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	900.00	900.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Efficascent Oil 100 ml	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	900.00	900.00	-	
5020308000	Elastic bandage 3x5 yards	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	900.00	900.00	-	
5020321012	SEPAKTAKRAW NET Specs: Packaged included: 1 x Sepak takraw net Material: Nylon Size: Standard size Net Size: 6.5m x 0.76m (LxH) Weight: 0.6kg Color: Black	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020399000	TRASH BIN	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5029903000	Activity 720 - ICT WEEK FOOD No. of Pax for the year: 1	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020399000	CLING WRAP, 30x30	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020399000	GLASS CLEANER, liquid, 500ml	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020399000	TRASH BIN	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020322001	Adjustable Wood Curtain Rod 3/4 inches diameter 48-84 ext.	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301002	Bondpaper (size: 8.5" x 11")	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	900.00	900.00	-	
5020301002	ballpen 0.5 black	SIA	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	ballpen 0.5 blue	SIA	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900.00	900.00	-	
5020301002	Plastic ring for comb binding, 25mm, 10cs/bundle, 80 rings	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301002	Ball pen 0.5, black, sign pen (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301002	Ball pen 0.5, blue, sign pen (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301002	Permanent Blue marker Refill Ink 30ml (30)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900.00	900.00	-	
5020301001	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	901.00	901.00	-	
5020301002	Bond Paper (Long)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	940.00	940.00	-	
5021304001	umbrella nail	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	950.00	950.00	-	
5020399000	Kitchen Timer	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	950.00	950.00	-	
5029902000	Activity 420 - NORSU BSC Team Building TARPAULIN No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	960.00	960.00	-	
5029902000	Activity 421 - Civil Service Rules On Customer Service, Performance Management, Health And Wellness TARPAULIN No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	960.00	960.00	-	
5020301002	All Purpose White Glue	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	960.00	960.00	-	
5020301002	Ballpen, Black, Good Quality	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	960.00	960.00	-	
5020301002	Ballpen, Blue, Good Quality	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	960.00	960.00	-	
5020301002	Ballpen, Red, Good Quality	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	960.00	960.00	-	
5020503000	600 Mbps Internet Subscription and Local Network Infrastructure with active components (LAN network infrastructure inclusion of Switches and accessories ,LAN network Maintenance for the whole year, LAN installation, 50 Telephones; 50 Nodes, 4 Switch 48 ports, 4 Switch 24 POE)	BAIS	Information and Communication Technology Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,300,000.00	2,300,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Write for All Pen (for ID Validation, black, FINE)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	960.00	960.00	-	
5020399000	Scotch Tape- 3 inches	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	960.00	960.00	-	
5020399000	Rechargeable AA Battery	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	960.00	960.00	-	
5020503000	600 Mbps Internet Subscription and Local Network Infrastructure with active components (LAN network infrastructure inclusion of Switches and accessories ,LAN network Maintenance for the whole year, LAN installation, 50 Telephones; 50 Nodes, 4 Switch 48 ports, 4 Switch 24 POE)	BAIS	Information and Communication Technology Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500,000.00	2,500,000.00	-	
5020301002	PVC binding cover - short	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	990.00	990.00	-	
5020399000	Activity 411 - ISO EXTERNAL AUDIT TOKEN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 412 - ISO CALIBRATION TOKEN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 411 - ISO EXTERNAL AUDIT TARPULIN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 412 - ISO CALIBRATION TARPULIN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 414 - ISO INTERNAL AUDIT TARPULIN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 419 - CHED RQUAT Visit TARPULIN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020322001	Cork board	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020322001	White board with frame	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020309000	Gasoline for the Chainsaw	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321013	BSF: 12pcs Set Measuring Spoon	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321013	BSF: Heat Resistant Kitchen Silicone Oil Brush	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321013	BSF: Heat Resistant Kitchen Tongs with Silicone Tips	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 386 - FISHTIVAL Wave 2 TARPULIN No. of Pax for the year: 50	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 352 - CAS Student PLAQUE (PER ACTIVITY) No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 359 - CAS Student PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 761 - CAS Student PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 761 - CAS Student TOKEN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 352 - CAS Student TARPULIN No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 359 - CAS Student TARPULIN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 761 - CAS Student TARPULIN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029903000	Activity 352 - CAS Student STAGE DECORATION No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029903000	Activity 359 - CAS Student STAGE DECORATION No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 761 - CAS Student STAGE DECORATION No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 354 - Research PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 354 - Research TOKEN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 358 - Research PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 358 - Research TOKEN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 354 - Research PRINTING EXPENSES No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 354 - Research TARPULIN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 356 - Extension Services TARPULIN No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 357 - Accreditation And COPC TARPULIN No. of Pax for the year: 30	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 358 - Research TARPULIN No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 360 - CAS Extension TARPULIN No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029903000	Activity 356 - Extension Services STAGE DECORATION No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321013	Turner, 3" x 6"	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321013	Stock pan Burner	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 371 - Criminology Days TARPULIN No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 374 - Pinning Ceremony TARPULIN No. of Pax for the year: 44	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 376 - Workshop/ Training On Syllabi-Making And Test Construction TARPULIN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301001	RJ 45 Jacket - RJ45 Connector Jacket -RJ45 Cap	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321013	Solder Lead	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Soldering Paste 50 grams	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 390 - CANDLE LIGHTING AND PINNING CEREMONY TARPULIN No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 391 - CIT DAYS TARPULIN No. of Pax for the year: 50	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 388 - Syllabi, TOS, & Development Of Instructional Materials SUPPLIES (PER ACTIVITY) No. of Pax for the year: 6	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 395 - CULTURAL SHOW TARPULIN No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 286 - DENTAL HEALTH SERVICES TARPULIN No. of Pax for the year: 20	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 288 - SAFE MIGRATION SEMINAR for Graduating Students TARPULIN No. of Pax for the year: 200	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 289 - SEMINAR On TEENAGE PREGNANCY , HIV, STD And Aids TARPULIN No. of Pax for the year: 20	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 290 - GENDER SENSITIVITY SEMINAR TARPULIN No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 287 - WOMEN MONTH CELEBRATION TARPULIN No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 292 - SAFE SPACES Seminar TARPULIN No. of Pax for the year: 0	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321099	Heavy Duty Philip Screw driver	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Common Nails 1"	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Common Nails 3"	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Common Nails 4"	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Concrete Nails	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Hunting Knife "Bolo"	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Machete Heavy Duty (Lading)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Mason wooden float (Rodela Rubber)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 293 - Job Entry Skills TARPULIN No. of Pax for the year: 1	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 297 - Career Development Seminar TARPULIN No. of Pax for the year: 1	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 303 - Psychosocial And Mental Health Symposium TARPULIN No. of Pax for the year: 0	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 310 - Recollection For Graduating Students TARPULIN No. of Pax for the year: 1	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	SELF INK DATING AND STAMPING	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 313 - REPRODUCTIVE HEALTH SEMINAR TARPULIN No. of Pax for the year: 20	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 314 - DRRM / ERT TRAINING TARPULIN No. of Pax for the year: 300	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Rechargeable Batteries Double A	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Rechargeable Batteries Triple A	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 317 - Blood Donation Campaign TARPULIN No. of Pax for the year: 30	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Extension wire (5 meters)	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 335 - Acquaintance Party (SG) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 347 - COQC- ROTC PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 325 - ANTI-HAZING Seminar TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 331 - Drug Free Campaign Seminar TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 332 - Environmental Awareness And Climate Change Seminar TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 335 - Acquaintance Party (SG) TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 339 - Disaster Risk Reduction Seminar TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 340 - Queen Of NORSU (LGBT)-SG TARPULIN No. of Pax for the year: 5	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 341 - Leadership Training TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 345 - On The Job Training Orientation TARPULIN No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 348 - Campus Tour TARPULIN No. of Pax for the year: 60	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 349 - Seminar - Workshop TARPULIN No. of Pax for the year: 240	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5021304001	cross cut saw	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5021304001	rebit 1"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321004	Digital Weighing Scale 10 kilos Capacity	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,000.00	1,000.00	-	
5020310000	Federer	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 474 - CAS Interpersonal Relationship, Team Building, And 2026 Goal Setting TOKEN No. of Pax for the year: 45	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321003	Screw drivers	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 471 - English And Literature Week Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 472 - Math And Science Month Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 478 - Computer Science And Information Technology Pinning Ceremony TOKEN No. of Pax for the year: 130	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	PACKING TAPE (2")	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 763 - CIT Extension Program (Launching & Culmination Activities) TARPULIN No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 769 - Personality Development Seminar & Solidarity Day TARPULIN No. of Pax for the year: 181	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 426 - Lecture On Human Sexuality, HIV/AIDS/STIs And The Risk Of Teenage Pregnancy For 2nd Year Students TARPULIN No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321007	Adaptor SC-APC Coupler	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 434 - Book Month Celebration/Library Information Service TARPULIN No. of Pax for the year: 50	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Laminating Film / A4 Size	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Vinyl Inkjet Sticker	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321002	Double Loop Wire Binder	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 447 - LTS Sport Activities TARPULIN No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 451 - ROTC SPORTS FEST TARPULIN No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 456 - NSTP-LTS Launching TARPULIN No. of Pax for the year: 400	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 457 - COASTAL CLEAN UP ACTIVITY (ROTC CIVIC WELFARE ACTIVITIES) CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 457 - COASTAL CLEAN UP ACTIVITY (ROTC CIVIC WELFARE ACTIVITIES) TARPULIN No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 460 - ROTC - GRADUATION CEREMONY CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 460 - ROTC - GRADUATION CEREMONY TARPULIN No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 462 - NSTP-LTS Graduation CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 300	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 462 - NSTP-LTS Graduation TARPULIN No. of Pax for the year: 300	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029902000	Activity 464 - Campus Clean-Up Drive And Tree Planting Activity TARPULIN No. of Pax for the year: 200	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020201002	Activity 463 - Emergency Response Drills And Trainings TARPULIN No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 455 - SG - Outreach TARPULIN No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 459 - Leadership Training For NORSU – BSC Student Leaders TARPULIN No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 461 - Health And Wellness Symposium TARPULIN No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	FOLDER, White, L-type, legal, 50 pieces per pack	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	FASTENER	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	STAPLER, HEAVY DUTY	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	clocks	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321013	thermometer(candy thermometer for meat,sugar,oven)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Colander, small	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	tong (12 inches)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	zester	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	pastry brush	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 596 - Disaster Risk Reduction Management Awareness Drive TOKEN No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Desk File Organizer	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 533 - Basic Orientation On Safe Migration: Labor Education, Illegal Recruitment And Anti-Trafficking In Persons For Graduating Students TOKEN No. of Pax for the year: 5	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Baby Paint Roller (Cotton) #4	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Teflon	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Scissors (Big Steel)	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,000.00	1,000.00	-	
5020301002	Transparent/Scotch tape 2", 300m	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	HP 128GB OTG/USB Two-In-One Flash Drive 256GB 512GB 1TB 2TB USB 32GB 16GB 8GB, For Android Phone Computer	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	250volts,5 ampere(FUSE)	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Photopaper	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	PUNCHER	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	BALL PEN BLUE	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Black BAL PEN	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	SIGN PEN 0.5 (BLACK)	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	SIGN PEN 0.5 (BLUE)	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	STAPLER #35	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 525 - Typhoon Preparedness Among Faculty, Staff, And Students. TARPAULIN No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 526 - Campus Wide Earthquake And Fire Emergency Evacuation Drill TARPAULIN No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 527 - Earthquake Disaster Management System Preparedness for Heand of Offices, Faculty and Staff TARPAULIN No. of Pax for the year: 20	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Pencil Sharpener	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 548 - STUDENT LEADERSHIP TRAINING TARPAULIN No. of Pax for the year: 200	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 549 - LEAGUE OF STUDENT ORGANIZATION TARPAULIN No. of Pax for the year: 0	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	ROTC Vallum Board, 8'5" x 13", 20 packs, 10 pcs/pack	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 677 - Faculty Development TOKEN No. of Pax for the year: 38	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 678 - Staffs Development TOKEN No. of Pax for the year: 45	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020501000	Postage & Courier Services for Mailing Purposes	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029999099	Activity 675 - ISO External Audit TARPAULIN No. of Pax for the year: 7	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 663 - CHANGE OF COMMAND CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029999099	Activity 663 - CHANGE OF COMMAND TARPAULIN No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029999099	Activity 664 - CCJE College Days TARPAULIN No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029999099	Activity 664 - CCJE College Days TOKEN No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	SC Fiber Optic SC Connector Butterfly SC-SC Optical	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 656 - RECOLLECTION CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 5	MAB	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029999099	Activity 656 - RECOLLECTION TARPAULIN No. of Pax for the year: 5	MAB	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5029999099	Activity 656 - RECOLLECTION TOKEN No. of Pax for the year: 5	MAB	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Mailing Envelope, Long 100pcs/pads	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020310000	BSF: Wood Hand Saw	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020310000	Seeds (tomato)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020310000	Vege Seeds (cucumber)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020310000	Vege Seeds (eggplant)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020310000	Vege Seeds (hot pepper)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020310000	Vege Seeds (sweet pepper)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Sticky notes with the label "sign here"	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5029902000	Activity 202 - CSIT WEEK CELEBRATION TARPULIN No. of Pax for the year: 900	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020201002	Activity 184 - Geol 405 Seminars In Geology TARPULIN No. of Pax for the year: 50	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	CLIP BINDER (3/4 12's / box.)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020301002	TAGBOARD FOLDER (LEGAL, YELLOW)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5029902000	Activity 215 - Cyber Security Awareness Training TARPULIN No. of Pax for the year: 30	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5029902000	Activity 216 - General Orientation Program For All First Year, Shiftees And Transferees TARPULIN No. of Pax for the year: 35	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020399000	Activity 212 - Change Of Command Ceremony With Pinning Of Awards For Outgoing CTU Officers STAGE DECORATION No. of Pax for the year: 80	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 217 - Donning Of Ranks And Oath Taking Of CTU Officers TOKEN No. of Pax for the year: 130	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020201002	Activity 214 - Reception Training For All New Students TARPULIN No. of Pax for the year: 75	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 213 - Symposium On The Law Of Arrest And Its Practice TOKEN No. of Pax for the year: 40	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 211 - College Day With Symposium On Crime And Drug Abuse Prevention Programi TARPULIN No. of Pax for the year: 45	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321012	SHUTTLECOCK (FEATHER) YELLOW	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020321012	TABLE TENNIS PINGPONG BALLS (ORANGE COLOR)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 229 - CEA TECHNO-FAIR CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 50	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Soldering Lead	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5021102000	Moroccan Buffalo Paper (A4)	MAIN	Commission on Audit Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020201002	Activity 277 - Module/Textbook Writing Seminar-Workshop CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020201002	Activity 62 - ACTIVITY 18: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU TOKEN No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020201002	Activity 91 - Activity 6: 1st Quarter GFPS Meeting On Implementation/Execution Of GAD PAPS TOKEN No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 95 - Activity 7: 2nd Quarter GFPS Meeting On Implementation/Execution Of GAD PAPS TOKEN No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020399000	Activity 128 - Activity 15: Lecture Forum/Seminar On GAD-Related Laws For PWDs TOKEN No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 130 - Anti-bullying Awareness TOKEN No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 134 - RECOLLECTION TOKEN No. of Pax for the year: 30	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020201002	Activity 19 - Training For Job Orders TARPAULIN No. of Pax for the year: 250	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 141 - Library And Information Services Month And National Book Week Celebrations TARPAULIN No. of Pax for the year: 70	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020307000	ANDED: Methyl Salicylate + Camphor + Menthol + Turpentine Oil + Eucalyptus Oil Regular 50mL/bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020308000	Blood Lancing for One Touch Simple Select Glucometer pen (200's in a box/pack)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020308000	Toilet Tissue paper 2-ply, 9 rolls per pack	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020321003	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y1 - Laptop and Accessories (Balance in 2023)	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Custodial	1,000.00	1,000.00	-	
5020321012	Triangular Disc cone (40 pcs per set)	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020501000	Postage and Courier Services	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020501000	Postage and Courier Services	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020503000	Internet Subscription Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020504000	Cable, Satellite, Telegraph and Radio Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020504000	Cable, Satellite, Telegraph and Radio Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020504000	Cable, Satellite, Telegraph and Radio Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020504000	Cable, Satellite, Telegraph and Radio Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020504000	Cable, Satellite, Telegraph and Radio Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5029902000	Printing and Publication Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000.00	1,000.00	-	
5020301001	BROTHER INK BT 5000 (CYAN)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301001	BROTHER INK BT 5000 (MAGENTA)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301001	BROTHER INK BT 5000 (YELLOW)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	WHITE LONG FOLDER	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 720 - ICT WEEK TOKEN No. of Pax for the year: 1	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	BLEACH, stain remover, colorsafe, 1 gal	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	BLEACH, stain remover, original, 1 gal	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020201002	Activity 724 - Training On Human Resource Management: Best Practices And Employee Engagement TOKEN No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 725 - Pinning And Candle Lighting Ceremony TOKEN No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	WOOD POLISH, 250ml	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 739 - Math Week TOKEN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 699 - Lecture On Human Sexuality, HIV/AIDS, And Teenage Pregnancy PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 702 - 18-Day Campaign To EVAW TOKEN No. of Pax for the year: 20	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 703 - Culmination Of Women TOKEN No. of Pax for the year: 50	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 704 - Symposium On OSAE (Online Sexual Abuse And Exploitation) PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 700 - Lecture On Gender Sensitivity PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 700 - Lecture On Gender Sensitivity TOKEN No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 701 - Lecture On Safe Migration And Safe Spaces Act TOKEN No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321008	FLASHLIGHT, battery-operated	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020321008	WRENCHES	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	PLIERS	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	UTILITY KNIVES	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Antistatic Gloves ESD Electrical Working Gloves	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020399000	Activity 708 - National Book Week TOKEN No. of Pax for the year: 10	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020201002	Activity 710 - Optimum Dental Health Awareness Campaign And Dental Treatment Services Program TARPAULIN No. of Pax for the year: 10	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Crayons, 24 pc	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Sign Pen, Blue, 0.5	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 752 - Commencement Exercises 2025 TOKEN No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020399000	Activity 754 - Recognition Day 2025 TOKEN No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029902000	Activity 742 - In-House Faculty Research Presentation TARPAULIN No. of Pax for the year: 40	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5029903000	Activity 743 - 2nd Institutional Undergraduate Research Conference AWARDS No. of Pax for the year: 100	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Parchment paper	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020301002	Plastic ring for comb binding, 10mm, 10cs/bundle, 80 rings	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000.00	1,000.00	-	
5020201002	Activity 718 - Student Government Leadership Training TOKEN No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Legal Folder	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000.00	1,000.00	-	
5020301002	Permanent Marker	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,020.00	1,020.00	-	
5020301002	GLUE GUN	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,050.00	1,050.00	-	
5020301002	Correction tape	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,050.00	1,050.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Multifunctional stainless steel jug	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,050.00	1,050.00	-	
5020308000	Sterile gauze pad 2x2 100 pcs	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,050.00	1,050.00	-	
5020301002	Bondpaper (size: 8.5" x 13")	SIA	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,050.00	1,050.00	-	
5020301002	Correction Tape, 10 meters	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,050.00	1,050.00	-	
5020399000	Salad Plates, 6 inches	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,080.00	1,080.00	-	
5020301002	Double Sided Tape 24mm 1inches 10 meters long or 11 yards	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,080.00	1,080.00	-	
5020301002	Masking Tape	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,080.00	1,080.00	-	
5020301002	Pencil, medium	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,080.00	1,080.00	-	
5020301002	PENCIL, lead/graphite, with eraser	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020399000	Kitchen Weighing scale	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,100.00	1,100.00	-	
5020399000	Prep Bowl	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,100.00	1,100.00	-	
5020399000	Flame gun set with butane(torch with set of butane)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020301002	Office document shelf Organizer	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020399000	Audio cable @ 1 meter (for audio and PAR LED connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020399000	HAND SOAP, liquid	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,100.00	1,100.00	-	
5020301001	Ink, Epson 003 (Cyan)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020301001	Ink, Epson 003 (Magenta)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020301001	Ink, Epson 003 (Yellow)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,100.00	1,100.00	-	
5020399000	.35mm plug to 2*6.35mm stereo jacks Audio and video connector of audio line	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,110.00	1,110.00	-	
5020301002	Glue, 240 Grams	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,120.00	1,120.00	-	
5020399000	6 holes RCA Female Stereo audio Jack AV Audio input socket connector	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,120.00	1,120.00	-	
5020301002	Scotch Tape, 1 inch	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,125.00	1,125.00	-	
5020301002	Packaging Tape, brown 2 inch	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,125.00	1,125.00	-	
5020301002	Plastic Document Holder	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,125.00	1,125.00	-	
5020307000	Clonidine, oral, catapres, 75 mcg tablet	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,140.00	1,140.00	-	
5021304001	epoxy	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,150.00	1,150.00	-	
5020301002	Ball pen (Black and Blue) .5	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,150.00	1,150.00	-	
5029999099	Medals for Presidential Technology Award	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,150.00	1,150.00	-	
5029999099	Medals for Service Award	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,150.00	1,150.00	-	
5020399000	DISINFECTANT SPRAY, 510g	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,150.00	1,150.00	-	
5020399000	Can Opener	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,170.00	1,170.00	-	
5020399000	Capacitor 1.5 uf	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,190.00	1,190.00	-	
5020321013	Pilsner glasses/Ice tea glasses	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5029902000	Activity 373 - Change Of Command TARPAULIN No. of Pax for the year: 40	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020321099	Heavy duty pipe wrench 10" (yabe tubo)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321099	Heavy duty pipe wrench 12" (yabe tubo)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020310000	Meter Beans	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5029902000	Activity 480 - Computer Science And Information Technology Olympics TARPULIN No. of Pax for the year: 470	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5029902000	Activity 475 - Computer Science And Information Technology Research Forum TARPULIN No. of Pax for the year: 120	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5029902000	Activity 476 - Filipino Week Celebration TARPULIN No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5029902000	Activity 501 - Campus Journalism Seminar Workshop TARPULIN No. of Pax for the year: 2	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020308000	Zonrox Disinfectant	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020301002	Ballpen (Black and Blue)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Stapler wire, heavy, binder type, No.35, 26/6	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020301002	Sign Pen (Red)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Sticky note set with box	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020399000	Rags	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Correction Tape	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Scented Paper (short)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020321013	strainer chinois/small	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020399000	Colander, Medium	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020399000	spatula	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020399000	Butter knife	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020399000	Kitchen Thermometer	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020399000	Stainless Steel Flour Sifter	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020321001	HEAVY DUTY Phillips Screwdriver 37 PCS Industrial Magnetic Screwdriver Set Screw Driver Hand Tool	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020201002	Activity 537 - JOB ENTRY SKILLS TRAINING FOOD No. of Pax for the year: 3	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Paper Cutter	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	White Folder size: 8.5*11	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	SIGN PEN, Black, liquid or gel	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	SIGN PEN, Blue, liquid or gel	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	SIGN PEN, Red, liquid or gel	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020321002	Magic spinning Mop	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	BINDER CLIPS BLACK COLOR,2 inches(12 pcs per box)	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5029999099	Satin Ribbon Arrow 1/2 inch 12 mm, double edge, RED	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999099	Satin Ribbon Arrow 1/2 inch 12 mm, double edge, WHITE	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020301002	Specialty Paper Short 10pcs/pack	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Photo Paper	MAIN	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,200.00	1,200.00	-	
5020301002	Scented Paper (Long)	MAIN	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,200.00	1,200.00	-	
5020301002	Clearbook, legal size	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Record Book 150 pages	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020399000	Activity 212 - Change Of Command Ceremony With Pinning Of Awards For Outgoing CTU Officers TOKEN No. of Pax for the year: 80	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5029902000	Activity 212 - Change Of Command Ceremony With Pinning Of Awards For Outgoing CTU Officers TARPAULIN No. of Pax for the year: 80	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020501000	Letters and Correspondence	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,200.00	1,200.00	-	
5020399000	Eyelets	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,200.00	1,200.00	-	
5020399000	Solvent Cleaning Solution	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,200.00	1,200.00	-	
5020201002	Activity 142 - 7th In-house Seminar-Workshop And Training For Library Personnel (all Campuses) TARPAULIN No. of Pax for the year: 42	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020307000	Cetirizine tablet (anti-allergy; antihistamine) 10 mg, 100 tablets per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,200.00	1,200.00	-	
5020307000	Famotidine Calcium Carbonate Magnesium Hydroxide (H2 receptor antagonist/antacid); 10mg/800mg/165mg; Chewable tablet; 100 tablets per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,200.00	1,200.00	-	
5020308000	Disinfectant Spray, Aerosol, 400g (min)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,200.00	1,200.00	-	
5020321012	Badminton net	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020321012	Ball bag (Extra Large Size) Specs: Item type: Mesh Football Bag Material: Oxford Cloth Color: Black Can hold 15-20 balls Dimension(H*D): Approx. 110 x 49 cm/ 43x20in	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020301002	Plastic Ring Binder, for ring binding, 25mm, black	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Board Eraser	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020399000	THERMAL PASTE BIG JUMBO INJECTION SYRINGE TYPE	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020301002	Cartolina - 180 gsm approx	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200.00	1,200.00	-	
5020301002	Permanent Black marker Refill Ink 30ml (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200.00	1,200.00	-	
5020399000	Volume Control Stereo B100K 6 pins	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,225.00	1,225.00	-	
5020301002	PHOTOPAPER(A4)	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,250.00	1,250.00	-	
5020399000	sauce pan	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,250.00	1,250.00	-	
5020399000	Sand Paper Pad #120 Grit	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,250.00	1,250.00	-	
5020301001	9v Battery	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,250.00	1,250.00	-	
5020308000	Providone Iodine, 1 gallon	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,250.00	1,250.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Sign Pen, black, (0.5)	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,250.00	1,250.00	-	
5020310000	Garden Rake	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,250.00	1,250.00	-	
5020301002	Sign Pen, blue(0.5)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,250.00	1,250.00	-	
5020301002	Heavy duty scissors, stainless blade	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,250.00	1,250.00	-	
5020301002	RECORD BOOK - 8.5 x 11", 500 PAGES, with Page Numbers	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,250.00	1,250.00	-	
5020301002	Envelop for Mailing, colored print w/logo	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,250.00	1,250.00	-	
5020301002	MARKER, Permanent, Red	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,251.00	1,251.00	-	
5020301001	Brother Ink BT5000C	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,260.00	1,260.00	-	
5020301001	Brother Ink BT5000M	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,260.00	1,260.00	-	
5020301001	Brother Ink BT5000Y	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,260.00	1,260.00	-	
5020301002	CARBON FILM, Legal size	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,262.00	1,262.00	-	
5020301002	MARKER, Permanent, Blue	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,263.00	1,263.00	-	
5020301001	INK (Printer), color: cyan	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,280.00	1,280.00	-	
5020301001	INK (Printer), color: magenta	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,280.00	1,280.00	-	
5020301001	INK (Printer), color: yellow	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,280.00	1,280.00	-	
5029902000	Activity 316 - Clean Up Drive TARPULIN No. of Pax for the year: 15	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,300.00	1,300.00	-	
5020301002	Transparent scotch tape 24mm	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,300.00	1,300.00	-	
5020399000	Activity 576 - GAD Symposium Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,300.00	1,300.00	-	
5020301001	Gestetner MP2014D Cleaning Blade (AD042059)	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,300.00	1,300.00	-	
5020321003	Digital Clamp Multimeter Tester AC Current Multimeter Voltage Ammeter Voltages Tester DC/AC	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,300.00	1,300.00	-	
5020399000	Elbow with Thread 1/2 PVC	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,300.00	1,300.00	-	
5020301002	Office Wall Clock	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,300.00	1,300.00	-	
5029999099	Medals for University President Leadership Award	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,300.00	1,300.00	-	
5020308000	8oz Plastic cups, disposable, transparent	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,300.00	1,300.00	-	
5020301002	Accession Book for Library	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,300.00	1,300.00	-	
5020399000	Ribbonette, satin, color white 1/2 inch	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,300.00	1,300.00	-	
5020399000	TheNORSUnian customized Polo Shirt, unisex, size extra large	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,300.00	1,300.00	-	
5020321099	SOUP BOWL, 4'	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,320.00	1,320.00	-	
5020310000	Incandescent Electric bulb	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,350.00	1,350.00	-	
5020301002	Official record books (300 pages)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,350.00	1,350.00	-	
5020301002	White Long folder (100pcs per pack)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,350.00	1,350.00	-	
5029903000	Activity 657 - CAMPUS WIDE DENTAL TREATMENT SERVICES CERTIFICATES (PER PAX) No. of Pax for the year: 9	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,350.00	1,350.00	-	
5020301002	Sticky Notes, 100 Sheets 0.5x2in	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,350.00	1,350.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020308000	Sterile gauze Pad 3x3 100 pcs	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,350.00	1,350.00	-	
5020301002	Plastic Ring Binder, for ring binding, 28mm, black	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,350.00	1,350.00	-	
5020321099	Wire stripper	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5029903000	Activity 501 - Campus Journalism Seminar Workshop FOOD No. of Pax for the year: 2	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020301002	Refill Ink for Brother Printer, Magenta	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020301002	Refill Ink for Brother Printer, Yellow	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020399000	utility tray, stainless	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5021304001	Repairs and Maintenance of Various Structures	BAIS	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,612,919.00	3,612,919.00	-	
5021304099	Various Repairs and Maintenance	BAIS	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,709,142.00	2,709,142.00	-	
5020399000	wooden spoon	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020399000	Cake pan	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020399000	Stainless Spoon, regular size	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020309000	WD-40 Multi-Purpose Lubricant Penetrating Oil (300ml)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020321001	220V 700W ELECTRIC AIR BLOWER VACUUM CLEANER.	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020301002	Assorted Construction paper 250s per pack short	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020307000	Mefenamic Acid, 500 mg	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020301002	White Board Marker Black	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020310000	BSF: Claw Hammer	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,400.00	1,400.00	-	
5020399000	Activity 213 - Symposium On The Law Of Arrest And Its Practice PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,400.00	1,400.00	-	
5020399000	Sticker Paper (Waterproof)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,400.00	1,400.00	-	
5020321012	80L Plastic storage keeper	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020321012	Dumbbell 3kg	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020301002	bond paper short	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5020399000	40 Watts Corded Electric Glue Gun	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,400.00	1,400.00	-	
5021304001	round pile 1/4	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,440.00	1,440.00	-	
5020399000	Sign Pen - .5 Black	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,440.00	1,440.00	-	
5020399000	Sign Pen - .5 Red	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,440.00	1,440.00	-	
5020399000	peelers	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,440.00	1,440.00	-	
5020301002	Ballpen, Black, Good Quality	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,440.00	1,440.00	-	
5020301002	Ballpen, Blue, Good Quality	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,440.00	1,440.00	-	
5020301002	Ballpen, Red, Good Quality	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,440.00	1,440.00	-	
5020307000	Nebulizer tubing kit, adult size	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,440.00	1,440.00	-	
5020307000	Oxygen Nasal Cannula, adult size	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,440.00	1,440.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020308000	Normal saline solution 500 ml	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,440.00	1,440.00	-	
5020301002	Correction Tape	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,440.00	1,440.00	-	
5020321002	Office equipment - White board (90x120cm);	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,445.00	1,445.00	-	
5020399000	Welding Cable Wire (heavy duty)10meters	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,450.00	1,450.00	-	
5020321099	Branded 14PCS Car Repair Tools Wrench Set Original Car Tools Set (for Van)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301001	USB 3.0 Mini Metal Flash Drive with High Speed Storage	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321013	BSF: 12pcs Set Measuring Cup	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 355 - Lakbay Aral TOKEN No. of Pax for the year: 60	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321013	All- purpose knives	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020321013	Cheese cloth	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020321013	Coffee maker	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321013	Electric Kettle	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	B&W Developer Powder 1000-2000ml (8-16 Rolls)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Rapid Fixer Powder 1000-2000ml (24+ Rolls)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020201002	Activity 382 - LEADERSHIP TRAINING FOR STUDENTS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020201002	Activity 382 - LEADERSHIP TRAINING FOR STUDENTS TARPULIN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020201002	Activity 382 - LEADERSHIP TRAINING FOR STUDENTS TOKEN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 380 - PERSONALITY DEVELOPMENT FOR PRACTICE TEACHERS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 380 - PERSONALITY DEVELOPMENT FOR PRACTICE TEACHERS TARPULIN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 383 - TOKEN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 383 - TARPULIN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 388 - Syllabi, TOS, & Development Of Instructional Materials TARPULIN No. of Pax for the year: 6	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321099	007 Grease Gun	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Electrical Tape	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Texscrew nails 3 inches	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 282 - FACULTY AND STAFF TEAM BUILDING TARPULIN No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 283 - PERSONNELS DAY TARPULIN No. of Pax for the year: 100	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	first aid box/multi purpose box 20L x 14W x 12H CM	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 401 - NORSU BAIS CAMPUS FOUNDER'S DAY TARPULIN No. of Pax for the year: 120	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301001	Flash Drive (256 GB) Branded	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301001	HDMI Cable (5 meters)	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 348 - Campus Tour TOKEN No. of Pax for the year: 60	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	INK, for stamp pad	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 773 - TEAM BUILDING TARPULIN No. of Pax for the year: 130	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5021304001	flat file 12"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5021304001	sandpaper c120	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 475 - Computer Science And Information Technology Research Forum PLAQUE (PER ACTIVITY) No. of Pax for the year: 120	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 470 - CAS Instructors Training CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	HIGHLIGHTER MARKER PEN	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 501 - Campus Journalism Seminar Workshop CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 2	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 502 - Speech And Theater Arts CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 5	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020201002	Activity 764 - CIT IN-HOUSE TRAINING For RESEARCH, COPYRIGHTING & IMs PRODUCTION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 769 - Personality Development Seminar & Solidarity Day COSTUME No. of Pax for the year: 181	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301001	Puncher	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 423 - Lecture on Basic Gender and Development Concepts for First year students and new faculty and staff TARPULIN No. of Pax for the year: 80	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 428 - Lecture On Safe Migration And Safe Spaces For Graduating Students (4th & 5th Year) TARPULIN No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029902000	Activity 429 - Lecture On Gender Sensitivity for 3rd year Students. TARPULIN No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Construction Paper, Assorted Pastel Colors	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 450 - MR & MISS NORSU BSC TARPULIN No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 441 - SG - Acquaintance Party 2025 TARPULIN No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020322001	Office Chair Home Work Fashion Computer Chair	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029903000	Activity 519 - CAMPUS BUDGET HEARING CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 25	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	SIGN PEN, Black, quick dry liquid or gel 0.5 5 pieces per box	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	SIGN PEN, Blue, quick dry liquid or gel 0.5 5 pieces per box	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	SIGN PEN, Red, quick dry liquid or gel 0.5 5 pieces per box	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 642 - ASEAN CELEBRATION PLAQUE (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 647 - ACADEMIC CONVOCATION PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 647 - ACADEMIC CONVOCATION TARPAULIN No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	Cartolina (Assorted Color)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	STAPLE WIRE	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Brown Envelope, Long,100 PCS per Box	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Folder, White, Long	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Coil, Plastic Comb Binding Rings, Long Size 100 Pcs Per Box	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5029903000	Activity 559 - Science Day FOOD No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321013	lapel microphone	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Jelly Roll Pan/Baking Tray	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	tong (8 inches)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 576 - GAD Symposium Activity STAGE BACKDROP No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Cups	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Cutting boards	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Placemats for the Dining table	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Serving tray, rectangular	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Table knife, stainless	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Tablespoon, stainless	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	stapler W/ staple remover use #35	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Staple wire no. 35, heavy duty	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Sticky notes	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 533 - Basic Orientation On Safe Migration: Labor Education, Illegal Recruitment And Anti-Trafficking In Persons For Graduating Students TARPAULIN No. of Pax for the year: 5	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	RCA JACK GOLD	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 523 - Wellness Program CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 521 - Career Growth CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 522 - Training And Development Of Office Staff CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321002	Clone Docking Station 2.5 3.5 Dual Bay SATA To USB 3.0 HDD Enclosure Tool Free Duplicator HDD Case 24TB(6228US3-C)	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 623 - LitMus 2025 TARPAULIN No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	NORSU Officially enrolled stamp	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	Gibson Reversible Ribbon 50 meters (Size No. 5, Color No. 58)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Staple wire No. 35	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	ENVELOPE, expanding, kraft, legal	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301001	Ink Refill for Markers (Pilot Black)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Cartolina (Black)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	ROTC Office- Continuous computer ink, 4 colors/set, 3 sets	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029999099	Activity 675 - ISO External Audit TOKEN No. of Pax for the year: 7	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 664 - CCJE College Days CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020307000	Loperamide, 2 mg cap	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020308000	Digital Thermometer	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	Scissors, medium	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	BOND PAPER, 8.5X11"	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020301002	SPECIAL PAPER (A4)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020399000	Activity 213 - Symposium On The Law Of Arrest And Its Practice STAGE DECORATION No. of Pax for the year: 40	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020321012	BADMINTON NET	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020321012	TABLE TENNIS NET	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020321013	Digital Weighing Scale Up to 500g- BSCE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020321013	MIG Feeder Roller, for aluminum	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Activity 238 - AMDNA / CNA, BS Nursing, BS Pharmacy & Midwifery Pinning And Rededication Ceremony FY 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5029902000	Activity 530 - Orientation Seminar On Human Sexuality, Reproductive Health, HIV/AIDS/STI's And The Risk Of Teenage Pregnancy. TARPULIN No. of Pax for the year: 10	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5029902000	Activity 534 - Orientation Seminar Of Gender Sensitivity And Gender Fair Language For Freshmen Students TARPULIN No. of Pax for the year: 5	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020201002	Activity 693 - Fire Prevention Seminar And Training TARPULIN No. of Pax for the year: 50	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5029902000	Activity 524 - Team Building Of The NORSU - Guihulangan Employees. TARPULIN No. of Pax for the year: 85	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020301002	Book Binding Clear Cover Long	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,500.00	1,500.00	-	
5020301002	Long white folder	MAIN	Information and Publicity Office/ANNNAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020307000	BRANDED: 09.%NaCl PNSS (Irrigation solution) 1000ml/bot	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020307000	BRANDED: Dextrose 5% Lactated Ringer's solution 500ml/bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020307000	BRANDED: Epinephrine ampule	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020307000	Salbutamol Nebule	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020307000	Salbutamol, Hivent, 1 mg/ml, solution for nebulization, 30 ampoules per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020308000	Dental Explorer	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020399000	Activity 143 - Health And Wellness Program For Faculty, Staff And Students PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020399000	Heavy duty Padlocks	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 155 - FINANCIAL LITERACY FOR SCHOLARS CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Scholarship Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Calculator	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020301002	Document Bag, Heavy Duty	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500.00	1,500.00	-	
5020301001	BROTHER INK BT D60 (BLACK)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	RECORD BOOK (500 PAGES)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	LONG BOND PAPER	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 720 - ICT WEEK PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020201002	Activity 724 - Training On Human Resource Management: Best Practices And Employee Engagement PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020201002	Activity 724 - Training On Human Resource Management: Best Practices And Employee Engagement TARPULIN No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 725 - Pinning And Candle Lighting Ceremony PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 725 - Pinning And Candle Lighting Ceremony TARPULIN No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 726 - Business & Food Innovation Day TARPULIN No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 736 - Pinning Ceremony TOKEN No. of Pax for the year: 20	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 738 - Math Week TOKEN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 740 - English Week TOKEN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 741 - ASEAN WEEK TOKEN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Specialty Paper	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 703 - Culmination Of Women PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020321008	FLASHLIGHT, rechargeable	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	CSC form 48 (DTR) 100 pcs per pad	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Scientific Calculator	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020399000	Activity 708 - National Book Week PLAQUE (PER ACTIVITY) No. of Pax for the year: 10	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500.00	1,500.00	-	
5020301002	Photopaper, A4 210g/m2	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	White file folder, letter size	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,500.00	1,500.00	-	
5020301002	Plastic Ring Binder 1 1/8" 28mm 250 sheets	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,530.00	1,530.00	-	
5020399000	Volume Control Mono B100k 3 pins	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,575.00	1,575.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Double sided tape, 1 inch	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,575.00	1,575.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Extension Services for the Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,590.00	1,590.00	-	
5020301002	Bondpaper, size short, substance 20	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,590.00	1,590.00	-	
5020321099	Kitchen Stainless Steel South Indian Filter Coffee Maker, 500 ml (Coffee Filter)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5021305002	Aircon Maintenance Cleaning for Admin Office	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020310000	BSF: Aquarium Airline G-Clamp	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020310000	Anti-coccidiosis soluble powder	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,600.00	1,600.00	-	
5020322001	DATA FILE BOX/BOX FILE/MAGAZINE BOX MADE OF CHIPBOARD SIZE: 15.5" X 9.5" X 4.5"	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301002	Paper clamp small size	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	Activity 638 - EFFECTIVE ANGER MANAGEMENT CONSTRUCTIVE WAYS TO MANAGE ANGER SEMINAR PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	Activity 639 - FINANCIAL LITERACY FACULTY AND STAFF PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	Activity 640 - BOOSTING WORK PRODUCTIVITY COPING WITH STRESS AND ANXIETY INTURBULENT TIMES SEMINAR PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	Activity 641 - Civil Service Month Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	Carbon Film, Long Size, 100 sheets per Ream, Black	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	Carbon Film, Long Size, 100 sheets per Rim Blue	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301002	Stapler No.35, Big, Good Quality, Durable	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020321013	strainer,small, fine	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020399000	strainer chinois/medium	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020399000	strainer,medium, fine	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020301002	Ball pen (black)	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301002	Ball pen (blue)	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020399000	HDMI Cable 3M High Speed HDMI Cable Red Black Braided Cord	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020308000	Adhesive Bandages, Flexible Fabric, 100 Assorted Sizes	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020301002	Sign Here Sticky Notes, 0.5" x 1.7" / 1.3 x 3.4 cm	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5029902000	Activity 55 - Alumni Campus Tour TARPALIN No. of Pax for the year: 405	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301002	Sign pen (Assorted) my gel	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,600.00	1,600.00	-	
5020321012	SOFTBALL BALLS	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020399000	Activity 237 - 17th BS NURSING CAPPING, CANDLELIGHTING AND DEDICATION CEREMONY PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020399000	Activity 236 - Midwifery Pinning, Candlelighting, And Dedication Ceremony FY 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY PLAQUE (PER ACTIVITY) No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5029902000	Activity 531 - Basic Orientation Seminar On GST And Other Gad Related Laws TARPULIN No. of Pax for the year: 10	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,600.00	1,600.00	-	
5020321012	Small cones for training	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,600.00	1,600.00	-	
5020301002	Sticker Paper for Tag Machine	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,600.00	1,600.00	-	
5020301002	Scientific Calculator	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301001	Ink, cart, black	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301001	Ink, cart, cyan	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301001	Ink, cart, magenta	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301001	Ink, cart, yellow	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,600.00	1,600.00	-	
5020301002	Clip binders (Small)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,634.00	1,634.00	-	
5020399000	Solvent Cement 400 CC	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,650.00	1,650.00	-	
5020301002	Plastic Ring Binder, for ring binding, 32mm, black	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,650.00	1,650.00	-	
5020399000	Notarial Seal No. 23	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,650.00	1,650.00	-	
5020399000	Mixing Bowl	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,680.00	1,680.00	-	
5020399000	Capacitor 100v 10uf Non Polar Capacitor	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,680.00	1,680.00	-	
5020399000	PL Jack Mono	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,680.00	1,680.00	-	
5020301002	Glue (473ml)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,680.00	1,680.00	-	
5020399000	BROOM (Walis Ting-ting)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,694.00	1,694.00	-	
5020307000	Ibuprofen 200 mg	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,700.00	1,700.00	-	
5020301002	ENVELOPE, EXPANDING, KRAFT	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,700.00	1,700.00	-	
5029902000	Activity 561 - Kulminasyon Sa Buwan Ng Wika Celebration TARPULIN No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,700.00	1,700.00	-	
5020399000	Colander, Stainless steel	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,700.00	1,700.00	-	
5020399000	ELECTRICAL TAPE BIG	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,700.00	1,700.00	-	
5020399000	1Core 1Km Red Stripe FOC Fiber Optic Cable	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,700.00	1,700.00	-	
5029902000	Activity 560 - GAD SYMPOSIUM TARPULIN No. of Pax for the year: 1	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,700.00	1,700.00	-	
5020399000	Activity 212 - Change Of Command Ceremony With Pinning Of Awards For Outgoing CTU Officers PLAQUE (PER ACTIVITY) No. of Pax for the year: 80	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,700.00	1,700.00	-	
5020399000	Welding Electrode; 20kg, E6013	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,700.00	1,700.00	-	
5020399000	INSECTICIDE, spray, 500ml	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,700.00	1,700.00	-	
5020399000	6.35mm Mono Female Socket Jack PCB Panel Mount Microphone Speaker Chassis Audio Connector	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,750.00	1,750.00	-	
5020301001	AA Battery	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,750.00	1,750.00	-	
5020301002	STAINLESS SCISSORS	MAIN	Bids and Awards Committee Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,750.00	1,750.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020308000	Catgut silk suture thread with needle	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,750.00	1,750.00	-	
5020301001	Ink Cart, Epson C13T664100 (003), Cyan	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	Ink Cart, Epson C13T664100 (003), Magenta	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	Ink Cart, Epson C13T664100 (003), Yellow	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	USB flash drive 2 gb	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5021304001	measuring tape 3m	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5029902000	Activity 480 - Computer Science And Information Technology Olympics CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 470	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5029902000	Activity 471 - English And Literature Week Celebration TARPULIN No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5029902000	Activity 472 - Math And Science Month Celebration TARPULIN No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5029902000	Activity 762 - Pinning And Candle Lighting Ceremony TARPULIN No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020321003	AVR for desktop Computer heavy-duty	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Pencil Mongol #2	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301002	Glue	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	Canon Ink G2010 G1 790 C	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	Canon Ink G2010 G1 790 M	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	Canon Ink G2010 G1 790 Y	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Pencil	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Mailing Envelope, Long Size, 500 PCS Per Box	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020399000	Alcohol 70% Solution	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5029902000	Activity 559 - Science Day TARPULIN No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5029903000	Activity 562 - CAS Day Celebration FOOD No. of Pax for the year: 3	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020399000	Activity 584 - CBA Pinning Ceremony PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020399000	Activity 599 - NORSU-Guihulngan Campus CTEd Day PLAQUE (PER ACTIVITY) No. of Pax for the year: 250	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020399000	Stainless serving fork	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020399000	Stainless serving spoon	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020399000	Steel pitcher	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Black Ink	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Cyan Ink	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Magenta Ink	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Epson L220 Ink, Yellow Ink	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Ink Cartridge, EPSON L3210, color: color: Black, Yellow, Magenta, Cyan	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,800.00	1,800.00	-	
5020301001	Ink Cartridge, EPSON L5290, color: Black, Yellow, Magenta, Cyan	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Black Ink	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Cyan Ink	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Magenta Ink	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Epson L220 Ink, Yellow Ink	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Ink Cartridge, Epson L3210, color: Black, Yellow, Magenta, Cyan	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301001	Ink Cartridge, Epson L5290, color: Black, Yellow, Magenta, Cyan	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020399000	Certificates frames (8.5x13)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Glue, all-pupose	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Record book (Valiant 300 pages)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	White Glue (Elmer's Glue)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020501000	Letters and Correspondence	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,800.00	1,800.00	-	
5020399000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY SUPPLIES (PER ACTIVITY) No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020310000	Water Sprinkler (10L)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,800.00	1,800.00	-	
5020399000	Transfer Tape	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,800.00	1,800.00	-	
5020307000	Loperamide HCl (antipropulsives); 2mg capsule; 100 capsules per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,800.00	1,800.00	-	
5020308000	Isolation Gown Set, Disposable	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,800.00	1,800.00	-	
5020321012	Training vest Orange Color	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020321012	Training vest Yellow color	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020399000	DISHWASHING SOAP, liquid, 780ml	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Marker, White Board, Bullet Type, Black	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Marker, White Board, Bullet Type, Blue	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020321003	DSLR UHS-I U3 SDXC Memory Card SDDSDXXD-128G	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020399000	Medal - University President Leadership Award	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800.00	1,800.00	-	
5020301002	Long Brown Envelope, thick	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	Sign Pen 0.5 (Blue) - 12 pieces in a box	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301001	Epson Ink for L5290	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,800.00	1,800.00	-	
5020301002	MARKER, Whiteboard, Red	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,838.00	1,838.00	-	
5020301002	MARKER, Permanent, Black	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,839.00	1,839.00	-	
5020301002	Bondpaper, short(A4),substance 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,840.00	1,840.00	-	
5020399000	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,852.00	1,852.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	Goal Ball with goal net	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,880.00	1,880.00	-	
5020301002	Bondpaper, size long, substance 20	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,890.00	1,890.00	-	
5020321012	Bocce Ball	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,900.00	1,900.00	-	
5020301002	Specialty Paper	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,900.00	1,900.00	-	
5020301002	21 Rings Plastic Spiral Binding Comb Binding Ring Assorted sizes.	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,920.00	1,920.00	-	
5020301002	Paper Clip Size 50mm, Vinyl Coated, 100 Pcs Per Box	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,920.00	1,920.00	-	
5020301001	INK (Printer), color: black	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,920.00	1,920.00	-	
5020301002	BATTERY, dry cell, size AAA	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,940.00	1,940.00	-	
5020321008	Police Line Barricade Tape (thickness0.5mm) 500 meters	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,950.00	1,950.00	-	
5020301002	Folder, tagboard for Short size document 100pcs/box	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,950.00	1,950.00	-	
5020399000	Ribbonette, satin, color red, 1/2 inch	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,950.00	1,950.00	-	
5020399000	Audio cable @ 1 meter (for audio connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,955.00	1,955.00	-	
5020321012	Badminton net (standard)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,990.00	1,990.00	-	
5020301002	Book Binding Clear Cover Short	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	1,995.00	1,995.00	-	
5020399000	Activity 416 - ACADEMIC CONVOCATION TOKEN No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 414 - ISO INTERNAL AUDIT TOKEN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 419 - CHED RQUAT Visit TOKEN No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321099	Magnetic Screwdrivers Set with Case	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301001	Ribbon Cart, EPSON C13S015516 (#8750), Black	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020501000	Courier Expenses in sending documents to various destinations with official purpose (suppliers/Regional Offices)	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321004	BSF: Caulking Gun	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	BSF: Plastic Sealer	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	BSF: Stainless Pitcher	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020310000	BSF: Air Stone	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 365 - Pinning Token TOKEN No. of Pax for the year: 0	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 371 - Criminology Days PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 371 - Criminology Days SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 372 - College Symposium SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 372 - College Symposium TOKEN No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 373 - Change Of Command TOKEN No. of Pax for the year: 40	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 374 - Pinning Ceremony TOKEN No. of Pax for the year: 44	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321013	6pcs/set Stainless Steel Taper Gauge 0-7mm Aperture Scale Wedge Feeler Gauge Aperture Scale Hole Inspection Measuring Ruler	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	1st Developer Bath (8-16 Rolls)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	1st Developer Powder (8-16 Rolls)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Color Developer (bath for Color negative Powder)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Film and Paper Fixer (1 liter)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Film developer	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 375 - COMPETENCY ENHANCEMENT SEMINAR FOR STUDENT TEACHERS TOKEN No. of Pax for the year: 250	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 380 - PERSONALITY DEVELOPMENT FOR PRACTICE TEACHERS TOKEN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 379 - PINING And CANDLE LIGHTING CEREMONY TARPULIN No. of Pax for the year: 50	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 377 - RESEARCH TRAINING TARPULIN No. of Pax for the year: 30	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 377 - RESEARCH TRAINING TOKEN No. of Pax for the year: 30	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 381 - EXTENSION PROGRAM 2 TOKEN No. of Pax for the year: 20	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 383 - SUPPLIES (PER ACTIVITY) No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321003	AC Power Cord - Desktop PC AC Power Supply Adapter Cord 3 Pin 1.5M 10A 250V for Computer	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	CAR 12 WAY BLADE FUSE BOX	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 395 - CULTURAL SHOW TOKEN No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 288 - SAFE MIGRATION SEMINAR for Graduating Students SUPPLIES (PER ACTIVITY) No. of Pax for the year: 200	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 288 - SAFE MIGRATION SEMINAR for Graduating Students TOKEN No. of Pax for the year: 200	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 289 - SEMINAR On TEENAGE PREGNANCY , HIV, STD And Aids SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 290 - GENDER SENSITIVITY SEMINAR SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 287 - WOMEN MONTH CELEBRATION TOKEN No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 291 - 18 DAY CAMPAIGN TO END VAW TARPULIN No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Umbrella Nails	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321003	Computer speakers with subwoofer (Bluetooth version: 4.1 Reliable 25-meter line of sight range USB input: 1-2 (3.0 up) Headphone jack: 1 Frequency Response: 40Hz – 18 KHz	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321003	Portable External Hard drive 1TB (USB 3.0 up)	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 282 - FACULTY AND STAFF TEAM BUILDING TOKEN No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 283 - PERSONNELS DAY TOKEN No. of Pax for the year: 100	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321099	Tools kit	BAIS	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Blank key for door	BAIS	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301001	RJ45 (100pcs)	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	ACCESSION BOOK, 100 leaves	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	Plastic Cover thick Roll	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 313 - REPRODUCTIVE HEALTH SEMINAR TOKEN No. of Pax for the year: 20	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 315 - MENTAL WELLNESS TARPULIN No. of Pax for the year: 100	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	military medals and ribbons	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 319 - Tactical And ROTC Graduation TARPULIN No. of Pax for the year: 30	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 340 - Queen Of NORSU (LGBT)-SG PLAQUE (PER ACTIVITY) No. of Pax for the year: 5	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 340 - Queen Of NORSU (LGBT)-SG TOKEN No. of Pax for the year: 5	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 334 - Leadership Summit (SG) TARPULIN No. of Pax for the year: 40	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 349 - Seminar - Workshop TOKEN No. of Pax for the year: 240	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Computer Tool Kit	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Polyethylene Rope (color orange)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 514 - HONORS' DAY TOKEN No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 513 - ACADEMIC CONVOCATION TARPULIN No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 514 - HONORS' DAY TARPULIN No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 515 - Commencement Exercise TARPULIN No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020310000	Fortuner F1	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,000.00	2,000.00	-	
5020310000	Fowl fox vaccine	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,000.00	2,000.00	-	
5020310000	NCD Vaccine with bronchitis	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,000.00	2,000.00	-	
5020310000	Pechay seeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,000.00	2,000.00	-	
5020310000	Pepper bell(Emperor F1)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020310000	Radish Seeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	GLUE (240ml-elmers')	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 482 - LOCAL TOURISM CONGRESS TOKEN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 489 - STAKEHOLDERS CONSULTATION TOKEN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 490 - PERSONALITY DEVELOPMENT TOKEN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 491 - PINNING CEREMONY TOKEN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 492 - LEADERSHIP TRAINING AND STRATEGIC PLANNING TOKEN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 493 - BUSINESS FORUM TOKEN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 494 - COLLEGE WEEK TOKEN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 483 - BSBA EXTENSION PROJECT TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 486 - BSBA RESEARCH PROJECT TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 487 - BSHM RESEARCH PROJECT TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 490 - PERSONALITY DEVELOPMENT TARPULIN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 493 - BUSINESS FORUM TARPULIN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 495 - BSOA RESEARCH PROJECT TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 762 - Pinning And Candle Lighting Ceremony PLAQUE (PER ACTIVITY) No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 763 - CIT Extension Program (Launching & Culmination Activities) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 427 - Women's Month Celebration TOKEN No. of Pax for the year: 50	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 427 - Women's Month Celebration TARPULIN No. of Pax for the year: 50	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029999099	Activity 429 - Lecture On Gender Sensitivity for 3rd year Students. TOKEN No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Rubber Stamps	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321003	Computer Keyboard	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020322001	Tornado Floor Mop	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	NORSU Dry Seal	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 465 - CDRRM - Simultaneous Fire And Earthquake Drill TARPULIN No. of Pax for the year: 40	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301001	Flash drive heavy-duty	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	Paper clamp big size	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029903000	Activity 519 - CAMPUS BUDGET HEARING ACCOMODATION - HOTEL No. of Pax for the year: 25	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 644 - Buwan Ng Wika Celebration CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 644 - Buwan Ng Wika Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 642 - ASEAN CELEBRATION TARPAULIN No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 644 - Buwan Ng Wika Celebration TARPAULIN No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 648 - Founders Day Celebration TARPAULIN No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 641 - Civil Service Month Celebration STAGE DECORATION No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 639 - FINANCIAL LITERACY FACULTY AND STAFF TARPAULIN No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	BINDER CLIP	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	ENVELOPE, LONG, BROWN	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	PAPER CLIP	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	TAPE, DOUBLE-SIDED	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	TAPE, TRANSPARENT	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Heavy Duty Puncher	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301001	Ribbon Cartridge of LX-310	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Expanding Brown Envelope, Long, 100 Pcs Per Box	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Microfiber 360 Spin Map Bucket Floor Cleaning	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321013	Petri Plates for Isolation Exercises	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	Petri-Dishes	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	Chalk	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Refill Ink for Brother Printer, Bick	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Scissors, steel	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	deep fat fryer	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	soup ladle	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	wire whisk	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 571 - Professional Development And Public Relations Training ACCOMODATION - HOTEL No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 571 - Professional Development And Public Relations Training STAGE BACKDROP No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 574 - Cocktail Party For Bartending And Service Management Activity PRINTING EXPENSES No. of Pax for the year: 120	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 594 - A Review With Awarding And Change Of Command Ceremony STAGE BACKDROP No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 594 - A Review With Awarding And Change Of Command Ceremony STAGE DECORATION No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 596 - Disaster Risk Reduction Management Awareness Drive PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 594 - A Review With Awarding And Change Of Command Ceremony TARPULIN No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 598 - Crime Prevention Council TARPULIN No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321099	Double-burner gas stove	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Measuring Cup, 1 liter	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Pots	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 529 - Women's Month Celebration CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 532 - GENDER RESPONSIVE TEACHING TECHNOLOGIES AND CLASSROOM MANAGEMENT TARPULIN No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029903000	Activity 533 - Basic Orientation On Safe Migration: Labor Education, Illegal Recruitment And Anti-Trafficking In Persons For Graduating Students FOOD No. of Pax for the year: 5	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029903000	Activity 534 - Orientation Seminar Of Gender Sensitivity And Gender Fair Language For Freshmen Students FOOD No. of Pax for the year: 5	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Battery Charger (good quality)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020322001	Working office table (good quality)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Air Conditioner Refrigeration Access Valves 6mm OD Copper Tube Filling Parts	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Male Adaptor #1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 536 - SPIRITUAL ENRICHMENT FOOD No. of Pax for the year: 5	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 536 - SPIRITUAL ENRICHMENT TOKEN No. of Pax for the year: 5	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 539 - MENTAL HEALTH EDUCATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 536 - SPIRITUAL ENRICHMENT TARPULIN No. of Pax for the year: 5	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 537 - JOB ENTRY SKILLS TRAINING TARPULIN No. of Pax for the year: 3	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 538 - FINANCIAL EDUCATION SEMINAR TARPULIN No. of Pax for the year: 1	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 539 - MENTAL HEALTH EDUCATION TARPULIN No. of Pax for the year: 1	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 540 - Job Fair TARPULIN No. of Pax for the year: 10	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 523 - Wellness Program STAGE BACKDROP No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 523 - Wellness Program STAGE DECORATION No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 520 - Review Of HR Policies On Memos CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 520 - Review Of HR Policies On Memos STAGE BACKDROP No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 520 - Review Of HR Policies On Memos STAGE DECORATION No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 521 - Career Growth STAGE BACKDROP No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 521 - Career Growth STAGE DECORATION No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 522 - Training And Development Of Office Staff PLAQUE (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 522 - Training And Development Of Office Staff STAGE BACKDROP No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 522 - Training And Development Of Office Staff STAGE DECORATION No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 524 - Team Building Of The NORSU - Guihulangan Employees. CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 85	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Sign Pen, color: black and blue	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,000.00	2,000.00	-	
5020399000	Activity 627 - Patent Drafting And Documentation SUPPLIES (PER ACTIVITY) No. of Pax for the year: 35	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 627 - Patent Drafting And Documentation PRINTING EXPENSES No. of Pax for the year: 35	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 546 - Dental Health Activity TARPULIN No. of Pax for the year: 1	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 622 - Intramurals 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	Silver Edge Satin ribbon 25 yards/roll 6mm(color Red)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020309000	2T oil (1 letter) for chain saw	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301001	Toner for Gestetner MP2014D	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 557 - Arts Month Celebration TARPULIN No. of Pax for the year: 50	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029999099	Activity 650 - Alumni Homecoming TARPULIN No. of Pax for the year: 20	MAB	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029999099	Activity 652 - Orientation Seminar 1 TARPULIN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029999099	Activity 653 - Orientation Seminar 2 TARPULIN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029999099	Activity 654 - Orientation Seminar 3 TARPULIN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029999099	Activity 655 - Orientation Seminar 4 TARPULIN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020307000	Salbutamol, 1 ml (nebule)	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029999099	Activity 658 - Campus INTRAMURALS TARPULIN No. of Pax for the year: 30	MAB	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 660 - Activity 1 And 2: Any SAS Activity CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 30	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029999099	Activity 659 - Leadership Training For Student Leaders TARPULIN No. of Pax for the year: 60	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029903000	Activity 755 - Seminar On Life Skills Relating To Working In The Finance Department TOKEN No. of Pax for the year: 50	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 25 - Training On IRR RA 9184 - Token TOKEN No. of Pax for the year: 5	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020301002	Record Book 500 pages	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020310000	BSF: Nylon Rope 5mm	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020310000	Shovel	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 185 - Seminar Sa Saklaw Ng RA 9262 O Ang Violence Against Women And Children Act TOKEN No. of Pax for the year: 300	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020301002	Long Regular folder (white)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 184 - Geol 405 Seminars In Geology TOKEN No. of Pax for the year: 50	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 203 - Webinar On Self Love "Advocating Mental Health" TOKEN No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 192 - English & Lit Department Seminars/Conferences CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 20	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 195 - CSIT Faculty Development Training TARPULIN No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 189 - English And Lit Festival TOKEN No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	EXPANDED ENVELOP (LEGAL, YELLOW)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 215 - Cyber Security Awareness Training TOKEN No. of Pax for the year: 30	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 211 - College Day With Symposium On Crime And Drug Abuse Prevention Programi TOKEN No. of Pax for the year: 45	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Folder long (White)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020321013	Mortar and Pestle- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	Elbow Pipe; 90°, 1/2"	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	Pipe Coupling; stainless steel, 1/2"	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	Piston Ring Compressor	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	Piston Ring Expander	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020321013	Union Coupling; stainless steel, 1/2"	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 232 - Skills Olympics For Women TOKEN No. of Pax for the year: 15	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	PVC pipe cutter	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Welding Electrode; 20kg, E6011	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Welding Electrode; 20kg, E6012	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Welding Electrode; 20kg, E7018	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 233 - CAAP Annual Inspection TOKEN No. of Pax for the year: 15	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 277 - Module/Textbook Writing Seminar-Workshop TARPULIN No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 278 - Graphic Design for Presentations Training CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 400	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 279 - Pedagogy Training CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 400	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 280 - English Communication Enhancement CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020322001	Office Furniture - Office Table (dark brown, 1 central drawer, 3 left side drawers, one large lower drawer and one top small on the right side drawers)	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5021201000	Cutting and Pruning	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 100 - ACTIVITY 1: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU TOKEN No. of Pax for the year: 150	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020503000	Internet Leased Line/Gate (500 Mbps)	BSC	Information and Communication Technology Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000,000.00	6,000,000.00	-	
5020201002	Activity 101 - ACTIVITY 2: Safe Migration Seminar For Graduating Students (Labor, Education, Illegal Recruitment & Anti-Trafficking On Persons) – 4th Year Students TOKEN No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 121 - Activity 13: Gender Sensitivity Training – 3rd Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 69 - ACTIVITY 2: Safe Migration Seminar For Graduating Students (Labor, Education, Illegal Recruitment & Anti-Trafficking On Persons) – 4th Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 71 - ACTIVITY 2: Safe Migration Seminar For Graduating Students (Labor, Education, Illegal Recruitment & Anti-Trafficking On Persons) – 4th Year Students SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 73 - ACTIVITY 3: Awareness Seminar On Human Sexuality, HIV/AIDS/STIs & The Risk Of Teenage Pregnancy – 2nd Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 76 - ACTIVITY 3: Awareness Seminar On Human Sexuality, HIV/AIDS/STIs & The Risk Of Teenage Pregnancy – 2nd Year Students TOKEN No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 81 - ACTIVITY 4: The 2025 Observance Of The National Women's Month Celebration TOKEN No. of Pax for the year: 400	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020201002	Activity 86 - ACTIVITY 5: The 2025 Observance Of The 18-Day Campaign To End VAW (Pres. Proc. 1172 S.2006 & RA10398 Of 2013) TOKEN No. of Pax for the year: 600	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020399000	Activity 111 - Activity 10: Symposium On Basic Gender and Development Concepts – 1st Year Students TOKEN No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 116 - Activity 11: Executive Briefing Seminar For University Key Officials TOKEN No. of Pax for the year: 100	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029903000	Activity 108 - Activity 10: Symposium On Basic Gender and Development Concepts – 1st Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 131 - Mental Health Awareness TOKEN No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 132 - Alcohol And Drug Abuse Awareness TOKEN No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 133 - Depression And Suicide Awareness TOKEN No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 135 - JOB ENTRY SKILLS TRAINING TOKEN No. of Pax for the year: 60	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 136 - JOB FAIR TOKEN No. of Pax for the year: 50	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 138 - ORIENTATION TOKEN No. of Pax for the year: 30	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 139 - Psychological Wellness TOKEN No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 16 - Pre-retirement Training TOKEN No. of Pax for the year: 100	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 23 - Retires TOKEN No. of Pax for the year: 20	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020310000	Weighing Scale (10kl)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,000.00	2,000.00	-	
5020301002	long green folder	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 141 - Library And Information Services Month And National Book Week Celebrations TOKEN No. of Pax for the year: 70	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020307000	BRANDED: Meclizine HCl 25mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020308000	Elastic Bandage 4" x 5 yards	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020308000	Non-sterile Gauze Swab 4x4x8 ply pack	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 144 - Land Use Development And Infrastructure Plan (LUDIP) Training TARPULIN No. of Pax for the year: 60	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 145 - Public Consultation Meeting TARPULIN No. of Pax for the year: 20	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 146 - QA Day Celebration TOKEN No. of Pax for the year: 70	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 273 - Seminar/Workshop - Team Building For All Personnel Of The Registrar TOKEN No. of Pax for the year: 65	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Door delay	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 163 - Communication Skills Enhancement TOKEN No. of Pax for the year: 20	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 166 - Personality Development TOKEN No. of Pax for the year: 20	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 168 - Leadership Training TOKEN No. of Pax for the year: 100	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	Multi-surface Marker	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 165 - Values Formation TOKEN No. of Pax for the year: 20	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 174 - Student Organization Activities TOKEN No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	Sticker Paper, Vinyl, Legal	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000.00	2,000.00	-	
5020321001	Megger meter (Insulation tester)	MAIN	University Engineer's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 177 - Commencement Exercises 2025 TOKEN No. of Pax for the year: 1250	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 178 - NORSU Founding Anniversary CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 178 - NORSU Founding Anniversary TOKEN No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 179 - Recognition Day 2025 TOKEN No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 180 - World Teachers TOKEN No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 181 - Charter Day Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 179 - Recognition Day 2025 PRINTING EXPENSES No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321003	UPS	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	STORAGE BOX	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Heavy duty hanger	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 744 - CAS - BSInT Extension Project TARPULIN No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 746 - CCJE - BSCRIM Extension Project TARPULIN No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 747 - CTE - BEED Extension Project TARPULIN No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 748 - CTE - BSED Extension Project TARPULIN No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 749 - CBA - BSBA Extension Project TARPULIN No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029903000	Activity 750 - CBA - BSHM Extension Project TARPULIN No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Activity 698 - Basic Gender And Development Concepts PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 698 - Basic Gender And Development Concepts TARPULIN No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 699 - Lecture On Human Sexuality, HIV/AIDS, And Teenage Pregnancy TARPULIN No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 704 - Symposium On OSAE (Online Sexual Abuse And Exploitation) TARPULIN No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 702 - 18-Day Campaign To EVAW TARPULIN No. of Pax for the year: 20	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5029902000	Activity 703 - Culmination Of Women TARPULIN No. of Pax for the year: 50	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020399000	Activity 700 - Lecture On Gender Sensitivity TARPULIN No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020321099	paper cutter, full metal base, A4,	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Customized Stamp	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020399000	Extension Cord set with individual switch 6 Gangs	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 710 - Optimum Dental Health Awareness Campaign And Dental Treatment Services Program TOKEN No. of Pax for the year: 10	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	White file folder, legal size	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301001	Ink Cartridges (SG) PG-47, CL-57S	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020301002	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000.00	2,000.00	-	
5020201002	Activity 718 - Student Government Leadership Training PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020201002	Activity 718 - Student Government Leadership Training TARPALIN No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5029902000	Activity 716 - Student Government Fun Day TARPALIN No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000.00	2,000.00	-	
5020301002	Bondpaper, long (8.5"x13"), substance 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,080.00	2,080.00	-	
5020399000	Disinfectant Spray, 350 ml	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,080.00	2,080.00	-	
5020321005	BSF: Spade Fork Shovel	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5020321005	BSF: Spade Shovel	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5020321005	BSF: Square Point Shovel	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5021304001	rebiter gun	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,100.00	2,100.00	-	
5020301001	Stapler	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5021305003	SSK 560MB/s Flashdrive 1TB OTG Type C Thumb Drive USB3.2 Gen2 Solid State Flashdrive Android Macbook Flashdrive	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5020301002	MAGAZINE FILE BOX, Large	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5020301001	Brother Ink BTD60BK	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,100.00	2,100.00	-	
5020399000	Liquid Detergent	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,100.00	2,100.00	-	
5020399000	Common Nail # 1 1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,125.00	2,125.00	-	
5020399000	Common Nails # 1	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,125.00	2,125.00	-	
5020399000	Common Nails # 2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,125.00	2,125.00	-	
5020399000	Common Nails # 2 1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,125.00	2,125.00	-	
5020399000	Common Nails # 3	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,125.00	2,125.00	-	
5020399000	Common Nails # 4	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,125.00	2,125.00	-	
5020399000	DETERGENT BAR	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,144.00	2,144.00	-	
5020399000	Common Nails # 5	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,154.00	2,154.00	-	
5020399000	Non-Spill Cap	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,160.00	2,160.00	-	
5020301002	Bond paper, Letter size 8.5"x 11", sub 20, 80 gsm	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,160.00	2,160.00	-	
5020301002	MARKER, Whiteboard, Blue	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,165.00	2,165.00	-	
5020301002	BATTERY, dry cell, size AA	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,168.00	2,168.00	-	
5020399000	measuring cups	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	
5020399000	Paring Knife	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	
5020399000	High Ball glass	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Aluminum Hydroxide, 300 mg	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	
5020308000	Surgical Tape (1in X 10yd) 12 pcs/box. Transparent, perforated plastic tape that tears easily	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	
5020321012	2 LB Dumbbells	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	
5060404099	REHABILITATION AND IMPROVEMENT OF BALLFIELD	BSC	Sports and Athletics Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,000,000.00	-	2,000,000.00	
5020322001	Office Curtain Cloth: Patterned Color: Charcoal Head Type: Grommet Light Filtration Type: Non-transparent	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,200.00	2,200.00	-	
5020399000	2M Glitter Tassel Curtain (Silver Gray)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020301002	Sticky notes, 3x3 inches, customized color	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020301002	Tissue Roll	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020301002	Glue	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020321008	HEAVY DUTY PLASTIC BOARD COUTION (NO ENTRY)	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020308000	Sterile Cotton Balls 30 packets/ box	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,250.00	2,250.00	-	
5020301002	DTR, Forms	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020201002	Activity 90 - Activity 6: 1st Quarter GFPS Meeting On Implementation/Execution Of GAD PAPs SUPPLIES (PER ACTIVITY) No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,250.00	2,250.00	-	
5020399000	BRANDED: Disposable 1cc Syringe with G26 1/2 Needle - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,250.00	2,250.00	-	
5020501000	Shipping Fee	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,250.00	2,250.00	-	
5020307000	Drugs and Medicines Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,250.00	2,250.00	-	
5020301002	Plastic Ring Binder, for ring binding, 38mm, black	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020399000	SIGNAGE, restroom signs (men, women, PWD)	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,250.00	2,250.00	-	
5020301002	PHOTO PAPER, A4 SIZE, 180 GSM, 20 SHEETS/PACK (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,250.00	2,250.00	-	
5020301002	BATTERY, dry cell, size D	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,268.00	2,268.00	-	
5020399000	Socket wrench set	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,280.00	2,280.00	-	
5020321013	Bain Marie - table with 4 compartments	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,300.00	2,300.00	-	
5020399000	Galvanized wire (Alambre) #14	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,300.00	2,300.00	-	
5020399000	MOPHEAD, made of rayon	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,300.00	2,300.00	-	
5020310000	Yellow Delight	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,300.00	2,300.00	-	
5020301002	FILE TAB DIVIDER, Legal	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,306.00	2,306.00	-	
5020399000	FIRST AIDE KIT	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,325.00	2,325.00	-	
5020301002	Bond paper, Legal size 8.5" x 13", sub 20, 80 gsm	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,340.00	2,340.00	-	
5020321013	Cordless Drill, Branded	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,400.00	2,400.00	-	
5020399000	Heavy Duty Rain Coat Pants and Jacket (With High Visibility Reflector)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020310000	Purple sweet Corn	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,400.00	2,400.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 475 - Computer Science And Information Technology Research Forum TOKEN No. of Pax for the year: 120	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5021305003	Repair of CTEd copier	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5029903000	Activity 502 - Speech And Theater Arts FOOD No. of Pax for the year: 5	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5029903000	Activity 503 - Seminar Workshop For Each Specialization FOOD No. of Pax for the year: 3	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Paint (4 gallon)	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,400.00	2,400.00	-	
5020301002	Two-Hole Puncher, big, good quality	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Camalong	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Coupling polyethylene #1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Rubber Gloves	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Tool Box (Electrical)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Long bond paper	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Sign pen (blue and black)	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Official Record book 500 pages	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Pencils (Mongol 3)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5029903000	Activity 653 - Orientation Seminar 2 FOOD No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020308000	Hospital Bed Flat Sheet / Blanket	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,400.00	2,400.00	-	
5029902000	Activity 56 - NORSU Alumni Homecoming TARPULIN No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Retractable Sign Pen 0.3mm; blue	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Retractable Sign Pen 0.3mm; red	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Liquid Detergent	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,400.00	2,400.00	-	
5020399000	Reflection Mirror	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,400.00	2,400.00	-	
5020321012	Goal keeper glove Specs: Palm Exterior: - Material: 3MM Mega Grip Latex foam. Flat cut. Palm Interior: - Material: 5MM Super Softy Latex foam. Backhand: - Material: 3MM Super Softy Latex foam with 5MM fused PU foam lining. Body Panels: - Material: 100% Polyester mesh weave fabric. Wrist Band: - Material: 18CM Nylon/Polyester elastic band. 5CM X 12CM Latex exterior adjustment strap. Velcro closure. Colors: any color, Standard size	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,400.00	2,400.00	-	
5020301001	Printer Ink, color black	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	ETHYL ALCOHOL 70%	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020301002	Sign Pen 0.5 (Black) - 12 pieces in a box	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,400.00	2,400.00	-	
5020399000	Masonry Drill Bit	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,415.00	2,415.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 413 - RECOGNITION DAYS PLAQUE (PER ACTIVITY) No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020399000	Activity 415 - COMMENCEMENT EXERCISES PLAQUE (PER ACTIVITY) No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5029902000	Activity 413 - RECOGNITION DAYS TARPULIN No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020399000	Activity 413 - RECOGNITION DAYS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020310000	BSF: Nylon #4	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020321013	(Room Service) Plate covers	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020322001	Handcrafted Wooden Gavel and Block Set	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	"Bleaches Fixer" 3-in-1 Slide Solution (24+ Rolls)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	"Color and Reversal" 2-in-1 Slide Solution (16+ Rolls)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	"COLOR STABILIZER" FINAL RINSE BATH, 2OZ TO MAKE 1000ML	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	Activity 375 - COMPETENCY ENHANCEMENT SEMINAR FOR STUDENT TEACHERS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 250	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020399000	Activity 376 - Workshop/ Training On Syllabi-Making And Test Construction TOKEN No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020321013	KWH mater base	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020321099	Machine Drill	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	Electrical Plug Adaptor	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	Skim Coat	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020301001	HP Smart Tank 615 (Cyan GT52)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020301001	HP Smart Tank 615 (Magenta GT52)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020301001	HP Smart Tank 615 (Yellow GT52)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020301002	Rubber Stamp	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020399000	Medical waste Trash bins with foot pedal 20 L - Black color	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5029903000	Activity 515 - Commencement Exercise ACCOMODATION - HOTEL No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5021304001	coupling plane PVC blue 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5021304001	elbow PVC blue 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5021304001	rebit 1000pcs 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5021304001	tee PVC blue 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5021304001	thread sell (tapleon) 1/4"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Paints	BSC	Bids and Awards Committee Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020301002	CORRECTION TAPE	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	Activity 503 - Seminar Workshop For Each Specialization SUPPLIES (PER ACTIVITY) No. of Pax for the year: 3	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029903000	Activity 762 - Pinning And Candle Lighting Ceremony ACCOMODATION - HOTEL No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029903000	Activity 576 - GAD Symposium Activity FOOD No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020301002	Double-sided tape	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020322001	Computer Chair (good quality)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029902000	Activity 622 - Intramurals 2025 TARPAULIN No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020301002	MEDAL-SUMMA CUMLAUDE	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029902000	Activity 637 - Recognition Day TARPAULIN No. of Pax for the year: 1	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020301002	White Folder size: 8.5*13	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029999099	Activity 652 - Orientation Seminar 1 TOKEN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029999099	Activity 653 - Orientation Seminar 2 TOKEN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029999099	Activity 654 - Orientation Seminar 3 TOKEN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020321003	HIGH SPEED NETWORK 8 PORTS SWITCH HUB-1GB (BRANDED/HEAVY DUTY)	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020308000	DETERGENT POWDER/CLEANER (laboratory use)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020301002	Double sided tape	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020321013	Heat Gun: 2000w heat setting, 2 stages variable switch control	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020201002	Activity 61 - ACTIVITY 18: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU SUPPLIES (PER ACTIVITY) No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020201002	Activity 66 - ACTIVITY 1: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU SUPPLIES (PER ACTIVITY) No. of Pax for the year: 150	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020399000	Activity 141 - Library And Information Services Month And National Book Week Celebrations PLAQUE (PER ACTIVITY) No. of Pax for the year: 70	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020307000	BRANDED: Dexamethasone Sodium Phosphate 1.0 mg, Neomycin sulfate 3.5 mg, Polymyxin B Sulfate 10,000 I.U. 5mg/bottle Otic solution	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020307000	BRANDED: Silver Sulfadiazine Cream 10mg/g 5g/tube	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020307000	Captopril 25 mg tab	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020307000	Salbutamol tablet	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020308000	Stainless Minor Iris Scissors (Germany)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500.00	2,500.00	-	
5020308000	Sterile surgical gloves, size 7 - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020321010	Digital Infrared non-contact forehead thermometer	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	Equipment Bag XL for safekeeping of equipment Specs: • Material: 100% Polyester • Dimensions When Full: L 33.5" x W 16.5" x H 16.1" / L 85 x W 42 x H 40.8 cm • Volume: 144 L • Colour: Black / Black / Metallic Silver • Size: Extra-Large	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020201002	Activity 168 - Leadership Training TARPAULIN No. of Pax for the year: 100	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020301002	Bondpaper, A4 size, substance 20	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020301002	Scotch Tape	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029902000	Activity 739 - Math Week TARPAULIN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029902000	Activity 740 - English Week TARPAULIN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5029902000	Activity 741 - ASEAN WEEK TARPAULIN No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020321008	REFLECTIVE VEST	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	Curtains	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,500.00	2,500.00	-	
5020399000	Unisex Polo Shirt (inclusion of customized print of TheNORSUNian) Color: White Fabric: 40% cotton; 60% polyester Sizes: S	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500.00	2,500.00	-	
5020399000	Activity 571 - Professional Development And Public Relations Training SUPPLIES (PER ACTIVITY) No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,550.00	2,550.00	-	
5020321013	Slim Angle Grinder, Branded	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,600.00	2,600.00	-	
5020399000	Soup, bowl, glass type	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,600.00	2,600.00	-	
5020301001	Ink Cart, Epson C13T664100 (003), Black	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020399000	MOPHANDLE, heavy duty	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	Double Sided Tape (1 inch)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	Pentel Pen (Black)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	Pentel Pen (Blue)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020399000	Air Freshener (Aerosol Spray)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	Double-sided Tape (1 inch)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5029903000	Activity 663 - CHANGE OF COMMAND FOOD No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,700.00	2,700.00	-	
5020301002	BOND PAPER, A4 size, substance 20	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,700.00	2,700.00	-	
5020310000	Dock Hose Rubberize	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,700.00	2,700.00	-	
5020301002	Acetate, for ring binding cover, A4 size (20 pieces per pack)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	Acetate, for ring binding cover, short size (20 pieces per pack)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	Sticker Paper, A4 (10 sheets per pack)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,700.00	2,700.00	-	
5020301002	TAPE, transparent, 48 mm	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,719.00	2,719.00	-	
5020301002	MARKER, Whiteboard, Black	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,726.00	2,726.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Baking Sheet Flat Tray	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,750.00	2,750.00	-	
5020321013	Angle Grinder Stand for 4" or 5", Branded	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,800.00	2,800.00	-	
5020399000	Goblet	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,800.00	2,800.00	-	
5020399000	Soup Tureen	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,800.00	2,800.00	-	
5020301002	Sign Pen	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,800.00	2,800.00	-	
5020301002	SIGN PEN	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,800.00	2,800.00	-	
5020301002	Sticky Note (sign here)	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,800.00	2,800.00	-	
5020201002	Activity 80 - ACTIVITY 4: The 2025 Observance Of The National Women's Month Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 400	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,800.00	2,800.00	-	
5020310000	Weighing Scale (60kl)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,800.00	2,800.00	-	
5020201002	Activity 285 - Gun Safety And Firing Activities (for Faculty And Staff) TARPULIN No. of Pax for the year: 88	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,800.00	2,800.00	-	
5020321012	Football Flat cones / Marker Disc cone Specs: 50 pcs per set	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,800.00	2,800.00	-	
5020322001	Ceiling Fan with Lights Light source: LED No. of blades: 3pcs with screw, user manual and remote control	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,800.00	2,800.00	-	
5020399000	Large Wall Clock (White)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,820.00	2,820.00	-	
5020399000	Sign Pen - .5 Blue	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,880.00	2,880.00	-	
5020310000	Trellising Net	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,880.00	2,880.00	-	
5020301002	Special Paper (8.5" x 13")	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,925.00	2,925.00	-	
5020399000	Needles	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	2,970.00	2,970.00	-	
5020399000	Activity 416 - ACADEMIC CONVOCATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 414 - ISO INTERNAL AUDIT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 419 - CHED RQUAT Visit SUPPLIES (PER ACTIVITY) No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321013	BSF: Slotted Turner with Nylon Handle	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321005	BSF: Scoop Shovel	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 373 - Change Of Command PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 374 - Pinning Ceremony PLAQUE (PER ACTIVITY) No. of Pax for the year: 44	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	3" x 1000ft. Crime Scene Do Not Cross Barricade Tape Hazard Tape Danger Tape Caution Tape(priority) (Law Enforcement Administration)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Philippine Flag with pole and stand	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321003	AVR - Automatic Voltage Regulator 220 Volts with Surge Short circuit Protection 5A	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321013	3-in-1 Soldering Station -	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321013	Hot Air Heat Gun, Branded	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 390 - CANDLE LIGHTING AND PINNING CEREMONY SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301001	Ink Canon G4010 (GI-790) - Cyan	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301001	Ink Canon G4010 (GI-790) - Magenta	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301001	Ink Canon G4010 (GI-790) - Yellow	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 387 - EXTENSION ACTIVITY (1ST SEMESTER) TARPULIN No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 389 - EXTENSION ACTIVITY (2nd Semester) TARPULIN No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 395 - CULTURAL SHOW PLAQUE (PER ACTIVITY) No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029902000	Activity 392 - VARIOUS COMPETITION TARPULIN No. of Pax for the year: 150	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029902000	Various Tarpaulin	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321099	Grinder	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321099	Heavy Duty Fliers	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321099	Heavy Duty long Nose	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Nylon Rope No.24 12mm (200 meters)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	Parchment Paper for diploma	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321003	External Hard Drive (2 TB)	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029903000	Activity 347 - COQC- ROTC STAGE DECORATION No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 349 - Seminar - Workshop PLAQUE (PER ACTIVITY) No. of Pax for the year: 240	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321003	Mouse Optical, USB Type	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020322001	Office Chair	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 515 - Commencement Exercise TOKEN No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5021304001	adopter / thread(female) 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5021304001	elbow/ thread PVC blue 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5021304001	electric grinder portable	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020310000	Melon Sweet 18	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	3,000.00	3,000.00	-	
5020310000	Melon(Baby Sugar)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	3,000.00	3,000.00	-	
5020310000	Sugar Deluxe Hybrid Water Melon	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321003	Antistatic mat	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	PENCIL	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 484 - BSHM EXTENSION PROJECT TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 485 - BSOA EXTENSION SERVICES TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 489 - STAKEHOLDERS CONSULTATION TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 491 - PINNING CEREMONY TARPULIN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 492 - LEADERSHIP TRAINING AND STRATEGIC PLANNING TARPULIN No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029903000	Activity 502 - Speech And Theater Arts ACCOMODATION - HOTEL No. of Pax for the year: 5	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 424 - 2-day Skills Training On Gender Sensitivity For Faculty And Student Leaders Of NORSU TARPULIN No. of Pax for the year: 40	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 428 - Lecture On Safe Migration And Safe Spaces For Graduating Students (4th & 5th Year) CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029903000	Activity 431 - CAREER GUIDANCE: COURSE FIT FOOD No. of Pax for the year: 20	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029903000	Activity 432 - Basic Job Entry Skills Seminar (BJESS) FOOD No. of Pax for the year: 20	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029902000	Activity 443 - SG - Intramurals Meet TARPULIN No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5021305003	SD cards (Sandisk Extreme PRO SD Card 64GB)	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	Staple wire #35	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	Steel Fastener (Standard heavy-duty)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Air Freshener	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 642 - ASEAN CELEBRATION CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 642 - ASEAN CELEBRATION STAGE DECORATION No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	Tape (Transparent/48mm)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Hand Sanitizer	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 645 - CHED RQUAT Visit TARPULIN No. of Pax for the year: 30	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 649 - COMMENCEMENT EXERCISES 2024 TARPULIN No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 638 - EFFECTIVE ANGER MANAGEMENT CONSTRUCTIVE WAYS TO MANAGE ANGER SEMINAR CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 639 - FINANCIAL LITERACY FACULTY AND STAFF CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 640 - BOOSTING WORK PRODUCTIVITY COPING WITH STRESS AND ANXIETY INTURBULENT TIMES SEMINAR CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 641 - Civil Service Month Celebration CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 638 - EFFECTIVE ANGER MANAGEMENT CONSTRUCTIVE WAYS TO MANAGE ANGER SEMINAR TARPULIN No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 641 - Civil Service Month Celebration TARPULIN No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321013	Hydrometer	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 606 - CAFF DAY PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029902000	Activity 606 - CAFF DAY PRINTING EXPENSES No. of Pax for the year: 1	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321003	telephone	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 594 - A Review With Awarding And Change Of Command Ceremony PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321099	Gas Range	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 537 - JOB ENTRY SKILLS TRAINING SUPPLIES (PER ACTIVITY) No. of Pax for the year: 3	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321002	packing brown tape adhesive packaging tape carton sealing tape	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020308000	Various medical disinfection & Cleaning supplies (alcohol, disinfectant for instruments, disinfectant spray, detergents)	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 544 - Health & Wellness Symposium CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 0	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 546 - Dental Health Activity PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Head light	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020309000	Activity 622 - Intramurals 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029903000	Activity 623 - LitMus 2025 FOOD No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020201002	Activity 629 - NORSU-G Capability Training And Seminar 2025 ACCOMODATION - HOTEL No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	Clearbook, 20transparent pockets legal	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	Stapler Bullets (no. 405)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	Transparent Tape (48 mm)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029903000	Activity 662 - HM Students Pinning Ceremony ACCOMODATION - HOTEL No. of Pax for the year: 15	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 665 - EXTENSION-LAUNCHING 1 & 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 666 - EXTENSION-CLOSING 1 & 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029999099	Activity 665 - EXTENSION-LAUNCHING 1 & 2 TOKEN No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029999099	Activity 666 - EXTENSION-CLOSING 1 & 2 TOKEN No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502999099	Activity 651 - NORSU Mabinay GADdss 2025 TARPULIN No. of Pax for the year: 75	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020307000	Amoxicillin, 500 mg	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	Dater Stamp	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020301002	Received Stamp	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5029903000	Activity 54 - Alumni Orientation For The Fresh Graduate FOOD No. of Pax for the year: 15	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Flat Cord #16	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 189 - English And Lit Festival TARPULIN No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020201002	Activity 184 - Geol 405 Seminars In Geology VENUE No. of Pax for the year: 50	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020201002	Activity 215 - Cyber Security Awareness Training PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	NORSU FLAG	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321012	YOGA BALL	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321013	Beakers (50 ml, 100ml, 250ml, 400ml, 600ml) - BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Test Tube- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 229 - CEA TECHNO-FAIR STAGE DECORATION No. of Pax for the year: 50	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321013	Electrical Plug; 2 prong, heavy duty	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321013	Plier	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321013	Surface Grinding Wheel 8"Ø x 0.75" T x 1.25" H bore (A60N10V), Grain type: Aluminum oxide; Grain size: Medium, Wheel hardness: Medium, Structure: 3 pcs - open, & 2 pcs. - Dence Bond: Vitrified RPM: 3,600 minimum	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	THN/THWN Wire; #14 stranded, 150 meters	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020201002	Activity 757 - Conducting Qualitative Research In Nursing - Research Workshop/Seminars PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020201002	Activity 758 - Writing Research Article For Publication PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 240 - HIV/AIDS Awareness For Faculty And Staff PLAQUE (PER ACTIVITY) No. of Pax for the year: 385	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 242 - Hugyawan CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	Bond Paper, (A4)	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020321099	Pleated Filter	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	3,000.00	3,000.00	-	
5020307000	BRANDED: Diphenhydramine HCl ampule	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020307000	BRANDED: Hydrogen Peroxide 120ml bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020307000	BRANDED: Povidone Iodine 120ml bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020307000	Loperamide 2 mg tab	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Oral Dehytaion Salt	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020307000	Paracetamol (analgesic/antipyretic), 500 mg, 100 tablets per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020308000	BRANDED: Adult Nebulizing Kit (mask type), set	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020308000	Micropore Plaster 3M, 1 inch 12 rolls/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020308000	Non-sterile Gauze swab 3x3x8 ply plack	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020308000	Stainless Tissue Forcep without Teeth, curve (Germany)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020308000	Stainless Tissue Forcep without Teeth, straight (Germany)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020307000	BRANDED: Calamine/Diphenhydramine Lotion(8g/1g) 30 ml bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020308000	Durapore Plaster 3M, hypoallergenic surgical tape, 1 inch 3M (1 inch x 10 yard), 12 rolls/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 143 - Health And Wellness Program For Faculty, Staff And Students TOKEN No. of Pax for the year: 50	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029902000	Activity 143 - Health And Wellness Program For Faculty, Staff And Students PRINTING EXPENSES No. of Pax for the year: 50	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301001	Keyboard	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	BOND PAPER A4	MAIN	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020201002	Activity 285 - Gun Safety And Firing Activities (for Faculty And Staff) PLAQUE (PER ACTIVITY) No. of Pax for the year: 88	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020201002	Activity 285 - Gun Safety And Firing Activities (for Faculty And Staff) TOKEN No. of Pax for the year: 88	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5020321012	Training Balls 40+ Spec: -40mm -comparable to three-star ball	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321012	Volleyball Ball Pump Specs: Compact hand pump for inflating balls with pin	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020321012	Volleyball Linesman Referee Flag	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 156 - University Sports and Athletics Orientation Program CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 157 - Intramurals CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029902000	Activity 156 - University Sports and Athletics Orientation Program TARPULIN No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020201002	Activity 164 - The NORSUnian Training 1 PRINTING EXPENSES No. of Pax for the year: 60	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020201002	Activity 164 - The NORSUnian Training 1 STAGE DECORATION No. of Pax for the year: 60	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	Official Record Book 500 Pages	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Printing and Publication Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000.00	3,000.00	-	
5029903000	Activity 726 - Business & Food Innovation Day AWARDS No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	LONG BOND PAPER	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301001	HDMI Cords	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029903000	Activity 739 - Math Week AWARDS No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 702 - 18-Day Campaign To EVAW PLAQUE (PER ACTIVITY) No. of Pax for the year: 20	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Activity 701 - Lecture On Safe Migration And Safe Spaces Act PLAQUE (PER ACTIVITY) No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321003	USB External Hard Drive, 4TB	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029903000	Activity 708 - National Book Week AWARDS No. of Pax for the year: 10	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	flagpole holster leather black	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301001	Flash Drive, 64 GB	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	Activity 754 - Recognition Day 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 752 - Commencement Exercises 2025 TARPULIN No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029902000	Activity 754 - Recognition Day 2025 TARPULIN No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5029905004	Activity 754 - Recognition Day 2025 RENTAL OF CHAIRS No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020321002	Paper trimmer	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	RECORD BOOK 500 PAGES,	SIA	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020301002	Expanding brown envelope with garter, legal size	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020301002	Glue Stick, Small size is 7.5	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5029903000	Activity 716 - Student Government Fun Day STAGE DECORATION No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000.00	3,000.00	-	
5020399000	TheNORSUNIAN customized lanyard	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000.00	3,000.00	-	
5020399000	Baby plug stereo (for audio connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,040.00	3,040.00	-	
5020399000	Microphone wire @ 1 meter(for audio connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,040.00	3,040.00	-	
5020321009	Flag	GUIH	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,100.00	3,100.00	-	
5020201002	Activity 94 - Activity 7: 2nd Quarter GFPS Meeting On Implementation/Execution Of GAD PAPs SUPPLIES (PER ACTIVITY) No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,120.00	3,120.00	-	
5020301002	CLEARBOOK, Legal size	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,135.00	3,135.00	-	
5020301002	PLASTIC ENVELOPE	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,135.00	3,135.00	-	
5020399000	Activity 765 - CIT CAPABILITY BUILDING (INNOVATION AND PATENTING) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 33	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,140.00	3,140.00	-	
5020301002	Masking tape, 1"	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,150.00	3,150.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Ink cart, epson (yellow)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,192.00	3,192.00	-	
5020322001	Procurement of Rack Organizer - W Tiers 90*40*180	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5029903000	Activity 763 - CIT Extension Program (Launching & Culmination Activities) FOOD No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5020301002	Photopaper A4 high quality	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5029902000	Activity 607 - CIT Extension Activity TARPAULIN No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5029902000	Activity 612 - CIT Extension Activity For BSM TARPAULIN No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5029902000	Activity 614 - CIT Extension Activity BSIT TARPAULIN No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5020399000	Flaglets	GUIH	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5020399000	Guidon	GUIH	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5020399000	Soldering Lead Free Soldering Wire 0.5mm Soldering Wire	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,200.00	3,200.00	-	
5020301002	Elmers Glue (240 g)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,200.00	3,200.00	-	
5020321012	SOFTBALL & BASEBALL CATCHER'S PROTECTOR	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,200.00	3,200.00	-	
5029902000	Activity 615 - CIT Skills Olympics (GAD) TARPAULIN No. of Pax for the year: 250	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,200.00	3,200.00	-	
5020308000	Gum care toothpaste, medium size (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,200.00	3,200.00	-	
5020301002	Bond Paper, (sub 20), Legal Size, 80gsm	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,200.00	3,200.00	-	
5020321012	Barbell 10kg	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,200.00	3,200.00	-	
5020321012	Baseball and softball Catchers Protector	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,200.00	3,200.00	-	
5020399000	Medals for Service Award	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,250.00	3,250.00	-	
5020399000	Activity 56 - NORSU Alumni Homecoming TOKEN No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,250.00	3,250.00	-	
5020321012	Medium cones for training	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,300.00	3,300.00	-	
5020301001	Ink, Epson 003 (Black)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,300.00	3,300.00	-	
5020301002	*Bondpaper (size:long), substance 20 " (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,300.00	3,300.00	-	
5020399000	Activity 559 - Science Day SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,320.00	3,320.00	-	
5020399000	XLR CONNECTOR (female 3 holes)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,360.00	3,360.00	-	
5020399000	XLR CONNECTOR (male 3 pins)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,360.00	3,360.00	-	
5021321003	Maintenance Box EPSON L15150	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,400.00	3,400.00	-	
5020301002	Record Book	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	
5029902000	Activity 578 - CBA Extension Activity BSOA For 33 Brgy Secretaries Phase 2 TARPAULIN No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	
5029902000	Activity 579 - CBA Extension Activity For BSBA Cottage Products Of Guihulungan City Phase 2 TARPAULIN No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	
5029902000	Activity 602 - CTED Extension Activity For BEED Program TARPAULIN No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 603 - CTED Extension Activity For BSED Programs TARPULIN No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	
5029902000	Activity 604 - CTE Extension Project/Activity For BTLEd (Bachelor Of Technology And Livelihood Education TARPULIN No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	
5020399000	MIG Wire; mild steel, 1mm	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,400.00	3,400.00	-	
5020301002	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc, 500s/box	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,400.00	3,400.00	-	
5020399000	LIGHT BULB, LED	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,400.00	3,400.00	-	
5020399000	PHILIPPINE NATIONAL FLAG	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,418.00	3,418.00	-	
5020301002	DUST PAN	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,421.00	3,421.00	-	
5029902000	Activity 417 - OTHER MEETINGS AND CONFERENCES TARPULIN No. of Pax for the year: 35	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020321099	Gasoline Chainsaw (20 inch)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020399000	Alpha Geena Silk Plain Cloth (Red)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020399000	Alpha Geena Silk Plain Cloth (Royal Blue)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020399000	Alpha Geena Silk Plain Cloth (White)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020321013	Bell boys cart	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020321013	Electric jug	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020321013	Hyperroom	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020399000	Activity 376 - Workshop/ Training On Syllabi-Making And Test Construction SUPPLIES (PER ACTIVITY) No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020321013	Circuit Breaker - 15A Plug-In	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020321013	Circuit Breaker, 20A Plug-In	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020399000	Activity 514 - HONORS' DAY PLAQUE (PER ACTIVITY) No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020399000	Activity 515 - Commencement Exercise PLAQUE (PER ACTIVITY) No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020321002	Purchase of 15L Paper Shredder Machines	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029902000	Tarpaulin	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029903000	Activity 506 - Capability Building FOOD No. of Pax for the year: 5	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029903000	Activity 574 - Cocktail Party For Bartending And Service Management Activity FOOD No. of Pax for the year: 120	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029902000	Activity 529 - Women's Month Celebration TARPULIN No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029902000	Activity 535 - Kick-off And Culmination Celebration Of The 18-Day Campaign To End VAWC TARPULIN No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029902000	Activity 523 - Wellness Program TARPULIN No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5029902000	Activity 520 - Review Of HR Policies On Memos TARPULIN No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 521 - Career Growth TARPAULIN No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029902000	Activity 522 - Training And Development Of Office Staff TARPAULIN No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020301001	INK CART, EPSON L3110 (T6641) BLACK	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020301001	INK CART, EPSON L3110 (T6642) CYAN	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020301001	INK CART, EPSON L3110 (T6643) MAGENTA	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020301001	INK CART, EPSON L3110 (T6644) YELLOW	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5029903000	Activity 679 - Fire Prevention Month FOOD No. of Pax for the year: 10	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5029903000	Activity 680 - Disaster Preparedness Month FOOD No. of Pax for the year: 10	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020308000	Reusable Cold/Hot Pack	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020201002	Activity 729 - 3-Day Training For CTU Officers FOOD No. of Pax for the year: 0	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,500.00	3,500.00	-	
5020308000	Dental bib	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,500.00	3,500.00	-	
5029902000	Activity 58 - DENTAL TREATMENT SERVICES TARPAULIN No. of Pax for the year: 40	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020201002	Activity 88 - Activity 6: 1st Quarter GFPS Meeting On Implementation/Execution Of GAD PAPs FOOD No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,500.00	3,500.00	-	
5020201002	Activity 92 - Activity 7: 2nd Quarter GFPS Meeting On Implementation/Execution Of GAD PAPs FOOD No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,500.00	3,500.00	-	
5020399000	Ultimaker ABS	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	3,500.00	3,500.00	-	
5020321012	CHESSE Mat Set Specs: •20" x 20" Roll-Up Vinyl Playing Mat (Tournament) CONTENTS: •1 x Roll Up Vinyl Mat •1 x Canvas bag with compartments for the chess pieces and the playing mat. (Assorted Colors) •2 x King •2 x Queen •4 x Bishop •4 x Knight •4 x Rook •16 x Pawn •8 x 8 Grid Squares •3 1/2" King (Solid Plastic Chess Pieces with Suede Bases for Tournaments)	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5029902000	Activity 736 - Pinning Ceremony TARPAULIN No. of Pax for the year: 20	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020399000	Make up Kit	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020301002	Sticker paper (100 sheets per pack)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500.00	3,500.00	-	
5020301001	Ink, Black, compatible for Brother DCP-T510W printer	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020301001	Ink, Cyan, compatible for Brother DCP-T510W printer	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020301001	Ink, Magenta, compatible for Brother DCP-T510W printer	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020301001	Ink, Yellow, compatible for Brother DCP-T510W printer	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,500.00	3,500.00	-	
5020322002	6 Books for BEEd (Specialization)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,540.00	3,540.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 549 - LEAGUE OF STUDENT ORGANIZATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 0	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,546.00	3,546.00	-	
5020301002	TAPE, transparent, 24mm	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,561.00	3,561.00	-	
5020399000	CLEANSER, Scouring Powder	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,593.00	3,593.00	-	
5020321013	Juice glasses/Hi ball	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	HP Smart Tank 615 (Black GT53)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020321003	Keyboard, USB Type	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020310000	Incandescent electric bulb(100w)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5029902000	Activity 475 - Computer Science And Information Technology Research Forum CERTIFICATES (PER PAX) No. of Pax for the year: 120	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5029902000	Activity 477 - ASEAN Anniversary Celebration TARPULIN No. of Pax for the year: 1500	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5029902000	Activity 481 - Computer Science And Information Technology Department Extension Project TARPULIN No. of Pax for the year: 200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301002	Colored Paper 8.5 x 13 size	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301002	Sign Pen (Blue)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L5190 Blue	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L5190 Magenta	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L5190 Yello	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L565 Blue	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L565 Magenta	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L565 Yellow	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink Epson, Black	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L3110, 003 Cyan	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L3110, 003 Black	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L3110, 003 Magenta	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301001	Ink for EPSON L3110, 003 Yellow	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020399000	LED Bulb	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020301002	Bondpaper, long size, substance 20	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301002	Bond paper (8.27 x 11.69) substance 20	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,600.00	3,600.00	-	
5020301002	*Bondpaper (size: short), substance 20 * (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,600.00	3,600.00	-	
5020310000	Molasses	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,750.00	3,750.00	-	
5029902000	Activity 473 - Seminar And Workshop For Seminar And Fieldtrips Students CERTIFICATES (PER PAX) No. of Pax for the year: 125	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,750.00	3,750.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029907004	Newsprint	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,750.00	3,750.00	-	
5020399000	Activity 609 - First Aid And BLS Students Training Certification For CIT (Allied Health Science Department) TOKEN No. of Pax for the year: 5	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,750.00	3,750.00	-	
5020301002	Notarial Seal	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,750.00	3,750.00	-	
5020301002	numbering stamp size 1-15 bands	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,750.00	3,750.00	-	
5020310000	Seeds (honeydew)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,750.00	3,750.00	-	
5020301002	CUTTER/UTILITY KNIFE, for general purpose	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,791.00	3,791.00	-	
5020301001	ink cart, epson (cyan)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,800.00	3,800.00	-	
5020322001	Tablesides service cart	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,800.00	3,800.00	-	
5020301002	sign pen (black & blue)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,800.00	3,800.00	-	
5029903000	Activity 637 - Recognition Day ACCOMODATION - HOTEL No. of Pax for the year: 1	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,800.00	3,800.00	-	
5020399000	Activity 561 - Kulminasyon Sa Buwan Ng Wika Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,850.00	3,850.00	-	
5020399000	Faucet Seal 1000 pcs	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	3,850.00	3,850.00	-	
5020301002	CLEARBOOK, A4 size	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,898.00	3,898.00	-	
5020301002	Glossy Paper	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	3,900.00	3,900.00	-	
5020321003	Heavy Duty AVR for EDTR System	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321013	BSF: Plastic Tray	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020321013	BSF: Stainless Steamer Pot	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020321013	BSF: Stainless Steel China Turner	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	BSF: Canon Printhead, G4010 (8003), BH-7 (black) - cartridge	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	BSF: Canon Printhead, G4010 (8019), CH-7 (color) - cartridge	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 358 - Research ACCOMODATION - HOTEL No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321013	Polisher (electric with complete accessories)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Activity 385 - EXTENSION PROGRAM 1 SUPPLIES (PER PAX) No. of Pax for the year: 40	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321003	RJ 45 Connector - RJ 45 Connector Crimp End for Ethernet Cable	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020321003	Wi-Fi Router - Dual Band AC1200 2.4Ghz & 5Ghz Wireless Access Point Wi-Fi Router	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029902000	Activity 405 - Extension Program 1 TARPULIN No. of Pax for the year: 200	BAIS	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 405 - Extension Program 1 STAGE DECORATION No. of Pax for the year: 200	BAIS	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	EPSON L15150 Pigment Black Ink Bottle 008	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	EPSON L15150 Pigment Cyan Ink Bottle 008	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	EPSON L15150 Pigment Magenta Ink Bottle 008	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	EPSON L15150 Pigment Yellow Ink Bottle 008	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 402 - Capability Training On Patent Drafting And Application TARPULIN No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020201002	Activity 403 - Training on Research Publication PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020201002	Activity 404 - Research Capability Training For Faculty TARPULIN No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301002	GLUE STICK (FOR GLUE GUN)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5021304001	electric drill	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321004	Pruning Shear	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	4,000.00	4,000.00	-	
5020321013	ph Meter	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020399000	Activity 766 - CIT College Day (CITlympics & OSH Seminar) PLAQUE (PER ACTIVITY) No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Activity 769 - Personality Development Seminar & Solidarity Day PLAQUE (PER ACTIVITY) No. of Pax for the year: 181	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	File organizer	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Desk Trays	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Epson Ink, L1455 blk	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Epson Ink, L1455, cyan	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Epson Ink, L1455, magenta	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Epson Ink, L1455, yellow	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301002	Paper trimmer/cutting machine, table top	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029903000	Activity 642 - ASEAN CELEBRATION FOOD No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Activity 649 - COMMENCEMENT EXERCISES 2024 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029902000	Activity 643 - Faculty Trainings And Seminars TARPULIN No. of Pax for the year: 90	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321013	Pipettes	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Steel Tape; 150 meters, metric scale	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020399000	Activity 562 - CAS Day Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 3	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020322001	condiment cabinet	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	casserole (medium,small)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	cooling wires	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	frying pan (large,medium,small)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Measuring urn	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	pepper & salt mill	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029902000	Activity 587 - Philippine Criminology Profession Week TARPULIN No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029903000	Activity 588 - Martial Arts Competition FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 586 - Extension Services TARPAULIN No. of Pax for the year: 2	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 586 - Extension Services INCENTIVES/ALLOWANCE No. of Pax for the year: 2	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 592 - College Day Celebration (Smokers Day) ACCOMODATION - HOTEL No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020399000	Frying pan, small, medium and Big	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Kitchen knife	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	kitchen tray organizer, 3-5 layers	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029902000	Tarpaulin	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 529 - Women's Month Celebration FOOD No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	Ink (Printer)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020399000	Elbow #1	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020399000	Female Adapter #1/2	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	Ink for Brother DCP-T70w magenta	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Ink for Brother DCP-T70w magenta blue	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Ink for Brother DCP-T70w magenta yellow	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029902000	Activity 544 - Health & Wellness Symposium TARPAULIN No. of Pax for the year: 0	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Activity 637 - Recognition Day CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029902000	Activity 628 - NORSU-G Annual Research Conference TARPAULIN No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029902000	Tarpaulin	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020399000	Jungle Bolo Heavy Duty 16 inches to 20 inches	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301002	Photo paper (8.5x11)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301002	Scented paper(8.5x11)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029902000	Activity 553 - ACQUAINTANCE PARTY PRINTING EXPENSES No. of Pax for the year: 80	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029902000	Activity 556 - The NORSUNian-Guihulgan In-House Training Workshop TARPAULIN No. of Pax for the year: 80	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Epson L3110 (Epson 003) - Ink (Cyan)	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	Epson L3110 (Epson 003) - Ink (Magenta)	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	Epson L3110 (Epson 003) - Ink (Yellow)	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 650 - Alumni Homecoming FOOD No. of Pax for the year: 20	MAB	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029999099	Activity 671 - Academic Convocation PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029999099	Activity 665 - EXTENSION-LAUNCHING 1 & 2 TARPAULIN No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029999099	Activity 666 - EXTENSION-CLOSING 1 & 2 TARPAULIN No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Ibuprofen 200mg in soft gel capsule	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020308000	Disinfectant multi-surface cleaner (concentrated formula)	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029990999	Activity 659 - Leadership Training For Student Leaders TOKEN No. of Pax for the year: 60	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	GENUINE INK - REFILL 790 for CANON Printer G4010 BLACK	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020301001	GENUINE INK - REFILL 790 for CANON Printer G4010 CYAN	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020301001	GENUINE INK - REFILL 790 for CANON Printer G4010 MAGENTA	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020301001	GENUINE INK - REFILL 790 for CANON Printer G4010 YELLOW	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020301002	Calculator	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020501000	Courier Expenses in sending documents to various destinations with official purpose (suppliers/Regional Offices)	MAIN	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020321004	Automatic Injector with Bottle Insert	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321004	Continuous Drench Gun	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321009	Airsoft pellets	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020321013	Puller; automotive	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	THN/THWN Wire; #12 stranded, 150 meters	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029902000	Activity 278 - Graphic Design for Presentations Training TARPULIN No. of Pax for the year: 400	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5029902000	Activity 279 - Pedagogy Training TARPULIN No. of Pax for the year: 400	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5029902000	Activity 280 - English Communication Enhancement TARPULIN No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020201002	Activity 276 - Test Construction Training CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 800	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321002	Office equipment - External Hard Drive at 1 Terabyte;	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 112 - Activity 10: Symposium On Basic Gender and Development Concepts – 1st Year Students PLAQUE (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 115 - Activity 11: Executive Briefing Seminar For University Key Officials SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301002	long bond paper	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301002	Short Bond paper	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020307000	BRANDED: Tobramycin/Dexamethasone Sterile Ophthalmic Suspension 3mg/1mg 5mL bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5020308000	Zonrox bleach - gallon	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020321099	Electric Kettle 1.5 - 2 L, heavy duty	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029903000	Activity 145 - Public Consultation Meeting FOOD No. of Pax for the year: 20	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020601001	Activity 153 - DONOR'S DAY PLAQUE (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Scholarship Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	Karate Punch Mitts Specs: -Material: Enviroment material pu + eva - lightweight - Five finger protector and gloves on the each back - standard size	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Baseball Ball	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Plastic Shuttle cock for outdoor training Specs: 6 synthetic shuttlecock per tube	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Softball Ball	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	Toner Black OKI ES5162 photocopier	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,000.00	4,000.00	-	
5029903000	Activity 730 - SWIMMING ACTIVITY FOOD No. of Pax for the year: 0	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5029903000	Activity 731 - MARKSMANSHIP FOOD No. of Pax for the year: 0	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321003	wireless microphone	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020322001	Swivel Chair	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020301001	INK CYAN	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	INK MAGENTA	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	INK YELLOW	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	external hard drive 1TB	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	printer ink, cyan	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	printer ink, magenta	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301001	printer ink, yellow	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301002	plastic cover thick # 12 (Height 1.2m; Length 50m)	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020399000	Activity 713 - Team Building For Students' Organizations TOKEN No. of Pax for the year: 80	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029903000	Activity 713 - Team Building For Students' Organizations AWARDS No. of Pax for the year: 80	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5020301002	DATA FILE BOX, made with chipboard, with closed ends (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,000.00	4,000.00	-	
5029902000	Activity 719 - NORSU Siaton campus Intramurals TARPULIN No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000.00	4,000.00	-	
5020321013	BSF: Microscope Coverslips	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,100.00	4,100.00	-	
5020321013	BSF: Microscope Slide	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,100.00	4,100.00	-	
5020399000	Activity 766 - CIT College Day (CITlympics & OSH Seminar) AWARDS No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,110.00	4,110.00	-	
5020301001	Common-use ICT Office Supplies available at PSDBM for AEP for Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,140.00	4,140.00	-	
5020321013	Champagne flute	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,200.00	4,200.00	-	
5020399000	Wine glass	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,200.00	4,200.00	-	
5029902000	Activity 631 - 2025 NORSU-G Community Extension Project 2 PRINTING EXPENSES No. of Pax for the year: 20	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,200.00	4,200.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 632 - 2025 NORSU-G Community Extension Project 1 PRINTING EXPENSES No. of Pax for the year: 20	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,200.00	4,200.00	-	
5020308000	Bed Sheet Fitted Plain White (Single Mattress)	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,200.00	4,200.00	-	
5020399000	Vinyl Doormats	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,200.00	4,200.00	-	
5020322001	Office Visitor's Chair	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,200.00	4,200.00	-	
5020301002	RULER, flexible, plastic, 450mm	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,247.00	4,247.00	-	
5020308000	First Aid 3" Elastic Bandage with Clips - 10 rolls/box	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,250.00	4,250.00	-	
5020308000	Dental needle, disposable, gauge 27 long size	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,250.00	4,250.00	-	
5020301001	TONER FOR PHOTOCOPIER (DEVELOP INEO 165e)	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,300.00	4,300.00	-	
5020399000	Activity 752 - Commencement Exercises 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,300.00	4,300.00	-	
5020399000	TABLE TENNIS BALLS 3 BALLS IN 1 BOX	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,320.00	4,320.00	-	
5020399000	WASTEBASKET	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,368.00	4,368.00	-	
5020310000	#60 Rotavator Chain	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,400.00	4,400.00	-	
5020399000	wok	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,400.00	4,400.00	-	
5020301002	A4 Bond paper	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,400.00	4,400.00	-	
5020301002	Long Bond paper (8.5x13)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,400.00	4,400.00	-	
5020301002	Short Bond paper (8.5x11)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,400.00	4,400.00	-	
5029903000	Activity 355 - Laktbay Aral ACCOMODATION - HOTEL No. of Pax for the year: 60	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321013	Carpet sweeper	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321013	Casserole small and medium	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020322001	Sorting shelves	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321013	Circuit Breaker, 30A Plug-In	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020301001	Ink Canon G4010 (GI-790) - Black	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321013	EMT Pipe Bender for ½ inch pipe, branded Handle is included	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321013	THREE-JAW HYDRAULIC GEAR PULLER	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	ACETATE	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	CARTOLINA, assorted colors	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020310000	Chicken Net	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	4,500.00	4,500.00	-	
5020399000	Activity 432 - Basic Job Entry Skills Seminar (BJESS) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020301002	Special Paper (8.5 x 13/ White/ Thick)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Ring Curtain Pole	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	BOND PAPER 8.5" x 11"	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 616 - CIT Pinning Ceremony ACCOMODATION - HOTEL No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5029903000	Activity 608 - Allied Health Sciences Department Pinning And Candle Lighting Ceremonies ACCOMODATION - HOTEL No. of Pax for the year: 25	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Copper Refrigerator Filter Drier Solder Type Bullet Strainer With Silica 1/4x1/4x1/8	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020301002	Bondpaper, short	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020321008	Fire Proof Firefighting Gloves Anti-fire Gloves	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Activity 548 - STUDENT LEADERSHIP TRAINING CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 200	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Activity 549 - LEAGUE OF STUDENT ORGANIZATION CERTIFICATES (PER ACTIVITY)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	Permanent marker (Pilot Broad Black)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	Permanent Marker (Pilot broad, Blue)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	Permanent Markers (Pilot Black, Fine)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Insulation Foam (10mm)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5029903000	Activity 674 - ISO Internal Audit ACCOMODATION - HOTEL No. of Pax for the year: 5	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5029903000	Activity 675 - ISO External Audit ACCOMODATION - HOTEL No. of Pax for the year: 7	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020301002	Glue, 240g	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5029903000	Activity 56 - NORSU Alumni Homecoming RENTAL OF TABLES (WITH COVER) No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Activity 211 - College Day With Symposium On Crime And Drug Abuse Prevention Programi PLAQUE (PER ACTIVITY) No. of Pax for the year: 45	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020322001	Monobloc Plastic Table	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321013	Digital Thermometer; Fast and accurate digital thermometer with a probe for measuring food temperatures. Features a backlight display	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020321013	Measuring Cups and Spoons; Sturdy stainless steel construction with easy-to-read markings. Includes cups and spoons for precise measurement	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5029902000	Activity 237 - 17th BS NURSING CAPPING, CANDLELIGHTING AND DEDICATION CEREMONY TARPULIN No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5029902000	Activity 236 - Midwifery Pinning, Candlelighting, And Dedication Ceremony FY 2025 TARPULIN No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5029902000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY TARPULIN No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321099	Curtain rod with end caps/finial and bracket, one inch thick, aluminum, color silver, size: w-15.2ft (2pcs); w-6.8ft (2pcs); w-8ft (2pcs); w-4.4ft (1pc); w-3.6ft (1pc); w-8ft (1pc)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020301002	Acetate, for ring binding cover, long size (20 pieces per pack)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020321099	BBQ GRILL, outdoor stainless steel charcoal grill	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 724 - Training On Human Resource Management: Best Practices And Employee Engagement FOOD No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Activity 726 - Business & Food Innovation Day PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5029903000	Activity 725 - Pinning And Candle Lighting Ceremony FOOD No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020322001	Leather High Back Office Chair	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020399000	SIGNAGE, restroom etiquette signs	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,500.00	4,500.00	-	
5020399000	Cleaning Solution for Inkjet Printer with Syringe & Hose	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020399000	Medal - Summa Cum Laude	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020301002	Glue Stick, Big size is 7.75	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,500.00	4,500.00	-	
5020301002	STAPLE WIRE, heavy duty (binder type), 23/13	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,567.00	4,567.00	-	
5020308000	Portable First Aid Kit	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,600.00	4,600.00	-	
5029903000	Activity 595 - Campus And University Activities FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,714.00	4,714.00	-	
5020321013	Round (bar) trays	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020399000	Satin Ribbon Red - 1/2 inch	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020399000	Satin Ribbon White - 1/2 inch	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020301002	Sign Pen (Black)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,800.00	4,800.00	-	
5020399000	Activity 561 - Kulminasyon Sa Buwan Ng Wika Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,800.00	4,800.00	-	
5020301001	Ink for EPSON L5190 Black	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020301001	Ink for EPSON L565 Black	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020301002	Ballpens (My Gel Pen Black)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,800.00	4,800.00	-	
5029903000	Activity 664 - CCJE College Days FOOD No. of Pax for the year: 6	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020322002	Books for BSNEED (Specialization)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020308000	Calcium hydroxide (pulp capping for deep cavities)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020308000	Calcium hydroxide flowable Cal LC	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020399000	Sealable Ziplock bag w/ Vacuum Pump	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	4,800.00	4,800.00	-	
5020321012	Patella Knee Strap Stabilizer	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020321012	PUNCHING MITTS PAD Specs: -Material: Enviroment material pu + eva - lightweight - Five finger protector and gloves on the each back - standard size	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020399000	Volleyball Score Board Cards	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020309000	Engine oil for the Grass Cutters and lawn mowers	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	4,800.00	4,800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	printer ink, black	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020399000	Unisex Polo Shirt (inclusion of customized print of TheNORSUnian) Color: White Fabric: 40% cotton; 60% polyester Sizes: L	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	4,800.00	4,800.00	-	
5020301001	Epson L3110 (Epson 003) - Ink (Black)	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,950.00	4,950.00	-	
5020399000	Activity 415 - COMMENCEMENT EXERCISES SUPPLIES (PER ACTIVITY) No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	BSF: Stainless Steel Colander	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	BSF: Stainless Steel Kitchen Shears	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	BSF: Stainless Steel Paring Knife	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	BSF: Stainless Tray	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	BSF: Utility Knife	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020310000	BSF: Nylon #300	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321099	BSF: Wheelbarrow	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020322001	mobile Pedestal Filing Cabinet with 3 drawers (wooden- customized)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Dynamic Chrome Kit	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Liquid Developing Kit	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020702002	research	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Curtain Rod size 10 ft color gold	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Customize CTED Banner with pole and stand	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5021305002	Repair and Maintenance of Air-conditioning unit	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029902000	Tarpaulin Printing *LET Passers	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029902000	Tarpaulin Printing Signages VMGO	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321003	Combo USB Mouse and Keyboard - USB Type Mouse and Keyboard COMBO	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Insulated Staple Wire (Electrical)	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 392 - VARIOUS COMPETITION ACCOMODATION - HOTEL No. of Pax for the year: 150	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 395 - CULTURAL SHOW STAGE BACKDROP No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 395 - CULTURAL SHOW STAGE DECORATION No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 396 - ASEAN ACCOMODATION - HOTEL No. of Pax for the year: 20	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020308000	Disinfectant High Grade	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 291 - 18 DAY CAMPAIGN TO END VAW TOKEN No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 292 - SAFE SPACES Seminar SUPPLIES (PER ACTIVITY) No. of Pax for the year: 0	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Pipe and Fittings	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321003	Computer PC Power Supply AC 240V 20+4pin	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 282 - FACULTY AND STAFF TEAM BUILDING AWARDS No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 282 - FACULTY AND STAFF TEAM BUILDING STAGE DECORATION No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	5m Extension wires for Charging Station	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020308000	Disinfectant solution Medical grade	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Curtain Black Out	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 335 - Acquaintance Party (SG) AWARDS No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 340 - Queen Of NORSU (LGBT)-SG AWARDS No. of Pax for the year: 5	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 340 - Queen Of NORSU (LGBT)-SG SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 321 - PRESENTATION OF SPONSOR STAGE DECORATION No. of Pax for the year: 20	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 345 - On The Job Training Orientation FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029905004	Activity 321 - PRESENTATION OF SPONSOR SOUND SYSTEM No. of Pax for the year: 20	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301002	PENCIL SHARPENER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	SCOURING PAD	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 514 - HONORS' DAY ACCOMODATION - HOTEL No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5021304001	1/4 lit. s-blue (solvent)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5021304001	measuring tape 100m 330ft (fiber glass)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020310000	Rake	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020310000	Weeding Bolo	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321004	80 liter container Capacity	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321013	Analytical Balance	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 475 - Computer Science And Information Technology Research Forum SUPPLIES (PER ACTIVITY) No. of Pax for the year: 120	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 489 - STAKEHOLDERS CONSULTATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 493 - BUSINESS FORUM SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 494 - COLLEGE WEEK AWARDS No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029902000	Activity 493 - BUSINESS FORUM PRINTING EXPENSES No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 494 - COLLEGE WEEK PRINTING EXPENSES No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 503 - Seminar Workshop For Each Specialization ACCOMODATION - HOTEL No. of Pax for the year: 3	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 766 - CIT College Day (CITlympics & OSH Seminar) STAGE DECORATION No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 766 - CIT College Day (CITlympics & OSH Seminar) FOOD No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 763 - CIT Extension Program (Launching & Culmination Activities) STAGE DECORATION No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	USB Flash drive	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321099	Emergency Light	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 431 - CAREER GUIDANCE: COURSE FIT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 433 - FRESHMEN AND TRANSFERREES ORIENTATION PROGRAM SUPPLIES (PER ACTIVITY) No. of Pax for the year: 80	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 420 - NORSU BSC Team Building STAGE DECORATION No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 421 - Civil Service Rules On Customer Service, Performance Management, Health And Wellness STAGE DECORATION No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 434 - Book Month Celebration/Library Information Service TOKEN No. of Pax for the year: 50	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 434 - Book Month Celebration/Library Information Service CERTIFICATES (PER PAX) No. of Pax for the year: 50	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020307000	Multivitamins + Iron	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020307000	Paracetamol 500 mg	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020307000	Phenylephrine HCl + Chlorphenamine Maleate + Paracetamol	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020307000	Sodium Ascorbate	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301002	Sticker Paper - Matte - A4	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 451 - ROTC SPORTS FEST TOKEN No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 456 - NSTP-LTS Launching STAGE DECORATION No. of Pax for the year: 400	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 462 - NSTP-LTS Graduation SOUND SYSTEM No. of Pax for the year: 300	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 462 - NSTP-LTS Graduation STAGE DECORATION No. of Pax for the year: 300	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 447 - LTS Sport Activities SOUND SYSTEM No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 456 - NSTP-LTS Launching FOOD No. of Pax for the year: 400	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 456 - NSTP-LTS Launching SOUND SYSTEM No. of Pax for the year: 400	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 457 - COASTAL CLEAN UP ACTIVITY (ROTC CIVIC WELFARE ACTIVITIES) FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 441 - SG - Acquaintance Party 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5021305003	Repair - Computer Printer	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5021305003	Selens Photography Reflector 5 In1 Collapsible Portable Lighting Reflector For Photo Shooting Studio	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5021305003	Tripod (VELBON EX 330Q Tripod with 3-Way, Pan-and-Tilt Head)	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321003	Heavy Duty AVR	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 644 - Buwan Ng Wika Celebration STAGE DECORATION No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 646 - AACCUUP Survey Visit STAGE DECORATION No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 647 - ACADEMIC CONVOCATION CERTIFICATES (PER PAX) No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 647 - ACADEMIC CONVOCATION STAGE DECORATION No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 649 - COMMENCEMENT EXERCISES 2024 CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Curtains for the Conference room and President's office	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321013	Test Tubes	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Thermometer min-max	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 606 - CAFF DAY ACCOMODATION - HOTEL (PER PAX) No. of Pax for the year: 1	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020310000	Caponizing Set	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020310000	Hoe	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020310000	Rake	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321004	Egg Color Fan	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321004	Weighing Scale (30 kg Capacity)	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321004	Weighing Scale (20-30 kg Capacity) Top-loading	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321013	Yolk Height meter	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Spade	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Water Sprinkler (3-10 Capacity) plastic Galvanized	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301001	ink cart, Epson (magenta)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	pressure cooker	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020322001	front desk counter	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 574 - Cocktail Party For Bartending And Service Management Activity STAGE DECORATION No. of Pax for the year: 120	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 568 - CBA Feeding Program 1 FOOD No. of Pax for the year: 50	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 569 - CBA Feeding Program 2 FOOD No. of Pax for the year: 0	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 597 - Criminology Training Unit Board Deliberation FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 591 - Criminology Gala STAGE DECORATION No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 592 - College Day Celebration (Smokers Day) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Stainless Steel Sauté Pan, 30cm	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321002	Water Dispenser, Electric	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321099	Mini Refrigerator	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Dish rack, aluminum	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 599 - NORSU-Guihulngan Campus CTed Day CERTIFICATES (PER PAX) No. of Pax for the year: 250	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 615 - CIT Skills Olympics (GAD) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 250	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 616 - CIT Pinning Ceremony CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 608 - Allied Health Sciences Department Pinning And Candle Lighting Ceremonies CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 25	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Bond Paper, Long	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 529 - Women's Month Celebration STAGE DECORATION No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 529 - Women's Month Celebration TOKEN No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 535 - Kick-off And Culmination Celebration Of The 18-Day Campaign To End VAWC STAGE DECORATION No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Female Adapter #1	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Paint Spray	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	TEE #1	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 536 - SPIRITUAL ENRICHMENT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 540 - Job Fair SUPPLIES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 540 - Job Fair FOOD No. of Pax for the year: 10	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321002	Expanding Folder Pressboard Long	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321002	UPS 800VA-450W Uninterruptible Power Supply (BV800-MS, Easy UPS, 4 Outlet, AVR/Surge)	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 544 - Health & Wellness Symposium TOKEN No. of Pax for the year: 0	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 546 - Dental Health Activity TOKEN No. of Pax for the year: 1	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Flashlight	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Bond Paper, Long	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Expanded envelope	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301002	Long Band Paper	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Gold Seal	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301002	Long brown envelope	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 628 - NORSU-G Annual Research Conference CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 527 - Earthquake Disaster Management System Preparedness for Heand of Offices, Faculty and Staff TOKEN No. of Pax for the year: 20	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Laminating Film Roll	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301002	Photo paper (8.5x13)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Scented paper(8.5x13)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5060404002	Office Space for the Admin Building Phase 3 Project	GUIH	Extension Department	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,735,648.00	-	1,735,648.00	
5020399000	Certificates frames (8.5x11)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Whiteboard, Writing, 5x8	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 551 - MISTER & MISS NORSU-G CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 553 - ACQUAINTANCE PARTY CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 80	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 553 - ACQUAINTANCE PARTY TOKEN No. of Pax for the year: 80	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 555 - FOUNDERS DAY CELEBRATION CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 100	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 557 - Arts Month Celebration STAGE DECORATION No. of Pax for the year: 50	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Alcohol	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 670 - ROTC GRADUATION FOOD No. of Pax for the year: 20	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029999099	Activity 673 - Accreditation TOKEN No. of Pax for the year: 5	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321003	Real TRUE RATED 500W/600W with GPU 8 PIN 6 PIN Power Supply PSU	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020322001	Dictionary Stand	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020307000	Paracetamol, phenylpropranolamine hydrochloride, chlorphenamine maleate, 500 mg.	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321003	UPS for server, 3000VA / 2700W Battery Backup Uninterruptible Power Supply (UPS) Pure Sine Wave UPS provides highest degree of compatibility with active PFC power supplies and electronics 8 battery backup and surge protector outlets Smart UPS battery backup with LCD Display Network-grade power supply conditioning protects from damaging surges and disruptive noise. Solid state automatic voltage regulation (AVR) boosts low input voltage and trims high voltage without battery operation. Network manageable via serial, USB or optional ethernet Output Power Capacity: 2700 Watts/3000 VA Nominal Output Voltage: 120V	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301002	Book End, Big	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Tarpaulin	MAIN	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020301001	Flash Drive (16 GB)	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020301002	PVC Cover A4 (100pcs)	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	PVC Cover legal (100pcs)	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Laundry (Office Curtains)	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020310000	Native Plough and Harrow	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020310000	Seedling Bags (4x6)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020313000	Nutrient Agar (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020313000	Potato Dextrose Agar (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020313000	Potato Dextrose Broth (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020201002	Activity 196 - Chemistry IPR And Team Building (Faculty And Students) VENUE No. of Pax for the year: 150	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 189 - English And Lit Festival CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020601001	Activity 208 - Biology Week AWARDS No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	COMPACT DESK CALCULATOR 12D	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020301002	QUALITY SIGN PEN	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5029903000	Departmental Examination (End of 1st Sem) BSACCY	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321003	Maintenance Box for Printer	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321012	VOLLEYBALL NET	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020601001	Activity 221 - DANCE COMPETITIONS AWARDS No. of Pax for the year: 100	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020201002	Activity 218 - ACTION RESEARCH CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 200	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321012	BASKETBALL (GG6)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 219 - KINDERGARTEN DAY VENUE No. of Pax for the year: 100	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321013	Hygrometer- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Activity 231 - College Day (KACEAHAN) STAGE DECORATION No. of Pax for the year: 50	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	C-clamp; 10 " with at least 20mm diameter of screw	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	C-clamp; 12 " with at least 20 mm diameter of screw	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	PVC molding; white, 1", moon type	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	PVC molding; white, ¾", moon type	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Refrigerant; 134A	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Refrigerant; 22	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Refrigerant; 32	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Refrigerant; 600a	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321013	Utility Box; PVC, surface type, heavy duty, white	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321013	Welding Mask; auto darkening	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	RJ45 Connector (pass through)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 242 - Hugyawar TARPULIN No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020308000	Gloves, with powder, latex, non sterile, disposable, color blue, medium size	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020308000	Gloves, with powder, latex, non sterile, disposable, color blue, small size	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321002	Office equipment - Steel cabinet with 4 drawers and lock key mechanism;	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301001	Computer Speaker	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301001	Microphone	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Sticker Paper	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	5,000.00	5,000.00	-	
5020399000	Ultimaker CPE	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	5,000.00	5,000.00	-	
5020201002	Activity 142 - 7th In-house Seminar-Workshop And Training For Library Personnel (all Campuses) ACCOMODATION - HOTEL (PER PAX) No. of Pax for the year: 42	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020307000	BRANDED: Amlodipine besilate 5mg, 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020307000	BRANDED: Methyl Salicylate, t - Menthol, Tocopherol Acetate (Vitamin E), of - Camphor, 40patches/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020307000	BRANDED: Mupirocin Topical Ointment 5g/tube	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020307000	BRANDED: Salbutamol 1mg/ml 2.5ml nebuLe- 30 nebulas/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020307000	Cetirizine 10 mg tab	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020308000	Pulse Oximeter with battery, heavy duty	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020308000	Sterile Gauze Swab 2x2 - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020307000	BRANDED: Metoclopramide 10mg tab - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020321099	Sphygmomanometer with Roller Stand -with certificate of calibration	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020399000	Mop bucket and wringer, 20L, heavy duty	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 243 - Activity 1 TARPULIN No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020201002	Activity 144 - Land Use Development And Infrastructure Plan (LUDIP) Training PLAQUE (PER ACTIVITY) No. of Pax for the year: 60	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 146 - QA Day Celebration ACCOMODATION - HOTEL No. of Pax for the year: 70	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Alcohol	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321012	Big cones for training	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	Volleyball Net Specs: Official size: 9.5m x 1.0m FIVB Quality: Conforms to FIVB regulations and standards Heavy Duty: Made from 3.5mm PE strings and equipped with 3.5mm steel cable All weather: suitable for all weatyer conditions, both indoor and outdoor, Easy to Install Reinforced bands hemmed at all 4 sides.	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 157 - Intramurals TARPULIN No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) TARPULIN No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029902000	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) TARPULIN No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020301001	Toner for Develop Ineo 226	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020504000	Cable, Satellite, Telegraph and Radio Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,000.00	5,000.00	-	
5020399000	Activity 177 - Commencement Exercises 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 1250	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 179 - Recognition Day 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Activity 180 - World Teachers PLAQUE (PER ACTIVITY) No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Charter Day - CORSAGE/LEIS	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	NORSU Founding Anniversary: Corsage/Leis	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020399000	Recognition Day - Corsage/Leis	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029999099	Commencement Exercises: Hauling charges	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301001	DEVELOP TONER FOR PHOTOCOPIER INEO 165E	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029902000	Printing of documents	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 720 - ICT WEEK AWARDS No. of Pax for the year: 1	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 720 - ICT WEEK STAGE DECORATION No. of Pax for the year: 1	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321099	ELECTRIC SOUP WARMER	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020322001	FOLDING TRAY STAND, stainless	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020201002	Activity 724 - Training On Human Resource Management: Best Practices And Employee Engagement SOUND SYSTEM No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020201002	Activity 727 - Leadership Training SOUND SYSTEM No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 726 - Business & Food Innovation Day STAGE DECORATION No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029905004	Activity 725 - Pinning And Candle Lighting Ceremony SOUND SYSTEM No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 740 - English Week AWARDS No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 741 - ASEAN WEEK AWARDS No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 744 - CAS - BSInT Extension Project STAGE DECORATION No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 746 - CCJE - BSCRIM Extension Project STAGE DECORATION No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 747 - CTE - BEED Extension Project STAGE DECORATION No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 748 - CTE - BSED Extension Project STAGE DECORATION No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 749 - CBA - BSBA Extension Project STAGE DECORATION No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 750 - CBA - BSHM Extension Project STAGE DECORATION No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 702 - 18-Day Campaign To EVAW AWARDS No. of Pax for the year: 20	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 703 - Culmination Of Women AWARDS No. of Pax for the year: 50	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5020322001	Office Chair Mesh Breathable Study, Swivel Chair	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020321099	Ring Binding Machine	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 743 - 2nd Institutional Undergraduate Research Conference ACCOMODATION - HOTEL No. of Pax for the year: 100	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	DATA FOLDER, made with chipboard, taglia lock (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,000.00	5,000.00	-	
5029903000	Activity 719 - NORSU Siaton campus Intramurals AWARDS No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5029903000	Activity 719 - NORSU Siaton campus Intramurals STAGE DECORATION No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000.00	5,000.00	-	
5020301002	Expanded long brown envelope (Good quality)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,100.00	5,100.00	-	
5029903000	Activity 635 - Urgent Conferences Or Activities (Part 1 Breakdown) FOOD No. of Pax for the year: 8	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,200.00	5,200.00	-	
5029902000	Activity 562 - CAS Day Celebration TARPULIN No. of Pax for the year: 3	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,200.00	5,200.00	-	
5029902000	Activity 563 - CAS Extension Activity TARPULIN No. of Pax for the year: 20	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,200.00	5,200.00	-	
5020301002	Paper, Multi Copy (8.5 x 11)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,200.00	5,200.00	-	
5020301002	Paper, Multi copy Legal (8.5 x 13)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,200.00	5,200.00	-	
5020321001	Heavy Duty Empty Freon Tank 5kg with Angled Valve Quality Refrigerant	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,200.00	5,200.00	-	
5020321012	Mobile Table Tennis Tee Trainer Back Collect Net Multi Ball Net Rack	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,200.00	5,200.00	-	
5020399000	DETERGENT, powder	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,200.00	5,200.00	-	
5029903000	Activity 662 - HM Students Pinning Ceremony FOOD No. of Pax for the year: 15	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,250.00	5,250.00	-	
5029903000	Activity 656 - RECOLLECTION FOOD No. of Pax for the year: 5	MAB	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,250.00	5,250.00	-	
5020322001	Atlas Stand	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,250.00	5,250.00	-	
5020301001	INK CART, EPSON (L5290), Black	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,262.00	5,262.00	-	
5020301001	INK CART, EPSON (L5290), Cyan	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,262.00	5,262.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	INK CART, EPSON (L5290), Magenta	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,262.00	5,262.00	-	
5020301001	INK CART, EPSON (L5290),Yellow	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,262.00	5,262.00	-	
5020301002	STAPLE WIRE, standard	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,314.00	5,314.00	-	
5020301002	GLUE, all-purpose	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,338.00	5,338.00	-	
5029903000	Activity 470 - CAS Instructors Training ACCOMODATION - HOTEL No. of Pax for the year: 50	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5020201002	Activity 525 - Typhoon Preparedness Among Faculty, Staff, And Students. FOOD No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5029903000	Activity 665 - EXTENSION-LAUNCHING 1 & 2 ACCOMODATION - HOTEL No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5029903000	Activity 666 - EXTENSION-CLOSING 1 & 2 ACCOMODATION - HOTEL No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5029903000	Activity 701 - Lecture On Safe Migration And Safe Spaces Act FOOD No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5020301002	Bond paper (8.5x11) substance 20	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5020301002	Bond paper (8.5x13) substance 20	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,400.00	5,400.00	-	
5020301001	Ink Canon, G4010 (GI-790), Cyan (Canon)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,500.00	5,500.00	-	
5021399099	Campus Electrical Improvement	GUIH	General Services/B&G Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	5,000,000.00	-	
5020301001	Ink Canon, G4010 (GI-790), Magenta (Canon)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,500.00	5,500.00	-	
5020301001	Ink Canon, G4010 (GI-790), Yellow (Canon)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,500.00	5,500.00	-	
5020321004	Water Pump Mechanical #33"	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,500.00	5,500.00	-	
5020321013	Multi Tester; analog, RX10K, any brand	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,500.00	5,500.00	-	
5020399000	Physical and Chemical Analysis Result (Yearly)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	5,500.00	5,500.00	-	
5020321012	Karatado Gloves Blue Specs: -fist guard karate mitts training -Elastic + Velcro strap -Triple density, high-performance PU foam. - Open palm design - Elasticated wraps with hook and loop - Material: PU, EVA	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,500.00	5,500.00	-	
5020321012	Karatado Gloves Red Specs: -fist guard karate mitts training -Elastic + Velcro strap -Triple density, high-performance PU foam. - Open palm design - Elasticated wraps with hook and loop - Material: PU, EVA	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,500.00	5,500.00	-	
5020399000	Sepaktakraw ball MT909 Specs: -Material: Heavy Plastic - Color: Brown - Product Size: 5 x 5 x 5 inches - Product Dimension: 14 x 14 x 14cm - Packaged Weight: 0.5kg - Item Weight: 5.6 Ounces / 160g - Packaged Size: 13 x 13 x 13 inches - Circumference 42-44 centimeters, weight 150-160 grams, 3 strips yellow border yellow rubber skin red center line for the international	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,500.00	5,500.00	-	
5020301001	Ink, Black (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,520.00	5,520.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Bond paper, Multicopy, Legal, 80gsm	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,550.00	5,550.00	-	
5020201002	Activity 75 - ACTIVITY 3: Awareness Seminar On Human Sexuality, HIV/AIDS/STIs & The Risk Of Teenage Pregnancy – 2nd Year Students SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	5,560.00	5,560.00	-	
5020321013	number 14 TW Stranded Electrical Wire	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 436 - Blood Typing Activity FOOD No. of Pax for the year: 10	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,600.00	5,600.00	-	
5029903000	Activity 437 - Dental Health Care Program FOOD No. of Pax for the year: 10	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,600.00	5,600.00	-	
5029903000	Activity 438 - Seminar Workshop On Emergency Response Management, First Aid & CPR FOOD No. of Pax for the year: 10	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,600.00	5,600.00	-	
5020301002	BOND PAPER 8.5" x 13"	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,600.00	5,600.00	-	
5020301001	INK for Epson L3210, Cyan	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5020301001	INK for Epson L3210, Magenta	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5020301001	INK for Epson L3210, Yellow	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5020301001	Ink for Brother DCP-T70w magenta Black	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 672 - Commencement & Honors Day ACCOMODATION - HOTEL No. of Pax for the year: 50	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 201 - Communication Conferences FOOD No. of Pax for the year: 4	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,600.00	5,600.00	-	
5029903000	Activity 130 - Anti-bullying Awareness FOOD No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 131 - Mental Health Awareness FOOD No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 132 - Alcohol And Drug Abuse Awareness FOOD No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 133 - Depression And Suicide Awareness FOOD No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 139 - Psychological Wellness FOOD No. of Pax for the year: 10	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,600.00	5,600.00	-	
5029903000	Activity 110 - Activity 10: Symposium On Basic Gender and Development Concepts – 1st Year Students SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,650.00	5,650.00	-	
5020301002	MARKER, Fluorescent	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,695.00	5,695.00	-	
5020321099	Audio crossover	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,700.00	5,700.00	-	
5020399000	PL 55 plug (for audio connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,700.00	5,700.00	-	
5020399000	LPG GAS, refill	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,800.00	5,800.00	-	
5029903000	Activity 657 - CAMPUS WIDE DENTAL TREATMENT SERVICES FOOD No. of Pax for the year: 9	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,850.00	5,850.00	-	
5020321013	Welding Electrode Oven	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	5,900.00	5,900.00	-	
5020301002	TWINE, plastic	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,920.00	5,920.00	-	
5020399000	Cardboard	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	5,985.00	5,985.00	-	
5020322001	solid wood Side Table	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5021305002	Aircon Maintenance Cleaning for Multi-purpose Office	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021305002	Aircon Maintenance Cleaning for President's Office	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	BSF: Ink Canon G4010 (GI-790) - Cyan	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	BSF: Ink Canon G4010 (GI-790) - Magenta	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	BSF: Ink Canon G4010 (GI-790) - Yellow	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020310000	BSF: Netting Needle	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321002	Exhaust hood	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321013	Baking tray, small	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321013	GRINDER	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321013	Panel Board	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321013	REAIM TIG Welding Machine Inverter Portable Arc MMA/TIG 2in1 Welder IGBT DC ARC Welder	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020309000	Oil/Lubricants - For Generator, Grass Cutter and Chainsaw	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321099	Mobile metal cutting machine with 5 metal disc blade	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321099	Wheel barrow	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Cement	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Flat Cord wire No. 16 (50 Meters)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Heavy Duty Pod lock	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Water garden hose 1/2", with Nozzle	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	LAN Cable 165meters	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321012	DART FLIGHTS 100PCS IN 1 BOX	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020201002	Activity 402 - Capability Training On Patent Drafting And Application PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020201002	Activity 403 - Training on Research Publication TARPULIN No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020201002	Activity 404 - Research Capability Training For Faculty PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	RAGS	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029902000	Activity 518 - Accreditation For 11 Programs TARPULIN No. of Pax for the year: 15	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020310000	Ammonium Sulfate	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020310000	Bolo	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029903000	Activity 473 - Seminar And Workshop For Seminar And Fieldtrips Students ACCOMODATION - HOTEL No. of Pax for the year: 125	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Special Papers for programme printing for all CAS activities	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029903000	Activity 479 - Computer Science And Information Technology Instructors Training ACCOMODATION - HOTEL No. of Pax for the year: 12	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029902000	Activity 782 - Pinning And Candle Lighting Ceremony PRINTING EXPENSES No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 512 - Extension Activity TARPAULIN No. of Pax for the year: 20	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020322001	Curtain Set	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Activity 443 - SG - Intramurals Meet STAGE DECORATION No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Activity 460 - ROTC - GRADUATION CEREMONY TOKEN No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	MegaPhone	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5029903000	Activity 462 - NSTP-LTS Graduation FOOD No. of Pax for the year: 300	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5029903000	Activity 452 - First Aid And Disaster Preparedness FOOD No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321003	Boya BYM1 for Camera Microphone	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020322001	Office desk heavy-duty	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5060405003	INDOOR LED BOARD, FIXED, PIXEL 2.5 5.76 METERS WIDTH X 3.2 METERS HEIGHT FRONT INSTALLATION & FRONT SERVICE Synchronous Play Live Video from Control Room LED LAMP: SMD2121 PIXEL DENSITY: 160,000 dots/sq. meter LED MODULE: 320mm x 160mm, 1/32 DRIVE MODEL: High Refresh rate ic, CABINET TYPE: Die-Casting aluminum cabinet CABINET COLOR: Black CABINET SIZE: W:640mmxH:640mm, 45PCS POWER SUPPLY: 5V/40A/220v LED DISPLAY SIZE: W(640mmx9pcs)x(H(640mmx5 pcs = W:5.76m x H3.2m = 18.432 SQ. Meters VIDEO PROCESSOR: Novastar VX600 RECEIVING CARD: Novastar Receiving Card SOFTWARE: Novastar	GUIH	IGP Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,895,241.00	-	2,895,241.00	
5020322001	Computer table	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Photo Frame (A4 size)	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029902000	Activity 646 - AACUP Survey Visit TARPAULIN No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020310000	Activity 605 - CAFF - Extension Program 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	ink cart, epson (black)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020503000	1Gbps fiber internet bandwidth speed, additional Wifi Hotspots and 1 year contract.	GUIH	Information and Communication Technology Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,954,566.00	2,954,566.00	-	
5020399000	cutting board (4 different colors)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5029903000	Activity 594 - A Review With Awarding And Change Of Command Ceremony ACCOMODATION - HOTEL No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Activity 586 - Extension Services CERTIFICATES (PER PAX) No. of Pax for the year: 2	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Chafing Dish	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Stainless Fork, Regular Size	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 530 - Orientation Seminar On Human Sexuality, Reproductive Health, HIV/AIDS/STIs And The Risk Of Teenage Pregnancy. STAGE DECORATION No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	Activity 531 - Basic Orientation Seminar On GST And Other Gad Related Laws STAGE DECORATION No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Bond Paper, Short Size (8.5"x11")	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	6,000.00	6,000.00	-	
5029903000	Activity 544 - Health & Wellness Symposium FOOD No. of Pax for the year: 0	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5029903000	Activity 622 - Intramurals 2025 FOOD No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	MEDAL-MOST PROFICIENT TECHNOLOGY SKILL AWARD Record Book (500 pages)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Gestetner MP2014D Developer Black (D2459640)	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	White board marker, black , bullet type	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	White board marker, blue , bullet type	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	White board marker, blue , bullet type	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029902000	Activity 555 - FOUNDERS DAY CELEBRATION TARPAULIN No. of Pax for the year: 100	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Photo Frame (A4 size)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020201002	Training Expenses during Training Participations (off campus)	MAB	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	ROTC Office- Bond Paper, 80 gsm, 8.5" x 13", 20 reams	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020322001	ROTC OFFICE- Monoblock Chairs with back rest, w/o arm, 12 pcs, white	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020322001	ROTC Office- Office table, 1 unit, with 3 drawers, 24" x 36" x 29", black	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020201002	Registration Expenses during Training Participations of Faculty (off campus)	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321003	Wifi Dongle 600Mbps Wireless WiFi Adapter, USB Wifi Dongle 600M High Speed Internet USB WiFi Adapter Receiver 2.4G/5.8G 150Mbps Bluetooth	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5029999099	LIS Month Celebration- Prizes	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020308000	Standard Hospital Bed Pillow with pillow case, Color: White, Size: 20" X26"	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020201002	Attendance to trainings and workshops	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Expanded Brown envelope,100pc/box	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	BOND PAPER, 8.5x13"	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020301002	Rubber Stamp (Received and Certified True Copy)	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	HEAVY DUTY PUNCHER (2 HOLES)	MAIN	Bids and Awards Committee Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020310000	Fungicide (flowers)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020310000	Ropes (100 meters number 12 mm)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020310000	Magnesium Sulphate (25 kg)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020313000	Nutrient Broth (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020301002	BONDPAPER, long size (8.5"x13"), substance 20	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 215 - Cyber Security Awareness Training ACCOMODATION - HOTEL No. of Pax for the year: 30	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020399000	CCJE Flags	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321003	mCROPHONES	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020322001	Monobloc Chairs	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321013	Erlenmeyer Flasks (250ml, 500ml, 1000ml)- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Lab Goggles- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020321013	Mixing Bowls; Set of stainless steel mixing bowls in various sizes for mixing ingredients, marinating, and food storage	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321013	Revolving Lathe center with Morse Taper # 3	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321013	Vernier Caliper	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321013	Wire Crimping Tool	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Tungsten Electrode; for TIG, assorted	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020308000	Hexitidine 0.1% oral antiseptic (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020321099	LED Flood Light cool white 100w 220v	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	DTR, Form 48	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020399000	Employment Medical Test	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	6,000.00	6,000.00	-	
5020301001	Portable Heat Hot Air BGA Rework Solder Station Hot Air Blower Desoldering Tool WITH 3 x different Nozzles	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020301002	Sign Pen black	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Sign Pen blue	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Sign Pen Red	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020322001	Window roller blinds for the half glass - half wooden door	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Emergency first aid kit	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020307000	BRANDED: Captopril 25mg tablet- 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020307000	BRANDED: Loperamide 2mg capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020307000	BRANDED: Metronidazole 500mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5060404001	Infrastructure: Clinic building Phase 1	GUIH	Medical Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	-	5,000,000.00	
5020307000	BRANDED: Tramadol Hcl/Paracetamol 37.5mg/325mg tablet- 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020308000	Leukoplast adhesive plaster tape cloth 2.5cmx5cm 12 rolls/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020308000	Nitrile Non-sterile Examination Clean Gloves Large Size- 100/box (assorted sizes)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020308000	Omron Digital BP apparatus with accessories	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020321012	CHESS CLOCK Specs: Color: Wine red Display: LCD Power Supply: 1 * AA battery (NOT included) Working Voltage: DC 1.5V Working Current: ≤21.0μA Product Size: Approx. 14*9.4*4cm / 5.51*3.71*1.57in Bonus and delay up to 59 seconds Bonus and delay up to 59 seconds	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	HEAVY DUTY FOLDING TABLE 6FT Specs: 180 cm (L) x 74 cm (W) x 74 cm (H) Color: white	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321012	Karate Instep and Shinguard Blue Specs: - Material:PU+EVA - widen elastic band	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321012	Karate Instep and Shinguard Red Specs: - Material:PU+EVA - widen elastic band	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321012	Karatedo Kick Pads	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020321012	Table Tennis Rubber Booster(150ml) Specs: -long term table tennis booster -VOC free -speed glue effect -150ml bottle with brush	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020201002	Activity 160 - The NORSUNian Training 2 TARPULIN No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5029902000	Activity 174 - Student Organization Activities TARPULIN No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020301001	Ink HP Smart Tank 615 (Black GT53)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020301001	Ink HP Smart Tank 615 (Cyan GT52)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020301001	Ink HP Smart Tank 615 (Magenta GT 52)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020301001	Ink HP Smart Tank 615 (Yellow GT52)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,000.00	6,000.00	-	
5020301002	Extension wire	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029903000	Activity 726 - Business & Food Innovation Day FOOD No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301002	Photopaper	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5020301001	printer ink Color: Black, Cyan, Magenta, Yellow	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020301002	bond paper long	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,000.00	6,000.00	-	
5020399000	Activity 743 - 2nd Institutional Undergraduate Research Conference PLAQUE (PER ACTIVITY) No. of Pax for the year: 100	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,000.00	6,000.00	-	
5029903000	Activity 675 - ISO External Audit FOOD No. of Pax for the year: 7	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,090.00	6,090.00	-	
5020399000	Activity 563 - CAS Extension Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,200.00	6,200.00	-	
5020201002	Activity 163 - Communication Skills Enhancement FOOD No. of Pax for the year: 20	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,200.00	6,200.00	-	
5020201002	Activity 166 - Personality Development FOOD No. of Pax for the year: 20	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,200.00	6,200.00	-	
5029903000	Activity 165 - Values Formation FOOD No. of Pax for the year: 20	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,200.00	6,200.00	-	
5020301002	board paper 200gsm short	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,200.00	6,200.00	-	
5020321003	Solid State Drive SATA3 2.5 Inch Hard Disk For Laptop Desktop (240GB)	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,250.00	6,250.00	-	
5020399000	FLUORESCENT TUBE	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,250.00	6,250.00	-	
5029903000	Activity 435 - Benchmarking FOOD No. of Pax for the year: 7	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,300.00	6,300.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	INDEX TAB	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,311.00	6,311.00	-	
5029903000	Activity 127 - Activity 15: Lecture Forum/Seminar on GAD-Related Laws for PWDs SUPPLIES (PER ACTIVITY) No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,350.00	6,350.00	-	
5020321012	Baseball and softball Pitchers Plate	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,400.00	6,400.00	-	
5020321003	Switch Hub - 24-Port Desktop/Rackmount Switch Network Switch Hub 24 Port Gigabit Switch	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,500.00	6,500.00	-	
5020301001	Ink Canon, G4010 (G1-790), Black (Canon)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,500.00	6,500.00	-	
5021304001	sadle clamp reducer 1"-1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,500.00	6,500.00	-	
5029903000	Activity 451 - ROTC SPORTS FEST FOOD No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,500.00	6,500.00	-	
5020301002	A4 Band Paper	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,500.00	6,500.00	-	
5029999099	Medals for Cum Laude	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,500.00	6,500.00	-	
5020301002	Folder, tagboard for Legal size document 100pcs/box	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,500.00	6,500.00	-	
5020301002	Safety - Paper Fastener, 2" thick-hole to hole 7cm, metal	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,500.00	6,500.00	-	
5020308000	50ml Mouthwash, assorted	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,500.00	6,500.00	-	
5020399000	Sepaktakraw ball MT908 Specs: ● Material: Heavy Plastic ● Color: Brown/Yellow ● Product Size: 5 x 5 x 5 inches ● Packaged Dimension: 14 x 14 x 14cm ● Packaged weight: 0.5kg ● Item Weight: 5.6 Ounces / 160g ● Packaged Size: 13 x 13 x 13 inches circumference of 41-43 centimeters, weight 170-180 grams	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,500.00	6,500.00	-	
5020310000	Sweet Corn	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,600.00	6,600.00	-	
5020301002	RECORD BOOK, 300 PAGES	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	6,600.00	6,600.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020311001	"Teacher - Education : Course Module Books" 1. A Course Module for Child and Adolescent Learners and Learning Principles 2.A Course Module for Teaching Physical Education & Health in Elementary Grades 3.A Course Module for Teaching English in the Elementary Grades (Language Arts) 4. A Course Module for Technology for Teaching and Learning 1 5. A Course Module for Foundations of Early Childhood Education 6. A Course Module for Instructional Technology in Early Childhood Education 7. A Course Module for Inclusive Education in Early Childhood Settings 8. A Course Module for Teaching Visual Arts in the Elementary Grades 9. A Course Module for Teaching Literacy in the Elementary Grades through Literature 10.A Course Module for Science for Kindergarten 11. A Course Module for Child Development 12. A Course Module for Teaching Music in the Elementary Schools 13. A Course Module for Teaching Science in Primary Grades (Biology and Chemistry) 14. Modyul para sa Pagtuturo ng Filipino sa Elementarya I (Estruktura at Gamit ng Wikang Filipino) 15. A Course Module for Teaching Math in the Intermediate Grades 16. A Course Module for Teaching Math in the Primary Grades 17. A Course Module for Teaching Social Studies in the Elementary Grades (Philippine History and Government) 18. A Course Module for Teaching Strategies for Elementary Science (Physical and Earth Science) 19. A Course Module for Content and Pedagogy for	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,650.00	6,650.00	-	
5029903000	Activity 380 - PERSONALITY DEVELOPMENT FOR PRACTICE TEACHERS FOOD No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,750.00	6,750.00	-	
5020301001	Ink Epson- Eco Tank L6460 (008) - Black	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,750.00	6,750.00	-	
5020301001	Ink Epson- Eco Tank L6460 (008) - Cyan	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,750.00	6,750.00	-	
5020301001	Ink Epson- Eco Tank L6460 (008) - Magenta	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,750.00	6,750.00	-	
5020301001	Ink Epson- Eco Tank L6460 (008) - Yellow	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,750.00	6,750.00	-	
5020301001	Epson L3110 ink (cyan)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,750.00	6,750.00	-	
5020301001	Epson L3110 ink (magenta)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,750.00	6,750.00	-	
5020301001	Epson L3110 ink (yellow)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,750.00	6,750.00	-	
5020307000	Vitamin C,Capsule	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,750.00	6,750.00	-	
5020301001	Ink, Toner Epson L15150 (Black, Cyan, Magenta & Yellow)	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,800.00	6,800.00	-	
5020322001	Swivel Chair with arm	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,800.00	6,800.00	-	
5029903000	Activity 633 - Campus Administrator Meeting (Part.1 Breakdown) FOOD No. of Pax for the year: 8	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,800.00	6,800.00	-	
5020399000	Lapel	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,800.00	6,800.00	-	
5020399000	Small cap seal 1000pcs	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	6,800.00	6,800.00	-	
5020399000	Umbrella seal 1000pcs pack	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	6,800.00	6,800.00	-	
5020310000	Nylon	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	6,840.00	6,840.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321009	Blood Typing Sera A & B set and Anti D (ACCUCARE)	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,900.00	6,900.00	-	
5020399000	Curtain Rod size 10 ft.	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020321013	BSF: Liquefied Petroleum Gas Tank 11kg	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	Activity 381 - EXTENSION PROGRAM 2 SUPPLIES (PER PAX) No. of Pax for the year: 20	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020321013	BENCH GRINDER	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 289 - SEMINAR On TEENAGE PREGNANCY , HIV, STD And Aids FOOD No. of Pax for the year: 20	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020321099	Rotary Hammer 1500 Watts with tools	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029903000	Activity 296 - Career Development Seminar FOOD No. of Pax for the year: 20	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 300 - Psychosocial And Mental Health Symposium FOOD No. of Pax for the year: 20	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 321 - PRESENTATION OF SPONSOR FOOD No. of Pax for the year: 20	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020301001	FLASH DRIVE	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5021304001	welding machine	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020399000	Activity 485 - BSOA EXTENSION SERVICES TOKEN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029903000	Activity 488 - COHREP FOOD No. of Pax for the year: 20	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029903000	Activity 762 - Pinning And Candle Lighting Ceremony FOOD No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020399000	Activity 454 - SG - Campus Day STAGE DECORATION No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 649 - COMMENCEMENT EXERCISES 2024 ACCOMODATION - HOTEL No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020399000	sauteing pan (heavy duty,large,medium,small)	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	Activity 584 - CBA Pinning Ceremony STAGE DECORATION No. of Pax for the year: 30	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029905004	Activity 574 - Cocktail Party For Bartending And Service Management Activity LIGHTING SYSTEM No. of Pax for the year: 120	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029903000	Activity 535 - Kick-off And Culmination Celebration Of The 18-Day Campaign To End VAWC FOOD No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020301001	LAN Cable Clips	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020301002	Activity 623 - LitMus 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	Laminating Film A3 good quality	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	ACL002 Advance Cleaning Kit	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020399000	Hot & Cold Water Dispenser	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Acetylcysteine 600mg Granules for Solution	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020307000	Paracetamol-Tylenol Extended Release Tablets 650mg 50s/box	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020301002	Data Man, filer Double	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020321013	Pipe; stainless steel, 1/2"	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 237 - 17th BS NURSING CAPPING, CANDLELIGHTING AND DEDICATION CEREMONY ACCOMODATION - HOTEL No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 236 - Midwifery Pinning, Candlelighting, And Dedication Ceremony FY 2025 ACCOMODATION - HOTEL No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029903000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY ACCOMODATION - HOTEL No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020201002	Activity 59 - ACTIVITY 18: Seminar On GST And Other GAD-related Laws For New Faculty & Staff Of NORSU FOOD No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,000.00	7,000.00	-	
5029903000	Activity 125 - Activity 15: Lecture Forum/Seminar on GAD-Related Laws for PWDs FOOD No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020399000	Big Mouth Seal 1000 pcs	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	7,000.00	7,000.00	-	
5020301001	Microscope electronics repair 4K 48MP HDMI USB Industrial Electronic Repair Video Microscope Digital Video Microscope Sets 130X 180X Magnification Zoom Microscope for COMPUTER 200W 3800W	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5060404002	Office Space for the Admin Building Phase 3 Project	GUIH	Research Department	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,021,551.00	-	5,021,551.00	
5029903000	Activity 141 - Library And Information Services Month And National Book Week Celebrations FOOD No. of Pax for the year: 70	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029903000	Activity 153 - DONOR'S DAY FOOD No. of Pax for the year: 20	MAIN	Scholarship Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5029903000	Activity 155 - FINANCIAL LITERACY FOR SCHOLARS FOOD No. of Pax for the year: 20	MAIN	Scholarship Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	
5020321012	BODY ARMOUR	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020321012	KICK PAD for Sepaktakraw	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	Feather Shuttle cock for indoor use Specs: - type: Feather - Head Material: two layers natural cork - Available Speed: 76 or 77 - 12 pcs per tube	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	Football ball Specs: ●Specification:Size 5 football ●Diameter: 21.5-22CM ●Weight: 420-450G	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020301002	BALLPEN	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,000.00	7,000.00	-	
5020321099	COFFEE PERCOLATOR	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5020399000	Oval Floor Duct Cable 16x65	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,000.00	7,000.00	-	
5029905004	Activity 752 - Commencement Exercises 2025 RENTAL OF CHAIRS (WITH COVER) No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,000.00	7,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Bond Paper, 8 1/2" x 11", substance 20	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,050.00	7,050.00	-	
5020301002	Colored Parchment paper for Diploma - (50 pcs/pack)	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,095.00	7,095.00	-	
5020310000	BSF: S4S 2x4x6	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,100.00	7,100.00	-	
5020321013	number 12 TW Stranded Electrical Wire	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,200.00	7,200.00	-	
5029902000	Activity 481 - Computer Science And Information Technology Department Extension Project CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,200.00	7,200.00	-	
5020301002	Multipurpose Bond Paper - A4 - GSM 80	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,200.00	7,200.00	-	
5029903000	Activity 633 - Campus Administrator Meeting (Part 1 Breakdown) ACCOMODATION - HOTEL No. of Pax for the year: 8	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,200.00	7,200.00	-	
5029903000	Activity 635 - Urgent Conferences Or Activities (Part 1 Breakdown) ACCOMODATION - HOTEL No. of Pax for the year: 8	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,200.00	7,200.00	-	
5020399000	Activity 588 - Martial Arts Competition SUPPLIES (PER PAX) No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,200.00	7,200.00	-	
5020301002	Bond paper	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,200.00	7,200.00	-	
5020399000	Laminating Film/Pouch	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,200.00	7,200.00	-	
5020301001	toner MP 2014H	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,200.00	7,200.00	-	
5020301002	board paper 200gsm long	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,200.00	7,200.00	-	
5020301002	Bond paper (8.5"x11"), letter, sub 20, 80 gsm	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,200.00	7,200.00	-	
5020301001	DocuPrint CM315z Toner (Cyan)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,210.00	7,210.00	-	
5020301001	DocuPrint CM315z Toner (Magenta)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,210.00	7,210.00	-	
5020301001	DocuPrint CM315z Toner (Yellow)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,210.00	7,210.00	-	
5020301002	CORRECTION TAPE	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,218.00	7,218.00	-	
5029903000	Activity 654 - Orientation Seminar 3 FOOD No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,400.00	7,400.00	-	
5029903000	Activity 652 - Orientation Seminar 1 FOOD No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,400.00	7,400.00	-	
5029903000	Activity 655 - Orientation Seminar 4 FOOD No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,400.00	7,400.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Extension Services for the First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,450.00	7,450.00	-	
5029903000	Activity 419 - CHED RQUAT Visit FOOD No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020399000	Curtain Rod (1 inch)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020310000	BSF: Marine Epoxy A & B	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020201002	Activity 382 - LEADERSHIP TRAINING FOR STUDENTS FOOD No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5029903000	Activity 376 - Workshop/ Training On Syllabi-Making And Test Construction FOOD No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5029903000	Activity 383 - FOOD No. of Pax for the year: 15	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020321099	Square D pumptrol, water pump pressure switch 9013FSG 2	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020301002	CALCULATOR, Compact	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020399000	PADLOCK	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021304001	electric planner 4" blade	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020310000	10-46-0 Super Phosphate	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020307000	Amoxicillin 500 mg capsule	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5029990999	Office Curtains	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020301001	Epson M200 (black)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020321003	HD camera for desktop computer	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5029903000	Activity 576 - GAD Symposium Activity ACCOMODATION - HOTEL No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020201002	Activity 532 - GENDER RESPONSIVE TEACHING TECHNOLOGIES AND CLASSROOM MANAGEMENT FOOD No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5029903000	Activity 530 - Orientation Seminar On Human Sexuality, Reproductive Health, HIV/AIDS/STI's And The Risk Of Teenage Pregnancy. FOOD No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5029903000	Activity 531 - Basic Orientation Seminar On GST And Other Gad Related Laws FOOD No. of Pax for the year: 10	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020301002	Bond Paper, Long Size (8.5"x13")	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	7,500.00	7,500.00	-	
5020301002	Bondpaper, long	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020309000	engine oil for generator 4 letter	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020399000	Activity 557 - Arts Month Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5029903000	Activity 557 - Arts Month Celebration FOOD No. of Pax for the year: 50	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020321008	Fire Extinguisher, ABC- Dry Chemical (Red)	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020301002	Sticker Paper, 8"x11", 10 sheet/pad	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5029902000	Budget Documents for Oversight Agencies (Book Binding)	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020301001	Internet Security	MAIN	Chief Administrative Office- Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,500.00	7,500.00	-	
5020301001	Correction Tape - BROTHER M3015 5pcs/set	MAIN	Chief Administrative Office- Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020310000	Insecticide (flowers)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020301002	Long Yellow Green folder (thick)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,500.00	7,500.00	-	
5020321009	5 boxes of Ammunitions for 38 revolver	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020399000	Test Tube Rack- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020399000	Vernier Caliper- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020321013	Baking Sheets; Heavy-duty aluminum baking sheets for baking cookies, pastries, and other baked goods. Features a nonstick surface	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5029903000	Activity 232 - Skills Olympics For Women FOOD No. of Pax for the year: 15	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020308000	Face mask, surgical, disposable, non-woven, 3ply with ear-loop	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020307000	BRANDED: Hyoscine-N Butylbromide 10mg tablet-100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,500.00	7,500.00	-	
5020307000	Tranexamic Acid 500mg capsule	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,500.00	7,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020308000	One Touch Simple Select Glucose Strips - 50strips/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,500.00	7,500.00	-	
5020308000	Sterile Gauze Swab 4x4 - 100/pack	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,500.00	7,500.00	-	
5020307000	BRANDED: Paracetamol Ibuprofen 325mg/200mg capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020301002	Laminating Film	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020321008	smoke mask for fire	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020301002	Paper, for certificates, white, long size, 200 GSM (100 pieces per pack)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,500.00	7,500.00	-	
5020321099	ELECTRIC STAND MIXER	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,500.00	7,500.00	-	
5020301002	Sublimation Paper (9 inches)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	7,560.00	7,560.00	-	
5020310000	Sweet Corn	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	7,600.00	7,600.00	-	
5020399000	Activity 602 - CTED Extension Activity For BEED Program SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,600.00	7,600.00	-	
5020399000	Activity 603 - CTED Extension Activity For BSED Programs SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,600.00	7,600.00	-	
5020399000	Activity 604 - CTE Extension Project/Activity For BTLEd (Bachelor Of Technology And Livelihood Education) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,600.00	7,600.00	-	
5020321012	Baseball and softball Home Plate	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,600.00	7,600.00	-	
5020301002	COLORED PAPER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,650.00	7,650.00	-	
5020301001	COMPUTER MOUSE, Wireless	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,661.00	7,661.00	-	
5020301001	Photocopier ink/ toner	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,700.00	7,700.00	-	
5029903000	Activity 770 - Personality Development Seminar & Solidarity Day FOOD No. of Pax for the year: 31	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,750.00	7,750.00	-	
5020399000	Extendable Complete Curtain Rod Set (End caps, Brackets and Screws included)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,800.00	7,800.00	-	
5020399000	PDX Wire #12 (75 meters)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,800.00	7,800.00	-	
5020399000	Activity 564 - CAS Research Project 1 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 24	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,800.00	7,800.00	-	
5060404002	Student Center	GUIH	Student Affairs Services Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,847,912.00	-	3,847,912.00	
5020399000	Pseudomonas Aeruginosa	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	7,800.00	7,800.00	-	
5020309000	Unleaded gasoline for grass cutters and lawn mowers	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	7,800.00	7,800.00	-	
5020399000	CLEANER, Toilet Bowl and Uninal	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	7,876.00	7,876.00	-	
5020308000	FACE MASK	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	7,956.00	7,956.00	-	
5020321002	Vacuum cleaner (dry and wet)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321013	Braising pan - large	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321013	HDMI Cable	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020301001	Canon Printhead, G4010 (8003), BH-7 (black) - cartridge	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020301001	Canon Printhead, G4010 (8019), CH-7 (color) - cartridge	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020321013	Loaded Acetylene tank	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020301002	Toner MP2014H	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	TABLE TENNIS NETS AND POST	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020310000	Chicken Polyethylene	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	8,000.00	8,000.00	-	
5020310000	Suprema Hybrid Squash	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 478 - Computer Science And Information Technology Pinning Ceremony STAGE DECORATION No. of Pax for the year: 130	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 483 - BSBA EXTENSION PROJECT TOKEN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 762 - Pinning And Candle Lighting Ceremony STAGE DECORATION No. of Pax for the year: 20	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 769 - Personality Development Seminar & Solidarity Day STAGE DECORATION No. of Pax for the year: 181	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5029903000	Activity 511 - In-house Research Capability Training For Faculty Members FOOD No. of Pax for the year: 100	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020321002	Heavy Duty Laminator (Hot/Cold)	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020399000	Activity 460 - ROTC - GRADUATION CEREMONY STAGE DECORATION No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029902000	Activity 441 - SG - Acquaintance Party 2025 CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029903000	Activity 460 - ROTC - GRADUATION CEREMONY ACCOMMODATION - HOTEL No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029903000	Activity 644 - Buwan Ng Wika Celebration FOOD No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020301002	BOND PAPER, LONG	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 566 - CAS Research Project 3 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 10	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5029903000	Activity 593 - Criminology Students Congress ACCOMMODATION - HOTEL (PER PAX) No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020301002	Long Bond Paper	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020321002	Industrial fan Heavy Duty Electric Fan Stand Fan 30 Inches Big Wind Shake Head Vertical Fan Wall Fan	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020399000	Activity 622 - Intramurals 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029905001	Activity 629 - NORSU-G Capability Training And Seminar 2025 VENUE No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020321001	Portable Angle electric grinder Heavy Duty	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 557 - Arts Month Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Activity 558 - Be N-formed: Campus Journalism Symposium SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5029999099	Activity 672 - Commencement & Honors Day PLAQUE (PER ACTIVITY) No. of Pax for the year: 50	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029902000	Publication expenses for official documents	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5029905004	Activity 651 - NORSU Mabinay GADdss 2025 SOUND SYSTEM No. of Pax for the year: 75	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	Barcode reader	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020310000	Budding Knife	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020310000	Pruning Saw	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020310000	Pruning Shear	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020313000	Graduated Cylinder (50 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029903000	Activity 205 - Psychology Internship Pinning Ceremony VENUE No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321009	Blood Collection Lancets (Pricking needles)	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020399000	Target Shooting Boards	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5029903000	Activity 211 - College Day With Symposium On Crime And Drug Abuse Prevention Programi ACCOMODATION - HOTEL No. of Pax for the year: 45	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020322001	Adjustable Dress Form Gray (Medium/Large)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020322001	Adjustable Dress Form Red (Small/Medium)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029903000	Activity 227 - TEACHING STRATEGIES VENUE No. of Pax for the year: 150	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020309000	Diesel Fuel	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321013	Cylindrical Grinding Wheel 12"Øx1.25"Tx 5" H bore(A54L8V), Grain type: Aluminum oxide; Grain size: Medium, Wheel hardness: Medium, Structure: 2 pcs. -Dense, & 3 pcs - open Bond: Vitrified RPM: 1,750 minimum	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321013	Digital Multimeter	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321013	Digital Tachometer	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321013	Micrometer Caliper	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020399000	NORSU Twirls and Flags Type A Uniform (For Majorette)	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5029902000	Activity 275 - Syllabus Writing Training TARPULIN No. of Pax for the year: 800	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5029902000	Activity 276 - Test Construction Training TARPULIN No. of Pax for the year: 800	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020308000	510g lysol disinfectant spray, assorted scent (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020201002	Activity 122 - Activity 13: Gender Sensitivity Training – 3rd Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020201002	Activity 70 - ACTIVITY 2: Safe Migration Seminar For Graduating Students (Labor, Education, Illegal Recruitment & Anti-Trafficking On Persons) – 4th Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020201002	Activity 74 - ACTIVITY 3: Awareness Seminar On Human Sexuality, HIV/AIDS/STIs & The Risk Of Teenage Pregnancy – 2nd Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5029903000	Activity 109 - Activity 10: Symposium On Basic Gender and Development Concepts – 1st Year Students FOOD No. of Pax for the year: 20	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020301001	Photocopier Toner INEO 165e	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 142 - 7th In-house Seminar-Workshop And Training For Library Personnel (all Campuses) PLAQUE (PER ACTIVITY) No. of Pax for the year: 42	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020308000	Liquid Laundry Detergent - washing machine compatible	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321012	Training Cones (20 pcs per set)	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321003	Deco M4 AC1200 Whole Home Mesh Wi-Fi System	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020321003	Telephone	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020301001	Canon Printhead, G4010 (8003), BH-7 (Black)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020301001	Canon Printhead, G4010 (8019), CH-7 (Color)	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020301001	INK CARTRIDGE, HP CZ107AA (HP678), Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020301001	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020313000	Chemical and Filtering Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,000.00	8,000.00	-	
5020301001	HP LASERJET P1102 TONER	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020322001	Office Desk (VAW-C Desk)	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,000.00	8,000.00	-	
5020321003	Solid-state hard drive	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,000.00	8,000.00	-	
5020399000	Activity 565 - CAS Research Project 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 14	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,050.00	8,050.00	-	
5020301001	Ink Brother BT 5000 Cyan (Brother)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,100.00	8,100.00	-	
5020301001	Ink Brother BT 5000 Magenta (Brother)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,100.00	8,100.00	-	
5020301001	Ink Brother BT 5000 Yellow (Brother)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,100.00	8,100.00	-	
5020301001	Ink Brother BT D60 Black (brother)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,100.00	8,100.00	-	
5020201002	Activity 581 - CBA BSOA Faculty Development (face-to-Face Seminar) FOOD No. of Pax for the year: 3	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,100.00	8,100.00	-	
5020301001	Microphone Cable Audio Cord Wire Connector 3 way	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,200.00	8,200.00	-	
5020399000	Industrial Salt	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	8,250.00	8,250.00	-	
5020301001	INK CARTRIDGE, CANON PG-810, Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,250.00	8,250.00	-	
5029999099	DOST- PCIEERD - Project for Visiting Expert	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Custodial	8,316.00	8,316.00	-	
5020399000	PDX Wire #14 (75 meters)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,400.00	8,400.00	-	
5020399000	BADMINTON SHUTTLECOCK	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	
5020301001	INK CART, EPSON C13T664100(T6641), BLACK	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	
5020301001	INK CART, EPSON C13T664100(T6642), CYAN	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	
5020301001	INK CART, EPSON C13T664100(T6643), MAGENTA	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	
5020301001	INK CART, EPSON C13T664100(T6643), YELLOW	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	
5020301001	Correctable Film Ribbon - BROTHER M3010 / M3015	MAIN	Chief Administrative Office- Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,400.00	8,400.00	-	
5020310000	Methyl Eugenol (Fungicide)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	8,400.00	8,400.00	-	
5020321012	Baseball and softball Mask	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	
5020321012	GROIN PROTECTORS XL size	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,400.00	8,400.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	Heavy Duty 18/21L Wet and Dry Vacuum Cleaner plus accessories	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5020201001	Provision for training/seminar of various admin personnel	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5020301001	RJ45 Passthrough	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,500.00	8,500.00	-	
5020308000	Alcohol, DISINFECTANT Galloon	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,500.00	8,500.00	-	
5029903000	Activity 36 - *Activity 7 - Technical Budget Hearing SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5029903000	Activity 38 - *Activity 10 - Technical Budget Hearing SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5029903000	Activity 39 - *Activity 11 - Technical Budget Hearing SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5029903000	Activity 40 - *Activity 14 - Technical Budget Hearing SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5029903000	Activity 42 - *Activity 16 - Technical Budget Hearing SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5029903000	Activity 44 - *Activity 13 - Technical Budget Hearing SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,500.00	8,500.00	-	
5020321012	Karate Body Protector Specs: -Thick-type karate chest protector - Thickness of 4-6cm, lace type - Thick high-elastic foam, rigid foam system - PU leather - color: white	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,500.00	8,500.00	-	
5020301001	ICT Office Supplies	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,600.00	8,600.00	-	
5020321002	PUNCHER, paper, heavy duty	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,613.00	8,613.00	-	
5020301002	FASTENER, metal	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	8,621.00	8,621.00	-	
5020310000	Starter Feeds(Tilapia)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	8,750.00	8,750.00	-	
5020301002	STAPLER, heavy duty, 50/50R with Remover	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,750.00	8,750.00	-	
5020201002	Activity 195 - CSIT Faculty Development Training FOOD No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,750.00	8,750.00	-	
5029903000	Activity 206 - BUWAN NG PANITIKAN 2025 FOOD No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,750.00	8,750.00	-	
5029903000	Activity 207 - BUWAN NG WIKA 2025 FOOD No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,750.00	8,750.00	-	
5020601001	Activity 212 - Change Of Command Ceremony With Pinning Of Awards For Outgoing CTU Officers AWARDS No. of Pax for the year: 80	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,750.00	8,750.00	-	
5020321013	Finishing insert for CNC Lathe (MVWLN2525MOB)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,800.00	8,800.00	-	
5020321013	Grooving insert for CNC Lathe (MGER2525-3)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,800.00	8,800.00	-	
5020321013	Threading insert for CNC Lathe (SER2525 M16)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,800.00	8,800.00	-	
5020321013	Turning insert for CNC Lathe (MNVNN2525M16)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,800.00	8,800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021304099	Various Repairs and Maintenance	GUIH	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,279,824.00	5,279,824.00	-	
5020321001	Heavy Duty Drill Set	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	8,850.00	8,850.00	-	
5020301001	Ink, Magenta (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	8,880.00	8,880.00	-	
5020399000	Black-out Window Roller Blinds (Can customize size) with installation (Gray)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301001	BSF: Ink Canon G4010 (GI-790) - Black	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020321003	ATX Power Supply - 750W Fan 8cm	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020321013	Heavy Duty Chain Block	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	Urinal Flush Valve	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5029907099	SATT Test Booklet	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020399000	Medals for Summa Cum Laude	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020399000	DETERGENT POWDER, all purpose	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020310000	0-0-60 Muriate of Potash	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	9,000.00	9,000.00	-	
5020310000	Grower Feeds (Tilapia)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	9,000.00	9,000.00	-	
5029903000	Activity 480 - Computer Science And Information Technology Olympics FOOD No. of Pax for the year: 470	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5029903000	Activity 472 - Math And Science Month Celebration FOOD No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5029903000	Activity 476 - Filipino Week Celebration FOOD No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5029903000	Activity 477 - ASEAN Anniversary Celebration FOOD No. of Pax for the year: 1500	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020201002	Refill Fire Extinguisher- ARSON Activity	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5029903000	Activity 499 - Orientation For Student Teaching And Field Study (NEGROS ORIENTAL DIVISION) FOOD No. of Pax for the year: 60	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301001	Blower Fan 220v for Network Cabinet	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	Certificate Holder A4 size	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020310000	Measuring Tape	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301001	Ink refill, T664, Black for Epson	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301001	Ink refill, T664, Cyan for Epson	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301001	Ink refill, T664, Magenta for Epson	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301001	Ink refill, T664, Yellow for Epson	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301002	Bondpaper	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020201002	Activity 627 - Patent Drafting And Documentation ACCOMODATION - HOTEL No. of Pax for the year: 35	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020321002	USB Computer Headset with Noise-Cancelling Microphone	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301001	Ink	GUIH	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301002	BONDPAPER	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 630 - Research Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020201002	Activity 527 - Earthquake Disaster Management System Preparedness for Heand of Offices, Faculty and Staff FOOD No. of Pax for the year: 20	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Colored paper (8.5 x 13)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Folders (Long)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Photo Paper (A4 size)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Sign Pen (Pilot G-tech black)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Special Paper for certificates (short)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Special Paper thick (long)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301002	Tissue (70 pulls)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	Activity 672 - Commencement & Honors Day SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020321003	LUDIP 32 Gb RAM memory for Acer Aspire All-in-One C27-1751 Spec's: Memory size- 32GB Memory technology- DDR4 Memory speed- 3200MHz JEDEC standard- PC4-25600-S Rank- 2Rx8 Type- SO DIMM Number of Pin- 260 Pin DIMM Voltage- 1,2 volt	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	LPG Tank with Gas	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5029999099	Activity 655 - Orientation Seminar 4 TOKEN No. of Pax for the year: 20	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020301001	Internet Security-5 devices for 1 year	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,000.00	9,000.00	-	
5029903000	Activity 56 - NORSU Alumni Homecoming RENTAL OF CHAIRS (WITH COVER) No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5029907099	GRAMMARLY SUBSCRIPTION ONLINE	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020201002	Activity 46 - *Activity 18 - Enhancement Training of Personnel SNACKS (PER ACTIVITY) No. of Pax for the year: 15* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,000.00	9,000.00	-	
5020201002	Activity 48 - *Activity 20 - Enhancement Training of Personnel SNACKS (PER ACTIVITY) No. of Pax for the year: 15* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,000.00	9,000.00	-	
5020301001	Internet and Computer Anti-Virus Security (3 users)	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,000.00	9,000.00	-	
5020301002	Bond paper (LONG)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,000.00	9,000.00	-	
5020321012	SOFTBALL & BASEBALL GEAR	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020309000	Regular Gasoline Fuel	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020308000	Dental needle, disposable, gauge 27 short size	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,000.00	9,000.00	-	
5020321012	Baseball and softball Bases	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020201002	Activity 160 - The NORSUnian Training 2 AWARDS No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5029902000	Activity 162 - ROTC Activities For The Three Units TARPULIN No. of Pax for the year: 300	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020322001	SWIVEL CHAIR, color: black	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	SIGNAGE, directional signs	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	SIGNAGE, safety signs	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,000.00	9,000.00	-	
5020399000	Unisex Polo Shirt (inclusion of customized print of TheNORSUnian) Color: White Fabric: 40% cotton; 60% polyester Sizes: M	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,000.00	9,000.00	-	
5020301001	Ink, yellow (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,120.00	9,120.00	-	
5020399000	BROOM (Walis Tambo)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,165.00	9,165.00	-	
5020399000	MIG Wire; aluminum, 1mm	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,400.00	9,400.00	-	
5020321002	Optical distribution frame	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,500.00	9,500.00	-	
5029903000	Activity 674 - ISO Internal Audit FOOD No. of Pax for the year: 5	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,500.00	9,500.00	-	
5029999099	LBP (LCDFI) - Financial Literary Program	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	9,501.00	9,501.00	-	
5020321012	PickleBall (elongated)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,520.00	9,520.00	-	
5020309000	Diesel Fuel for the Grass Cutter	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,600.00	9,600.00	-	
5029903000	Activity 426 - Lecture On Human Sexuality, HIV/AIDS/STIs And The Risk Of Teenage Pregnancy For 2nd Year Students FOOD No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,600.00	9,600.00	-	
5029903000	Activity 428 - Lecture On Safe Migration And Safe Spaces For Graduating Students (4th & 5th Year) FOOD No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,600.00	9,600.00	-	
5029903000	Activity 429 - Lecture On Gender Sensitivity for 3rd year Students. FOOD No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,600.00	9,600.00	-	
5020301001	INK for Epson L3210, Black	GUIH	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,600.00	9,600.00	-	
5020399000	Certificate Holder (short)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,600.00	9,600.00	-	
5020301002	13 digit Numbering Rubber Stamp	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,600.00	9,600.00	-	
5020322001	NITE TABLE, wooden	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,650.00	9,650.00	-	
5020301002	SIGN PEN, Extra Fine Tip, Blue	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,654.00	9,654.00	-	
5020399000	Activity 562 - CAS Day Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 3	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,700.00	9,700.00	-	
5020301002	DOUBLE SIDED TAPE	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	9,700.00	9,700.00	-	
5021304001	coupling ISO black 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,800.00	9,800.00	-	
5021304001	elbow ISO black 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,800.00	9,800.00	-	
5020321013	Fiber Optic tool kit	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	9,800.00	9,800.00	-	
5029903000	Activity 764 - CIT IN-HOUSE TRAINING For RESEARCH, COPYRIGHTING & IMs PRODUCTION FOOD No. of Pax for the year: 30	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,900.00	9,900.00	-	
5029903000	Activity 637 - Recognition Day FOOD No. of Pax for the year: 1	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,900.00	9,900.00	-	
5020301002	Sublimation (12 inches)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	9,900.00	9,900.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	CURTAINS	BAIS	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029905004	Activity 416 - ACADEMIC CONVOCATION SOUND SYSTEM No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5021305002	Repair and Maintenance of Air-conditioning unit	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020322001	Office Swivel Chair	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 407 - Other Meetings And Conferences FOOD No. of Pax for the year: 40	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 408 - Other Meetings And Conferences FOOD No. of Pax for the year: 43	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 409 - Other Meetings And Conferences FOOD No. of Pax for the year: 40	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 410 - Other Meetings And Conferences FOOD No. of Pax for the year: 43	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029905001	Activity 406 - Emergency Preparedness Training VENUE No. of Pax for the year: 60	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321013	BSF: Dissecting Kit Tools	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	BSF: Hair Net	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	BSF: Non Stick Fry Pan	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	BSF: Stainless Steel Casserole with Glass Lid	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	BSF: Stainless Steel Mixing Bowl	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020310000	BSF: Nylon #60	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029905004	Activity 761 - CAS Student LIGHTING SYSTEM No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 357 - Accreditation And COPC ACCOMODATION - HOTEL No. of Pax for the year: 30	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321002	"Vacuum cleaner (dry and wet)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Combination of broiler and griddle , small	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Food processor	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321013	Pressure Cooker	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 371 - Criminology Days STAGE DECORATION No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 372 - College Symposium STAGE DECORATION No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 373 - Change Of Command STAGE DECORATION No. of Pax for the year: 40	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 374 - Pinning Ceremony STAGE DECORATION No. of Pax for the year: 44	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 378 - CTE DAY STAGE DECORATION No. of Pax for the year: 25	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321003	Digital Microscope - Digital Microscope 1200X Magnifying Glass with Light Electronics Microscope Electronics Repair Loupe Magnifier Scope for Motherboard Repair	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321003	RAM (Memory) - DDR4 2666 MHz 8GB	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 392 - VARIOUS COMPETITION COSTUME No. of Pax for the year: 150	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 395 - CULTURAL SHOW AWARDS No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 395 - CULTURAL SHOW COSTUME No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 396 - ASEAN COSTUME No. of Pax for the year: 20	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 396 - ASEAN FOOD No. of Pax for the year: 20	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029905004	Activity 395 - CULTURAL SHOW SOUND SYSTEM No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 291 - 18 DAY CAMPAIGN TO END VAW SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	Continues printer w/ scanner and 2 set extra ink	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020322001	Steel cabinet 4 drawer	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020322001	Swing door metal cabinet	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020201002	Training and Seminar	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321003	Printer Laserjet P1102w	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 312 - Job Entry Skills FOOD No. of Pax for the year: 20	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029907099	Personality Test Answer sheet	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321003	UPS	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Office Curtains	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	Heavy Duty Crimping Tool (Pass Through)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020301002	Hand Truck Trolley (Heavy Duty)	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 313 - REPRODUCTIVE HEALTH SEMINAR FOOD No. of Pax for the year: 20	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 315 - MENTAL WELLNESS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Stainless steel floor sink wall	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 317 - Blood Donation Campaign FOOD No. of Pax for the year: 30	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321003	UPS Heavy Duty	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321099	Hot and Cold Water Dispenser	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	12-inch Modern Large Wall Clock	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029999099	Handheld Metal Detector	BAIS	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 335 - Acquaintance Party (SG) STAGE DECORATION No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 338 - Disaster Risk Reduction Seminar FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 344 - MR. And MS.. NORSU System (SG) ACCOMODATION - HOTEL No. of Pax for the year: 3	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321003	AVR (SVC - 3000VA)	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 349 - Seminar - Workshop ACCOMODATION - HOTEL (PER PAX) No. of Pax for the year: 240	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020308000	ALCOHOL, Ethyl, 500 mL	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	TRASHBAG, XXL size	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 513 - ACADEMIC CONVOCATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 514 - HONORS' DAY STAGE DECORATION No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 514 - HONORS' DAY SUPPLIES (PER ACTIVITY) No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 515 - Commencement Exercise STAGE DECORATION No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 515 - Commencement Exercise SUPPLIES (PER ACTIVITY) No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5021306001	Socket Wrench	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321013	Weighing Scale, Digital	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 474 - CAS Interpersonal Relationship, Team Building, And 2026 Goal Setting SUPPLIES (PER ACTIVITY) No. of Pax for the year: 45	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 478 - Computer Science And Information Technology Pinning Ceremony SUPPLIES (PER ACTIVITY) No. of Pax for the year: 130	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	SPIRAL comb ring BINDER (black)	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 482 - LOCAL TOURISM CONGRESS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 484 - BSHM EXTENSION PROJECT TOKEN No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 490 - PERSONALITY DEVELOPMENT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 491 - PINNING CEREMONY SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 492 - LEADERSHIP TRAINING AND STRATEGIC PLANNING SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029902000	Activity 482 - LOCAL TOURISM CONGRESS PRINTING EXPENSES No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029902000	Activity 486 - BSBA RESEARCH PROJECT PRINTING EXPENSES No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029902000	Activity 487 - BSHM RESEARCH PROJECT PRINTING EXPENSES No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029902000	Activity 495 - BSOA RESEARCH PROJECT PRINTING EXPENSES No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 483 - BSBA EXTENSION PROJECT VENUE No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 485 - BSOA EXTENSION SERVICES VENUE No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Computer Hard drive and USB	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301001	Digital LED Lux Meter Luxmeter 0-20000FC Lux Light Meter Illuminometer Handheld Light Sensor Illuminance Meter Light Measuring	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 426 - Lecture On Human Sexuality, HIV/AIDS/STIs And The Risk Of Teenage Pregnancy For 2nd Year Students SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	Router	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020301002	Notarial Seal #24	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 450 - MR & MISS NORSU BSC CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 460 - ROTC - GRADUATION CEREMONY SUPPLIES (PER ACTIVITY) No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 464 - Campus Clean-Up Drive And Tree Planting Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 200	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 441 - SG - Acquaintance Party 2025 FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 454 - SG - Campus Day FOOD No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 460 - ROTC - GRADUATION CEREMONY SOUND SYSTEM No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020201002	Activity 466 - SAS Seminar/Workshop REGISTRATION FEE No. of Pax for the year: 1	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 452 - First Aid And Disaster Preparedness SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 465 - CDRRM - Simultaneous Fire And Earthquake Drill SUPPLIES (PER ACTIVITY) No. of Pax for the year: 40	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5021305003	Repair - Photocopier	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 455 - SG - Outreach FOOD No. of Pax for the year: 50	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 461 - Health And Wellness Symposium FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 463 - Emergency Response Drills And Trainings FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 485 - CDRRM - Simultaneous Fire And Earthquake Drill FOOD No. of Pax for the year: 40	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 466 - SAS Seminar/Workshop FOOD No. of Pax for the year: 1	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Septic Tank Materials	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5021304099	Repainting	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5021305003	Comica Professional Microphone Accessories HR-Wm Microphone Handheld Stick, Universal For All Wireless Microphones, For News	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020322001	Swivel Chair heavy-duty	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	Multifunctional with Ultra HD projector	GUIH	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 647 - ACADEMIC CONVOCATION ACCOMODATION - HOTEL No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 648 - Founders Day Celebration ACCOMODATION - HOTEL No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321013	Graduated Cylinder	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Automatic Pipettor	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020310000	Shovel	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321004	Holding Pens	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321004	Two stroke Agricultural 25 Liters Power Sprayer	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	sign Pen: Black, Blue	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 574 - Cocktail Party For Bartending And Service Management Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 120	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029905001	Activity 571 - Professional Development And Public Relations Training VENUE No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 596 - Disaster Risk Reduction Management Awareness Drive FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 593 - Criminology Students Congress COSTUME No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029905001	Activity 591 - Criminology Gala VENUE No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Plates, 12 inches (charger)	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Plates, 8-inches	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Saute Pan	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 601 - NORSU-Guihulngan, College Of Teacher Education Pinning Ceremony FOOD No. of Pax for the year: 25	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029905004	Activity 601 - NORSU-Guihulngan, College Of Teacher Education Pinning Ceremony SOUND SYSTEM No. of Pax for the year: 25	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 616 - CIT Pinning Ceremony STAGE DECORATION No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020201002	Activity 627 - Patent Drafting And Documentation FOOD No. of Pax for the year: 35	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020322001	Steel Rack Shelves	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 628 - NORSU-G Annual Research Conference STAGE DECORATION No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301001	3 in 1 Printer Ink black	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301001	3 in 1 Printer Ink magenta	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301001	3 in 1 Printer Ink yellow	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Laminating Machine Heat Sealing And Cold Laminating Dual-Use Laminating Machine, CN Plug	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 548 - STUDENT LEADERSHIP TRAINING SUPPLIES (PER ACTIVITY) No. of Pax for the year: 200	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301001	Hard Disk Drive (1 TB)	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 550 - SG ELECTION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 552 - STUDENT LEADERSHIP TRAINING CERTIFICATES (PER ACTIVITY) No. of Pax for the year: 300	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 558 - Be N-formed: Campus Journalism Symposium STAGE DECORATION No. of Pax for the year: 100	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020309000	Gasoline Motorcycle	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029907099	Adobe Licenses for Team all apps One (1) Year Subscription, including Support Services	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321099	heavy duty Foldable A-Ladder , 20 ft	MAB	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321099	wireless microphones	MAB	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029902000	Publication of Research and Extension Catalogue	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029907099	Subscription of Sim card for BAC Secretariat	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301001	INK REFILL FOR EPSON ALL COLORS	MAIN	Bids and Awards Committee Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020201002	Activity 49 - "Activity 21 - Enhancement Training of Personnel VENUE (PER ACTIVITY) No. of Pax for the year: 15" VENUE No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5029903000	Activity 10 - Finance Assessment/Review/ Workshop and Seminar on finance system VENUE No. of Pax for the year: 20	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029907099	Zoom subscription	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020310000	BSF: Bamboo Pole	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020321099	Heavy Duty Trolley	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020313000	Graduated Cylinder (250 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020201002	Activity 197 - English & Lit Creative Writing Workshop VENUE No. of Pax for the year: 20	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 202 - CSIT WEEK CELEBRATION AWARDS No. of Pax for the year: 900	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 206 - BUWAN NG PANITIKAN 2025 STAGE BACKDROP No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 206 - BUWAN NG PANITIKAN 2025 STAGE DECORATION No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 207 - BUWAN NG WIKA 2025 STAGE BACKDROP No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 207 - BUWAN NG WIKA 2025 STAGE DECORATION No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 208 - Biology Week FOOD No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	BSACCY Parents and students Orientation and Stake holders Forum/Internship Culminating Program	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	MOCK BOARD Examination (End of 2nd Semester) BSACCY	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	OA Department Parents and Students OJT Orientation	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321012	SOFTBALL & BASEBALL KNEE PROTECTOR	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 226 - SKILLS OLYMPICS VENUE No. of Pax for the year: 100	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020201002	Activity 225 - TRAININGS AND SEMINARS BTLED MAJORS VENUE No. of Pax for the year: 50	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	Digital Camera	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321013	Combination Wrench; mm	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Eccentric Flaring Tool	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Flat Cord; #14, black & white color, high quality, 150 meters	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Flat Cord; #16, black & white color, high quality, 150 meters	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	KX-TS500 Corded Blk	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Sealer Gun	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Side Milling Cutter HSS (12mmx150mmx25mm bore)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321013	Valve Spring Compressor	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	HM Department OJT Orientation	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020308000	50g, Prophylaxis paste with baking soda (red and green color)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020321002	Office equipment - PC Printer with scanner;	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020201002	Activity 68 - ACTIVITY 1: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU ACCOMODATION - HOTEL No. of Pax for the year: 150	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5029903000	Activity 113 - Activity 11: Executive Briefing Seminar For University Key Officials FOOD No. of Pax for the year: 100	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 247 - Graduate School Orientation/Acquaintance STAGE DECORATION No. of Pax for the year: 20000	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Bulletin Board	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020322001	Steel Cabinet 2 Drawers	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 23 - Retirees STAGE DECORATION No. of Pax for the year: 20	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 23 - Retirees FOOD No. of Pax for the year: 20	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Sanitary Engineering Requirement	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	10,000.00	10,000.00	-	
5029999001	Website Renewal	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Cotton Plain Curtains gray 140x180cm	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Cotton plain Curtains olive green 140x180cm	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	Wired computer keyboard	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020501000	Exchange of publications for linkages	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020307000	BRANDED: Ambroxol 30mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Carbocisteine 500mg capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Clindamycin 300mg capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Erythromycin 500mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Ibuprofen 200mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Losartan 100mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Magnesium Plus Camphor Muscle Recovery Oil Spray 150ml/bottle	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	BRANDED: Mefenamic Acid 500mg capsule-100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Metoclopramide 10mg/tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Vitamin B Complex 300mg/100mg/100mcg capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020307000	BRANDED: Chlorphenamine maleate/ Dextromethorphan HBr/ Guaifenesin/Paracetamol/ Phenypropranolamine- 1mg/15mg/100mg/325mg/20mg capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321099	ALPK Aneroid Sphygmomanometer with case	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321099	Portable nebulizer machine, heavy duty compressor	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 243 - Activity 1 PLAQUE (PER ACTIVITY) No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 243 - Activity 1 STAGE BACKDROP No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 244 - Activity 2 STAGE BACKDROP No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029902000	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y1 - Printing and Publication Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	10,000.00	10,000.00	-	
5029902000	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y2 - Printing and Publication Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	10,000.00	10,000.00	-	
5020321012	Baseball and softball Knee Protector	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020321012	Long Pimple Rubber for table tennis Specs: Thickness : 1.5MM Rubber Type : Medium pimples with a sponge Colour : Red /Green	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 156 - University Sports and Athletics Orientation Program PLAQUE (PER ACTIVITY) No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020201002	Activity 168 - Leadership Training AWARDS No. of Pax for the year: 100	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020301001	EPSON INK	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020301001	Toner for Develop Ineo, 165-e	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5021305099	UNPROGRAMMED - R/M - M&E - Other Machinery and Equipment	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5029902000	Commencement Exercises: Video Recorded Messages	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000.00	10,000.00	-	
5020399000	Activity 178 - NORSU Founding Anniversary PLAQUE (PER ACTIVITY) No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Commencement Exercises - CORSAGE/LEIS	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029902000	Bookbinding and Publication	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 725 - Pinning And Candle Lighting Ceremony STAGE DECORATION No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	HEAVY DUTY RECHARGEABLE MEGAPHONE	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321003	Dynamic Microphones with case	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5029903000	Activity 736 - Pinning Ceremony FOOD No. of Pax for the year: 20	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 736 - Pinning Ceremony VENUE No. of Pax for the year: 20	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029999099	LET PRC Documents for (BEED & BSED) for 3 Consecutive Exams	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020321002	Hot and Cold Bottom Load Water Dispenser	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Activity 744 - CAS - BSInT Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	Activity 746 - CCJE - BSCRIM Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	Activity 747 - CTE - BEED Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	Activity 748 - CTE - BSED Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	Activity 749 - CBA - BSBA Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020301002	Activity 750 - CBA - BSHM Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 702 - 18-Day Campaign To EVAW FOOD No. of Pax for the year: 20	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020322001	Wooden Office Table	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 742 - In-House Faculty Research Presentation PLAQUE (PER ACTIVITY) No. of Pax for the year: 40	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020501000	Research Postages and Other Mailing Expenses	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 742 - In-House Faculty Research Presentation ACCOMODATION - HOTEL No. of Pax for the year: 40	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Silicon ID Holder protector 2.5x4, plastic, thick	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020399000	Activity 717 - Hari And Hara Of Negros Oriental State University COSTUME No. of Pax for the year: 4	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,000.00	10,000.00	-	
5020201002	Activity 718 - Student Government Leadership Training GUEST SPEAKER / HONORARIA No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020399000	Activity 716 - Student Government Fun Day TOKEN No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5029903000	Activity 716 - Student Government Fun Day AWARDS No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,000.00	10,000.00	-	
5020310000	Dithane (Fungicide)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	10,075.00	10,075.00	-	
5021306001	Air Freshener	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,400.00	10,400.00	-	
5020310000	M20 Rice Seeds(3kl/bag)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	10,400.00	10,400.00	-	
5020310000	SL-68 Hybrid Rice Seeds (3kl/bag)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,400.00	10,400.00	-	
5020201002	Activity 571 - Professional Development And Public Relations Training FOOD No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,400.00	10,400.00	-	
5029903000	Activity 371 - Criminology Days FOOD No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,500.00	10,500.00	-	
5029903000	Activity 372 - College Symposium FOOD No. of Pax for the year: 30	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,500.00	10,500.00	-	
5020321013	38 PCS 1/4" DUAL WAY TORQUE WRENCH WITH BIT SOCKET SET	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,500.00	10,500.00	-	
5029903000	Activity 493 - BUSINESS FORUM FOOD No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,500.00	10,500.00	-	
5029903000	Activity 505 - Strategic Planning FOOD No. of Pax for the year: 30	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,500.00	10,500.00	-	
5020308000	50x1.8ml cartridges LidocaineHCL+Epinephrine 20mg per ml/10mg per ml, 1:100,000 Local Anesthetics	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,500.00	10,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Focus Lenses	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	10,500.00	10,500.00	-	
5020321012	PUNCHING HEAVY BAGS Specs: -Punching Bags Size 100cmx35cm - Ultra durable PVC construction -Great nylon strap -Easy hung - Maximum Capacity 80lbs and 100lbs	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	10,500.00	10,500.00	-	
5021304001	tee ISO black 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,600.00	10,600.00	-	
5020310000	BSF: S4S 2x4x6	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,600.00	10,600.00	-	
5020308000	510g lysol disinfectant spray, assorted scent (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,750.00	10,750.00	-	
5020201002	Activity 573 - Cba BSBA Faculty Development Training (face-to-face Seminar) FOOD No. of Pax for the year: 4	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,800.00	10,800.00	-	
5020399000	Activity 600 - CTEd Research Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 5	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,800.00	10,800.00	-	
5020201002	Activity 526 - Campus Wide Earthquake And Fire Emergency Evacuation Drill FOOD No. of Pax for the year: 12	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,800.00	10,800.00	-	
5020301002	A3 size Bond paper	MAIN	University Engineer's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,800.00	10,800.00	-	
5029902000	Activity 177 - Commencement Exercises 2025 TARPULIN No. of Pax for the year: 1250	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,800.00	10,800.00	-	
5020301002	Bond Paper, 8.5" x 13", substance 20	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,950.00	10,950.00	-	
5020310000	Purchase of Broiler	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,990.00	10,990.00	-	
5020321004	Wheelbarrow	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	10,990.00	10,990.00	-	
5020321013	Air hydraulic Jack	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,000.00	11,000.00	-	
5029903000	Activity 453 - Mr & Miss NORSU 2025 FOOD No. of Pax for the year: 2	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,000.00	11,000.00	-	
5020321003	Router	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,000.00	11,000.00	-	
5020301001	Gestetner MP2014D Developer Black (D2459640)	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,000.00	11,000.00	-	
5020601001	Activity 541 - Book Month Activity AWARDS No. of Pax for the year: 15	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,000.00	11,000.00	-	
5020321002	ROTC Office- Steel Cabinet, 4 drawers, 1 unit	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,000.00	11,000.00	-	
5020601001	Activity 232 - Skills Olympics For Women AWARDS No. of Pax for the year: 15	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,000.00	11,000.00	-	
5020308000	2 sets non stick composite instruments	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	11,000.00	11,000.00	-	
5020308000	500ml lysol liquid disinfectant concentrate, assorted color (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	11,000.00	11,000.00	-	
5020321003	PRINTER, Impact, Dot Matrix, 9 pins	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,015.00	11,015.00	-	
5020301002	SIGN PEN, Extra Fine Tip, Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	11,092.00	11,092.00	-	
5020322001	Swivel Chair	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,200.00	11,200.00	-	
5020301002	Bond Paper 8.3 x 11.7 (A4)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,250.00	11,250.00	-	
5020301002	Bond Paper 8.5 x 11	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,250.00	11,250.00	-	
5020310000	Rake	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	11,250.00	11,250.00	-	
5020399000	Activity 610 - CIT Research Activity 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 7	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,326.00	11,326.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 640 - BOOSTING WORK PRODUCTIVITY COPING WITH STRESS AND ANXIETY INTURBULENT TIMES SEMINAR STAGE DECORATION No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,500.00	11,500.00	-	
5020309000	gasoline for generator	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,500.00	11,500.00	-	
5020201002	Activity 225 - TRAININGS AND SEMINARS BTLEd MAJORS FOOD No. of Pax for the year: 50	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,500.00	11,500.00	-	
5020321012	DOUBLE END BAGS Specs: Size: 8" Item Weight: 1.4 Pounds Outer Material: Leather Product Dimensions: 3.9"W x 11"H	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,500.00	11,500.00	-	
5029903000	Activity 768 - Personality Development Seminar & Solidarity Day FOOD No. of Pax for the year: 231	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,550.00	11,550.00	-	
5029903000	Activity 216 - General Orientation Program For All First Year, Shiftees And Transferees FOOD No. of Pax for the year: 35	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,550.00	11,550.00	-	
5020321012	Baseball and softball Catchers Mitt 12 inches	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,600.00	11,600.00	-	
5020301002	Bond paper (8.5"x13"), legal, sub 20, 80 gsm	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	11,700.00	11,700.00	-	
5020399000	XLR female 3 holes (for microphonewire connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,750.00	11,750.00	-	
5020399000	XLR male 3pins (for microphonewire connector)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	11,750.00	11,750.00	-	
5020301002	FLP - Office supplies Expenses	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	11,800.00	11,800.00	-	
5020321013	Bed linen - including pillows, pillow cases, sheets, blankets and duvet	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020399000	Activity 368 - Cba Days SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1150	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5029903000	Activity 388 - Syllabi, TOS, & Development Of Instructional Materials ACCOMODATION - HOTEL No. of Pax for the year: 6	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020501000	Scholarship Courier Express Expenses	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5029907099	SATT Answer Sheet	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020301002	Parchment Paper for diploma	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Curtains for the Office of the Assist. Campus Administrator for Administration (Khaki Blackout - 54x95)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5021304001	cut off machine	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020310000	Ammonium Chloride	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5021305004	Electric Knapsack Sprayer (Heavy Duty)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Hard Drive	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5029903000	Activity 433 - FRESHMEN AND TRANSFEREES ORIENTATION PROGRAM FOOD No. of Pax for the year: 80	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020321002	Stand Fan - electric fan (branded)	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029903000	Activity 422 - Orientation For New Part Time Instructors/ Assistant Clerk FOOD No. of Pax for the year: 100	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020322001	Water Dispenser (Hot and Cold)	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Activity 469 - Campus Journalism Team Building CERTIFICATES (PER PAX) No. of Pax for the year: 60	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020322001	5 Layer Steel rack shelf	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020322001	Office Table	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020301002	Log Book (500 pages)	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020301001	Gestetner MP2014D Toner	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020301001	Ink Canon G2010, black, cyan, magenta, yellow	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020201002	Activity 583 - Faculty Development Program Of BSHM Faculty (face-to-face Seminar) ACCOMODATION - HOTEL No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029903000	Activity 584 - CBA Pinning Ceremony FOOD No. of Pax for the year: 30	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029903000	Activity 594 - A Review With Awarding And Change Of Command Ceremony FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020399000	Activity 594 - A Review With Awarding And Change Of Command Ceremony AWARDS No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020301001	Ink for printer	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Angle Bar 1 x 1 x20 (S4)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020302000	DTR pad	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Activity 623 - LitMus 2025 GUEST SPEAKER / HONORARIA No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020301001	3 in 1 Printer Ink blue	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020301002	Bondpaper, Letter size	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Certificate Holder (Long)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029999099	Activity 650 - Alumni Homecoming TOKEN No. of Pax for the year: 20	MAB	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029999099	Activity 673 - Accreditation TARPULIN No. of Pax for the year: 5	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020201002	Registration Expenses during Seminar/Training Participations of Faculty (off campus)	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020201002	Registration Expenses during Seminar/Training Participations of Faculty (off campus)	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	White board for Classroom discussion	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020201002	Registration Expenses during Seminar/Training Participations of Faculty (off campus)	MAB	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020201002	Attendance to training & Workshop	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020201002	Staff Development (Trainings & Seminars- Attendance to trainings and other Library related forums (PLAI Annual Congress, Library Benchmarking, etc.)	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020201002	Registration Expenses for Off Campus Seminars/Training	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029999099	Activity 658 - Campus INTRAMURALS TOKEN No. of Pax for the year: 30	MAB	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5029903000	Activity 660 - Activity 1 And 2: Any SAS Activity FOOD No. of Pax for the year: 30	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020301002	13 digit Numbering Self-linking Stamp	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020321003	AVR	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Bookbinding services for Financial Reports	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020501000	Postage and Courier Services	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	
5020321099	Speaker Stand	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Microphone Wired balanced	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020313000	Graduated Cylinder (500 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020399000	Activity 236 - Midwifery Pinning, Candlelighting, And Dedication Ceremony FY 2025 STAGE DECORATION No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020399000	Activity 237 - 17th BS NURSING CAPPING, CANDLELIGHTING AND DEDICATION CEREMONY STAGE DECORATION No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020399000	Activity 238 - AMDNA / CNA, BS Nursing, BS Pharmacy & Midwifery Pinning And Rededication Ceremony FY 2025 STAGE DECORATION No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020399000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY STAGE DECORATION No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5029902000	Activity 237 - 17th BS NURSING CAPPING, CANDLELIGHTING AND DEDICATION CEREMONY PRINTING EXPENSES No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5029902000	Activity 236 - Midwifery Pinning, Candlelighting, And Dedication Ceremony FY 2025 PRINTING EXPENSES No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029902000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY PRINTING EXPENSES No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029903000	Activity 239 - CNPAHS Team Building And Faculty & Staff Development Activity FY 2025 VENUE No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020201002	Attendance to trainings and other GAD related forums	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	
5020301001	Ink refill for Printer	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	
5020307000	Omeprazole (proton pump inhibitor), 20 mg capsule, 100 capsule per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	
5020307000	Paracetamol + Prophenazone Caffeine 250 mg	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	
5029999099	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y1 - Other Maintenance and Operating Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	12,000.00	12,000.00	-	
5020321012	Table Tennis rubber Paddle Specs: Spin : 9.4 Speed : 8.7 Control : 8.4 Tackiness : 7.6 Sponge Hardness : 39° Type : Pimple-in color: Black	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020321003	External Hard Drive 1 TB	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,000.00	12,000.00	-	
5020301002	PVC Binding Cover 200mic Long size 100 sheets	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	
5020501000	Postage and Courier Services	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,000.00	12,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	Lapel	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020399000	Extension wire, Heavy Duty, Multi-Function, 10m	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5020321003	Uninterrupted Power Supply (UPS)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029905004	Activity 752 - Commencement Exercises 2025 SOUND SYSTEM No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029905004	Activity 754 - Recognition Day 2025 SOUND SYSTEM No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,000.00	12,000.00	-	
5029999099	DILG - R7 (CSIS: Sibulan and Valencia)	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	12,238.00	12,238.00	-	
5020301002	Common Office Supplies available at PSDBM for Extension Services for the Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,404.00	12,404.00	-	
5029903000	Activity 391 - CIT DAYS FOOD No. of Pax for the year: 50	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,500.00	12,500.00	-	
5020310000	14-14-14	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	12,500.00	12,500.00	-	
5020310000	0-0-60	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,500.00	12,500.00	-	
5020322001	Office table with drawer and cabinet, wooden, black	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,500.00	12,500.00	-	
5020301002	Bond paper, long size (8.5x13")	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,500.00	12,500.00	-	
5020301002	Correction Tape	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,500.00	12,500.00	-	
5020321004	Wheelbarrow	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,500.00	12,500.00	-	
5020308000	Isoprophyl Alcohol with moisture 70% solution 4 liters/gallon	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,500.00	12,500.00	-	
5020301002	Bond Paper A4; Sub 21	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,500.00	12,500.00	-	
5020301002	Bond Paper LETTER; 8.5"x11" Sub 20	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	12,500.00	12,500.00	-	
5020322001	SOFA	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,500.00	12,500.00	-	
5020301001	INK BLACK	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,500.00	12,500.00	-	
5029903000	Activity 717 - Hari And Hara Of Negros Oriental State University ACCOMODATION - HOTEL No. of Pax for the year: 4	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,500.00	12,500.00	-	
5020399000	Ultimaker PLA	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	12,600.00	12,600.00	-	
5020321012	Plyometric hurdles 6 inch (set of 10) Specs: Bounce-back construction Superior, one-piece twist design Lightweight, durable, and easy to store Includes six 6-inch hurdles	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,600.00	12,600.00	-	
5020399000	Activity 769 - Personality Development Seminar & Solidarity Day TOKEN No. of Pax for the year: 181	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,670.00	12,670.00	-	
5020301002	MAGAZINE FILE BOX, Large	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,688.00	12,688.00	-	
5020321012	Sports Equipment (Chess, Takraw, Softball)	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,700.00	12,700.00	-	
5020301002	LOOSELEAF COVER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,719.00	12,719.00	-	
5020321007	FIBER SC-APC Butterfly Connector	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,750.00	12,750.00	-	
5020321007	FIBER SC-UPC Butterfly Connector	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	12,750.00	12,750.00	-	
5020301002	Staple Wire, No. 35 (26/6), Full strip staples 5000	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,750.00	12,750.00	-	
5020301002	FILE ORGANIZER, expanding, plastic, legal	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,777.00	12,777.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 578 - CBA Extension Activity BSOA For 33 Brgy Secretaries Phase 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,820.00	12,820.00	-	
5020399000	Recognition Day - White window envelope (100 pieces per pack)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	12,960.00	12,960.00	-	
5020322001	Wood Frame tampered Glass Bulletin Board with sliding doors Plywood size (with lock and key) including installation and all other wall mounted hardware and accessories	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020322001	Computer table (customized-wooden-solid)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020399000	LED Bulbs E27 Daylight 7watts 220v	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5029905001	Activity 335 - Acquaintance Party (SG) VENUE No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,000.00	13,000.00	-	
5020201002	Activity 459 - Leadership Training For NORSU – BSC Student Leaders FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020399000	Steel kitchen Table	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,000.00	13,000.00	-	
5020301002	Whiteboard, dual side, with stand, 4x6	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020399000	Activity 555 - FOUNDERS DAY CELEBRATION TOKEN No. of Pax for the year: 100	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020321003	ROTC Office- 3 in 1 Printer w/ scanner, 1 unit	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,000.00	13,000.00	-	
5029999099	Medals for Magna Cum Laude	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,000.00	13,000.00	-	
5020310000	Polybags (10 in X 10 in X 17 in)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020321099	Microphone Stand	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020321013	Nonstick Cookware Set; durable hard-anodized aluminum cookware with nonstick interiors. set includes pots, pans, and utensils	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,000.00	13,000.00	-	
5020307000	Cefalexin Mono-hydrate cap 500mg (branded) antibiotic	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	13,000.00	13,000.00	-	
5020321003	SSD Hard drive 2tb	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,000.00	13,000.00	-	
5020201002	Training Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	13,000.00	13,000.00	-	
5020307000	Drugs and Medicines Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	13,000.00	13,000.00	-	
5020308000	Medical, Dental and Laboratory Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	13,000.00	13,000.00	-	
5020310000	Agricultural and Marine Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	13,000.00	13,000.00	-	
5029903000	Activity 765 - CIT CAPABILITY BUILDING (INNOVATION AND PATENTING) FOOD No. of Pax for the year: 33	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,050.00	13,050.00	-	
5020321099	Graphics Equalizer	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,050.00	13,050.00	-	
5020399000	Activity 774 - RQUAT VALIDATION TOKEN No. of Pax for the year: 39	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,200.00	13,200.00	-	
5020399000	Grooving insert for CNC Lathe (MGER2525-3)	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,200.00	13,200.00	-	
5020399000	Wiper	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	13,200.00	13,200.00	-	
5020321012	HEAD GEARS LARGE	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,200.00	13,200.00	-	
5020301002	Sublimation Paper (100 GSM- 9 inches)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	13,440.00	13,440.00	-	
5029903000	Activity 347 - COQC- ROTC FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,500.00	13,500.00	-	
5020399000	Activity 518 - Accreditation For 11 Programs ACCOMMODATION - HOTEL No. of Pax for the year: 15	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,500.00	13,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 490 - PERSONALITY DEVELOPMENT FOOD No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,500.00	13,500.00	-	
5020301001	Keyboard	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,500.00	13,500.00	-	
5020301001	Epson L3110 ink (black)	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,500.00	13,500.00	-	
5020201002	Activity 583 - Faculty Development Program Of BSHM Faculty (face-to-face Seminar) FOOD No. of Pax for the year: 5	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,500.00	13,500.00	-	
5029903000	Activity 608 - Allied Health Sciences Department Pinning And Candle Lighting Ceremonies FOOD No. of Pax for the year: 25	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,500.00	13,500.00	-	
5029902000	Activity 551 - MISTER & MISS NORSU-G TARPULIN No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,500.00	13,500.00	-	
5020321003	UPS with built in AVP, 650VA , 390W, 220/230/240V 1 Phase 50Hz/60Hz input voltage, 4 (3 UPS + 1 BYPASS) output socket, Battery 1 x 12v/7ah, PC 180w with 19-21in Monitor 3 to 5 minutes (depending on load) estimated runtime	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,500.00	13,500.00	-	
5020399000	Medal - Cum Laude	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	13,500.00	13,500.00	-	
5020399000	Activity 575 - CBA Research 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 6	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,650.00	13,650.00	-	
5020399000	Activity 582 - CBA RESEARCH 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 6	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,650.00	13,650.00	-	
5020308000	Dental needle, disposable, gauge 27 long size	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	13,750.00	13,750.00	-	
5029903000	Activity 699 - Lecture On Human Sexuality, HIV/AIDS, And Teenage Pregnancy FOOD No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,800.00	13,800.00	-	
5029903000	Activity 517 - ISO CERTIFICATION FOOD No. of Pax for the year: 5	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	13,950.00	13,950.00	-	
5020321003	Heavy Duty UPS for EDTR System	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020321013	Loaded Oxygen tank	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020321007	Wireless microphone (UGX 1011)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020321003	Printer	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020399000	Medals for Presidential Technology Award	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020322001	Office Table (6 drawers)	BAIS	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5029903000	Activity 471 - English And Literature Week Celebration FOOD No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020322001	Office table	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020301001	Mouse	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020322001	3-layer Metal Tray Organizer (Mesh Desktop File Organizer)	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020399000	Activity 444 - Cultural - Dance Troop Cultural SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020399000	Activity 445 - Cultural - Dance Troop Modern SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5029903000	Activity 449 - Cultural - Sayawit SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 629 - NORSU-G Capability Training And Seminar 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020201002	Activity 6 - SKILLS DEVELOPMENT TRAINING FOOD No. of Pax for the year: 50	MAIN	Chief Administrative Office-Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020321013	Socket Wrench; mm	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5029903000	Activity 240 - HIV/AIDS Awareness For Faculty And Staff ACCOMODATION - HOTEL No. of Pax for the year: 385	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,000.00	14,000.00	-	
5020307000	Lincomycin cap 500mg (branded) antibiotic	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	14,000.00	14,000.00	-	
5020201002	Activity 89 - Activity 6: 1st Quarter GFPS Meeting On Implementation/Execution Of GAD PAPS FOOD No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	14,000.00	14,000.00	-	
5020201002	Activity 93 - Activity 7: 2nd Quarter GFPS Meeting On Implementation/Execution Of GAD PAPS FOOD No. of Pax for the year: 35	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	14,000.00	14,000.00	-	
5029903000	Activity 136 - JOB FAIR FOOD No. of Pax for the year: 50	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020399000	Print Cores	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	14,000.00	14,000.00	-	
5020308000	BRANDED: Lysol Disinfectant Concentrate 500 ml/bottle (assorted scent)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5020321012	fastpitch softball chest protector 13" Grey Cardinal	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,000.00	14,000.00	-	
5029903000	Activity 592 - College Day Celebration (Smokers Day) FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,050.00	14,050.00	-	
5020321013	Oxygen and Acetylene Regulator with Hose	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,088.00	14,088.00	-	
5029903000	Activity 479 - Computer Science And Information Technology Instructors Training FOOD No. of Pax for the year: 12	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,100.00	14,100.00	-	
5020308000	Taxi (Teeth stain remover/solution)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	14,100.00	14,100.00	-	
5020301002	AIR FRESHENER, aerosol type	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,130.00	14,130.00	-	
5029903000	Activity 217 - Donning Of Ranks And Oath Taking Of CTU Officers FOOD No. of Pax for the year: 130	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,300.00	14,300.00	-	
5020322001	Office Chair for Conference table	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,400.00	14,400.00	-	
5020201002	Activity 581 - CBA BSOA Faculty Development (face-to-Face Seminar) ACCOMODATION - HOTEL No. of Pax for the year: 3	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,400.00	14,400.00	-	
5029903000	Activity 545 - Intramurals FOOD No. of Pax for the year: 72	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,400.00	14,400.00	-	
5020399000	Microbiological Petri Plates - Heterotrophic Bacteria	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	14,400.00	14,400.00	-	
5029903000	Activity 751 - Updates On Processes Involving Payments, Collection And Disbursements FOOD No. of Pax for the year: 30	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,400.00	14,400.00	-	
5020301001	DocuPrint CM315z Toner (Black)	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,420.00	14,420.00	-	
5020321012	Volleyball Hammock	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,700.00	14,700.00	-	
5020321012	SOFTBALL & BASEBALL CHEST PROTECTOR	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,800.00	14,800.00	-	
5029903000	Activity 756 - Red Cross Emergency First Aid Course FY 2025 FOOD No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	14,850.00	14,850.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 239 - CNPAHS Team Building And Faculty & Staff Development Activity FY 2025 FOOD No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	14,850.00	14,850.00	-	
5029905001	Activity 413 - RECOGNITION DAYS VENUE No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029905001	Activity 415 - COMMENCEMENT EXERCISES VENUE No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321099	Vacuum Cleaner High Powerful Suction Wireless	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 411 - ISO EXTERNAL AUDIT FOOD No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 412 - ISO CALIBRATION FOOD No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 414 - ISO INTERNAL AUDIT FOOD No. of Pax for the year: 15	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 417 - OTHER MEETINGS AND CONFERENCES FOOD No. of Pax for the year: 35	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 359 - CAS Student FOOD No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 761 - CAS Student FOOD No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029905004	Activity 366 - Cba Days LIGHTING SYSTEM No. of Pax for the year: 35	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029905004	Activity 367 - Cba Days SOUND SYSTEM No. of Pax for the year: 1150	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321002	*Front office desk wooden (customized)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	*Colored Continuous Printer L3110 3 in1 with 2 extra ink	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020322001	2 Door steel file cabinet	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	3n1 Printer with 4 sets of ink	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 379 - PINING And CANDLE LIGHTING CEREMONY STAGE DECORATION No. of Pax for the year: 50	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 381 - EXTENSION PROGRAM 2 FOOD No. of Pax for the year: 20	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	Video Card - NVIDIA GeForce-GT710-DVI+VGA+HDMI-SDDR3-2GB	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 390 - CANDLE LIGHTING AND PINNING CEREMONY FOOD No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321013	Electric impact Drill	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 393 - HUGYAWAN FESTIVAL ACCOMODATION - HOTEL No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020322001	Swivel chair	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Convenience outlet surface type (3 Gang)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Directional signages for Campus 1 and II	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	LED Bulbs E27 Daylight 11watts 220v	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905001	Activity 306 - Recollection For Graduating Students VENUE No. of Pax for the year: 1	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029905004	Activity 308 - Recollection For Graduating Students SOUND SYSTEM No. of Pax for the year: 1	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	EcoTank Wi-Fi All-in-One Ink Tank Printer with ADF	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 283 - PERSONNELS DAY AWARDS No. of Pax for the year: 100	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Blank key for Car	BAIS	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020308000	Isopropyl alcohol Medical grade	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020322001	Office Swivel chair	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321002	Steel filing Cabinet (4 drawers)	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321002	Wooden Metal Colored Two Hand	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321012	ARNIS STICK	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020322001	Computer Table	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029907001	Anti-virus Software	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029907001	Grammarly App Subscription	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029907001	SPSS Software	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029907099	Research Journal Online Subscription	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 331 - Drug Free Campaign Seminar FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 332 - Environmental Awareness And Climate Change Seminar FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 335 - Acquaintance Party (SG) FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 342 - Disaster Risk Reduction Seminar FOOD No. of Pax for the year: 15	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	GLUE STICK (PASTE)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 517 - ISO CERTIFICATION TOKEN No. of Pax for the year: 5	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 771 - TEACHERS DAY CELEBRATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 150	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905008	Activity 513 - ACADEMIC CONVOCATION STAGE BACKDROP No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905008	Activity 515 - Commencement Exercise STAGE BACKDROP No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321002	Procurement of Air-Conditioning Machine	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020322001	Procurement of Dining Set for the Office of the Assist. Campus Administrator for Administration	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020322001	Procurement of Ergonomic Office Chair with Head Rest	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5021304001	barrel bolt with hasplock 4"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5021304001	faucet 1/2"	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020310000	Crop Vaccine	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	15,000.00	15,000.00	-	
5020399000	Activity 491 - PINNING CEREMONY STAGE DECORATION No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 482 - LOCAL TOURISM CONGRESS FOOD No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905004	Activity 494 - COLLEGE WEEK SOUND SYSTEM No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 423 - Lecture on Basic Gender and Development Concepts for First year students and new faculty and staff SUPPLIES (PER ACTIVITY) No. of Pax for the year: 80	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	Uninterruptible Power Supply (UPS)	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301001	Barcode Reader	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321002	Lectern for audio visual room	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	Multipurpose Bond Paper - A4 - GSM 100	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5021305003	Repair - ID Printer Machine	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 441 - SG - Acquaintance Party 2025 STAGE DECORATION No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	Handheld Gimbal Stabilizer DSLR Camera Gimbal	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020322001	1 Metal Locker with keylock and padlock (12 doors)	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 648 - Founders Day Celebration STAGE DECORATION No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Ring Curtains	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 649 - COMMENCEMENT EXERCISES 2024 FOOD No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905004	Activity 645 - CHED RQUAT Visit SOUND SYSTEM No. of Pax for the year: 30	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905004	Activity 646 - AACCU Survey Visit SOUND SYSTEM No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905004	Activity 647 - ACADEMIC CONVOCATION SOUND SYSTEM No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905004	Activity 648 - Founders Day Celebration SOUND SYSTEM No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 641 - Civil Service Month Celebration FOOD No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 606 - CAFF DAY FOOD No. of Pax for the year: 1	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	Development unit(gestetner), D2453011	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 559 - Science Day PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 588 - Martial Arts Competition COSTUME No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 589 - Research Services SUPPLIES (PER ACTIVITY) No. of Pax for the year: 0	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 601 - NORSU-Guihulngan, College Of Teacher Education Pinning Ceremony STAGE DECORATION No. of Pax for the year: 25	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 607 - CIT Extension Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 612 - CIT Extension Activity For BSM SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 614 - CIT Extension Activity BSIT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321001	Nail Gun	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Wood Screw #1	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5021399099	Bench Grinder	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	Portable Speaker	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	15,000.00	15,000.00	-	
5020322001	water dispenser(hot and cold)	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020322001	Retractable Tent-for medics	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 623 - LitMus 2025 PLAQUE (PER ACTIVITY) No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	TOR - Front	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321099	BINDING MACHINE	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 628 - NORSU-G Annual Research Conference FOOD No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020301001	AVR	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	Bondpaper, A4	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 551 - MISTER & MISS NORSU-G TOKEN No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020201002	Activity 558 - Be N-formed: Campus Journalism Symposium FOOD No. of Pax for the year: 100	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020301002	Bond Paper 8.5 x 13	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020322001	Metal Gang Chair, 5 seaters	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321002	Steel Cabinets- 2 Doors, 5 Layers	MAB	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029902000	TOR Forms, 1st page	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	Plastic Cover, thick	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321003	Printer	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020501000	COMMUNICATION EXPENSES: COURIER EXPENSES	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020399000	Documentation Expenses/Supplies & Materials for BOR & BOR-Related Meetings	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 41 - *Activity 15 - Technical Budget Hearing LUNCH No. of Pax for the year: 1* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 43 - *Activity 12 - Technical Budget Hearing LUNCH No. of Pax for the year: 1* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020310000	Bolo	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020310000	Aquafeeds (floater)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020310000	Seedling Tray	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020310000	Vege Seeds 100 grams (bitter gourd)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020313000	Beaker (100 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020313000	Beaker (250 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020201002	Activity 184 - Geol 405 Seminars In Geology FOOD No. of Pax for the year: 50	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 193 - Chemistry Week Celebration FOOD No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020301002	Whiteboard Seamless Office Whiteboard Measurement: 2 meters x 1.5 meters (English)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321009	5 boxes of Ammunitions for 9mm pistol	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	SHEET PAN RACK WITH COVER AND 12 PANS	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 223 - BPED AMAZING FESTIVAL BEAUTIES FOOD No. of Pax for the year: 60	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321013	Digital Weighing scale for New Pharmacy Laboratory	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020201002	Activity 64 - ACTIVITY 1: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU FOOD No. of Pax for the year: 150	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020321002	water dispenser (hot & cold)	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321003	external hard drive (2TB)	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321099	Emergency lights	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Thermoformable Sheets	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	15,000.00	15,000.00	-	
5029999099	Membrane Cleaning Services	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	15,000.00	15,000.00	-	
5020301001	3 TB Hard Drive	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020201002	Activity 142 - 7th In-house Seminar-Workshop And Training For Library Personnel (all Campuses) VENUE No. of Pax for the year: 42	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020307000	Aluminum Hydroxide Magnesium, Hydroxide Simeticone	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020307000	BRANDED: Aluminum hydroxide/Magnesium hydroxide/Simethicone 178mg/233mg/30mg chewable tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020307000	BRANDED: Ascorbic Acid 500mg chewable tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020307000	BRANDED: Cetirizine 10mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020307000	Carbocisteine 500 mg capsule	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020307000	Hyoscine N-butylbromide Paracetamol (Antispasmodic/Analgesic); 10mg/500mg film-coated tablet; 100 tablets per box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020307000	BRANDED: Aluminum hydroxide/Magnesium hydroxide/Simethicone 178mg/233mg/30mg chewable tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020307000	BRANDED: Betahistine diHCl 24mg tablet-100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020307000	BRANDED: Oral Rehydration Salt Solution Sachet-100 sachets/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020307000	BRANDED: Phenylephrine HCl + Chlorphenamine Maleate + Paracetamol	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321099	Laundry Twin Tub Washer WT85H3210MG/TC Dynamic Pulsator 8.5 kg (with EZ Wash Tray, Air Turbo Spin Drying System, Rust Proof Body, Dynamic Pulsator)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 243 - Activity 1 STAGE DECORATION No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 244 - Activity 2 STAGE DECORATION No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Monthly Planner Whiteboard	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321002	Laminating Machine	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 154 - ORIENTATION FOR NEW GRANTEES FOR AY 2025-2026 FOOD No. of Pax for the year: 100	MAIN	Scholarship Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020399000	Activity 156 - University Sports and Athletics Orientation Program STAGE BACKDROP No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 156 - University Sports and Athletics Orientation Program STAGE DECORATION No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 157 - Intramurals STAGE BACKDROP No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 157 - Intramurals STAGE DECORATION No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) STAGE BACKDROP No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) STAGE DECORATION No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	Futsal Ball Specs: - 32 panels design - Matt surface finish - PU Leather cover - Butyl Bladder - size 4	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020321003	Printer	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020601001	Activity 174 - Student Organization Activities AWARDS No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029902000	Commencement Exercises: Newspaper Congratulatory Message	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,000.00	15,000.00	-	
5020301002	Plastic Jackets for certificates (size: 1/2 of long size or short size)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 178 - NORSU Founding Anniversary FOOD No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 179 - Recognition Day 2025 ACCOMODATION - HOTEL No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 180 - World Teachers ACCOMODATION - HOTEL No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 181 - Charter Day Celebration FOOD No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 730 - SWIMMING ACTIVITY VENUE No. of Pax for the year: 0	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029905004	Activity 736 - Pinning Ceremony SOUND SYSTEM No. of Pax for the year: 20	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020322001	Office Table	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 698 - Basic Gender And Development Concepts FOOD No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 700 - Lecture On Gender Sensitivity FOOD No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5029903000	Activity 704 - Symposium On OSAE (Online Sexual Abuse And Exploitation) FOOD No. of Pax for the year: 30	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,000.00	15,000.00	-	
5020399000	TRASH/RECYCLE BIN, big	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020322001	steel cabinet, 4 drawers	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 690 - Civil Service Day VENUE No. of Pax for the year: 55	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029902000	Activity 752 - Commencement Exercises 2025 PRINTING EXPENSES No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 752 - Commencement Exercises 2025 STAGE DECORATION No. of Pax for the year: 50	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5029903000	Activity 754 - Recognition Day 2025 STAGE DECORATION No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,000.00	15,000.00	-	
5020321013	Liquefied Petroleum Gas 11 kg for BS Pharmacy Laboratory with Accessories (Filled tank with 5 meter hose and regulator, safety switch and gauge)	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,006.00	15,006.00	-	
5029903000	Activity 638 - EFFECTIVE ANGER MANAGEMENT CONSTRUCTIVE WAYS TO MANAGE ANGER SEMINAR FOOD No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,150.00	15,150.00	-	
5029903000	Activity 639 - FINANCIAL LITERACY FACULTY AND STAFF FOOD No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,150.00	15,150.00	-	
5020301001	Gestetner MP2014D OPC DRUM (B0399510)	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,200.00	15,200.00	-	
5029903000	Activity 523 - Wellness Program FOOD No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,300.00	15,300.00	-	
5020201002	Activity 520 - Review Of HR Policies On Memos FOOD No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,300.00	15,300.00	-	
5020201002	Activity 521 - Career Growth FOOD No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,300.00	15,300.00	-	
5029903000	Activity 374 - Pinning Ceremony FOOD No. of Pax for the year: 44	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,400.00	15,400.00	-	
5020301002	PLASTIC FASTENER	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,400.00	15,400.00	-	
5020321003	HD Webcam 1080p-4K	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,600.00	15,600.00	-	
5020301002	Multipurpose Bond Paper - Legal - GSM 80	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,600.00	15,600.00	-	
5020301001	3 in 1 Printer Blue	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,600.00	15,600.00	-	
5020301001	3 in 1 Printer Cyan	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,600.00	15,600.00	-	
5020301001	3 in 1 Printer Magenta	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,600.00	15,600.00	-	
5029903000	Activity 616 - CIT Pinning Ceremony FOOD No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	15,600.00	15,600.00	-	
5020301001	Gestetner MP2014D OPC DRUM (B0399510)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,600.00	15,600.00	-	
5020308000	Oxidized cellulose	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	15,600.00	15,600.00	-	
5020399000	Microbiological Petri Plates - Coliform	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	15,600.00	15,600.00	-	
5029903000	Activity 723 - Tourism Week Celebration FOOD No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	15,800.00	15,800.00	-	
5020321003	Branded Finger Print Scanner (for edtr) for Campus 1 & 2	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020321002	Washing machine automatic with dryer 12kg	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,000.00	16,000.00	-	
5020399000	Ceiling Led Panel lamp 40watts 60cm x 60cm day light	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020321099	Washing machine automatic with dryer 12kg	BAIS	Mini-Hotel	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020301001	Epson ink Refill (Cyan) (Epson 001)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020301001	Epson ink Refill (Magenta) (Epson 001)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020301001	Epson ink Refill (Yellow) (Epson 001)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	HAND SOAP, liquid	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020399000	Activity 516 - In-House Training For NORSU - BSC SUPPLIES (PER ACTIVITY) No. of Pax for the year: 400	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5029903000	Activity 609 - First Aid And BLS Students Training Certification For CIT (Allied Health Science Department) FOOD No. of Pax for the year: 5	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020321013	Microcentrifuge for Biology Laboratory	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5029903000	Activity 57 - Alumni Coordinators Quarterly Meeting FOOD No. of Pax for the year: 80	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020321004	Ground Auger	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,000.00	16,000.00	-	
5020321013	Chef's Knife Set with Cutting Boards; High-carbon stainless steel blades with ergonomic Fibrox handles, Set includes essential knives for culinary tasks, for cutting board; non-porous cutting boards in various colors to prevent cross-contamination, made of high-density polyethylene	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,000.00	16,000.00	-	
5020321013	CO ₂ Gas Tank; with content	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,000.00	16,000.00	-	
5029902000	Activity 238 - AMDNA / CNA, BS Nursing, BS Pharmacy & Midwifery Pinning And Rededication Ceremony FY 2025 PRINTING EXPENSES No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,000.00	16,000.00	-	
5020321099	Littmann Classic 3 Stethoscope	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,000.00	16,000.00	-	
5020322001	Cultural Office Table with glass on top Dimension: 2085mm X 2280mm: H 750mm	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,000.00	16,000.00	-	
5020301001	INK CARTRIDGE, CANON CL-811, Colored	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	16,335.00	16,335.00	-	
5020307000	First Aid Medicine Kit, 303 pcs hard case	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	16,450.00	16,450.00	-	
5020399000	Activity 638 - EFFECTIVE ANGER MANAGEMENT CONSTRUCTIVE WAYS TO MANAGE ANGER SEMINAR STAGE DECORATION No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,500.00	16,500.00	-	
5020399000	Activity 639 - FINANCIAL LITERACY FACULTY AND STAFF STAGE DECORATION No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	16,500.00	16,500.00	-	
5020322001	Couch 2 seater Dimension: 52" x 30" Mahogany Wood Frame Foam: 6" Fabric: gamuza/velvet	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,500.00	16,500.00	-	
5029903000	Activity 138 - ORIENTATION FOOD No. of Pax for the year: 30	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,800.00	16,800.00	-	
5020321012	Training ladder	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,800.00	16,800.00	-	
5020322001	Office Table	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	16,883.00	16,883.00	-	
5029903000	Activity 373 - Change Of Command FOOD No. of Pax for the year: 40	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,000.00	17,000.00	-	
5020321099	GX35 grass cutter/lawn mower 4 stroke	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,000.00	17,000.00	-	
5020321003	KEYBOARD	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,000.00	17,000.00	-	
5020309000	LPG 50kg	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,000.00	17,000.00	-	
5020309000	Fuel (Diesel, gasoline) & Lubricant for campus vehicle, grass cutter, generator, driving lesson vehicle, engine oils for campus vehicles, hand tractor, instructions, extension	MAIN	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	17,000.00	17,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 197 - English & Lit Creative Writing Workshop FOOD No. of Pax for the year: 20	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,000.00	17,000.00	-	
5020310000	INSECTICIDE	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	17,000.00	17,000.00	-	
5020201002	Public Consultation Meeting	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,000.00	17,000.00	-	
5029903000	Activity 213 - Symposium On The Law Of Arrest And Its Practice FOOD No. of Pax for the year: 40	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,200.00	17,200.00	-	
5020301002	Sublimation Paper (100 GSM- 12 inches)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	17,328.00	17,328.00	-	
5029907099	Personality Test Booklet	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,360.00	17,360.00	-	
5029903000	Activity 489 - STAKEHOLDERS CONSULTATION FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5029903000	Activity 491 - PINNING CEREMONY FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5029903000	Activity 434 - Book Month Celebration/Library Information Service FOOD No. of Pax for the year: 50	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,500.00	17,500.00	-	
5020399000	MEDAL - CUMLAUDE	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020301002	Printer Ink (T6642Cyan)	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020301002	Printer Ink (T6643Magenta)	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020301002	Printer Ink (T6644Yellow)	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020310000	Plastic Mulch	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	17,500.00	17,500.00	-	
5020310000	Vege (lettuce seeds - assorted varieties)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020601001	Red Ribbons	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,500.00	17,500.00	-	
5020601001	White Ribbons	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	17,500.00	17,500.00	-	
5029903000	Activity 687 - LOCAL BUDGET HEARING FOOD No. of Pax for the year: 35	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020321003	PRINTER, all-in-one	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020321003	PRINTER, all-in-one	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5029903000	Activity 708 - National Book Week FOOD No. of Pax for the year: 10	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	17,500.00	17,500.00	-	
5020321099	Sediment Filters 5 Micron	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	17,850.00	17,850.00	-	
5020301002	SIGN PEN, Medium Tip, Blue	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	17,904.00	17,904.00	-	
5020321002	Office Table (customized-wooden-solid)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020399000	Ceiling Led panel light square 12watts 6inch recessed slim downlight code D22	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020321012	TABLE TENNIS RACQUETS	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020399000	STORAGE BOX	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020322001	Procurement of Office tables with executive chairs for Campus DRRM and Safety Office	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5021304001	circular saw 9" parameter blade	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5029903000	Activity 500 - Orientation For Student Teaching And Field Study (BAYAWAN CITY DIVISION) FOOD No. of Pax for the year: 120	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020301001	Documents Scanner, portable (Long Size Bond paper)	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	Swivel chair with armrest, Leather Computer Chair, 360 rotation and adjustable height and with foot rest, Black color.	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5029903000	Activity 435 - Benchmarking ACCOMODATION - HOTEL No. of Pax for the year: 7	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020301002	Photopaper A4 size	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5029903000	Activity 613 - RQUAT Visit ACCOMODATION - HOTEL No. of Pax for the year: 6	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020399000	Activity 631 - 2025 NORSU-G Community Extension Project 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020399000	Activity 632 - 2025 NORSU-G Community Extension Project 1 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020321002	Computer printer and scanner	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020399000	Bolt Cutter	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020399000	Marine plywood 1/4 (good quality)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020301001	Portable External Hard drive, 4 TB	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020301002	Toner, printer, brother HL-3170CDW. Cyan	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020313000	Beaker (500 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	18,000.00	18,000.00	-	
5021305099	Refrigerator for Child Minding Center	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020322001	MONOBLOC CHAIRS WITHOUT ARM	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020322001	REPLACEMENT OF WHITE BOARD IN 6 ROOMS	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020321013	Argon Gas Tank; with content	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020321003	Printer	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020201002	Activity 60 - ACTIVITY 18: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU FOOD No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	18,000.00	18,000.00	-	
5020399000	Microbiological Petri Plates - Aerobic Plate Count	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	18,000.00	18,000.00	-	
5020399000	Microbiological Petri Plates - Bacillus cereus	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	18,000.00	18,000.00	-	
5020307000	BRANDED: Paracetamol 500mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	18,000.00	18,000.00	-	
5020321012	1 METER RUBBER INTERLOCKING MATTS	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5029903000	Activity 171 - WOMEN'S MONTH ACTIVITIES FOOD No. of Pax for the year: 120	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020301002	Bond Paper (Size: 8.5"x13")	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020321002	Electric Fan (Inverter)	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020321003	All-in-one printer	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020321002	wallfan	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5029902000	Diploma - Labor and Materials	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,000.00	18,000.00	-	
5020321003	3-in-1 Printer	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,000.00	18,000.00	-	
5020322001	Steel cabinet	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	18,215.00	18,215.00	-	
5020321099	ELECTRIC FAN, wall mount	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,416.00	18,416.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Bond Paper A4 size	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,750.00	18,750.00	-	
5020201002	Activity 214 - Reception Training For All New Students FOOD No. of Pax for the year: 75	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,750.00	18,750.00	-	
5029903000	Activity 143 - Health And Wellness Program For Faculty, Staff And Students FOOD No. of Pax for the year: 50	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	18,750.00	18,750.00	-	
5020322001	MONOBLOC TABLE, white	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	18,884.00	18,884.00	-	
5029903000	Activity 469 - Campus Journalism Team Building FOOD No. of Pax for the year: 60	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	19,000.00	19,000.00	-	
5029903000	Activity 593 - Criminology Students Congress FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,000.00	19,000.00	-	
5020301001	Toner for MP2014	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	19,000.00	19,000.00	-	
5020399000	Various RLE Laboratory Supplies	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	19,000.00	19,000.00	-	
5020301002	Bond Paper A4	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,000.00	19,000.00	-	
5020307000	Drugs and Medicines Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	19,000.00	19,000.00	-	
5029903000	Activity 754 - Recognition Day 2025 FOOD No. of Pax for the year: 40	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,000.00	19,000.00	-	
5020301002	HAND SANITIZER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,080.00	19,080.00	-	
5020399000	Window Curtain (Can customized size) for various offices	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,200.00	19,200.00	-	
5029903000	Activity 388 - Syllabi, TOS, & Development Of Instructional Materials FOOD No. of Pax for the year: 6	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,200.00	19,200.00	-	
5020201002	Activity 573 - Cba BSBA Faculty Development Training (face-to-face Seminar) ACCOMODATION- HOTEL No. of Pax for the year: 4	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,200.00	19,200.00	-	
5020399000	Microbiological Analysis Result	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	19,200.00	19,200.00	-	
5020301002	Sublimation Paper (100 GSM- 24 inches)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	19,440.00	19,440.00	-	
5020301002	Bondpaper, Legal Size	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,500.00	19,500.00	-	
5020321003	Desktop PC Computer Set, Intel i5 7400 4 Core 3.0Ghz/3.5 CPU , 8GB DDR4 2400Mhz Memory , Built-in HD530 Graphics/HD630 Graphic, 240 GB SSD/500 GB HDD, 500W high Powersupply, Integrated Realtek RTL8111H Network Card (NIC), 3x USB 3.0 Ports, 3x USB 2.0 Ports, 1x VGA Video Output+ 1x HDMI Video Output	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	19,500.00	19,500.00	-	
5020399000	FLOOR WAX, paste type, red	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	19,680.00	19,680.00	-	
5021305002	re-installation of Aircon	BAIS	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 413 - RECOGNITION DAYS STAGE DECORATION No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 416 - ACADEMIC CONVOCATION STAGE DECORATION No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Customize Blackout Plain Curtain w/ 8 holes (size 10 ft.)	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020301001	Ink, Cartridge HP colored Laser jet pro MFP M283fdw (Cyan, Magenta, & Yellow)	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Mobile pedestal filing Cabinet with 3 drawers hardwood (wooden-customized)	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5021305002	Photocopier and Printer Repair	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020322001	Executive office chair	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	office table hardwood/solid customized	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	BSF: pH Meter	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 353 - Accreditation And COPC FOOD No. of Pax for the year: 30	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 354 - Research FOOD No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	Blender machine (institutional)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321013	Housekeeping Trolley	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	Contact Printer (Photography)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	SLR Manual Camera, 35 mm (Police Photography)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Activity 377 - RESEARCH TRAINING VENUE No. of Pax for the year: 30	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 385 - EXTENSION PROGRAM 1 FOOD No. of Pax for the year: 40	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	SSD 320 GB	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Activity 391 - CIT DAYS SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 392 - VARIOUS COMPETITION FOOD No. of Pax for the year: 150	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 395 - CULTURAL SHOW FOOD No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321003	Photocopier Machine	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Office Table	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 287 - WOMEN MONTH CELEBRATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Swing plastic trash Bin colored (Large Size)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 305 - Recollection For Graduating Students ACCOMODATION - HOTEL No. of Pax for the year: 1	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029907099	Standardized Aptitude Test for Teachers	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5021321002	Repair and maintenance for Airconditioned Unit and other equipments	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Office Chair with Headrest and Wheels	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Office Table	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Blank key for motorcycle	BAIS	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Orbit Fan	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029904000	Transportation for the pick-up of newspaper	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321099	washing machine	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 314 - DRRM / ERT TRAINING FOOD No. of Pax for the year: 300	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Activity 401 - NORSU BAIS CAMPUS FOUNDER'S DAY AWARDS No. of Pax for the year: 120	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020322001	Gang Chairs Steel 5 Seaters (waiting area chairs for clients)	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Activity 402 - Capability Training On Patent Drafting And Application ACCOMODATION - HOTEL No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 403 - Training on Research Publication ACCOMODATION - HOTEL No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	High-end Swivel Chair	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029902000	Various Tarpaulin and other Material Expenses	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321009	Tactical Flashlight at least 1,000 lumens, waterproof and rechargeable battery	BAIS	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Official Uniform (Volleyball Varsity Players)	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Official Uniform(Basketball Varsity Players)	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 325 - ANTI-HAZING Seminar FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 344 - MR. And MS.. NORSU System (SG) FOOD No. of Pax for the year: 3	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020301001	Epson ink Refill (Black) (Epson 001)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321002	Electronic Typewriter	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	EXTENSION CORD	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	FLAG POLE for six colleges	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029999099	Laundry of Toga	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029905008	Activity 514 - HONORS' DAY STAGE BACKDROP No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Procurement of Water Dispenser	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321004	Rice Harvester Brsu Grass Cutter	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	Clinometer	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 471 - English And Literature Week Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 481 - Computer Science And Information Technology Department Extension Project UNIFORMS No. of Pax for the year: 200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 481 - Computer Science And Information Technology Department Extension Project FOOD No. of Pax for the year: 200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Activity 488 - COHREP ACCOMODATION - HOTEL No. of Pax for the year: 20	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Activity 492 - LEADERSHIP TRAINING AND STRATEGIC PLANNING VENUE No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 483 - BSBA EXTENSION PROJECT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 488 - COHREP SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 484 - BSHM EXTENSION PROJECT VENUE No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Criminal Investigation	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Fire fighting	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	LCD Separator for mobile phone	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Special Paper (GSM 200)	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5021321002	Repair and Maintenance for Photocopier	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321002	Spring Binder machine	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Activity 428 - Lecture On Safe Migration And Safe Spaces For Graduating Students (4th & 5th Year) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 429 - Lecture On Gender Sensitivity for 3rd year Students. SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Activity 430 - RACE Against Suicide: A Gatekeeper Training For Suicide Prevention In Schools VENUE No. of Pax for the year: 70	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321010	Weighing scale with height measurement (Detecto)	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321003	UPS Pure Sine Wave 3000 VA	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020322001	Curtain	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Activity 453 - Mr & Miss NORSU 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 2	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 466 - SAS Seminar/Workshop ACCOMODATION - HOTEL No. of Pax for the year: 1	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Plastic Chair	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020301002	External hard drive heavy-duty	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321002	Water Dispenser	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	4 Layer Steel Cabinet	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 646 - AACCU Survey Visit SUPPLIES (PER ACTIVITY) No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020301001	INK FOR PRINTER	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321002	LATERAL FILING CABINET, 4 LAYER	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321004	Soil Auger	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321013	Nematode Collecting Funnel	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020310000	Purchase of Horse	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	LPG 11kg	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	chafing dish stainless steel	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020309000	Fuel, lubricants, battery and other vehicle parts for Criminology Driving Class	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 595 - Campus And University Activities ACCOMODATION - HOTEL No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020301002	Emergency Lights	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 595 - Campus And University Activities FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 615 - CIT Skills Olympics (GAD) FOOD No. of Pax for the year: 250	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 608 - Allied Health Sciences Department Pinning And Candle Lighting Ceremonies STAGE DECORATION No. of Pax for the year: 25	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 611 - CHED COPC Validation Visit ACCOMODATION - HOTEL No. of Pax for the year: 10	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Steel Cabinet (good quality)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Wood Screw # 1/2 (1000pcs)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321001	I.D. Laminator Machine with reverse A3 Heavy Duty	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321001	HYDRAULIC BOTTLE JACK (10 TONS) HEAVY-DUTY	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	RFID Card reader	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Office Chair 5 legs (Good quality)	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Activity 552 - STUDENT LEADERSHIP TRAINING SUPPLIES (PER ACTIVITY) No. of Pax for the year: 300	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	Printer (BROTHER DCP SERIES)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020399000	Activity 556 - The NORSUnian-Guihulangan In-House Training Workshop SUPPLIES (PER ACTIVITY) No. of Pax for the year: 80	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029905004	Activity 671 - Academic Convocation STAGE BACKDROP No. of Pax for the year: 40	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029905004	Activity 672 - Commencement & Honors Day STAGE BACKDROP No. of Pax for the year: 50	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 668 - Any Campus Activity/meeting 1 FOOD No. of Pax for the year: 40	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Vitamins (various)	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Other HM Tools for Instructional Purposes	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321013	Gun Replica: 0.38 Revolver. Specs: Taurus M82 4" .38SPL Blue, caliber.38 SPL +P Rated, Height: 5.50", Length 6.55", Mag. Capacity 6, Weight: 37 oz, Action: DA/SA, Rear Sight: Fixed, Finish: Blr, Width: 1.5", Front Sight: Serrated Ramp, Grips: Rubber, Frame: Medium, Barrel Length: 4", Construction: Steel, Safety: Transfer Bar	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 755 - Seminar On Life Skills Relating To Working In The Finance Department SOUND SYSTEM No. of Pax for the year: 50	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5021305003	Repairs and Maintenance - Machinery and Equipment for Computer	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020301001	Original Drum of OKI copier	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5020321002	Comb Binding Machine	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	Voice Recorder	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020201002	Activity 6 - SKILLS DEVELOPMENT TRAINING VENUE No. of Pax for the year: 50	MAIN	Chief Administrative Office-Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321002	Binder	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 8 - Annual Finance Workshop VENUE No. of Pax for the year: 40	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020310000	Seedling Bags	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321004	Portable Cordless Power Sprayer	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Curtains	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020313000	Erlen Meyer Flask (100 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020313000	Erlen Meyer Flask (250 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020201002	Activity 192 - English & Lit Department Seminars/Conferences FOOD No. of Pax for the year: 20	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020601001	Activity 206 - BUWAN NG PANITIKAN 2025 AWARDS No. of Pax for the year: 25	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 189 - English And Lit Festival FOOD No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 191 - PANAGDAIT 2024 VENUE No. of Pax for the year: 200	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321012	60 x 60 puzzle mat	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020201002	Activity 224 - TEXTBOOK WRITING VENUE No. of Pax for the year: 100	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	Portable Projector	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029905004	Activity 231 - College Day (KACEAHAN) SOUND SYSTEM No. of Pax for the year: 50	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020321013	Buffing Machine	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020201002	Activity 757 - Conducting Qualitative Research In Nursing - Research Workshop/Seminars VENUE No. of Pax for the year: 40	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020201002	Activity 758 - Writing Research Article For Publication VENUE No. of Pax for the year: 40	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 240 - HIV/AIDS Awareness For Faculty And Staff VENUE No. of Pax for the year: 385	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	HM Department Parents & students General Assembly	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029907099	Global Distribution System (GDS) Subscription - Renewal for Tour 200 course - 35 users	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5021102000	Printer	MAIN	Commission on Audit Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5029903000	Activity 277 - Module/Textbook Writing Seminar-Workshop ACCOMODATION - HOTEL No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	TABLE	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 247 - Graduate School Orientation/Acquaintance FOOD No. of Pax for the year: 20000	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Microbiological Swabs	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	20,000.00	20,000.00	-	
5020301001	EPSON ink 003 Cyan	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5020301001	EPSON ink 003 magenta	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5020301001	EPSON ink 003 yellow	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5020321003	EPSON Workforce Pro-WF Printer	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020307000	BRANDED: Cefalexin 500 mg capsule 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5020308000	Oxygen Tank with regulator, complete accessories and content, 50lbs/40 liters	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5020307000	BRANDED: Domperidone 10mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020307000	BRANDED: Loratadine 10mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020307000	BRANDED: Multivitamins + Iron tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	Heavy Duty Stand Fan (16-inch, 2-in-1 coverible inverter Fan, 12 speed level, Heat Protected motor built-in thermal fuse, silent operation, adjustable height, solid stand base, sturdy handle)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5029903000	Activity 244 - Activity 2 AWARDS No. of Pax for the year: 0	MAIN	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020399000	Plaques, Certificates, and Tokens	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321012	Table tennis ground baffle indoor table stadium venue with fence	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020501000	Postage and Courier Services	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,000.00	20,000.00	-	
5029903000	Activity 181 - Charter Day Celebration ACCOMODATION - HOTEL No. of Pax for the year: 200	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	PRINTER	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	Altec Speaker	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5021305003	Repair and Maintenance for ICT Equipment	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029903000	Activity 736 - Pinning Ceremony STAGE DECORATION No. of Pax for the year: 20	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5029905004	Activity 739 - Math Week SOUND SYSTEM No. of Pax for the year: 0	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Folding Table	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020322001	Steel Cabinet	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5021307000	Repairs & Maintenance of Furniture & Fixtures	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020321003	All in One Printer	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5021304001	PROPOSED CAMPUS CLINIC EXTENSION	MAIN	Dental Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	2,500,000.00	2,500,000.00	-	
5020399000	Signages	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,000.00	20,000.00	-	
5020322001	Office Chair /Swivel Chair	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	20,000.00	20,000.00	-	
5020301002	SIGN PEN, Medium Tip, Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,249.00	20,249.00	-	
5020201002	Activity 47 - *Activity 19 - Enhancement Training of Personnel LUNCH (PER ACTIVITY) No. of Pax for the year: 15* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,250.00	20,250.00	-	
5020399000	Otis-Lennon School Ability Test Eighth Edition (1 response key, 50 pcs. answer sheets, 25 pcs. test booklets, 1 manual) Set	SIA	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	20,960.00	20,960.00	-	
5020301002	DATA FOLDER	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,981.00	20,981.00	-	
5020301002	DATA FILE BOX	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	20,984.00	20,984.00	-	
5020310000	PE Hose 21/2" meters	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	21,000.00	21,000.00	-	
5029902000	Tarpaulin Printing for Level 3 AACCCUP Accreditation for BSCComSci and BSInfoTech	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5020301001	PRINTER TONER (Develop INEO, TN 165E)	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5029903000	Activity 492 - LEADERSHIP TRAINING AND STRATEGIC PLANNING FOOD No. of Pax for the year: 30	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5029902000	Registrar's Forms	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	
5029903000	Activity 460 - ROTC - GRADUATION CEREMONY FOOD No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	
5020399000	Activity 588 - Martial Arts Competition AWARDS No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 546 - Dental Health Activity FOOD No. of Pax for the year: 1	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5020310000	BSF: S4S 2x8x10	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	21,000.00	21,000.00	-	
5029903000	Activity 204 - Psychological Association of the Philippines Convention (PAP) ACCOMMODATION - HOTEL No. of Pax for the year: 13	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5020321009	Airsoft 45 pistol	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	
5020321002	BIG INDUSTRIAL STAND FAN	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5020308000	1000ml Sporicidal, Tuberculocidal, Bactericidal, Virucidal, Fungicidal disinfectant, contains Benzalkonium chloride-0.124%, Didecylidimethyl ammonium chloride-0.376%, Polyhexamethyl enebiguanide hydrochloride-0.346% (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	
5021201000	Solid Segregated Waste Hauling	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	21,000.00	21,000.00	-	
5020321099	Amber and white par led	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,000.00	21,000.00	-	
5020399000	3D Filaments	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	21,000.00	21,000.00	-	
5020321012	Baseball Bat	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	
5020321012	Softball Bat 33 inches and 34 inches	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	21,000.00	21,000.00	-	
5020301002	RECORD BOOK, 500 PAGES	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	21,342.00	21,342.00	-	
5029903000	Activity 613 - RQUAT Visit FOOD No. of Pax for the year: 6	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,600.00	21,600.00	-	
5020322001	Flying Bar for 12" Line Array speaker	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	21,600.00	21,600.00	-	
5020301002	Sublimation Paper (24 inches)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	21,660.00	21,660.00	-	
5029903000	Activity 286 - DENTAL HEALTH SERVICES FOOD No. of Pax for the year: 20	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,000.00	22,000.00	-	
5020321099	Water Pump 1.0 Hp	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,000.00	22,000.00	-	
5029903000	Activity 444 - Cultural - Dance Troop Cultural FOOD No. of Pax for the year: 20	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,000.00	22,000.00	-	
5029903000	Activity 445 - Cultural - Dance Troop Modern FOOD No. of Pax for the year: 20	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,000.00	22,000.00	-	
5029903000	Activity 449 - Cultural - Sayawit FOOD No. of Pax for the year: 20	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,000.00	22,000.00	-	
5020399000	MEDAL - PRESIDENTIAL ACADEMIC AWARDEE	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,000.00	22,000.00	-	
5020307000	BRANDED: Multivitamins + Minerals capsule - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,000.00	22,000.00	-	
5020301001	Ink printer (Brother)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,000.00	22,000.00	-	
5020399000	DOOR KNOB, cylindrical	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,000.00	22,000.00	-	
5020321003	ALL IN ONE PRINTER	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,268.00	22,268.00	-	
5029903000	Activity 413 - RECOGNITION DAYS FOOD No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,500.00	22,500.00	-	
5020399000	DISINFECTANT SPRAY	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	
5029903000	Activity 517 - ISO CERTIFICATION ACCOMMODATION - HOTEL No. of Pax for the year: 5	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	
5020301002	Ballpen, high-quality assorted color	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Tarpaulin Printing for all activity	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	
5029902000	Tarpaulin Printing (for all activities)	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	
5029903000	Activity 755 - Seminar On Life Skills Relating To Working In The Finance Department ACCOMODATION - HOTEL (PER PAX) No. of Pax for the year: 50	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	
5020310000	Vege (cherry tomato seeds)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,500.00	22,500.00	-	
5029999099	OPAPP	MAIN	Extension Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Custodial	2,500,000.00	2,500,000.00	-	
5020313000	Beaker (1 000 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	22,500.00	22,500.00	-	
5020313000	Graduated Cylinder (1 000 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	22,500.00	22,500.00	-	
5020307000	BRANDED: Amoxicillin trihydrate cap 500mg 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	22,500.00	22,500.00	-	
5020307000	Mefenamic Acid 500 mg capsule	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	22,500.00	22,500.00	-	
5020307000	BRANDED: Dichlorobenzyl Alcohol, Amylmetacresol & Ascorbic Acid, assorted flavor - 8 lozenges/pack	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,500.00	22,500.00	-	
5020399000	Medal - Magna Cum Laude	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,500.00	22,500.00	-	
5020301001	Computer Toner (for Laser Jet MFP M141A) - 150A Black Original Laser Jet Toner Cartridge	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	22,800.00	22,800.00	-	
5020399000	Activity 579 - CBA Extension Activity For BSBA Cottage Products Of Guihulgan City Phase 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	22,820.00	22,820.00	-	
5020201002	Activity 706 - Labor Education And Job Skills Training FOOD No. of Pax for the year: 30	SIA	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,950.00	22,950.00	-	
5029903000	Activity 705 - SSS, PhilHealth, And PagIBIG Seminar For Graduating Students FOOD No. of Pax for the year: 30	SIA	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	22,950.00	22,950.00	-	
5020322001	Front office desk	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	23,000.00	23,000.00	-	
5020321003	CISCO - Cisco CBS250 Smart 24-port GE, 4x1G SFP (CBS250-24T-4G-EU)	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	23,000.00	23,000.00	-	
5029903000	Activity 486 - BSBA RESEARCH PROJECT FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	23,000.00	23,000.00	-	
5029903000	Activity 487 - BSHM RESEARCH PROJECT FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	23,000.00	23,000.00	-	
5029903000	Activity 495 - BSOA RESEARCH PROJECT FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	23,000.00	23,000.00	-	
5029903000	Activity 636 - Urgent Conferences Or Activities (Final Breakdown) FOOD No. of Pax for the year: 46	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	23,000.00	23,000.00	-	
5029902000	Provision for printing tarpaulins for various activities	MAIN	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	23,000.00	23,000.00	-	
5029903000	Activity 226 - SKILLS OLYMPICS FOOD No. of Pax for the year: 100	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	23,000.00	23,000.00	-	
5020309000	Fuel, Oil and Lubricants Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	23,000.00	23,000.00	-	
5020313000	Chemical and Filtering Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	23,000.00	23,000.00	-	
5029903000	Activity 703 - Culmination Of Women FOOD No. of Pax for the year: 50	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	23,500.00	23,500.00	-	
5020301002	FOLDER, L-type, A4	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	23,570.00	23,570.00	-	
5020321003	USB Headset Noise Cancellation Mic	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321012	DART BOARD	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	
5020399000	Activity 399 - SCUAA NATIONAL UNIFORMS No. of Pax for the year: 20 University Dry Seal	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	
5020321099	1TB External HDD, USB 3.0 (branded)	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020321003	Activity 427 - Women's Month Celebration FOOD No. of Pax for the year: 50	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5029903000	Activity 467 - Campus Journalism Workshop (LOCAL) FOOD No. of Pax for the year: 60	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5029903000	Ink for New Printer	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020301001	Activity 611 - CHED COPC Validation Visit FOOD No. of Pax for the year: 10	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	
5029903000	Marine Plywood 1/2 (good quality)	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020399000	Desiel Engine oil for Generator (20 ltrs)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020309000	UPS	GUIH	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020321003	PLAQUES FOR OUTGOING REGENTS/PRC TOPNOTCHERS/OTHER PLAQUES OF COMMENDATION	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5029902000	GENUINE TONER - TN 118	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020301001	Printer	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	24,000.00	24,000.00	-	
5020321003	Activity 450 - MR & MISS NORSU BSC FOOD No. of Pax for the year: 35	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020310000	Ampalaya Seeds	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	24,000.00	24,000.00	-	
5020310000	Eggplant Seeds	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	24,000.00	24,000.00	-	
5020399000	Laser Mirror	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	24,000.00	24,000.00	-	
5020301001	32gb RAM ddr4 (4pcs)	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	
5020301001	SSD SATA and M.2 1TB (4pcs)	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	
5020321012	Table Tennis Blade Paddle Specs: Feature: Arylate Lightness and carbon fiber Wood veneer structure Reaction: 12.1 Vibration: 10.1 Plies: 5W+2SALC Shakehand Weight: ~89 grams Blade Thickness: 5.7 mm Blade Size:157x150 mm FL Handle Size: 100x25 mm ST Handle Size: 100x23 mm	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,000.00	24,000.00	-	
5020302000	OFFICIAL RECEIPTS FOR COLLECTION	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5020321002	Wall Fans	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	24,000.00	24,000.00	-	
5029903000	Activity 450 - MR & MISS NORSU BSC FOOD No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	24,500.00	24,500.00	-	
5020301002	PAPER, parchment	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	24,624.00	24,624.00	-	
5029902000	PRINTING, BINDING, PHOTOCOPYING, ETC: Printing of Tarpaulin for the 18-day Campaign to End VAW 2025	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	24,700.00	24,700.00	-	
5020310000	Urea	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	24,850.00	24,850.00	-	
5020201002	Activity 281 - Seminar On Common Accounting Transactions And Related Regulations FOOD No. of Pax for the year: 50	BAIS	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 415 - COMMENCEMENT EXERCISES STAGE DECORATION No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5029903000	Activity 284 - Technical Budget Hearing FOOD No. of Pax for the year: 50	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321005	BSF: Top Chest Freezer	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5029903000	Activity 386 - FISHTIVAL Wave 2 FOOD No. of Pax for the year: 50	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020310000	BSF: Waterproof Waist Pants Hunting Rubber Boots Plus Size Chest Fishing Waders	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 378 - CTE DAY FOOD No. of Pax for the year: 25	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020201002	Activity 377 - RESEARCH TRAINING SOUND SYSTEM No. of Pax for the year: 30	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321010	various dental equipment	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321099	Emergency light	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321010	Otoscope and Ophthalmoscope	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020322001	Office Table - wooden	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321012	DART PINS	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020201002	Activity 402 - Capability Training On Patent Drafting And Application FOOD No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020201002	Activity 403 - Training on Research Publication FOOD No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321003	3-in-1 Printer with Scanner	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301002	SG-Projector	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020322001	Office table and chair (SG)	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020322001	Full Length Modern Steel Cabinet with glass door	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5021306001	Power Spray	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020310000	Plastic Mulch (100m/roll)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020399000	Activity 477 - ASEAN Anniversary Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1500	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020399000	Activity 485 - BSOA EXTENSION SERVICES SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020399000	Activity 486 - BSBA RESEARCH PROJECT SUPPLIES (PER PAX) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020399000	Activity 487 - BSHM RESEARCH PROJECT SUPPLIES (PER PAX) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5021202000	Janitorial Services including supplies and materials for all NORSU Campuses	MAIN	General Services/B&G Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	1,670,000.00	1,670,000.00	-	
5021202000	Janitorial Services including supplies and materials for all NORSU Campuses	MAIN	General Services/B&G Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	1,271,000.00	1,271,000.00	-	
5021202000	Janitorial Services including supplies and materials for all NORSU Campuses	MAIN	General Services/B&G Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	1,372,000.00	1,372,000.00	-	
5021202000	Janitorial Services including supplies and materials for all NORSU Campuses	MAIN	General Services/B&G Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	462,000.00	462,000.00	-	
5021202000	Janitorial Services including supplies and materials for all NORSU Campuses	MAIN	General Services/B&G Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	5,594,000.00	5,594,000.00	-	
5021202000	Janitorial Services including supplies and materials for all NORSU Campuses	MAIN	General Services/B&G Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	631,000.00	631,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 495 - BSOA RESEARCH PROJECT SUPPLIES (PER PAX) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 483 - BSBA EXTENSION PROJECT FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 484 - BSHM EXTENSION PROJECT FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 485 - BSOA EXTENSION SERVICES FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Epson L3110 Ink printer	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321013	Fiber Optic FTTH Tool Kit Optical Power Meter Fiber Cleaver Wire Stripper Optical Fiber Cold Connection Tools Set with Storage Bag	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321003	Portable Speaker with Microphone	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020322001	Office Swivel Chair	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321003	1 printer with photocopier	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020399000	Sand and Gravel	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020322001	canopy, 10x20 ft	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321004	Weighing Scale (1.5 tons capacity)	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321013	dish washing machine	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321013	LPG Tank, 11 Kg	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321013	Gun Replica: .45 Pistol, Specs: W markings, Fiber optic front sight, dual power system, (Gas/CO2 compatible) reinforced internals, fixed barrel, 70 Deg Gray Hop Rubber, 360 Deg Adj Wheel, Steel Guide Rod, with 2x shock buffers, steel mag catch, steel safety pin, steel firing pin, steel firing pin lock, adjustable trigger, 28+1 rds magazine, compatible with WE/AW Magazine, with gun case.	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321013	Gun replica: Shotgun, Specs: Mag. Capacity 7+1, Stock: Polymer Pistol Grip, Chamber: 3", Gauge: 12 ga, Action: Pump, Overall Length: 30".	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029902000	Publication of GAD comic materials, 1st comic set (student-initiated comic)	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029902000	Publication of GAD comic materials, 2nd comic set (student-initiated comic)	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029902000	Publication of GAD comic materials, 3rd comic set (student-initiated comic)	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Internet Security/Anti Virus "BRANDED"	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,000.00	25,000.00	-	
5020399000	Activity 56 - NORSU Alumni Homecoming STAGE DECORATION No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 30 - *Activity 1 - University Budget Forum SNACKS (PER PAX) No. Of Pax For The Year: 1" FOOD No. of Pax for the year: 80	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 32 - *Activity 3 - University Budget Forum SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 33 - *Activity 4 - Technical Budget Hearing (TBH) SNACKS (PER PAX) No. of Pax for the year: 1" FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 35 - *Activity 6 - Technical Budget Hearing (TBH) SNACKS (PER PAX) No. Of Pax For The Year: 1* FOOD	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020313000	Erlen Meyer Flask (500 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5029903000	Activity 205 - Psychology Internship Pinning Ceremony FOOD	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020601001	Activity 207 - BUWAN NG WIKA 2025 AWARDS	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301002	BOND PAPER (A4/short s.20)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,000.00	25,000.00	-	
5020321012	TABLE TENNIS TABLE	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5029903000	Activity 221 - DANCE COMPETITIONS FOOD	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5029903000	Activity 219 - KINDERGARTEN DAY FOOD	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 231 - College Day (KACEAHAN) FOOD	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5021305099	Refrigerator (Guest House)	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321002	Stand Fan	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020307000	BRANDED: Etoricoxib 120mg/tab - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,000.00	25,000.00	-	
5020321003	3-in-i Colored Printer with photocopier and scanner for TN	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020313000	Chemical and Filtering Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,000.00	25,000.00	-	
5020399000	Activity 179 - Recognition Day 2025 STAGE DECORATION	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020399000	Activity 181 - Charter Day Celebration STAGE DECORATION	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 177 - Commencement Exercises 2025 ACCOMODATION - HOTEL	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5029903000	Activity 178 - NORSU Founding Anniversary ACCOMODATION - HOTEL	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Cartridge for MF643 Cdw, Black 054	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Cartridge for MF643 Cdw, Cyan 054	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Cartridge for MF643 Cdw, Magenta 054	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Cartridge for MF643 Cdw, Yellow 054	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321003	All-in-one printer	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020322001	SALA SET, upholstered	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020201002	Activity 727 - Leadership Training VENUE	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020322001	SALA SET, upholstered	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020321099	Wireless microphones	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5021303004	Repairs & Maintenance for Water Supply System	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5021303005	Repairs & Maintenance of Power/Electrical Supply System	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020399000	College Aptitude Scale (Scoring Key, Answer Sheets, test booklet, 1 manual) Set	SIA	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5020321003	ROUTER DUAL BAND	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Transcript of Record - Sheet 1	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,000.00	25,000.00	-	
5029903000	Activity 716 - Student Government Fun Day FOOD No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,000.00	25,000.00	-	
5020301001	Common-use ICT Office Supplies available at PSDBM for AEP for Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,200.00	25,200.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Research Services for the Fourth Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,200.00	25,200.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Research Services for the Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,200.00	25,200.00	-	
5029902000	PRINTING, BINDING, PHOTOCOPYING, ETC: Printing of Tarpaulin for the National Women's Month Celebration 2025	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,300.00	25,300.00	-	
5020399000	Activity 555 - FOUNDERS DAY CELEBRATION SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,421.00	25,421.00	-	
5020321003	Desktop Printer/Scanner	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	25,500.00	25,500.00	-	
5020301001	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,600.00	25,600.00	-	
5020301001	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,600.00	25,600.00	-	
5020301001	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,600.00	25,600.00	-	
5020301002	INSECTICIDE	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	25,792.00	25,792.00	-	
5020201002	Activity 51 - Basic Training On Investigation, Intelligence Information Gathering, VIP Security And Bomb Detection & Identification And Report Writing For Security Personnel And University Drivers, FOOD No. of Pax for the year: 70	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	25,900.00	25,900.00	-	
5020321013	1 Pair Active Speaker - POWERED 2-Way with DSP Controlled Speaker	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,000.00	26,000.00	-	
5020322001	Bulletin Cork board with glass cover	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	26,000.00	26,000.00	-	
5029903000	Activity 591 - Criminology Gala FOOD No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,000.00	26,000.00	-	
5029903000	Activity 671 - Academic Convocation FOOD No. of Pax for the year: 40	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	26,000.00	26,000.00	-	
5029903000	Activity 717 - Hari And Hara Of Negros Oriental State University FOOD No. of Pax for the year: 4	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	26,000.00	26,000.00	-	
5020399000	Activity 570 - CBA Extension Activity BSHM-CALAMBA Phase 3 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,220.00	26,220.00	-	
5029903000	Activity 513 - ACADEMIC CONVOCATION FOOD No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,250.00	26,250.00	-	
5029903000	Activity 514 - HONORS' DAY FOOD No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,250.00	26,250.00	-	
5029903000	Activity 515 - Commencement Exercise FOOD No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,250.00	26,250.00	-	
5029903000	Activity 519 - CAMPUS BUDGET HEARING FOOD No. of Pax for the year: 25	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,250.00	26,250.00	-	
5020399000	Activity 605 - CAFF - Extension Program 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,320.00	26,320.00	-	
5020201002	Activity 757 - Conducting Qualitative Research In Nursing - Research Workshop/Seminars FOOD No. of Pax for the year: 40	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	26,400.00	26,400.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 758 - Writing Research Article For Publication FOOD No. of Pax for the year: 40	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	26,400.00	26,400.00	-	
5029903000	Activity 690 - Civil Service Day FOOD No. of Pax for the year: 55	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	26,400.00	26,400.00	-	
5020321002	UPS 230 V, 600VA (360watts) True-rated, AVR, IEC four sockets outlets (branded)	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	27,000.00	27,000.00	-	
5020322001	Steel Cabinet (4 drawers)	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	27,000.00	27,000.00	-	
5020321003	Bluetooth Speaker with surround system	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	27,000.00	27,000.00	-	
5020322001	Camera Lens for Canon EOS1500D Description: Canon EF-S 55-250mm f/4-5.6 Is STM Lens	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	27,000.00	27,000.00	-	
5020301001	toner for IMC2500/2000 Black	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	27,500.00	27,500.00	-	
5020301001	Ink, Cartridge HP colored Laser jet pro MFP M283fdw (Black)	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020321099	Polyethylene Tank 2000 Li	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020322001	computer table	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5029902000	Printing and Binding of CSIT Research Journal	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5029903000	Activity 553 - ACQUAINTANCE PARTY FOOD No. of Pax for the year: 80	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020301002	OKI photocopier toner- OKI ES5162	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020301002	Photocopier toner, FUJI Xerox (DocuCentreS2110)	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020301002	Toner, printer, brother HL-3170CDW. Black	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020301002	Toner, printer, brother HL-3170CDW. Magenta	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020301002	Toner, printer, brother HL-3170CDW. Yellow	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5029903000	Activity 126 - Activity 15: Lecture Forum/Seminar on GAD-Related Laws for PWDs FOOD No. of Pax for the year: 70	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020321099	Carbon Filter	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	28,000.00	28,000.00	-	
5020399000	Plaque for Speakers with Paper Bag	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	28,000.00	28,000.00	-	
5029903000	Activity 53 - Seminar on Bomb Threats & Bomb Identification and Safety Guidelines for Active Shooter Situation in the School Campuses for Security Personnel of NORSU with SimEx. FOOD No. of Pax for the year: 70	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,000.00	28,000.00	-	
5020301001	Toner for Photocopying machines	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	28,000.00	28,000.00	-	
5020399000	Folk Dance Costume - Male	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	28,000.00	28,000.00	-	
5020399000	Window curtains, thick	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	28,000.00	28,000.00	-	
5020321002	PAPER SHREDDER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	28,350.00	28,350.00	-	
5020399000	Muriate of Potash	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	28,800.00	28,800.00	-	
5020310000	Complete Fertilizer	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	28,900.00	28,900.00	-	
5021304001	branded bench saw (table saw) 10" (1500w)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	29,000.00	29,000.00	-	
5029903000	Activity 563 - CAS Extension Activity FOOD No. of Pax for the year: 20	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	29,100.00	29,100.00	-	
5029903000	Activity 692 - Year End-Evaluation FOOD No. of Pax for the year: 55	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	29,150.00	29,150.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 56 - NORSU Alumni Homecoming PLAQUE (PER ACTIVITY) No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	29,500.00	29,500.00	-	
5029903000	Activity 52 - Orientation On Safety And Security Measures, Drug Prevention & Control And Crime Prevention Tips, Women Self-Defense Awareness Program And Safety Guidelines On Active Shooter Situation In School Campuses For 1st Year And Transferee Students. FOOD No. of Pax for the year: 80	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	29,600.00	29,600.00	-	
5020399000	Weighted Jump Rope Specs: 1LB	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	29,600.00	29,600.00	-	
5029903000	Activity 233 - CAAP Annual Inspection FOOD No. of Pax for the year: 15	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	29,800.00	29,800.00	-	
5020321012	Badminton rackets with shuttlecocks (feather)	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	29,925.00	29,925.00	-	
5020322001	Glass Steel Cabinet 2 doors	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Office swivel chair	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021307000	Furniture and Office Equipment's Repair	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321003	Printer	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Executive office table hardwood/solid customized	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 386 - FISHTIVAL Wave 2 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321001	BSF: Grass Cutter 4-stroke	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029999099	BSF Equipment Calibration & Maintenance	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029903000	Activity 355 - Lakbay Aral FOOD No. of Pax for the year: 60	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029903000	Activity 363 - Pinning Ceremony No. of Pax for the year: 0	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020322001	Long Typing Table w/ capacity of 5 typewriters in each table	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321003	Mother Board High End - Biostar H410MH Motherboard LGA 1200 DDR 4	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321013	7 cu.ft. Inverter Showcase Chiller	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 290 - GENDER SENSITIVITY SEMINAR FOOD No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020322001	Steel cabinet	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020309000	Diesel Fuel	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020309000	Gasoline Fuel	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321099	Submersible Pump (2Hp)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021305099	Water Pump (2 HP) for CIT building	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Gang chair 4 seaters	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029905001	Activity 282 - FACULTY AND STAFF TEAM BUILDING VENUE No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029903000	Activity 319 - Tactical And ROTC Graduation FOOD No. of Pax for the year: 30	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020201002	Activity 402 - Capability Training On Patent Drafting And Application SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 403 - Training on Research Publication SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020201002	Activity 404 - Research Capability Training For Faculty SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	4-Layer Swing Door Steel Filing Cabinet	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Steel Filing cabinet with 4 drawers	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 334 - Leadership Summit (SG) FOOD No. of Pax for the year: 40	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 341 - Leadership Training FOOD No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029905004	Activity 335 - Acquaintance Party (SG) SOUND SYSTEM No. of Pax for the year: 30	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020301002	Glossy/silky paper for folio (A4)	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020301002	Glossy/silky paper for folio (Long)	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 348 - Campus Tour FOOD No. of Pax for the year: 60	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321099	ELECTRIC FAN, stand type	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Executive Chair	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Swivel Chair	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	FLAG for six colleges	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	TRASHBAG, Large size	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Swivel Chair : with headrest mesh office chair	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 518 - Accreditation For 11 Programs STAGE DECORATION No. of Pax for the year: 15	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029902000	Activity 514 - HONORS' DAY PRINTING EXPENSES No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029905008	Activity 518 - Accreditation For 11 Programs STAGE BACKDROP No. of Pax for the year: 15	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021303004	Provision for Repair of the Water System	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020310000	Chest Type Freezer	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020310000	Developer Feeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020310000	Various biologic for layer, swine and broiler	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020310000	Sprinkler(8Liter Capacity)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Curtains for CAS Faculty Rooms and Computer Laboratories	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	Activity 471 - English And Literature Week Celebration SOUND SYSTEM No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 476 - Filipino Week Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021305003	Repair for laptops	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321003	PORTABLE BLUETOOTH SPEAKER	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 486 - BSBA RESEARCH PROJECT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 487 - BSHM RESEARCH PROJECT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 495 - BSOA RESEARCH PROJECT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029903000	Activity 505 - Strategic Planning ACCOMODATION - HOTEL No. of Pax for the year: 30	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301001	Professional 2 In 1 Digital Oscilloscope Signal Generator With 2 Channels 100MHz Bandwidth 1GB Storage	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321099	Metal Office Cabinet Unit-Minimalist Home Office Drawer Storage with wheels and lock	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020301001	LAN Cable Cat5e	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020322001	magazine rack	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321003	High Speed, Desktop, Sheet-fed Scanner	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321003	Camera	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	Activity 450 - MR & MISS NORSU BSC STAGE DECORATION No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	ID Card Protector	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	PVC ID Card (1000/box)	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 450 - MR & MISS NORSU BSC SOUND SYSTEM No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 450 - MR & MISS NORSU BSC VENUE No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 441 - SG - Acquaintance Party 2025 VENUE No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021305003	Meike 85mm f/1.8 Canon Lens AF Auto Focus Telephoto Portrait Prime Lens for Canon DSLR	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5021321011	REPAIR PHOTOCOPIER	BSC	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 645 - CHED RQUAT Visit STAGE DECORATION No. of Pax for the year: 30	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020310000	Ropes (100 meters number 16 mm)	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020310000	Purchase of Swine; Breeders	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301001	Brother DCP-L2540dw toner cartridge	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321003	Colored Printer, DCPT720DW	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020322001	Wooden Cabinet, 3 layers	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	Kitchen table, Steel	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321002	Projector with white screen	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Steel cabinet	GUIH	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021306001	For motorcycle maintenance and repair	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301002	Various office supplies expenses	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321010	Dental Ultrasonic Scaling Machine	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321002	3 in 1 printer, photocopy, print and scan	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Water Dispenser (Hot, Warm and Cold)	GUIH	Planning Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	printer all in one	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	Activity 637 - Recognition Day STAGE DECORATION No. of Pax for the year: 1	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	MEDAL - MAGNA CUMLAUDE	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Steel Cabinet, Lateral, 4-Drawer, Filing	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301001	Zhiyun Crane 2s - Camera Gimbal	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029905001	Activity 556 - The NORSUNian-Guihulungan In-House Training Workshop VENUE No. of Pax for the year: 80	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321008	Emergency First Aid Kit with water-resistant plastic wall mountable casing and 63-pieces first aid supplies that includes: (16) 3/4"x3" Adhesive plastic bandages (1) 2"x4" Elbow & knee plastic bandage (1) 1-3/4"x2" Small fingertip fabric bandage (4) 2"x2" Gauze dressing pads, (2) 2-pks (4) 3"x3" Gauze dressing pads, (2) 2-pks (2) 4"x4" Gauze dressing pads, (1) 2-pack (1) 5"x9" Trauma pad (1) 2"x4.1 yd Conforming gauze roll bandage (1) 3"x4.1 yd Conforming gauze roll bandage (1) Triangular sling/bandage (1) 6"x9" Instant cold compress (2) Exam quality gloves, 1 pair (1) Sterile eye pad (3) Triple antibiotic ointment packs (1) Burn relief pack, 3.5 gm (6) Alcohol cleansing pads (6) Antiseptic cleansing wipes (sting free) (1) 1"x5 yd. First aid tape roll (6) Aspirin tablets, (3) 2-pks (1) 4-1/2" Scissors, nickel plated (1) 4" Tweezers, plastic (1) First aid guide	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020322001	Steel Cabinet (2 doors with glass) for Biology Laboratory	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Pesticides (Various)	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321013	Gun Replica: Rifle, Specs: Metal Hand Guard/Reinforced Nylon Receiver, Licensed by Strike Industries & Rock River Arms, With foregrip, Rotary Hop Chamber, Length: 665-735 mm, Weight: 2280 g, Muzzle velocity: 380 FPS, ESA Quik Spring Change System, 6.03 precision inner barrel, 380 rounds hi cap S-mag, 7.4V Storm Power Lipo Battery, SA M90 spring	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321002	HP Split Type Inverter Series Aircon with Remote FREE 10ft Copper Tube Energy Saver Energy	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321013	Projector with motorized screen	MAB	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321099	Portable Sound System	MAB	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 651 - NORSU Mabinay GADdness 2025 FOOD No. of Pax for the year: 75	MAB	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029902000	TOR Forms, 2nd page	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020702002	Patent Filing, Patent Publication	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	Office Chair	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029905004	Activity 56 - NORSU Alumni Homecoming SOUND SYSTEM No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Bond Paper 8.5 x 11 size	MAIN	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	30,000.00	30,000.00	-	
5029990909	LAUNDRY/DRY CLEANING	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321002	Shredder Machine	MAIN	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020310000	Animal Manure	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020310000	Calcium Nitrate 50 Kg	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321004	Fumigation Machine	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321099	Retractable Ladder	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321099	Welding Machine	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020313000	Erlen Meyer Flask (1000 ml) (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 203 - Webinar On Self Love "Advocating Mental Health" FOOD No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020201002	Activity 192 - English & Lit Department Seminars/Conferences VENUE No. of Pax for the year: 20	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029903000	Activity 201 - Communication Conferences ACCOMODATION - HOTEL No. of Pax for the year: 4	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301002	BOND PAPER (LONG s.20)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	30,000.00	30,000.00	-	
5020321009	Magnetic Powder Fingerprint Field Kit	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029903000	Activity 212 - Change Of Command Ceremony With Pinning Of Awards For Outgoing CTU Officers FOOD No. of Pax for the year: 80	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321003	Bluetooth Home Audio System	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321099	81A1 Semi-Industrial Serger/Edging Singer Machine	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020308000	Brush heads/tips for electric toothbrush, oral B (branded)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321010	Art P6 Piezo Electric Compact Scaler, Bonart	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321010	Dental air compressor, 2.5HP	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321002	Office equipment - Personal Computer Set with Mouse, Keyboard, Monitor and CPU;	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020201002	Activity 693 - Fire Prevention Seminar And Training FOOD No. of Pax for the year: 50	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	30,000.00	30,000.00	-	
5020322001	filing cabinets	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301001	Ink Cart, Black	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020301001	Ink Cart, Cyan	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020301001	Ink Cart, Magenta	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020301001	Ink Cart, Yellow	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	30,000.00	30,000.00	-	
5020310000	Tie Wire	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Coffee Filters	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301001	ICT SUPPLIES	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020301002	Metal bookends	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020322001	Half glass - half wooden door for law lib entrance	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5021305003	Supply and Installation of 1 - 1.3 Gbps Leaseline Internet Bandwidth Committed Information Rate (CIR) with 95% reliability for Main Campus and Pamplona Campus with Fiber Optic Inter Campus Connectivity with inclusion of network components (IP Phones, Switches, APs and its accessories). Supply and maintenance of Local Network Infrastructure for New Building in Bajumpandan and Pamplona Campuses and interconnectivity of NORSU Campuses (Pamplona, Bais, Slaton)	MAIN	Information and Communication Technology Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	6,500,000.00	6,500,000.00	-	
5020307000	BRANDED: Erceflora bottles- 10bottles/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	30,000.00	30,000.00	-	
5020307000	BRANDED: Omeprazole 40mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5029902000	Tarpaulin Printing	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020201002	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y1 - Training and Scholarship Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	30,000.00	30,000.00	-	
5020201002	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y2 - Training and Scholarship Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	30,000.00	30,000.00	-	
5060405003	Supply and Installation of Equipment for Media Center	MAIN	Information and Communication Technology Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,866,076.00	-	1,866,076.00	
5020322001	Office Chair	MAIN	Scholarship Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321003	Photo Printer (for Faculty and Staff Big IDs)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020399000	Activity 174 - Student Organization Activities STAGE DECORATION No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020313000	Chemical and Filtering Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	30,000.00	30,000.00	-	
5020321003	Printer 3 in 1 (inclusion: 3 sets ink)	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020399000	Activity 177 - Commencement Exercises 2025 STAGE DECORATION No. of Pax for the year: 1250	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5029907099	ZOOM Subscription	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	FILING CABINET, wooden	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321003	All-in-One Printer	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021305002	Repairs and Maintenance of Equipment	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020321003	SPEAKER	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020322001	SOFA	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5020201002	National Folk Dance workshop	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5021503000	Vehicle insurance	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021321099	CHAINSAW	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,000.00	30,000.00	-	
5021305003	Repair of Computers, CCTV Camera, and other ICT Equipment	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5021321002	Repair of Aircon, Electric Fans, Photocopier, etc.	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5021305003	Repairs of Computers, CCTV Camera, and other ICT Equipment	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5021321002	Repair of Aircon, Electric Fans, Photocopier, etc.	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	All-in-one Printer	SIA	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020321003	All-in-one printer	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,000.00	30,000.00	-	
5020301001	Common-use ICT Office Supplies available at PSDBM for AEP for First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	30,200.00	30,200.00	-	
5020308000	Activity 657 - CAMPUS WIDE DENTAL TREATMENT SERVICES SUPPLIES (PER ACTIVITY) No. of Pax for the year: 9	MAB	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	30,580.00	30,580.00	-	
5020301002	BINDING RING/COMB, plastic, 32 mm	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	30,988.00	30,988.00	-	
5020322001	Computer Table with printer shelf	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	31,000.00	31,000.00	-	
5029902000	CODI Manual Printing	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	31,000.00	31,000.00	-	
5020399000	Microbiological Petri Plates - Total Coliform	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	31,200.00	31,200.00	-	
5020399000	Microbiological Petri Plates - Yeast and Molds Rapid	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	31,200.00	31,200.00	-	
5029903000	Activity 643 - Faculty Trainings And Seminars FOOD No. of Pax for the year: 90	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	31,500.00	31,500.00	-	
5020201002	Activity 627 - Patent Drafting And Documentation FOOD No. of Pax for the year: 35	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	31,500.00	31,500.00	-	
5029903000	Activity 665 - EXTENSION-LAUNCHING 1 & 2 FOOD No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	31,500.00	31,500.00	-	
5020321013	CASH REGISTER	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,000.00	32,000.00	-	
5020301001	Toner for Photocopier	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,000.00	32,000.00	-	
5029903000	Activity 441 - SG - Acquaintance Party 2025 FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,000.00	32,000.00	-	
5020399000	Angle Bar 2x2x20 (S4)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,000.00	32,000.00	-	
5020321099	Boom microphone (for choir)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,000.00	32,000.00	-	
5020321003	Fingerprint recognition device	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,000.00	32,000.00	-	
5020301001	OKI Toner for ES 5162	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	32,000.00	32,000.00	-	
5020321012	Volleyball Antenna Fiber Glass	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,000.00	32,000.00	-	
5020503000	Telephone Expenses - Landline	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	32,000.00	32,000.00	-	
5020307000	First Aid Medicine Kit, 303 pcs hard case	SIA	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,000.00	32,000.00	-	
5020301001	NPG 68 Toner (for Canon Image Runner 1435-photocopier)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,131.00	32,131.00	-	
5020201002	Activity 727 - Leadership Training FOOD No. of Pax for the year: 1	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,200.00	32,200.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Research Services for the Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,400.00	32,400.00	-	
5020301002	FOLDER, Fancy with slide, A4	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,461.00	32,461.00	-	
5029903000	Activity 379 - PINING And CANDLE LIGHTING CEREMONY FOOD No. of Pax for the year: 50	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,500.00	32,500.00	-	
5020399000	Cylindrical Door Knob set (Stainless)	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,500.00	32,500.00	-	
5020301001	CARTRIDGE (hp 682) black	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,500.00	32,500.00	-	
5020301001	CARTRIDGE (hp 682) tri-colour	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,500.00	32,500.00	-	
5020399000	Angle Bar 3/16 x 1"	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	32,500.00	32,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321008	Fire Extinguisher, HCFC 123 (Green)	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,500.00	32,500.00	-	
5020399000	Medal - Presidential Academic Award	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	32,500.00	32,500.00	-	
5029903000	Activity 774 - RQUAT VALIDATION ACCOMODATION - HOTEL No. of Pax for the year: 39	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	33,000.00	33,000.00	-	
5020201002	Activity 215 - Cyber Security Awareness Training FOOD No. of Pax for the year: 30	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	33,000.00	33,000.00	-	
5020201002	Training expenses for Environmental Management Crafting of Environmental Management Manual and Plan with Key NORSU Officers;	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	33,000.00	33,000.00	-	
5029903000	Activity 21 - HRMPSB - Deliberation FOOD No. of Pax for the year: 60	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	33,000.00	33,000.00	-	
5020399000	Curtains, Labor and Materials	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	33,120.00	33,120.00	-	
5029903000	Activity 631 - 2025 NORSU-G Community Extension Project 2 FOOD No. of Pax for the year: 20	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	33,200.00	33,200.00	-	
5029903000	Activity 632 - 2025 NORSU-G Community Extension Project 1 FOOD No. of Pax for the year: 20	GUIH	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	33,200.00	33,200.00	-	
5020321013	T28 Soldering Station Compatible C115 and C210 Handle Nano Lead free Soldering Tool For BGA	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	34,000.00	34,000.00	-	
5020308000	BRANDED: Lysol Disinfectant Spray 510 g/bot	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	34,000.00	34,000.00	-	
5029903000	Activity 744 - CAS - BSInT Extension Project FOOD No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,000.00	34,000.00	-	
5029903000	Activity 746 - CCJE - BSCRIM Extension Project FOOD No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,000.00	34,000.00	-	
5029903000	Activity 747 - CTE - BEED Extension Project FOOD No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,000.00	34,000.00	-	
5029903000	Activity 748 - CTE - BSED Extension Project FOOD No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,000.00	34,000.00	-	
5029903000	Activity 749 - CBA - BSBA Extension Project FOOD No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,000.00	34,000.00	-	
5029903000	Activity 750 - CBA - BSHM Extension Project FOOD No. of Pax for the year: 30	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,000.00	34,000.00	-	
5020301002	DATER STAMP	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	34,091.00	34,091.00	-	
5020201002	Activity 164 - The NORSUnian Training 1 FOOD No. of Pax for the year: 60	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	34,500.00	34,500.00	-	
5020399000	Activity 766 - CIT College Day (CITYlympics & OSH Seminar) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	34,800.00	34,800.00	-	
5029903000	Activity 607 - CIT Extension Activity FOOD No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,800.00	34,800.00	-	
5029903000	Activity 612 - CIT Extension Activity For BSM FOOD No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,800.00	34,800.00	-	
5029903000	Activity 614 - CIT Extension Activity BSIT FOOD No. of Pax for the year: 30	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,800.00	34,800.00	-	
5020322001	Wooden Cabinet	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	34,913.00	34,913.00	-	
5020321002	Air conditioner Window type 2.5 Horse power	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020322002	BSF: Laboratory Manuals/Guide (Microbiology and Botany)	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5029905004	Activity 379 - PINING And CANDLE LIGHTING CEREMONY SOUND SYSTEM No. of Pax for the year: 50	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 286 - DENTAL HEALTH SERVICES SUPPLIES (PER ACTIVITY) No. of Pax for the year: 20	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020321099	Pressure Tank 80 Gals	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020322001	visitors chair	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5029903000	Activity 315 - MENTAL WELLNESS FOOD No. of Pax for the year: 100	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020301001	INK TONER CART, brother TN-2380 genuine	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020301001	Epson ink Refill (Cyan) (Epson 008)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020301001	Epson ink Refill (Magenta) (Epson 008)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020301001	Epson ink Refill (Yellow) (Epson 008)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020310000	Cracked yellow Corn	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	35,000.00	35,000.00	-	
5020310000	18-46-0	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020399000	Activity 484 - BSHM EXTENSION PROJECT SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020322001	1 Glass Frame for HR Bulletin Board	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020321002	UPS 1500VA	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020321003	Computer Printer with Scanner	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020321013	Beverage Bar Counter	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5029903000	Activity 550 - SG ELECTION FOOD No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020321003	LUDIP Handheld GPS with Altimeter and Compass, Preloaded With Topo Active Maps	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020201002	Registration Expenses during Seminars/Training Participations of Faculty (off campus)	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020301002	Printer Ink (T6641Black)	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020310000	PE Pipe 3 inches	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	35,000.00	35,000.00	-	
5020321004	Egg Incubator	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5021304002	Repair of Dean's Office	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	35,000.00	35,000.00	-	
5020321012	Volleyball Balls V200W-Men & Women	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020201002	Counseling Training	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020201002	Guidance Training	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020201002	PAP National Convention	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020201002	PGCA National Convention	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020201002	Psychometrician Training	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020399000	Mugs	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020321099	Complete set Aluminum Oxygen Tank (medical grade with content 20 liters, regulator and humidifier)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5029999099	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y2 - Other Maintenance and Operating Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	35,000.00	35,000.00	-	
5020321099	Piano	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5029903000	The NORSUNian Turnover Ceremony	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Folk Dance Costume - Female	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	35,000.00	35,000.00	-	
5020321003	Laptop	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,000.00	35,000.00	-	
5020321003	Power Supply	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,200.00	35,200.00	-	
5029903000	Activity 211 - College Day With Symposium On Crime And Drug Abuse Prevention Programi FOOD No. of Pax for the year: 45	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,500.00	35,500.00	-	
5029903000	Commencement Exercises: DINNER	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,500.00	35,500.00	-	
5020322001	Movable Whiteboards	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	35,546.00	35,546.00	-	
5020399000	Marine Plywood 1/4	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020322001	Vertical Steel Cabinet with 6 drawers	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	36,000.00	36,000.00	-	
5020322001	Office steel Filing Cabinet 4 drawers with lock	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020321003	UPS (Uninterrupted Power Supply) 6000V	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020322001	Procurement of Office Table (L-shaped desk)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020321004	Shovel (Heavy Duty)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020321004	Spade (Heavy Duty)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020399000	Activity 472 - Math And Science Month Celebration SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020201002	Activity 556 - The NORSUNian-Guihulangan In-House Training Workshop FOOD No. of Pax for the year: 80	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	36,000.00	36,000.00	-	
5029903000	Activity 658 - Campus INTRAMURALS FOOD No. of Pax for the year: 30	MAB	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	36,000.00	36,000.00	-	
5020301002	Bondpaper small size	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	36,000.00	36,000.00	-	
5020503000	Internet Connection for 1 year	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	36,000.00	36,000.00	-	
5020301001	SP-540i Black Ink 500ml	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	36,000.00	36,000.00	-	
5020301001	SP-540i Cyan Ink 500ml	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	36,000.00	36,000.00	-	
5020301001	SP-540i Magenta Ink 500ml	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	36,000.00	36,000.00	-	
5020301001	SP-540i Yellow Ink 500ml	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	36,000.00	36,000.00	-	
5020307000	BRANDED: Clarithromycin 500mg tablet - 30/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	36,000.00	36,000.00	-	
5020399000	School Seal Embosser	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	36,000.00	36,000.00	-	
5029903000	Commencement Exercises: Breakfast	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,000.00	36,000.00	-	
5020301002	Bondpaper A4	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	36,200.00	36,200.00	-	
5020301001	TONER CARTRIDGE, brother TN-2380	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,253.00	36,253.00	-	
5020399000	Soft Card Holder A7 Vertical (7.4cm X10.5cm)	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	36,350.00	36,350.00	-	
5020301001	Various Ink & Toner	BAIS	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,400.00	36,400.00	-	
5029903000	Activity 666 - EXTENSION-CLOSING 1 & 2 FOOD No. of Pax for the year: 100	MAB	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	36,500.00	36,500.00	-	
5020321004	Spring balance (25 kg Capacity)	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	37,000.00	37,000.00	-	
5020308000	Various medical disinfection & Cleaning supplies (alcohol, disinfectant for instruments, disinfectant spray, detergents)	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	37,000.00	37,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	37,000.00	37,000.00	-	
5020321003	Automatic voltage regulator 7500VA	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,200.00	37,200.00	-	
5020399000	Ink (For Printing Press)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	37,200.00	37,200.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Research Services for the First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,400.00	37,400.00	-	
5029903000	Activity 416 - ACADEMIC CONVOCATION FOOD No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	37,500.00	37,500.00	-	
5020399000	Ceiling Led panel light circle 12watts 6inch recessed slim downlight code D22	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,500.00	37,500.00	-	
5020307000	Dextromethorphan Hbr + Phenylpropanolamine HCl + Paracetamol	BSC	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	37,500.00	37,500.00	-	
5029903000	Activity 672 - Commencement & Honors Day FOOD No. of Pax for the year: 50	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	37,500.00	37,500.00	-	
5029903000	Activity 673 - Accreditation ACCOMODATION - HOTEL No. of Pax for the year: 5	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,500.00	37,500.00	-	
5029903000	Activity 11 - Full-Time Delivery Unit (FDU) Meeting ACCOMODATION - HOTEL No. of Pax for the year: 85	MAIN	Chief Administrative Office- Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,500.00	37,500.00	-	
5029903000	Activity 200 - Chemistry Pinning FOOD No. of Pax for the year: 150	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	37,500.00	37,500.00	-	
5020201002	Activity 196 - Chemistry IPR And Team Building (Faculty And Students) FOOD No. of Pax for the year: 150	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,500.00	37,500.00	-	
5020201002	Activity 19 - Training For Job Orders SUPPLIES (PER PAX) No. of Pax for the year: 250	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,500.00	37,500.00	-	
5020322001	OFFICE CUBICLES/PARTITIONS/DIVIDERS, including installation	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	37,500.00	37,500.00	-	
5020321013	Floor Polisher & Scubber	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	38,000.00	38,000.00	-	
5020310000	Sexed Chicks(for eggs)	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	38,000.00	38,000.00	-	
5020399000	ID Card (PVC)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	38,000.00	38,000.00	-	
5020301002	FOLDER, L-type, Legal	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	38,205.00	38,205.00	-	
5020301002	CERTIFICATE FRAME	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	38,250.00	38,250.00	-	
5029903000	Activity 423 - Lecture on Basic Gender and Development Concepts for First year students and new faculty and staff FOOD No. of Pax for the year: 80	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	38,400.00	38,400.00	-	
5020321012	Training bands / resistance	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	38,500.00	38,500.00	-	
5021306001	Passenger Van Repair and Maintenance	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	39,000.00	39,000.00	-	
5029903000	Activity 478 - Computer Science And Information Technology Pinning Ceremony FOOD No. of Pax for the year: 130	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	39,000.00	39,000.00	-	
5020322001	4 DRAWERS STEEL FILLING CABINET	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	39,000.00	39,000.00	-	
5020399000	Microbiological Petri Plates - Staphylococcus	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	39,000.00	39,000.00	-	
5020301001	EPSON ink 003 black	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	39,000.00	39,000.00	-	
5020399000	Electrical Supplies, various/package	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	39,158.00	39,158.00	-	
5020310000	Sweet Corn Seeds	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	39,200.00	39,200.00	-	
5029903000	Activity 586 - Extension Services FOOD No. of Pax for the year: 2	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	39,500.00	39,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Common-use Office Supplies available at PSDBM for Research for Fourth Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	39,655.00	39,655.00	-	
5020301002	Legal bond paper	MAIN	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	39,900.00	39,900.00	-	
5020310000	Squash Seeds	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	39,960.00	39,960.00	-	
5020310000	Honey Dew Seeds	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	39,995.00	39,995.00	-	
5020301001	Ink for new printer	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5021306001	Maintenance Check up for Van	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5029903000	Activity 352 - CAS Student FOOD No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 360 - CAS Extension FOOD No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321002	Double/Twin Bed	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020321013	4 burner gas range with oven, commercial type	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020321003	Processor -Intel® Core™ i7-10700 Processor 16M Cache, up to 4.80 GHz	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020321099	Marine Plywood 3/4	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321099	Original key duplication machine	BAIS	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Activity 397 - SCUAA REGIONAL UNIFORMS No. of Pax for the year: 80	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020399000	Activity 398 - SCUAA PROVINCIAL UNIFORMS No. of Pax for the year: 80	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 401 - NORSU BAIS CAMPUS FOUNDER'S DAY FOOD No. of Pax for the year: 120	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020399000	Activity 344 - MR. And MS.. NORSU System (SG) COSTUME No. of Pax for the year: 3	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 349 - Seminar - Workshop FOOD No. of Pax for the year: 240	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020322001	file storage cabinet	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020322001	Procurement of Refrigerator for the Office of the Assist. Campus Admin	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	40,000.00	40,000.00	-	
5020201001	ICT Training	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Provision for the purchase of paints, brushes, and thinners for repainting of walls and roofs of school buildings	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020310000	Plastic Mulch	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020310000	Water Container	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321004	Water Pump	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321013	Binocular	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Activity 480 - Computer Science And Information Technology Olympics SUPPLIES (PER ACTIVITY) No. of Pax for the year: 470	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020201002	Activity 497 - Water Safety And Life Saving VENUE No. of Pax for the year: 130	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	Printer (3 in 1)	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020321002	Air Conditioner, 2 HP, Window Type	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	UPS 600VA	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 458 - ROTC Games/Outside Campus ACCOMODATION - HOTEL No. of Pax for the year: 60	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 469 - Campus Journalism Team Building VENUE No. of Pax for the year: 60	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029904000	Transportation to the printing press for Manuscripts	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	Printer	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5029905001	Activity 643 - Faculty Trainings And Seminars VENUE No. of Pax for the year: 90	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Activity 595 - Campus And University Activities COSTUME No. of Pax for the year: 1	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	MULTIMEDIA PROJECTOR, 4000 min	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 617 - Hugyawon 2024 FOOD No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020322001	office table wooden with chair	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020301002	Various office supplies expenses	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	Desktop computer set, good quality	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020399000	Activity 553 - ACQUAINTANCE PARTY SUPPLIES (PER ACTIVITY) No. of Pax for the year: 80	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	COMPUTER TABLE, DESKTOP COMPUTER DESK CORNER TABLE WITH BOOKSHELF AND DRAWERS	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5029903000	Activity 669 - Any Campus Activity/meeting 2 And Meeting 3 FOOD No. of Pax for the year: 80	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Seeds, various, package	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321013	Crime Lab equipment	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020301002	Photocopier tonner, Sharp AR-6020N	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020301002	Bondpaper long size	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5020301001	Total Internet Security (5 users)	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5021305099	Repair for Air-conditioning unit	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5029903000	Activity 34 - *Activity 5 - Technical Budget Hearing (TBH) LUNCH No. of Pax for the year: 1* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020310000	Flower Inducer	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020310000	Organic Fertilizer	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321004	Chain Saw	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020322001	120cm x 60cm Office Table with Drawers and Three Key Locks	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020201002	Activity 186 - Symposium On Basic Gender Sensitivity Concepts On RA9710 Or The Magna Carta On Women FOOD No. of Pax for the year: 100	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5029903000	Activity 183 - Psychology Week Activity FOOD No. of Pax for the year: 400	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	PORTABLE SOUND SYSTEM WITH MICROPHONES	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321099	High-Speed Sewing Machine/Singer 131C, Single Needle Straight Lockstitch Sewing	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321002	Guitar Amplifier	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020399000	Activity 242 - Hugyawan PLAQUE (PER ACTIVITY) No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029905003	FLP - Van Rentals	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Custodial	40,000.00	40,000.00	-	
5020201002	Activity 65 - ACTIVITY 1: Seminar On GST And Other GAD-related Laws For Faculty & Staff Of NORSU FOOD No. of Pax for the year: 150	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5020201002	Activity 78 - ACTIVITY 4: The 2025 Observance Of The National Women's Month Celebration FOOD No. of Pax for the year: 400	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5029903000	Activity 114 - Activity 11: Executive Briefing Seminar For University Key Officials FOOD No. of Pax for the year: 100	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321099	Dynamic Microphone	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5021322001	Swivel Chairs	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Matcha Powder	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	40,000.00	40,000.00	-	
5020399000	Water Refilling - Water Testing	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	40,000.00	40,000.00	-	
5020399000	Caramel syrup	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Chocolate syrup	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Frappes Powder	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Strawberry Syrup	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Vanilla Syrup	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	White Chocolate Syrup	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5021305099	Preventive Maintenance	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020301001	Printer Ink (Non APP CSE)	MAIN	Internal Audit Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5020301001	Photocopier	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5029903000	Activity 248 - MOA/MOU SIGNING ACCOMMODATION - HOTEL No. of Pax for the year: 200	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5029903000	Activity 249 - ORIENTATION SEMINARS FOR INTERNATIONAL LINKAGES ACCOMMODATION - HOTEL No. of Pax for the year: 200	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	Uninterruptible power supply	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5029903000	Activity 148 - ISO 9001:2015 SURVEILLANCE AUDIT ACCOMMODATION - HOTEL No. of Pax for the year: 20	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020301001	NPG 68 Toner (for Canon Image Runner 1435-photocopier)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000.00	40,000.00	-	
5020322001	Steel Cabinet	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020399000	Activity 157 - Intramurals PLAQUE (PER ACTIVITY) No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020399000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) PLAQUE (PER ACTIVITY) No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020601001	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) PLAQUE (PER ACTIVITY) No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020321003	Document Scanner	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020322001	4 LAYER STEEL CABINET, lateral filing cabinet	SIA	Cashier's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5020321003	UHF RFID staff station	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	40,000.00	40,000.00	-	
5020322001	Wooden Office Table	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,000.00	40,000.00	-	
5029990999	DOST - DATBED	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	40,158.00	40,158.00	-	
5020321003	EXTERNAL HARD DRIVE	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,312.00	40,312.00	-	
5020301001	RICOH Gestetner Print Cartridge Black IMC2500	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,377.00	40,377.00	-	
5020301002	CERTIFICATE HOLDER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	40,400.00	40,400.00	-	
5020321099	Advanced Feedback Suppressor	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	41,000.00	41,000.00	-	
5020301002	PAPER, MULTICOPY, 80gsm, size:219mm x 330mm (legal)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	41,000.00	41,000.00	-	
5029903000	Recognition Day - LUNCH	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	41,000.00	41,000.00	-	
5020321099	ELECTRIC FAN, industrial, ground type	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	41,080.00	41,080.00	-	
5020301001	INK TONER CART, HP laserjet 107a genuine	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	41,175.00	41,175.00	-	
5029903000	Activity 399 - SCUAA NATIONAL FOOD No. of Pax for the year: 20	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	41,180.00	41,180.00	-	
5029903000	Activity 282 - FACULTY AND STAFF TEAM BUILDING FOOD No. of Pax for the year: 95	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	41,350.00	41,350.00	-	
5029902000	Transcript of Record - Sheet 2	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	41,450.00	41,450.00	-	
5020301002	FOLDER with tab, A4	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	41,756.00	41,756.00	-	
5029903000	Activity 518 - Accreditation For 11 Programs FOOD No. of Pax for the year: 15	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	41,850.00	41,850.00	-	
5020321013	Long Range Megaphone 60W With Siren & Speak, Ext Mic Input & Voice Recorder 1. Long-range Megaphone 2. Siren 3. Aux input 4. USB /SD Port 5. Voice recorder 6. Handy and light weight 7. Maximum power : 60 W 8. Range : 60 Meters	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,000.00	42,000.00	-	
5029903000	Exposure Program	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,000.00	42,000.00	-	
5029902000	Forms for TOR 1st page	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	42,000.00	42,000.00	-	
5020322001	STEEL RACK	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,000.00	42,000.00	-	
5029903000	Activity 430 - RACE Against Suicide: A Gatekeeper Training For Suicide Prevention In Schools FOOD No. of Pax for the year: 70	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	42,000.00	42,000.00	-	
5020321099	2 burner gas stove ,portable, with LPG tank (content + tank)	MAB	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,000.00	42,000.00	-	
5020321012	FASTPITCH SOFTBALL GLOVES	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	42,000.00	42,000.00	-	
5020399000	Microbiological Petri Plates - E. coli / Coliform count	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	42,000.00	42,000.00	-	
5020399000	Acrylic Sheet	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,000.00	42,000.00	-	
5020321012	Baseball Glove 11.5 inches	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	42,000.00	42,000.00	-	
5020321012	Fastpitch Softball Gloves 11.5 inches	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	42,000.00	42,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020302000	Accountable Forms No. 51, (Official Receipt) Personalized with NORSU Logo, Triplicate, carbonless	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	42,000.00	42,000.00	-	
5020321099	ELECTRIC FAN, ceiling mount, orbit type	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,012.00	42,012.00	-	
5020399000	Medals for Magna Cum Laude	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	42,500.00	42,500.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for GASS for the Fourth Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	42,670.00	42,670.00	-	
5020301002	PAPER, Multi-Purpose (COPY) A4, 70gsm	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	42,750.00	42,750.00	-	
5020301002	BOND PAPER short	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	43,085.00	43,085.00	-	
5029903000	Activity 589 - Research Services PER DIEM No. of Pax for the year: 0	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	43,200.00	43,200.00	-	
5020321012	BOXING GLOVES (pair) Specs: - velcro wrist strap -material: leather - 16 oz	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	43,200.00	43,200.00	-	
5020322001	Procurement of Filing/Storage Cabinet - beige, All metal construction, swing glass door cabinet with 2 adjustable shelves (W90xD40xH185 cm)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	43,600.00	43,600.00	-	
5020301001	TONER CARTRIDGE, brother TN-2380	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	43,747.00	43,747.00	-	
5020301002	BOND PAPER short	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	43,915.00	43,915.00	-	
5020322001	5 Layer Sliding Glass Doors Steel Storage Cabinet	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	44,000.00	44,000.00	-	
5020322001	Counter Desk	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	44,000.00	44,000.00	-	
5029903000	Activity 17 - Orientation Of New Employees FOOD No. of Pax for the year: 80	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	44,000.00	44,000.00	-	
5020301002	PAPER, Multi-Purpose, Legal, substance 16	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	44,000.00	44,000.00	-	
5029905001	Rental fee for the venue	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	44,000.00	44,000.00	-	
5020321003	MANAGEABLE SWITCH 24 PORTS	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	44,000.00	44,000.00	-	
5029903000	Activity 713 - Team Building For Students' Organizations FOOD No. of Pax for the year: 80	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	44,800.00	44,800.00	-	
5020321003	Printer 3in1	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020322001	Wooden Office Table	BAIS	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321002	2 HP Split Type Inverter Aircon with remote with installation including other materials and accessories needed (Dual Inverter, energy saver and Fast cooling)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Colored Printer All in one	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020702002	Agriculture, Forestry and Natural Resources Research Center (AFNRRC) - Research Implementation	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500,000.00	2,500,000.00	-	
5020702002	Freshwater Aquaculture and Aquaponics Research Center (FAARC) Research Implementation	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500,000.00	2,500,000.00	-	
5020702002	Institutional Research Implementation	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,000,000.00	2,000,000.00	-	
5020702002	Mangrove, Coastal, and Marine Ecosystems Research Center (MCMERC) Research Implementation	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500,000.00	2,500,000.00	-	
5020702002	Rural Engineering Research Center (RERC) - Research Implementation	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	2,500,000.00	2,500,000.00	-	
5020301001	Ink Refill (RICOH GESTETNER IM C2500) - Black	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Ink Refill (RICOH GESTETNER IM C2500) - Cyan	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Ink Refill (RICOH GESTETNER IM C2500) - Magenta	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Ink Refill (RICOH GESTETNER IM C2500) - Yellow	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Ink Refill (RICOH IM C2510) - Black	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Ink Refill (RICOH IM C2510) - Cyan	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Ink Refill (RICOH IM C2510) - Magenta	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Ink Refill (RICOH IM C2510) - Yellow	BAIS	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020308000	ALCOHOL, Ethyl, 1 Gallon	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Epson ink Refill (Yellow) (Epson 003)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020301001	Epson ink Refill (Cyan) (Epson 003)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020301001	Epson ink Refill (Magenta) (Epson 003)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020310000	Duck Layer Feeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	45,000.00	45,000.00	-	
5029903000	Activity 475 - Computer Science And Information Technology Research Forum FOOD No. of Pax for the year: 120	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Laptop	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5021305003	2 Acer Laptop	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020310000	Purchase of Swine; Fatteners	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Central Processing Unit (CPU)	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020322001	Office Table	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321002	Scanner 1. Branded 2. Can do scanning, editing and saving 3. Scan up to A3 size 4. One-pass duplex scanning 5. Speed up to 26ppm/52ipm (300dpi) 6. 50-page capacity auto document feeder 7. Scan 50gsm to 209gsm	MAIN	Chief Administrative Office- Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020201002	Activity 684 - GAD Activity No. 1 FOOD No. of Pax for the year: 100	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020201002	Activity 685 - GAD Activity No. 2 FOOD No. of Pax for the year: 100	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020201002	Activity 192 - English & Lit Department Seminars/Conferences ACCOMODATION - HOTEL No. of Pax for the year: 20	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Drone with Foldable GPS	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	LCD Projector	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5029903000	Activity 237 - 17th BS NURSING CAPPING, CANDLELIGHTING AND DEDICATION CEREMONY VENUE No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5029903000	Activity 238 - AMDNA / CNA, BS Nursing, BS Pharmacy & Midwifery Pinning And Rededication Ceremony FY 2025 VENUE No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5029903000	Activity 236 - Midwifery Pinning, Candlelighting, And Dedication Ceremony FY 2025 VENUE No. of Pax for the year: 50	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 241 - 12th BS PHARMACY WHITE COAT, CANDLELIGHTING AND DEDICATION CEREMONY VENUE No. of Pax for the year: 45	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5029903000	Activity 262 - Activity 4 FOOD No. of Pax for the year: 50	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321099	Drum kit 7 piece microphone	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5021305003	repairs for photocopying machine and printers and others	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5029903000	Accommodation for selected participants to attend PAGE Convention and General Assembly	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020601001	Activity 23 - Retires PLAQUE (PER ACTIVITY) No. of Pax for the year: 20	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020399000	Disposable Hot Cups with cover	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	45,000.00	45,000.00	-	
5020399000	Disposable Iced Cups (12oz)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Printer with 3 sets ink	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020301001	Brother Toner 2380	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	45,000.00	45,000.00	-	
5020301001	Brother Toner 2380	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020201002	Activity 256 - Food Development Innovation Training FOOD No. of Pax for the year: 50	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020201002	Activity 257 - Writing A Research Proposal FOOD No. of Pax for the year: 50	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5029999099	CHED - IDIG (Improving the Teaching and Learning of Engineering and Technology)	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	2,537,005.00	2,537,005.00	-	
5029999099	CHED - PRISM INCENTIVE	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	979,845.00	979,845.00	-	
5029999099	CHED-RP	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	5,000,000.00	5,000,000.00	-	
5020201002	Activity 258 - Ethics Training FOOD No. of Pax for the year: 50	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5029999099	DA - Establishing Baseline Agriculture Performance and Rural Development Indicators	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	1,499,850.00	1,499,850.00	-	
5029999099	DA - Establishment and Implementation of Province-led Agriculture and Fisheries Extension System (PAFES)	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	413,097.00	413,097.00	-	
5029999099	DA - Tamlang Valley Project	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	10,000,000.00	10,000,000.00	-	
5029999099	DA RFO7 - High Value Crops Development Program (HVCDP) and Organic Agriculture Program (Integrated Vegetable Production)	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	1,257,842.00	1,257,842.00	-	
5029999099	DENR - Clonal	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	1,740,471.00	1,740,471.00	-	
5020201002	Activity 260 - Graphics Designing, AutoCad, Adobe, Labelling Training FOOD No. of Pax for the year: 50	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5029999099	DOE - AREC	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	9,985,894.00	9,985,894.00	-	
5020399000	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y1 - Supplies and Materials Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	45,000.00	45,000.00	-	
5020321012	Volleyball Mueller Athletic Tape	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5029903000	EXTENSION SERVICES (CRISTMAS HANDOG)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5029999099	DOST 7_Building Strong and Empowered Communities in the Province of Negros Oriental through Community Empowerment through Science and Technology (CEST) Development Approach - Phase 1	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	578,845.00	578,845.00	-	
5020321003	Laptop	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502999099	DOST- PCIEERD _Support for the Operation of the Central Visayas Consortium for Industry, Energy and Emerging Technology (CVCIEERD)	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	565,691.00	565,691.00	-	
502999099	DOST- Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas (RAISE) Amount received in November 2023 issued OR in tuition ADA but transferred to 163 in January 2024	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	1,315,800.00	1,315,800.00	-	
502999099	DOST-NRCP _ Funeral Tradition Alterations Due to COVID-19 Pandemic Health Protocols Among Urban Filipino Catholics in Central Visayas	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	76,491.00	76,491.00	-	
5020321003	DESKTOP COMPUTER, with accessories	SIA	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
502999099	OPA APRU (OPAPP)- Monitoring and Evaluation of Projects Implemented for KAPATIRAN in Negros Oriental	MAIN	Research Department	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	312,144.00	312,144.00	-	
5020321003	DESKTOP COMPUTER, with accessories	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Outdoor Speaker	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020321099	WASHING MACHINE	SIA	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020321003	Desktop computer and accessories	SIA	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	All in One Computer	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321002	Smart TV, 65inches	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5020321002	Projector	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,000.00	45,000.00	-	
5020321003	Laptop	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,000.00	45,000.00	-	
5029903000	Activity 602 - CTED Extension Activity For BEED Program FOOD No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,024.00	45,024.00	-	
5029903000	Activity 603 - CTED Extension Activity For BSED Programs FOOD No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,024.00	45,024.00	-	
5029903000	Activity 604 - CTE Extension Project/Activity For BTLEd (Bachelor Of Technology And Livelihood Education) FOOD No. of Pax for the year: 20	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,024.00	45,024.00	-	
502999099	Medals for Presidential Academic Award	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	45,250.00	45,250.00	-	
5021203000	Agency Security Guards for NORSU Campuses	MAIN	Security Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	1,973,000.00	1,973,000.00	-	
5021203000	Agency Security Guards for NORSU Campuses	MAIN	Security Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	1,502,000.00	1,502,000.00	-	
5021203000	Agency Security Guards for NORSU Campuses	MAIN	Security Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	1,621,000.00	1,621,000.00	-	
5021203000	Agency Security Guards for NORSU Campuses	MAIN	Security Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	546,000.00	546,000.00	-	
5021203000	Agency Security Guards for NORSU Campuses	MAIN	Security Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	6,612,000.00	6,612,000.00	-	
5021203000	Agency Security Guards for NORSU Campuses	MAIN	Security Office	YES	Competitive Bidding	4th quarter 2024	4th quarter 2024	1st Quarter 2025	1st Quarter 2025	GoP (General Fund)	746,000.00	746,000.00	-	
5029903000	Activity 146 - QA Day Celebration FOOD No. of Pax for the year: 70	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	45,500.00	45,500.00	-	
5020321003	Printer, 3in1	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	46,000.00	46,000.00	-	
5029903000	Activity 634 - Campus Administrator Meeting (Final Breakdown) FOOD No. of Pax for the year: 46	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	46,000.00	46,000.00	-	
5020309000	Fuel for Vehicles	MAIN	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	46,000.00	46,000.00	-	
5020307000	various medicines	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	46,000.00	46,000.00	-	
5020308000	ALCOHOL, Ethyl, 1 Gallon	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	46,000.00	46,000.00	-	
5029903000	Activity 688 - TECHNICAL BUDGET HEARING FOOD No. of Pax for the year: 55	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	46,750.00	46,750.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 585 - Bench Marking State University Performance And Standards ACCOMODATION - HOTEL No. of Pax for the year: 26 computer server	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	46,800.00	46,800.00	-	
5020321003	Activity 752 - Commencement Exercises 2025 FOOD No. of Pax for the year: 50	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	47,325.00	47,325.00	-	
5029903000	REPAIR FOR OFFICE EQUIPMENT (DESKTOP, LAPTOP, PRINTERS, PHOTOCOPIER, AIRCON) wooden book shelves	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	47,500.00	47,500.00	-	
5021305003	REPAIR FOR OFFICE EQUIPMENT (DESKTOP, LAPTOP, PRINTERS, PHOTOCOPIER, AIRCON) wooden book shelves	BSC	Bids and Awards Committee Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,000.00	48,000.00	-	
5020322001	Electron Microscope with Monitor	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	48,000.00	48,000.00	-	
5020321013	PRINTER INK (BLACK)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,000.00	48,000.00	-	
5020301001	PRINTER INK (BLUE)	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,000.00	48,000.00	-	
5020301001	PRINTER INK (MAGENTA)	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,000.00	48,000.00	-	
5020301001	PRINTER INK (YELLOW)	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,000.00	48,000.00	-	
5020321012	Speed Resistance Training Parachute Specs: Specification: - Material: oxford cloth - Size: 142 x 142 cm/55.91 x 55.91 inch	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	48,000.00	48,000.00	-	
5020322001	Whiteboard Wall (4x8 feet)	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,000.00	48,000.00	-	
5020503000	PLDT FIBR	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	48,000.00	48,000.00	-	
5020301002	FOLDER with tab, Legal	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	48,537.00	48,537.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Auxiliary Services for the Fourth Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	48,850.00	48,850.00	-	
5020321008	First Aid equipment as part of CHED RQAT Monitoring Instrument	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	49,000.00	49,000.00	-	
5020321099	Basic firefighting and rescue equipment as part of CHED RQAT Monitoring Instrument	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	49,000.00	49,000.00	-	
5020309000	MOTOR OIL DIESEL (SAE 15W-40)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	49,000.00	49,000.00	-	
5020399000	Plastic Mulch	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	49,200.00	49,200.00	-	
5020702002	Provision for Research and Exploration	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	49,226.00	49,226.00	-	
5029903000	Activity 135 - JOB ENTRY SKILLS TRAINING FOOD No. of Pax for the year: 60	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	49,800.00	49,800.00	-	
5020399000	Round Containers	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	49,860.00	49,860.00	-	
5020399000	Slim Faucet Containers	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	49,860.00	49,860.00	-	
5020399000	Eco Solvent Inks Black	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	49,920.00	49,920.00	-	
5020399000	Eco Solvent Inks Cyan	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	49,920.00	49,920.00	-	
5020399000	Eco Solvent Inks Magenta	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	49,920.00	49,920.00	-	
5020399000	Eco Solvent Inks Yellow	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	49,920.00	49,920.00	-	
5021305002	Maintenance for Various Office Equipment	BAIS	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020322001	Wooden Chair	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Grass Cutter	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5021306001	Branded Tire for the Van	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Extension	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5060405014	Industrial 4 Burner Gas Stove with Stand, Exhaust hood with ventilation duct pipe.	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5020399000	Activity 387 - EXTENSION ACTIVITY (1ST SEMESTER) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 389 - EXTENSION ACTIVITY (2nd Semester) SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020702002	Research Projects	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Activity 387 - EXTENSION ACTIVITY (1ST SEMESTER) FOOD No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Activity 389 - EXTENSION ACTIVITY (2nd Semester) FOOD No. of Pax for the year: 100	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 392 - VARIOUS COMPETITION UNIFORMS No. of Pax for the year: 150	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405002	Wireless Microphone	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5060405003	Computer Set	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5029903000	Activity 287 - WOMEN MONTH CELEBRATION FOOD No. of Pax for the year: 100	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321002	TYPEWRITER WITH ACCESORIES	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020322001	office cubicle size standards	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	UTP Cable CAT 6 (305 meters per box)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020301001	RJ 45 with Plug Boot (300 pcs)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020301001	Barcode Scanner with QR Code Scanner	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020307000	COVID Response Expenses	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	Activity 400 - NORSU MAIN FOUNDERS DAY FOOD No. of Pax for the year: 60	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405003	LCD Projector with Widescreen LCD Projector Screen	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5060407001	4-Seater Table with Chairs	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020399000	Activity 337 - Mr. And Mrs. NORSU Bais (SG) SUPPLIES (PER PAX) No. of Pax for the year: 15	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020301001	Epson ink Refill (Black) (Epson 008)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	RICOH Gestetner Print Cartridge Black IMC2510	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	RICOH Gestetner Print Cartridge Cyan IMC2510	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	RICOH Gestetner Print Cartridge Magenta IMC2500	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	RICOH Gestetner Print Cartridge Magenta IMC2510	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	RICOH Gestetner Print Cartridge Yellow IMC2500	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	RICOH Gestetner Print Cartridge Yellow IMC2510	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321002	BINDING AND PUNCHING MACHINE	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321003	UNINTERRUPTIBLE POWER SUPPLY	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321003	*Heavy Duty Scanner, capable of legal size	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020313000	Laboratory Chemicals for Chemistry	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020310000	46-0-0	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Outreach program for BEED and BSED	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321013	Digital Multimeter DCV - 400mv - 1000 v ACV - 4 - 1000V DCA - 400mA - 15 A ACA - 400mA - 15 A Resistance - max 40 M oms Capacitance - 50nF - 100 mF	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020702002	Innovation application and research expenses	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5060405003	DLSR Camera	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5020301001	LAN Cable Cat6 Outdoor	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020321003	Computer Printer, 3 in 1 continuous, branded	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405015	Grammarly Software Subscription	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5060405015	SPSS (Statistical Package for the Social Sciences) Software Subscription	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5060405015	Turnitin Software Subscription	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020322001	Office Table	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Activity 446 - Cultural - Belen Making SUPPLIES (PER ACTIVITY) No. of Pax for the year: 10	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Activity 450 - MR & MISS NORSU BSC SUPPLIES (PER ACTIVITY) No. of Pax for the year: 35	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405003	Desktop Computer Set	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020399000	Cemet	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	CR window	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Floor and Wall Tiles	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	Activity 645 - CHED RQUAT Visit ACCOMODATION - HOTEL No. of Pax for the year: 30	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Activity 646 - AACCU Survey Visit ACCOMODATION - HOTEL No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Activity 646 - AACCU Survey Visit FOOD No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Activity 647 - ACADEMIC CONVOCATION FOOD No. of Pax for the year: 50	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5021321099	Other equipment	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	Toner for Gestener MP2014	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020321004	Spring balance (50 kg Capacity)	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020321004	Triple Beam Balance	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Publication Expenses	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029902000	Publication Expenses	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	cutleries	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5021304099	Construction of CBA Office Door Exit	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029902000	Publication Expense	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	ISO Visit/ Audit	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029902000	Publication Expenses	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5021305099	Chain Saw Battery Operated	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5021306001	Battery for NORSU G Vehicles	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301002	Electrical Wires & Accessories	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	50,000.00	50,000.00	-	
5060409099	Wallmount Brackets & Fabrication	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	50,000.00	-	50,000.00	
5060405013	Activity 622 - Intramurals 2025 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5029902000	Publication Expenses	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	YMCKO 200 prints/roll P/N R5F002SAA// (for Evolis)(Model: Primacy)	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020322001	Meeting Desk/Conference table, wood material	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321003	ROTC Office- Computer set, 1 set with complete accessories	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	Activity 667 - Curriculum Development 1 & 2 FOOD No. of Pax for the year: 50	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020322001	Individual study carrel	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020201002	Article Writing	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020201002	Patent Drafting	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020702002	Food Innovation and Production	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029902000	TN Publication	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405003	Document Scanner	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5029903000	Activity 56 - NORSU Alumni Homecoming FOOD No. of Pax for the year: 200	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029907099	Zoom Subscription	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020322001	Office Chairs (High Quality)	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Activity 31 - *Activity 2 - University Budget Forum LUNCH No. of Pax for the year: 1* FOOD No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301001	Toner	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	
5020310000	Animal Biologics	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321004	Heavy Duty Grass Cutter	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020201001	ICT for Tour 206 (MICE Mgmt)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	CPALE Review Program	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	JOSMA Day Activities / General Assembly	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	JPIA Day/General Assembly	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	National Accountancy Week	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Testimonial Dinner for CPALE Passer	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5060407001	Vertical Blinds for Window (Dean's Office, Guidance Office, Faculty Room 2 and 3) Dean's Office W:9ft x L:4ft & 5" -1pc, W:5ft x L:4ft & 5" -2pcs, W:6ft & 5" x L: 3ft -1pc W:4ft &5" x L: 3ft -1pc Guidance Office W:5ft x L: 3ft -1pc, W:8ft x L: 4ft & 5" -1pc Faculty Room 2 W:8ft x L: 4ft & 5" -2pcs, Faculty Room 3 W:8ft x L: 4ft & 5" -2pc, W:7ft x L: 3ft -1pc W:3ft x L: 3ft -1pc	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5060405014	Laboratory Hot Plate- BSGE Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020321003	LAN TESTER FOR RJ45, RJ12, RJ11, RJ10: Tests RJ-45-EIA 568A/568B (AT&T 258A), 10 Base-T, Token Ring, RJ11/12 USOC & Coaxial BNC cables Deluxe carrying bag included Power supply: 9-volt battery	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020601002	Activity 233 - CAAP Annual Inspection INCENTIVES/ALLOWANCE No. of Pax for the year: 15	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020313000	Chemical and Filtering Supplies Expenses for Pharmacy Laboratory	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	Inter-School Skill Competition during the CBA Day or HM day Celebration	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	Inter-School Skill Competition during the Tourism Month Celebration	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020201002	Trainings for BSTM Development Planning	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 242 - Hugyawon STAGE BACKDROP No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Activity 242 - Hugyawon STAGE DECORATION No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029905004	Activity 242 - Hugyawon SOUND SYSTEM No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	DENR materials, supplies, and application	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020201002	GAD-Responsive Research	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020309000	Oil for NORSU generator machine	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	
5060405003	Projector	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5020399000	Sugar Syrup	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	50,000.00	50,000.00	-	
5020399000	Heavy Cream	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321003	Cache Server	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020301001	Interchangeable Lens Camera with stand	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321099	Complete set Portable Oxygen tank with own wheeled cart (5 liters, rolling wheeled oxygen tank cart, regulator outlet	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Activity 146 - QA Day Celebration PLAQUE (PER ACTIVITY) No. of Pax for the year: 70	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029905001	Activity 150 - MANAGEMENT REVIEW VENUE No. of Pax for the year: 40	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020322001	Office Table	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020309000	Gasoline/Fuel	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321003	Printer	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029902000	Product Labeling and Designing	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	Ethics Accreditation	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5029903000	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y1 - Representation Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	50,000.00	50,000.00	-	
5029903000	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y2 - Representation Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	50,000.00	50,000.00	-	
5021305003	CCTV maintenance	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) STAGE BACKDROP No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) STAGE DECORATION No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029905008	Activity 156 - University Sports and Athletics Orientation Program SOUND SYSTEM No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029905008	Activity 157 - Intramurals SOUND SYSTEM No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029905008	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) SOUND SYSTEM No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029905008	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) SOUND SYSTEM No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	Activity 172 - FOUNDER'S WEEK STAGE DECORATION No. of Pax for the year: 2	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020601001	Activity 175 - Founders Day Activities AWARDS No. of Pax for the year: 60	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029902000	Activity 172 - FOUNDER'S WEEK PRINTING EXPENSES No. of Pax for the year: 2	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	EXTENSION SERVICES (FEEDING PROGRAM)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	LSO Clean Up Drive (MC1 and MC2) Snacks only	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5029903000	LSO Election of Officers	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405003	Camera	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5060405099	Drums	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	-	50,000.00	
5020301001	RICOH Gestetner Print Cartridge Cyan IMC2500	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	
5020301002	Common Office Supplies available at PSDBM for Extension Services for the First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	
5020301002	Common-use Office Supplies available at PSDBM for AEP for First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Research for First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	
5020301002	PAPER, MULTIPURPOSE A4	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Food provision for Administrative meeting and other related matters	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 3 - NORSU Founders Day Celebration STAGE DECORATION No. of Pax for the year: 1	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 4 - NORSU Founders Day Celebration LIGHTING SYSTEM No. of Pax for the year: 1	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Activity 5 - NORSU Founders Day Celebration SOUND SYSTEM No. of Pax for the year: 1	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5060405003	Desktop Computer Set	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020309000	Fuel, oil and lubricant	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5021306001	Repairs and Maintenance Motor Vehicle	SIA	Extension Department	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5021321099	Repairs & Maintenance for Equipment	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5060405002	Photocopier	SIA	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020321003	SOLID STATE DRIVE	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	curtain blinds	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5060405003	ALL-IN-1 Computer Set w/Keyboard and mouse	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	-	50,000.00	
5020201002	Activity 711 - ORIENTATION: NORSU Guidelines On Grading System, And Student Policies And Discipline No. of Pax for the year: 18	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020321002	Mixer with USB and effects 24 Input 4 bus mixer with mic preamps and compressors, multi-FX processor and USB/Audio Interface	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	DSLR Camera, Weight 701g Dimensions (W x H x D) 140.7 x 104.8 x 76.8mm Colour Black Effective Pixels 32.5MP Image Format JPEG RAW Video Format MP4 White Balance Yes Video Resolution 4K Video Stabilisation No Image Stabilisation No Sensor Type CMOS Colour Depth 14-bit Sensor Format APS-C Sensor Size 22.3 x 14.8mm Lens Mount EF/EF-S Aperture f8 Focal Length 28.8-88 Exposure Compensation +/-5 EV Focus Auto Focus, Manual Focus ISO Maximum 25600 ISO Minimum 100 ISO Auto Yes Memory Card MicroSD Card, MircoSDHC Card External Memory Yes Display Resolution 3840 x 2160pixels Display Size 3" Display Type LCD Live View Yes Aspect Ratio 3:2 Viewfinder Optical Viewfinder Coverage 100% Adjustable Angle Tilttable Touch Screen Yes Connections Wi-Fi, Bluetooth USB Micro USB Shutter Speed 1/8000fps Shutter Type Electronically Controlled Focal Plane	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020399000	NORSU ID Sling	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5021305002	Repairs and maintenance of SAS properties and equipment	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020201002	Activity 718 - Student Government Leadership Training No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020301002	Activity 719 - NORSU Siaton campus Intramurals No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020321003	One desktop set and accessories (SG)	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020201002	Activity 718 - Student Government Leadership Training FOOD No. of Pax for the year: 50	SIA	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020321003	DSLR Camera	SIA	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	50,000.00	50,000.00	-	
5020321003	All in One Printer	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020399000	Supply, Delivery of window curtain -floor lenght - color powdered blue	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	N/A	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,000.00	50,000.00	-	
5020301002	STICKER PAPER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	50,850.00	50,850.00	-	
5020321009	Airsoft Rifle	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	51,000.00	51,000.00	-	
5029902000	GS Faculty Manual	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	51,000.00	51,000.00	-	
5029903000	Activity 167 - Programs On Students With Special Needs And Persons With Disabilities FOOD No. of Pax for the year: 120	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	51,600.00	51,600.00	-	
5020301002	Common Office Supplies available at PSDBM for Extension Services for the Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	51,800.00	51,800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 470 - CAS Instructors Training FOOD No. of Pax for the year: 50	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	52,500.00	52,500.00	-	
5029903000	Activity 494 - COLLEGE WEEK FOOD No. of Pax for the year: 50	BSC	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	52,500.00	52,500.00	-	
5020301001	toner for IMC2500/2000 Cyan	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	52,500.00	52,500.00	-	
5020301001	toner for IMC2500/2000 Magenta	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	52,500.00	52,500.00	-	
5020301001	toner for IMC2500/2000 Yellow	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	52,500.00	52,500.00	-	
5020201002	Activity 224 - TEXTBOOK WRITING FOOD No. of Pax for the year: 100	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	53,000.00	53,000.00	-	
5020321003	SMART TV 65Inches	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	53,000.00	53,000.00	-	
5020301002	Common Office Supplies available at PSDBM for Extension Services for the Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	53,472.00	53,472.00	-	
5020301002	FOLDER, pressboard	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	53,567.00	53,567.00	-	
5029903000	Activity 420 - NORSU BSC Team Building ACCOMODATION - HOTEL (PER PAX) No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	53,700.00	53,700.00	-	
5021305099	Water Pump Heavy Duty (Deep Well)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	54,000.00	54,000.00	-	
5060407001	Fabrication and Installation of hanging cabinets (Combination of wood and glass material) for Biology Laboratory	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	54,000.00	-	54,000.00	
5029903000	Activity 58 - DENTAL TREATMENT SERVICES FOOD No. of Pax for the year: 40	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	54,000.00	54,000.00	-	
5029903000	Activity 259 - Coordination Meeting FOOD No. of Pax for the year: 120	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	54,000.00	54,000.00	-	
5020301002	PHOTO PAPER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	54,150.00	54,150.00	-	
5060405002	Aircon unit	BAIS	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	55,000.00	-	55,000.00	
5020321099	Dynamic Microphone	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	55,000.00	55,000.00	-	
5020309000	Gasoline	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	55,000.00	55,000.00	-	
5029903000	Activity 16 - Pre-retirement Training FOOD No. of Pax for the year: 100	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	55,000.00	55,000.00	-	
5029903000	Activity 443 - SG - Intramurals Meet FOOD No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	55,500.00	55,500.00	-	
5020301002	PAPER, MULTIPURPOSE LEGAL	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	55,559.00	55,559.00	-	
5020301001	Ink for L5190 PRINTER, Colored	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,000.00	56,000.00	-	
5020321001	Inverter welding machine (300 watts)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,000.00	56,000.00	-	
5020399000	Matica Technologies EDIsecure XID Retransfer Film	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	56,000.00	56,000.00	-	
5020321008	FIRE EXTINGUISHER, pure HCFC	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,133.00	56,133.00	-	
5020201002	Activity 12 - COA SEMINAR/ TRAINING WORKSHOP ON ENGAS AND E BUDGET SYSTEM FOOD No. of Pax for the year: 75	MAIN	Chief Administrative Office- Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,250.00	56,250.00	-	
5029903000	Activity 176 - Oath Taking And Orientation Of Newly Elected SGDC Officers FOOD No. of Pax for the year: 150	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	56,250.00	56,250.00	-	
5029903000	Activity 570 - CBA Extension Activity BSHM-CALAMBA Phase 3 FOOD No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,800.00	56,800.00	-	
5029903000	Activity 578 - CBA Extension Activity BSOA For 33 Brgy Secretaries Phase 2 FOOD No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,800.00	56,800.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 579 - CBA Extension Activity For BSBA Cottage Products Of Guihulngan City Phase 2 FOOD No. of Pax for the year: 40	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	56,800.00	56,800.00	-	
5029903000	Activity 648 - Founders Day Celebration FOOD No. of Pax for the year: 10	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	57,000.00	57,000.00	-	
5020301002	Bond paper (A4)	MAIN	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	57,000.00	57,000.00	-	
5020301001	Membrane Cartridge	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	58,000.00	58,000.00	-	
5020503000	Internet Subscription Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	58,000.00	58,000.00	-	
5029903000	Commencement Exercises: LUNCH	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	58,000.00	58,000.00	-	
5020301002	Glue	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	58,250.00	58,250.00	-	
5029903000	Activity 204 - Psychological Association of the Philippines Convention (PAP) FOOD No. of Pax for the year: 13	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	58,500.00	58,500.00	-	
5020301001	DRUM UNIT - DR-2355	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	58,800.00	58,800.00	-	
5020201002	Activity 142 - 7th In-house Seminar-Workshop And Training For Library Personnel (all Campuses) FOOD No. of Pax for the year: 42	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	58,800.00	58,800.00	-	
5020301002	PAPER, Multi-Purpose (COPY) Legal, 70gsm	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	59,000.00	59,000.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Research for Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	59,622.00	59,622.00	-	
5020321003	PRINTER	BAIS	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5029905004	Activity 413 - RECOGNITION DAYS SOUND SYSTEM No. of Pax for the year: 45	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020321003	printer with scanner colored long 3 in 1 (with one set extra ink separate from service ink)	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020201002	Activity 377 - RESEARCH TRAINING FOOD No. of Pax for the year: 30	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5029903000	Activity 393 - HUGYAWAN FESTIVAL FOOD No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5029903000	Activity 405 - Extension Program 1 FOOD No. of Pax for the year: 200	BAIS	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5029903000	Activity 283 - PERSONNELS DAY FOOD No. of Pax for the year: 100	BAIS	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020322001	Steel open file Cabinet (5 layers)	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5060405003	Heavy Duty Document Scanner	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5029903000	Activity 474 - CAS Interpersonal Relationship, Team Building, And 2026 Goal Setting ACCOMODATION - HOTEL No. of Pax for the year: 45	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5029999099	Extension Expenses	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020301001	Digital Earth Ground Insulation 0-400V 0-4000 ohm AC Insulation Resistance Tester Low Test Data Logging	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5060405011	Psychological Tools	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	-	60,000.00	
5020322001	Baggage cabinet	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020322001	Airconditioning Unit	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020322001	Filing Cabinet(Steel, Aparador Type, Color Biege, 6 shelves)	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020399000	Activity 443 - SG - Intramurals Meet SUPPLIES (PER ACTIVITY) No. of Pax for the year: 150	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020321003	Computer Set	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Gestetner MP2014D toner	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020301001	Ink for EPSON L3210	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020322001	OFFICE TABLE	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020321013	Anatomy Training Mannequin	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020321001	Hand Drill Battery Operated	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020321001	Jigsaw Battery Operated	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020399000	G.1 Pipe 2x20 (S4)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5021399099	Side Grinder Battery Operated	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020301001	Printer Ink	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5060405002	Air Conditioning Unit, window type, 2HP	MAB	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5060405002	Aircon Window type ACU, 2HP	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	-	60,000.00	
5020301002	Bond Paper Legal; 8.5"x13" Sub 20	MAB	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5060405003	Laptop	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5020201002	Activity 24 - Training/Workshop On The Implementation Of Efficient And Timely Procurement Cum Year-End Evaluation And Planning (100 Pax) ACCOMMODATION - HOTEL No. of Pax for the year: 120	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	60,000.00	-	
5020201002	Activity 50 - *Activity 21 - Enhancement Training of Personnel ACCOMMODATION (PER ACTIVITY) No. of Pax for the year: 15* ACCOMMODATION - HOTEL No. of Pax for the year: 1	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	60,000.00	-	
5020321003	Computer Printer	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5021305002	Repair and Maintenance for Photocopier Machine	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020309000	Fuel, Oil and Lubricants Expenses	MAIN	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	60,000.00	-	
5020322001	4 DRAWERS STEEL FILLING CABINET	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5029903000	Tourism Week Celebration	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020201002	Activity 83 - ACTIVITY 5: The 2025 Observance Of The 18-Day Campaign To End VAW (Pres. Proc. 1172 S.2006 & RA10398 Of 2013 FOOD No. of Pax for the year: 600	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	60,000.00	-	
5020321003	printers	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020301002	Sublimation Lace (1 inch)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	60,000.00	60,000.00	-	
5020310000	Organic Fertilizer	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	60,000.00	60,000.00	-	
5020399000	Sweetened Milk	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	60,000.00	60,000.00	-	
5060405099	Materials for Wiring Installation	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	60,000.00	-	60,000.00	
5020399000	Sugar	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020307000	BRANDED: Cefuroxime 500mg tablet - 14/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	60,000.00	-	
5020307000	BRANDED: Cefuroxime 500mg tablet - 14/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 144 - Land Use Development And Infrastructure Plan (LUDIP) Training FOOD No. of Pax for the year: 60	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020301001	Brother Drum 2355	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020301001	Switch hub (8 port up to 24 port)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020321012	Volleyball Cart	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5020399000	Volleyball Muscle Tape	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5029903000	Mental Health Summit	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5060405003	PC Computer	MAIN	University Engineer's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5029902000	Commencement Exercises: TV coverage	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	60,000.00	-	
5029903000	OSG legal council air fare, food and hotel Accommodation	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5020322001	Office cubicle/Partitions/Dividers including Installation	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	60,000.00	-	
5060407001	OFFICE CUBICLES/PARTITIONS/DIVIDERS including installation	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5060407001	6-SEATER OFFICE WORKSTATION CUBICLE W/ DESK	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5060405003	professional camera	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5020321003	WEBCAM HD	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	60,000.00	-	
5060405003	DSLR CAMERA	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,000.00	-	60,000.00	
5060405002	photocopier	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	60,000.00	-	60,000.00	
5060405003	4K UHD Smart TV 75 inch with free wall bracket (President's Office)	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,500.00	-	60,500.00	
5020201002	Activity 629 - NORSU-G Capability Training And Seminar 2025 FOOD No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	60,700.00	60,700.00	-	
5060501002	Purchase of Quail	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	61,735.00	-	61,735.00	
5029903000	Activity 599 - NORSU-Guihulngan Campus CTed Day FOOD No. of Pax for the year: 250	GUIH	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	62,500.00	62,500.00	-	
5020308000	PPE set for BS Geology	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	63,000.00	63,000.00	-	
5029903000	Activity 415 - COMMENCEMENT EXERCISES FOOD No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	63,750.00	63,750.00	-	
5020322001	Steel Filing Cabinet - 4 drawers	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	64,000.00	64,000.00	-	
5029903000	RECOGNITION FOR STUDENT LEADERS	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	64,000.00	64,000.00	-	
5060405002	Split Type Aircon 2.5hp	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	-	65,000.00	
5060405007	VHF Base Radio with NTC license, with power supply unit, 136-174MHZ, antenna unit & antenna mast with RG8 cable and Amphenol connectors including installation for campus 1	BAIS	Security Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	-	65,000.00	
5020399000	Activity 771 - TEACHERS DAY CELEBRATION TOKEN No. of Pax for the year: 150	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	65,000.00	-	
5020399000	Activity 649 - COMMENCEMENT EXERCISES 2024 STAGE DECORATION No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	65,000.00	-	
5029903000	Activity 555 - FOUNDERS DAY CELEBRATION FOOD No. of Pax for the year: 100	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	65,000.00	-	
5029903000	Extension Program	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	65,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020307000	Amoxicilin trihydrate cap 500mg (branded) antibiotic	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	65,000.00	65,000.00	-	
5020307000	Co-amoxiclav tab 625mg (branded) antibiotic	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	65,000.00	65,000.00	-	
5029903000	Activity 148 - ISO 9001:2015 SURVEILLANCE AUDIT FOOD No. of Pax for the year: 20	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	65,000.00	65,000.00	-	
5020301001	COLOUR TONER CARTRIDGE, BROTHER TN-451BK, BLACK	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	65,000.00	65,000.00	-	
5020301002	Bond Paper Legal; 8.5"x13" Sub 20	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	65,000.00	65,000.00	-	
5029999099	CRC - NBC 461 (CNU/PNU)	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	65,393.00	65,393.00	-	
5029903000	Activity 624 - Regional SCUAA 2024 FOOD No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	66,000.00	66,000.00	-	
5029903000	Activity 625 - National SCUAA 2024 FOOD No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	66,000.00	66,000.00	-	
5020307000	Tranexamic Acid cap 500mg (branded) anti-hemorrhagic	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	66,000.00	66,000.00	-	
5029903000	Activity 673 - Accreditation FOOD No. of Pax for the year: 5	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	67,125.00	67,125.00	-	
5021304002	CSIT Laboratory Renovation	MAIN	University Engineer's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,800,000.00	1,800,000.00	-	
5029903000	Activity 134 - RECOLLECTION FOOD No. of Pax for the year: 30	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	67,200.00	67,200.00	-	
5020301002	Diploma jackets, length 7.5" width 9" folded with NORSU Logo and text color gold	MAB	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	67,500.00	67,500.00	-	
5021304002	Renovation of CAFF Building - Phase 2 at Main Campus (MC) 2	MAIN	University Engineer's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	5,000,000.00	-	
5020301002	Bond Paper 8.5 x 13 size	MAIN	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	67,500.00	67,500.00	-	
5029903000	Activity 681 - Graduating Student FOOD No. of Pax for the year: 150	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	67,500.00	67,500.00	-	
5029903000	Activity 682 - Graduating Student's Activity No. 2 FOOD No. of Pax for the year: 150	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	67,500.00	67,500.00	-	
5020201002	Activity 255 - Writing A Publishable Research Article FOOD No. of Pax for the year: 50	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	67,500.00	67,500.00	-	
5029903000	Activity 252 - University-Wide Ethics Dissemination FOOD No. of Pax for the year: 75	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	67,500.00	67,500.00	-	
5029902000	Diploma Jacket - Labor and Materials	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	67,500.00	67,500.00	-	
5029903000	Activity 510 - In-house Review Of Research And Innovation Proposals FOOD No. of Pax for the year: 100	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	68,000.00	68,000.00	-	
5020307000	BRANDED: Co-amoxiclav 500mg/125mg tablet - 14/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	68,000.00	68,000.00	-	
5029903000	Activity 677 - Faculty Development ACCOMODATION - HOTEL No. of Pax for the year: 38	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	68,400.00	68,400.00	-	
5029903000	Activity 227 - TEACHING STRATEGIES FOOD No. of Pax for the year: 150	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	69,000.00	69,000.00	-	
5060405099	Audio Mixer 16 channel	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	69,000.00	-	69,000.00	
5060405099	Professional Power Amplifier 1000w RMS	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	69,000.00	-	69,000.00	
5029902000	Forms for TOR 2nd page	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	69,175.00	69,175.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Auxiliary Services for First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	69,370.00	69,370.00	-	
5020301001	Ink Cartridge 1000 Black (For Printing Press)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	69,600.00	69,600.00	-	
5029903000	CHED COPC	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 406 - Emergency Preparedness Training FOOD No. of Pax for the year: 60	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5060405003	i7 Latest High End Branded Laptop with bag and accessories	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5060405002	1.5HP Inverter, Split Type Air Conditioner with delivery and installation	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5060405003	BSF: Computer Set High End (Branded)	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5060405099	Sound System with amplifier & wireless Microphone (heavy duty)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5020399000	Activity 393 - HUGYAWAN FESTIVAL COSTUME No. of Pax for the year: 100	BAIS	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5060405003	i7 computer set	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5060405003	UHD Smart TV 65inch with free wall bracket and installation	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	-	70,000.00	
5060405011	Hospital Bed 3 cranks with IV pole	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	-	70,000.00	
5060405003	Laptop Core i7 (Branded)	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5020301001	SG-Computer set i7 branded (with accessories)	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020322001	Office Table Wooden	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5020321002	GPON Gigabit Dual Band Router	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5060405003	*Computer Set Core i7 processor, motherboard built-in audio/video/lan, 8gb memory, 1tb SSD, casing with power supply, 24" FHD monitor, keyboard & mouse usb type with pad, avr, ups,	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	-	70,000.00	
5020322001	Computer Chair, Durable	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5020322001	Office Table	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5020321003	Projector with White screen	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020399000	Activity 448 - Cultural - Hugyawan Festival - Entablado Sayaw SUPPLIES (PER ACTIVITY) No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5029905004	Activity 441 - SG - Acquaintance Party 2025 SOUND SYSTEM No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5060405003	DESKTOP COMPUTER	GUIH	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	-	70,000.00	
5029903000	Activity 605 - CAFF - Extension Program 2025 FOOD No. of Pax for the year: 20	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5060404002	Completion of College of Criminal Justice Education Building at Main Campus II	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	40,000,000.00	-	40,000,000.00	
5060404006	Completion of Dormitory at Pamplona Campus	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	10,000,000.00	-	10,000,000.00	
5060405014	3d Printer for Electrical Engineering	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500,000.00	-	500,000.00	
5060405014	Analog Trainer for DC Electrical Circuits- BSEE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	3,000,000.00	-	3,000,000.00	
5060405014	Analytical Balance (0.0001g)- BSGE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500,000.00	-	500,000.00	
5060405014	Automatic Colony Counter	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	400,000.00	-	400,000.00	
5060405014	Bomb Calorimeter-BSGE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000,000.00	-	1,000,000.00	
5060405014	BSF: Analytical Balance	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Chest Freezer; 6.0 cu.ft, inverter, manual defrost, direct cool inverter, inner sliding glass door, safety key lock, 2 wire baskets, digital temperature control	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	-	60,000.00	
5060405014	Chiller (bio)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405014	Column chromatography set up (Chemistry)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300,000.00	-	300,000.00	
5060405014	Convection Oven (Chemistry)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500,000.00	-	500,000.00	
5060405014	Digital Communications 2- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	330,000.00	-	330,000.00	
5060405014	Dual Trace Oscilloscope; WOS-6502	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	80,000.00	-	80,000.00	
5060405014	Electrical Wiring System Trainer with 60" Smart TV with bracket wall mount	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500,000.00	-	500,000.00	
5060405014	Electronics Theodolite Surveying Instrument-BSGDE	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Emergency Cart	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	-	70,000.00	
5060405014	Four Post Lifter	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	700,000.00	-	700,000.00	
5060405014	HIGH TEMPERATURE LABORATORY OVEN - LHT 6/120 (GEO)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	-	70,000.00	
5060405014	Hot plates with magnetic stirrer (Chemistry)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	400,000.00	-	400,000.00	
5060405014	Human Machine Interface (CM182-PVP) with PLC	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500,000.00	-	500,000.00	
5060405014	Karl Fisher Titration Automatic	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	630,000.00	-	630,000.00	
5060405014	Microwave Oven (bio)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Motorcycle Lifting Rack	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	-	60,000.00	
5060405014	Operational Amplifier Applications- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	110,000.00	-	110,000.00	
5060405014	Oscilloscope Wheeler	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	-	60,000.00	
5060405014	Phenolic Resin / Molded Resin - Chemical Resistant Cabinet (Chemical Storage Cabinet) with Built-in Exhaust	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	700,000.00	-	700,000.00	
5060405014	Pneumatic Revit Gun	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	120,000.00	-	120,000.00	
5060405014	Power Transistors and GTO Thyristors- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	190,000.00	-	190,000.00	
5060405014	Pressure Data Logger- BSGE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200,000.00	-	200,000.00	
5060405014	Professional Scan Tool	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	90,000.00	-	90,000.00	
5060405014	Refrigerator (bio)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Shaker (bio)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Slab/Rock Saw (IMER, Smart Cut 350, 220V, 60Hz, 1ph (GEO)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300,000.00	-	300,000.00	
5060405014	Temperature Data Logger- BSGE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200,000.00	-	200,000.00	
5060405014	Thyristor & Power Control Circuits- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	140,000.00	-	140,000.00	
5060405014	Transistor Amplifier Circuits- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	130,000.00	-	130,000.00	
5060405014	Transistor Feedback Circuits- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	120,000.00	-	120,000.00	
5060405014	Transistor Power Amplifier- BSECE Department	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Trinocular Stereo zoom microscope	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	Turbidity Meter (bio)	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	-	100,000.00	
5060405014	UAV Surveying Drone with Lidar & RTK-BSGDE	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,500,000.00	-	1,500,000.00	
5060405014	Vacuum Pump; single stage, 1.5HP, 220V, 50/60Hz	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	60,000.00	-	60,000.00	
5060405014	VEX IQ - Super Kit	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	500,000.00	-	500,000.00	
5060405014	Virtual Reality	MAIN	University President's Office	NO	Section 34. Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	80,000.00	-	80,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021304099	Various Repairs and Maintenance	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	6,693,472.00	6,693,472.00	-	
5020301001	Computer External Hard Drive	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5060404001	REPAIR/RENOVATION OF OLD ADMIN BUILDING AT NORSU BAIS CAMPUS 1	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	-	5,000,000.00	
5060404002	IMPROVEMENT/RENOVATION OF CAS BUILDING AT NORSU BAIS CAMPUS 1	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	-	5,000,000.00	
5060404002	REPAIR/RENOVATION OF FISHERIES BUILDING AT NORSU BAIS CAMPUS 1	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000,000.00	-	3,000,000.00	
5060404099	REHABILITATION OF ELECTRICAL SYSTEM AT NORSU SIATON CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	-	5,000,000.00	
5060404099	REHABILITATION OF ELECTRICAL SYSTEM AT PAMPLONA CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REHABILITATION OF ROAD FROM BRIDGE ROAD APPROACH TO AGRONOMY AT NORSU BSC CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,300,000.00	-	1,300,000.00	
5060404099	REPAIR /REHAB OF AVR AT NORSU BSC CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500,000.00	-	3,500,000.00	
5060404099	REPAIR OF ROOFING OF THE GYMNASIUM AT NORSU BAIS CAMPUS 2	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	-	5,000,000.00	
5060404099	REPAIR OF STAGE FLOOR AND ROOFING OF THE GYMNASIUM AT NORSU BAIS CAMPUS 1	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000,000.00	-	3,000,000.00	
5060404099	REPAIR/REHABILITATION AGRONOMY BUILDING AT NORSU BSC CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000,000.00	-	3,000,000.00	
5060404099	REPAIR/REHABILITATION OF 3 STOREY 6 CLASSROOM BUILDING AT NORSU SIATON CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,500,000.00	-	3,500,000.00	
5060404099	REPAIR/REHABILITATION OF 4TH FLOOR, S&T BUILDING AT NORSU MAIN CAMPUS 1	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REPAIR/REHABILITATION OF ADMIN BUILDING AT NORSU MABINAY CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,300,000.00	-	2,300,000.00	
5060404099	REPAIR/REHABILITATION OF CAR PARK AT NORSU BSC CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REPAIR/REHABILITATION OF CBA BUILDING AT NORSU BSC CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REPAIR/REHABILITATION OF CCJE BUILDING	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500,000.00	-	1,500,000.00	
5060404099	REPAIR/REHABILITATION OF CTED BUILDING AT NORSU GUIHULANGAN CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	9,500,000.00	-	9,500,000.00	
5060404099	REPAIR/REHABILITATION OF LGU BUILDING AT NORSU MABINAY CAMPUS	MAIN	University President's Office	NO	Alternative Modes of Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,200,000.00	-	1,200,000.00	
5060404099	REPAIR/REHABILITATION OF OLD ADMIN BUILDING (ACCREDITATION, CLINIC, PRESIDENT'S OFFICE) AT NORSU BSC	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REPAIR/REHABILITATION OF ONE-STORY FIVE-CLASSROOM BUILDING AT NORSU MAIN CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500,000.00	-	1,500,000.00	
5060404099	REPAIR/REHABILITATION OF PIGGERY AT NORSU BSC CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REPAIR/REHABILITATION OF POST HARVEST FACILITIES AT NORSU PAMPLONA CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	-	2,000,000.00	
5060404099	REPAIR/REHABILITATION OF STUDENT CENTER AND INTERFAITH BUILDING AT NORSU MAIN CAMPUS	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	5,000,000.00	-	5,000,000.00	
5020399000	Activity 621 - PASUC 2024 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5060404099	REPAIR/REPLACEMENT OF ROOFING FOR OLD ADMIN BUILDING AT NORSU SIATON	MAIN	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	3,000,000.00	-	3,000,000.00	
5020399000	Activity 619 - Mr. And Ms. NORSU - Guihulangan City Campus SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5020322001	sofa set long	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020308000	Activity 546 - Dental Health Activity SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5029905001	Activity 553 - ACQUAINTANCE PARTY VENUE No. of Pax for the year: 80	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029905001	Activity 555 - FOUNDERS DAY CELEBRATION VENUE No. of Pax for the year: 100	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5029902000	Campus Journal Publication: ANIHAN Issue(1 Volume)	MAB	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5020321003	Image View Digital Camera and Spotting Scope	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5020201002	Activity 209 - Geol 204 Field Geology Fieldwork ACCOMODATION - HOTEL No. of Pax for the year: 65	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5021304002	Renovation of Forensic Chemistry Room	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	70,000.00	-	
5029902000	Printing of Library Handbook	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5029907004	E-resources for Law Library	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020301001	COLOUR TONER CARTRIDGE, BROTHER TN-451C, CYAN	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	70,000.00	-	
5020301001	COLOUR TONER CARTRIDGE, BROTHER TN-451M, MAGENTA	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	70,000.00	-	
5020301001	COLOUR TONER CARTRIDGE, BROTHER TN-451Y, YELLOW	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	70,000.00	-	
5020201002	Activity 285 - Gun Safety And Firing Activities (for Faculty And Staff) FOOD No. of Pax for the year: 88	MAIN	Security Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	70,000.00	70,000.00	-	
5020321012	Indoor Volleyball ball Specs: Size: 65-67cm Weight: 260-280g Material: Super Composite Cover Construction: Laminated feature: Double Dimple Surface	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020399000	Beach Volleyball Specs: Unique 10 panel construction Soft stitched cover Butyl airlock bladder Size 5 – Official	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020201002	The NORSUnian Training 1: Publication Training, Assessment, and Evaluation Activity	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5029903000	Activity 172 - FOUNDER'S WEEK FOOD No. of Pax for the year: 2	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5029903000	LSO Officer's Farewell Party	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	70,000.00	70,000.00	-	
5020321003	Mixer with Bluetooth, USB and etc.	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5021306001	Maintenance for Research Vehicle (such us Tire, Battery, Engine, etc.)	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,000.00	70,000.00	-	
5029903000	Activity 585 - Bench Marking State University Performance And Standards FOOD No. of Pax for the year: 26	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	70,200.00	70,200.00	-	
5060405003	Desktop PC Computer set 10th Generation Intel Core i7 1Tb SSD, 16gb RAM DDR4/5 with complete accessories	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	71,000.00	-	71,000.00	
5020503000	Communication Expenses/Other Subscription	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	71,000.00	71,000.00	-	
5029907001	Microsoft Office 1 year License	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	72,000.00	72,000.00	-	
5060405003	SCHOLARSHIP OFFICE Computer Set- Processor: CORE I7-12700 (2.1GHZ) / Memory: 8GB DDR4 3200 / Storage: 1TB+256GB SSD / Display: 23.8" KA242Y (F02AKA242Y) / Operating System: WIN 11 / Graphics card: GT1030 2GB / Software: OFFICE H&S / Connectivity: WIFI/ BT / Accessories: USB KB & MOUSE	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	72,000.00	-	72,000.00	
5029903000	Activity 659 - Leadership Training For Student Leaders ACCOMODATION - HOTEL No. of Pax for the year: 60	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	72,000.00	72,000.00	-	
5020301001	19A Cartridge for HP laser Jet printer	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	72,000.00	72,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 683 - Faculty & Staff Development Activity FOOD No. of Pax for the year: 80	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	72,000.00	72,000.00	-	
5029903000	Activity 774 - RQUAT VALIDATION FOOD No. of Pax for the year: 39	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	74,100.00	74,100.00	-	
5060405014	BSF: Portable Generator	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	-	75,000.00	
5029903000	Activity 304 - Recollection For Graduating Students FOOD No. of Pax for the year: 1000	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5020321012	LAWN TENNIS RACQUETS BRANDED	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5029903000	Activity 772 - Benchmarking Activity ACCOMODATION - HOTEL No. of Pax for the year: 25	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020321013	AC/DC Clampmeter -600 A AC/DC measurement -600 v AC/DC voltage measurement -60 k/oms resistance measurement - 1000uf capacitance measurement	BSC	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020321003	3in1 Printer (branded)	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5029903000	Activity 10 - Finance Assessment/Review/ Workshop and Seminar on finance system FOOD No. of Pax for the year: 20	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5060405003	Desktop Computer	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	-	75,000.00	
5020321002	Steel Cabinet	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020321003	Printer	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020322001	120cm x 60cm Office Computer Desk Desktop Table with Drawers and Three Key Locks	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020201002	Activity 210 - Geol 201 Petrology and Geol 301 Structural Geology Fieldwork ACCOMODATION - HOTEL No. of Pax for the year: 126	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020321003	300Mbps Multi-Mode Wi-Fi Router Wireless N Speed Router	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5060405002	Split Type Air-con with complete mounting and Wiring Installation; 2.5HP or higher	MAIN	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	-	75,000.00	
5020399000	NORSU Twirls and Flags Type A Uniform (For Minorette)	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5020301001	Fuji Xerox Toner CT 203109	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	75,000.00	75,000.00	-	
5020301001	Brother Drum 2305	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5020301001	Fuji Xerox Toner CT 203109	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5020399000	DOST - Regional Agri-Aqua Innovation System Enhancement Program in Central Visayas Y2 - Supplies and Materials Expenses	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Custodial	75,000.00	75,000.00	-	
5060405003	Desktop Computer for TN	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	-	75,000.00	
5020322001	Filing Steel Cabinet	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	75,000.00	75,000.00	-	
5020322001	office tables	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	75,000.00	75,000.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Auxiliary Services for the Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	76,670.00	76,670.00	-	
5020321004	2-in-1, 16 Liters Rechargeable and Manual Pump Knack Sprayer	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	77,200.00	77,200.00	-	
5020309000	Diesel Engine oil for Generator	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	78,000.00	78,000.00	-	
5020399000	Tarpaulin Roll	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	79,200.00	79,200.00	-	
5020321003	Desktop Computer	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	79,980.00	79,980.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029905004	Activity 415 - COMMENCEMENT EXERCISES SOUND SYSTEM No. of Pax for the year: 75	BAIS	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020321013	BSF: 4 burner gas range with oven, regulator, and Liquefied Petroleum Gas tank	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5029903000	Activity 356 - Extension Services FOOD No. of Pax for the year: 100	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5060405014	Crime Scene Investigation Kit/SOCO kit (priority) (Fingerprint)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	-	80,000.00	
5060405002	branded photocopier with scanner and extra ink	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	-	80,000.00	
5020307000	Various medicines	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5021304001	septic tank siphoning services	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5020322001	Periodical Shelves	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020321012	TABLE TENNIS TABLE W/STAND	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5060405003	Computer Set with accessories	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	-	80,000.00	
5060405003	Photocopier Machine with Delivery Charge	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	-	80,000.00	
5020322001	All Metal Storage Rack (6ft H x 4ft L x 16" W) - 7 layers	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029903000	Activity 516 - In-House Training For NORSU - BSC FOOD No. of Pax for the year: 400	BSC	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5020503000	Telephone and Internet Lines	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020301001	Desktop Computer Set	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020399000	DSLR Camera	BSC	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5060407001	Library 3D name	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	-	80,000.00	
5020321002	Aircon 2.5HP Split Inverter with Installation	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020321003	Desktop Computer Set	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5021304099	Ceiling Repair	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5021305003	Canon EOS 800D	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5029903000	Activity 468 - Campus Journalism Workshop ACCOMMODATION HOTEL ACCOMODATION - HOTEL No. of Pax for the year: 60	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5020321003	Heavy-Duty 3in1 printer	GUIH	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029903000	Activity 524 - Team Building Of The NORSU - Guihulngan Employees. ACCOMODATION - HOTEL No. of Pax for the year: 85	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029907001	Patent Databases Subscription	GUIH	ITSO Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020399000	Fertilizers (Various)	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5060405014	CCTV (set with monitor and installation-package)	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	-	80,000.00	
5060405003	Laptop	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	-	80,000.00	
5020399000	Quarterly consultative meeting	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029903000	Extension Budget	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5060405003	Laptop	MAIN	Commission on Audit Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	-	80,000.00	
5020201002	GAD-Responsive Extension	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	80,000.00	80,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321099	Advanced Feedback Suppression Processor	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029903000	Activity 249 - ORIENTATION SEMINARS FOR INTERNATIONAL LINKAGES VENUE No. of Pax for the year: 200	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5020201002	Activity 142 - 7th In-house Seminar-Workshop And Training For Library Personnel (all Campuses) ACCOMODATION - HOTEL No. of Pax for the year: 42	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020301001	NPG 68 Drum Unit (for Canon Image Runner 1435-photocopier)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020201002	Activity 273 - Seminar/Workshop - Team Building For All Personnel Of The Registrar VENUE No. of Pax for the year: 65	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029907099	Zoom Account	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5029903000	Activity 178 - Oath Taking for Newly Elected Student Government	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5029903000	League of Student Organization Activities for Founder's Day: Torch Competition (token, awards and snacks)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5029903000	League of Student Organization Activities for Founder's Day: Yell Competition (token, awards and snacks)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5060405003	Laptop	MAIN	University Engineer's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	-	80,000.00	
5020301001	Regular ICT Supplies: Ink Cartridge for Epson WF-C5790	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	80,000.00	80,000.00	-	
5020308000	Medical, Dental and Laboratory Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	80,000.00	80,000.00	-	
5029905008	Rental of LED Wall, sound system, and lights package	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5020201002	Activity 742 - In-House Faculty Research Presentation FOOD No. of Pax for the year: 40	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	80,000.00	80,000.00	-	
5020399000	Matica Technologies EDIsecure Contactless RFID Smart Cards	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5020399000	Matica Technologies EDIsecure XID Color Ribbon	SIA	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,000.00	80,000.00	-	
5029907004	Newspaper subscription	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	80,100.00	80,100.00	-	
5029903000	Activity 678 - Staffs Development ACCOMODATION - HOTEL No. of Pax for the year: 45	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	81,000.00	81,000.00	-	
5029903000	Activity 7 - Entrance Conference FOOD No. of Pax for the year: 55	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	82,500.00	82,500.00	-	
5029903000	Activity 9 - Exit Conference FOOD No. of Pax for the year: 55	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	82,500.00	82,500.00	-	
5020301001	TONER CARTRIDGE, HP CE285A (HP85A), Black	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	83,490.00	83,490.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405099	Food Production Equipment and Materials QTY SPECIFICATIONS KITCHEN TOOLS AND SUPPLIES Unit Price Amount 10 pcs Apple corer 500.00 5,000.00 10 pcs • 18/5 Stainless Steel Cover • 18/5 Stainless Steel Food and Water Pan • 18/5 Stainless Steel Feet and Frame • Capacity: 8.5ltr/ 9.0U.S.Qt • Equipped with 65mm deep 1/1 size food pan • Stainless steel roll top cover Stainless Steel Rectangular Electric Roll-Top Buffet Chafing Dish, 8.5lts 12,500.00 125,000.00 12 pcs . Power:9 . Input Voltage:220V Buffet Light Food Light Food Lamp 5,500.00 66,000.00 2 pcs Stainless Steel Color Black Weight 5 Size 38 X 38cm / 38 Voltage 220v-240V 50/60 Hz Power 400w Capacity 10L Black Electric Soup Warmer 4,500.00 9,000.00 50 pcs Size - 770mm(h) x 380mm(w) x 450mm(d) 160kg weight limit. White Tiffany Chairs 1,800.00 90,000.00	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	83,750.00	-	83,750.00	
5020301001	TONER, MP2014H	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	84,000.00	84,000.00	-	
5020399000	Vinyl Sticker Roll (Transparent)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	84,480.00	84,480.00	-	
5020399000	Vinyl Sticker Roll (White)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	84,480.00	84,480.00	-	
5020399000	Medals for Cum Laude	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	85,000.00	85,000.00	-	
5029903000	Activity 572 - CBA Day Celebration Activity FOOD No. of Pax for the year: 1500	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	85,000.00	85,000.00	-	
5020201002	Activity 522 - Training And Development Of Office Staff FOOD No. of Pax for the year: 150	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	85,000.00	85,000.00	-	
5029903000	Activity 474 - CAS Interpersonal Relationship, Team Building, And 2026 Goal Setting FOOD No. of Pax for the year: 45	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	86,000.00	86,000.00	-	
5020301002	Bond Paper (Size: 8.5"x13")	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	86,321.00	86,321.00	-	
5020301002	PAPER, MULTIPURPOSE LEGAL	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	86,375.00	86,375.00	-	
5020301001	Ink for Epson 3110 printers	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	86,400.00	86,400.00	-	
5020322001	Magazine Rack	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	88,000.00	88,000.00	-	
5020321009	9mm Pistol	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	88,000.00	88,000.00	-	
5029903000	Activity 20 - HRMPSB - Screening FOOD No. of Pax for the year: 160	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	88,000.00	88,000.00	-	
5029903000	Activity 177 - Commencement Exercises 2025 FOOD No. of Pax for the year: 1250	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	88,000.00	88,000.00	-	
5020399000	Electric Steel Frame Dinking Fountain for Campus 1 & 2	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321005	BSF: Submersible Water pump	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5020321002	Air Conditioner window type 2.5 Horse power with installation	BAIS	Mini-Hotel	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020301001	Epson ink Refill (Black) (Epson 003)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020322001	Office Table	BSC	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020310000	Broiler Chicks	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	90,000.00	90,000.00	-	
5020310000	Pre-Starter	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5021305003	Repair for the laboratory computers	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5029903000	Activity 473 - Seminar And Workshop For Seminar And Fieldtrips Students FOOD No. of Pax for the year: 125	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5020321003	Biometric, fingerprint attendance machine (branded)	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020321003	DSLR Camera	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5020321003	Computer Set	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020321013	Automatic Chicken Feeders and Drinkers System Feeding System Diameter of conveying pipe: φ45mm Material: hot-dip galvanized steel pipe with the zinc coating amount of more than 275g/m ² Helical spring auger from South Africa feeding capacity: 450kg/h Material level sensor from Germany time delay range 0 to 2 hours	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029999099	OLSAT-NORSU Admission Test (Web-based/On-line Exam). Specs: a. Can be managed by user/administrators/CARE Center. b. Easy and convenient access for users and administrators/CARE Center. c. Time duration should not be long enough. d. On-line training for administrators/CARE Center. e. Automated results and reports. f. Manual testing and proctoring as guide. g. One year subscription. h. Online assistance for students and administrators/ CARE Center. i. Discussion of results for better appreciation. j. Results obtained for future research. k. Availability of individual results. l. Availability of summary of results. m. Online tutorial or guide for test-takers/users. n. Locally normed. o. Simple and fast. q. Can process unlimited applicants/users in a daily basis. r. Customized for NORSU's need 24 hours. s. Superior customer service. t. Fast results of assessment	MAB	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5020310000	NPK Chelated (6.8 kg)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020321002	Air conditioner (inverter)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 686 - Harvest Festival FOOD No. of Pax for the year: 200	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020503000	Internet Subscription Expenses	SIA	Campus Administrator's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,000,000.00	2,000,000.00	-	
5020201002	Activity 185 - Seminar Sa Saklaw Ng RA 9262 O Ang Violence Against Women And Children Act FOOD No. of Pax for the year: 300	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	90,000.00	90,000.00	-	
5020321009	38 Revolver	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5020322001	Wall Fan (free installation)	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Activity 280 - English Communication Enhancement FOOD No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 268 - Activity 1 FOOD No. of Pax for the year: 100	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 269 - Activity 2 FOOD No. of Pax for the year: 100	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 270 - Activity 3 FOOD No. of Pax for the year: 100	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 251 - Research, Innovation, Extension & Development Congress FOOD No. of Pax for the year: 100	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 254 - Innovation Day / Innovation Expo FOOD No. of Pax for the year: 100	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Activity 261 - Year End Evaluation & Annual Planning FOOD No. of Pax for the year: 100	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5029903000	Programs On Students With Special Needs And Persons With Disabilities	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	90,000.00	90,000.00	-	
5029903000	Activity 180 - World Teachers FOOD No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	90,000.00	90,000.00	-	
5020301002	PAPER, MULTIPURPOSE A4	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	92,070.00	92,070.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for Auxiliary Services for the Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	92,150.00	92,150.00	-	
5020399000	Hiti CS-2 Series Card Printer Ribbon Pack	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	92,450.00	92,450.00	-	
5020322001	4 drawers Steel lateral filing cabinets	SIA	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	92,750.00	92,750.00	-	
5020201002	Activity 179 - Recognition Day 2025 LIGHTING SYSTEM No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	93,000.00	93,000.00	-	
5020301002	ENVELOPE, Documentary, A4	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	93,116.00	93,116.00	-	
5060405003	laptop	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	96,000.00	-	96,000.00	
5020321007	Computer Monitor 24" LED	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	96,000.00	96,000.00	-	
5020321009	45 pistol	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	96,000.00	96,000.00	-	
5029903000	Activity 15 - Team Building ACCOMODATION - HOTEL No. of Pax for the year: 8	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	96,000.00	96,000.00	-	
5020301002	FOLDER, Fancy with slide, legal	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	97,792.00	97,792.00	-	
5020321013	Automotive Sensors and Actuators Educational Trainer	MAB	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	98,000.00	98,000.00	-	
5020702002	Research Training and Paper Presentation	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	98,000.00	98,000.00	-	
5029903000	Activity 162 - ROTC Activities For The Three Units ACCOMODATION - HOTEL No. of Pax for the year: 300	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	99,000.00	99,000.00	-	
5020321003	Printer With accessories	MAIN	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	99,998.00	99,998.00	-	
5060405003	Desktop Computer Set High End	BAIS	Budget Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5060405002	All-in-One Non-touch Desktop PC	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5060405002	Heavy duty Multifunction Photocopier	BAIS	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5020702002	BSF Research Projects	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029903000	BSF Extension Projects	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029903000	Activity 358 - Research FOOD No. of Pax for the year: 50	BAIS	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5060405003	Smart T.V	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405014	Fingerprint Combo Kit (lifting, taking & evidence collection kit)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5029903000	Activity 375 - COMPETENCY ENHANCEMENT SEMINAR FOR STUDENT TEACHERS FOOD No. of Pax for the year: 250	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5021304001	Furniture and office equipment repair and maintenance	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5021304002	CCJE repair of comfort rooms	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029907004	E-Journals	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5029907004	Magazines	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5029907004	Newspaper	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5060405003	Conference Room projector	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5060405015	Subscription of follette cloud bases system	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5020307000	various medicines	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5029903000	Activity 397 - SCUAA REGIONAL FOOD No. of Pax for the year: 80	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5029903000	Activity 398 - SCUAA PROVINCIAL FOOD No. of Pax for the year: 80	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020301002	Wood and Metal M1 Rifle	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020399000	NORSU Lanyard	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020399000	(Hood and Tassel Color Sky-blue, Aquamarine, Gold, Yellow, Green, Red and White)	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020301001	1 set i5 (or better) desktop computer set with 23.8" monitor (or wider) free with mouse, keyboard, AVR, UPS and speaker complete with wirings and necessary accessories	BSC	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020322001	Office Chair	BSC	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020310000	Pre-Starter	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	100,000.00	100,000.00	-	
5020310000	Hog Finisher	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020399000	Activity 481 - Computer Science And Information Technology Department Extension Project SUPPLIES (PER ACTIVITY) No. of Pax for the year: 200	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020201002	Seminar Workshop and Faculty Development	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029999099	Research Proposal Final Defense	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5060405003	Laptop for Extension Office	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5029907001	NORSU Online Admission Test	BSC	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5060405003	*Computer Set For Server Intel® Xeon® processor E5-2400 , Microsoft® Windows Server® 2012, Intel C602	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5020399000	Plastic Floral Decoration	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5029902000	Printing Cost and Publication of Manuscripts	BSC	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020201002	TESDA National Certificate for Agriculture-Related Competencies	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5060501002	Purchase of Carabaos	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5060501002	Purchase of Goats/ Does	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5060501002	Purchase of Native Chicken	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5060501002	Purchase of Sow-level Piggery	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021305099	Cut Off Saw	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5021306001	Motor pool- Vehicles repair and maintenance to include its accessories	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029903000	Activity 524 - Team Building Of The NORSU - Guihungan Employees. FOOD No. of Pax for the year: 85	GUIH	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020301001	LAN cable cat6 pure copper	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020399000	Concentrated Disinfectant Solution, 4 liters, at 1 gallon liquid.	GUIH	Safety Compliance Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020399000	ID Protector	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020399000	Activity 551 - MISTER & MISS NORSU-G SUPPLIES (PER ACTIVITY) No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5060404099	Construction materials for ROTC Office, Phase 2	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5021306001	Repair of the Campus Vehicle	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020201002	TRAININGS AND SEMINARS FOR BAC PERSONNEL, BAC SEC AND BAC MEMBERS	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	100,000.00	-	
5060405002	Overhead Scanner	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5060405003	3-in-1 Colored Printer (up to legal scanning with ADF)	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	-	100,000.00	
5029902000	PUBLICATION/PHOTOCOPYING AND BINDING OF PERTINENT DOCUMENTS FOR BOR COPIES (BOR-RELATED AND SEARCH COMMITTEE DOCUMENTS)	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020702002	CNPAHS Research Proposal	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5021305011	Wear and tear of dental machinery and equipment	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020201002	Activity 85 - ACTIVITY 5: The 2025 Observance Of The 18-Day Campaign To End VAW (Pres. Proc. 1172 S.2006 & RA10398 Of 2013 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 600	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	100,000.00	-	
5029903000	Activity 13 - Retires FOOD No. of Pax for the year: 250	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5021305012	Repairs and Maintenance - Tarpaulin Printer	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	100,000.00	100,000.00	-	
5020321003	Digital Persona Fingerprint Scanner	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020399000	Souvenir Kits	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5021304001	Office Renovation	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029907099	Zoom Subscription	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020301001	Fuji Xerox Drum CT 351174	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5021305012	Office Photocopier Repair	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5060405003	55" Smart LED TV	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5060405003	COLORED LASER PRINTER	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	-	100,000.00	
5020201002	Activity 274 - ADVISERS TRAINING - ALL CAMPUSES VENUE No. of Pax for the year: 400	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5021305003	Repair and Maintenance for Server	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029903000	Benchmarking	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020301002	ENVELOPE, Documentary, Legal	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	100,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	ENVELOPE, Expanding, Kraft	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	100,000.00	-	
5020301002	PAPER, MULTICOPY A4	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	100,000.00	-	
5020301002	PAPER, MULTICOPY LEGAL	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	100,000.00	100,000.00	-	
5029903000	Hotel Accommodation for Guests	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020322001	Built-in Cabinet	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020322001	OFFICE CUBICLES/PARTITIONS/DIVIDERS, including installation	SIA	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5020301002	UHF RID book tag	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5020322001	Bookshelves	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	100,000.00	100,000.00	-	
5029903000	Activity 743 - 2nd Institutional Undergraduate Research Conference FOOD No. of Pax for the year: 100	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	100,000.00	100,000.00	-	
5029903000	Activity 249 - ORIENTATION SEMINARS FOR INTERNATIONAL LINKAGES FOOD No. of Pax for the year: 200	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	101,200.00	101,200.00	-	
5029903000	Activity 55 - Alumni Campus Tour FOOD No. of Pax for the year: 405	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	101,250.00	101,250.00	-	
5029903000	Activity 677 - Faculty Development FOOD No. of Pax for the year: 38	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	102,600.00	102,600.00	-	
5020307000	Naproxen Sodium tab 500mg (branded) analgesic/anti-inflammatory	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	103,500.00	103,500.00	-	
5020322002	Criminology Books	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	103,510.00	103,510.00	-	
5020307000	Mefenamic Acid cap 500mg (branded) analgesic/anti-inflammatory	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	104,000.00	104,000.00	-	
5020399000	Plastic Bottles 500ml	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	104,500.00	104,500.00	-	
5020301002	TOR - Body	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	104,585.00	104,585.00	-	
5029903000	Activity 659 - Leadership Training For Student Leaders FOOD No. of Pax for the year: 60	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	104,801.00	104,801.00	-	
5029903000	Activity 161 - University-Wide Press Conference FOOD No. of Pax for the year: 150	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	105,000.00	105,000.00	-	
5029903000	Activity 11 - Full-Time Delivery Unit (FDU) Meeting FOOD No. of Pax for the year: 85	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	106,250.00	106,250.00	-	
5020301002	ENVELOPE, Documentary, Legal	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	107,276.00	107,276.00	-	
5020399000	Activity 619 - Mr. And Ms. NORSU - Guihulangan City Campus SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	107,741.00	107,741.00	-	
5029902000	FLP - Printing and Publication Expenses	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	108,000.00	108,000.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Auxiliary Services for Fourth Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	109,218.00	109,218.00	-	
5029903000	Activity 173 - Comelec Election FOOD No. of Pax for the year: 150	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	109,500.00	109,500.00	-	
5029903000	Activity 448 - Cultural - Hugyawan Festival - Entablado Sayaw FOOD No. of Pax for the year: 100	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	110,000.00	110,000.00	-	
5029907001	Psychological Services	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	110,000.00	110,000.00	-	
5029907001	Adobe Creative Cloud Student 1 Year License	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	110,079.00	110,079.00	-	
5020307000	BRANDED: Co-amoxiclav 500mg/125mg tablet - 14/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	112,000.00	112,000.00	-	
5020201002	Activity 404 - Research Capability Training For Faculty FOOD No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	112,500.00	112,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020310000	Chicken Grower	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	114,000.00	114,000.00	-	
5020310000	Chicken Starter	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	114,000.00	114,000.00	-	
5020201002	Activity 160 - The NORSUnian Training 2 FOOD No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	114,300.00	114,300.00	-	
5029903000	Activity 640 - BOOSTING WORK PRODUCTIVITY COPING WITH STRESS AND ANXIETY INTURBULENT TIMES SEMINAR FOOD No. of Pax for the year: 150	GUIH	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	115,150.00	115,150.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Research for Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	115,171.00	115,171.00	-	
5020322001	WATER DISPENSER	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	117,000.00	117,000.00	-	
5020399000	Electrical materials for NORSU Main Campus 1 (Gymnasium and AVR's)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	117,204.00	117,204.00	-	
5029902000	Transcript of Records - Blank Form	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	117,500.00	117,500.00	-	
5020201002	Activity 144 - Land Use Development And Infrastructure Plan (LUDIIP) Training VENUE No. of Pax for the year: 60	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	118,000.00	118,000.00	-	
5020310000	Hydroponics Nutrient Solution	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	119,250.00	119,250.00	-	
5021305003	Repairs, ICT package	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	119,300.00	119,300.00	-	
5060405002	Photocopier	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	-	120,000.00	
5020399000	Activity 361 - Livelihood Training Program SUPPLIES (PER ACTIVITY) No. of Pax for the year: 80	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5020321003	Outdoor LCD Projector SET	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	120,000.00	120,000.00	-	
5060405003	Book Scanner	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	120,000.00	-	120,000.00	
5020201002	Activity 404 - Research Capability Training For Faculty ACCOMODATION - HOTEL No. of Pax for the year: 50	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5020301001	Colored Printer with Scanner	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5029903000	Activity 458 - ROTC Games/Outside Campus FOOD No. of Pax for the year: 60	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	120,000.00	120,000.00	-	
5020399000	Diploma Jacket	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	120,000.00	120,000.00	-	
5060405003	1 SET DESKTOP COMPUTER SYSTEM CASE: CG-71 Black CPU: CORE I7 10TH GEN RAM: 8GB DDR4 RAM STORAGE: 240GB ssd GPU:1650 4gb MOTHERBOARD: H410 POWER SUPPLY: 650 WATTS MONITOR: 24 inch KEYBOARD AND MOUSE, WITH MOUSEPAD AVR SPEAKER Windows 10 HOME	MAIN	Alumni Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	-	120,000.00	
5020201002	Activity 218 - ACTION RESEARCH FOOD No. of Pax for the year: 200	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5060405003	Computer	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	-	120,000.00	
5060405003	Laptop	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	-	120,000.00	
5029903000	Activity 246 - Graduate School Forum FOOD No. of Pax for the year: 150	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5020301001	Ink Cartridge 1000 Cyan (For Printing Press)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	120,000.00	120,000.00	-	
5020301001	Ink Cartridge 1000 Gray (For Printing Press)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	120,000.00	120,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Ink Cartridge 1000 Magenta (For Printing Press)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	120,000.00	120,000.00	-	
5020301001	Ink Cartridge 1000 Yellow (For Printing Press)	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	120,000.00	120,000.00	-	
5020307000	BRANDED: Azithromycin 500 mg 3tabs/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	120,000.00	120,000.00	-	
5020301001	Drum Unit (intended for the New colored printer)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	120,000.00	120,000.00	-	
5020201002	Activity 273 - Seminar/Workshop - Team Building For All Personnel Of The Registrar ACCOMODATION - HOTEL No. of Pax for the year: 65	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5020301001	Regular ICT Supplies: OKI MB760	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	120,000.00	120,000.00	-	
5029903000	Activity 179 - Recognition Day 2025 FOOD No. of Pax for the year: 500	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5020309000	Fuel, oil and lubricants of research vehicle	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	120,000.00	120,000.00	-	
5029903000	Activity 678 - Staffs Development FOOD No. of Pax for the year: 45	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	121,500.00	121,500.00	-	
5020301001	Procurement of Epson L3110 toner (YELLOW)	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	121,800.00	121,800.00	-	
5029903000	Activity 150 - MANAGEMENT REVIEW FOOD No. of Pax for the year: 40	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	124,000.00	124,000.00	-	
5020321003	Laptop	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	125,000.00	125,000.00	-	
5029903000	Activity 590 - Benchmark To Other School/Universities ACCOMODATION - HOTEL No. of Pax for the year: 10	GUIH	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	125,000.00	125,000.00	-	
5020399000	Activity 617 - Hugyawon 2024 COSTUME No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	125,000.00	125,000.00	-	
5020307000	BRANDED: Ciprofloxacin 500mg tablet - 100/box	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	125,000.00	125,000.00	-	
5029903000	Activity 150 - MANAGEMENT REVIEW ACCOMODATION - HOTEL No. of Pax for the year: 40	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	125,000.00	125,000.00	-	
5060501002	RTL (fully vaccinated)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	127,500.00	-	127,500.00	
5029903000	Activity 242 - Hugyawon FOOD No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	127,500.00	127,500.00	-	
5020301002	SRT Color Ribbon	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	127,500.00	127,500.00	-	
5020321002	Hard Disk Drive	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	128,000.00	128,000.00	-	
5060405003	High End Desktop Computer	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	130,000.00	-	130,000.00	
5020321003	Desktop Computer	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	130,000.00	130,000.00	-	
5020321013	stenographic machine	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	130,000.00	130,000.00	-	
5020399000	Door knob (Heavy Duty)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	130,000.00	130,000.00	-	
5029903000	CHED - OPSD (Food Provision during the CHED's Onsite Evaluation per Graduate Program)	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	132,000.00	132,000.00	-	
5029999099	Activity 676 - Founder's Week Celebration-Hugyawon COSTUME No. of Pax for the year: 90	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	132,299.00	132,299.00	-	
5029903000	Activity 442 - Student Leaders Convention FOOD No. of Pax for the year: 15	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	132,700.00	132,700.00	-	
5029903000	Activity 242 - Hugyawon UNIFORMS No. of Pax for the year: 300	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	135,000.00	135,000.00	-	
5029903000	Activity 253 - In-House Review Of Research Proposals /URIDR FOOD No. of Pax for the year: 100	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	135,000.00	135,000.00	-	
5020399000	Activity 157 - Intramurals UNIFORMS No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	135,000.00	135,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) UNIFORMS No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	135,000.00	135,000.00	-	
5020399000	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) UNIFORMS No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	135,000.00	135,000.00	-	
5020201002	Activity 19 - Training For Job Orders FOOD No. of Pax for the year: 250	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	137,500.00	137,500.00	-	
5020321099	2-Way Powered Speaker	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	137,580.00	137,580.00	-	
5060405003	Photocopier Machine All-In-One Multifunction	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	140,000.00	-	140,000.00	
5029903000	Activity 8 - Annual Finance Workshop FOOD No. of Pax for the year: 40	MAIN	Chief Administrative Office-Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	140,000.00	140,000.00	-	
5060405002	Split-Type Aircon for Electrical Engineering Office and Laboratory Office	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	140,000.00	-	140,000.00	
5020321002	Office wooden cabinet	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	140,000.00	140,000.00	-	
5020322001	customize computer table	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	140,000.00	140,000.00	-	
5029903000	Activity 156 - University Sports and Athletics Orientation Program FOOD No. of Pax for the year: 600	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	141,722.00	141,722.00	-	
5029903000	Activity 174 - Student Organization Activities FOOD No. of Pax for the year: 180	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	142,200.00	142,200.00	-	
5020301002	Common-use Office Supplies available at PSDBM for GASS for Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	142,260.00	142,260.00	-	
5029999099	Cultural Festival expenses	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	142,500.00	142,500.00	-	
5021305003	Repairs intended for ID Maker Machine	MAB	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	142,500.00	142,500.00	-	
5029999099	UNPROGRAMMED - IGP	BAIS	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	143,100.00	143,100.00	-	
5020321008	FIRE EXTINGUISHER, dry chemical	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	144,000.00	144,000.00	-	
5060405003	ICT NETWORK ACCESSORIES: Ethernet Faceplate 2 gang (100 pcs) Ethernet Module/I/O (200 pcs) Utility Box (100 pcs) 3/4 Molding (20 pcs) UTP Cable Cat6 (300m/box) 10 boxes RJ 45 Pass Through (100pcs/box) 10 boxes	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	144,149.00	-	144,149.00	
5020301002	Common-use Office Supplies available at PSDBM for HEP for First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	144,161.00	144,161.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Auxiliary Services for Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	144,805.00	144,805.00	-	
5029903000	Activity 676 - Founder's Week Celebration-Hugyawan FOOD No. of Pax for the year: 90	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	145,800.00	145,800.00	-	
5020301001	Brother Drum DR-451CL	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	146,650.00	146,650.00	-	
5020310000	Hog Finisher	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	148,000.00	148,000.00	-	
5060407002	printed books	SIA	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	148,453.00	-	148,453.00	
5020309000	Gasoline for Passenger Van	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5060405014	BSF: Laboratory Centrifuge	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5020301001	Desktop Computer, i7	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5060405014	Medicolegal Death Investigation Kit (priority)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5060405014	Stereoscopic Microscope (priority)	BAIS	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5021304002	Plumbing Works for Science and Technology Building	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021304002	Repair of CCJE classrooms/office door, door jam, window blades, repainting	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020322002	Reference Books	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5029903000	LISM & National Book Week Celebration	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5060405011	Automated Electronic Defibrillator	BAIS	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5020301001	Toner	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5029999099	PUBLICATION- Research	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5060405015	Internet/Network Firewall Cloud Core	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5029902000	Diploma	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5029999099	GYM IMPROVEMENT- Rubber rice painting	BSC	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5020399000	Musical Instruments	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5060405003	Desktop Computer Set	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5020399000	Activity 620 - Founders Day Celebration NORSU - Guihulngan City Campus SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5020399000	C Type Purlins 3x8x20	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020399000	Square Tube 2x3x20	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5021305099	Canopy for NORSU G Vehicles	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5021305099	Crocodile Jack (10 Tons)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020399000	Activity 637 - Recognition Day SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5029999099	Supplies for Campus Vehicles (tire, battery, oil, lubricant, etc.)	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5029903000	Activity 191 - PANAGDAIT 2024 FOOD No. of Pax for the year: 200	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020201002	Marksmanship Trainings	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	150,000.00	150,000.00	-	
5020321013	Digital Thermometer (Field, High Temp.)	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020702002	Research and Extension for BS Electrical Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5021321099	Basic Mannequin	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5029903000	Activity 277 - Module/Textbook Writing Seminar-Workshop FOOD No. of Pax for the year: 200	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5029903000	Meetings	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5021304002	Preventive Maintenance Service for IFA Elevator in Bajupandan Campus located at the new ST Building	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	150,000.00	150,000.00	-	
5021304002	Preventive Maintenance Service for KOYO Elevator located at the CNPAHS Building	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	150,000.00	150,000.00	-	
5021304099	Renovation of NORSU Pamplona Ruminant such as Goat House/ Cow house	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020399000	Laser Tube	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5060405003	Heavy Duty Drone with complete accessories	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5060405099	Nikon DD780 DSLR Camera	MAIN	Information and Publicity Office/ANINAW	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	-	150,000.00	
5060405015	Library Management System Maintenance	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405099	Smart Television	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5020301002	Certificate paper 10 to 20 sheet/pack	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5021305012	Office Printer Repair	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5029999099	RIDE Institutional Video Processing and Packaging	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5029903000	LSO Fun Day	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	150,000.00	-	
5060405003	Desktop Computer	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5060405003	DSLR Camera with accessories for TN	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5029903000	World Teachers' Day Celebration: LUNCH	MAIN	VP - Academic Affairs Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5020322001	Arm Chair	SIA	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5060405099	transformer	SIA	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	150,000.00	-	150,000.00	
5020321003	Desktop Computer Set	SIA	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	150,000.00	150,000.00	-	
5029903000	Activity 645 - CHED RQUAT Visit FOOD No. of Pax for the year: 30	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	154,000.00	154,000.00	-	
5020301001	DocuCentre SC2022 Cartridge B/M/Y/C	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	154,000.00	154,000.00	-	
5029903000	Activity 240 - HIV/AIDS Awareness For Faculty And Staff FOOD No. of Pax for the year: 385	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	154,000.00	154,000.00	-	
5020399000	Individual Dental Health Information form, 4 pages, colored print, back to back print, thick paper-8.5 x 11 size	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	154,420.00	154,420.00	-	
5020301002	PAPER, MULTICOPY A4	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	154,771.00	154,771.00	-	
5029903000	Activity 755 - Seminar On Life Skills Relating To Working In The Finance Department FOOD No. of Pax for the year: 50	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	157,500.00	157,500.00	-	
5020321002	Type Writer	BAIS	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	160,000.00	160,000.00	-	
5029907099	OLSAT-Web Based (Online Exam) Website	BAIS	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	160,000.00	160,000.00	-	
5060501002	Purchase of Cattle/Cows	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	160,000.00	-	160,000.00	
5060407002	Printed books, e-books, and journals	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	160,000.00	-	160,000.00	
5060405002	Floor Standing Air Conditioner (Branded)	MAIN	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	160,000.00	-	160,000.00	
5020201002	Activity 79 - ACTIVITY 4: The 2025 Observance Of The National Women's Month Celebration FOOD No. of Pax for the year: 400	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	160,000.00	160,000.00	-	
5060405003	Computer Set	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	160,000.00	-	160,000.00	
5020399000	Fresh Milk	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	160,000.00	160,000.00	-	
5029903000	Activity 248 - MOA/MOU SIGNING FOOD No. of Pax for the year: 200	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	160,000.00	160,000.00	-	
5020310000	Duck Layer feeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	162,000.00	162,000.00	-	
5029903000	Activity 169 - Federation Assembly FOOD No. of Pax for the year: 400	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	168,000.00	168,000.00	-	
5020321099	Microphone wire @ 30 meters(for microphone and speaker connection)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	168,200.00	168,200.00	-	
5020201002	Activity 273 - Seminar/Workshop - Team Building For All Personnel Of The Registrar FOOD No. of Pax for the year: 65	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	169,000.00	169,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405002	Floor Mounted/Split Type Airconditioner 4-5HP	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	170,000.00	-	170,000.00	
5021201000	Solid Segregated Waste Hauling	MAIN	Environmental Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	171,000.00	171,000.00	-	
5020308000	Medical, Dental and Laboratory Supplies Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	173,660.00	173,660.00	-	
5020301001	Security Stand for Tablets	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	175,000.00	175,000.00	-	
5020399000	Medals for Presidential Academic Award	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	175,000.00	175,000.00	-	
5020301001	TONER CARTRIDGE, HP Laser (107w) genuine	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	175,000.00	175,000.00	-	
5029903000	Activity 622 - Intramurals 2025 FOOD No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	175,000.00	175,000.00	-	
5020301002	ENVELOPE, Expanding, Kraft	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	175,144.00	175,144.00	-	
5020301002	Common-use Office Supplies available at PSDBM for Auxiliary Services for Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	176,607.00	176,607.00	-	
5020502002	Telephone Trunkline Subscription (Monthly Billing)	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	176,724.00	176,724.00	-	
5020309000	Fuel (Diesel, gasoline) & Lubricant for campus vehicle, grass cutter, generator, driving lesson vehicle, engine oils for campus vehicles, hand tractor, instructions, extension	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	179,906.00	179,906.00	-	
5060405003	ALL IN 1 COMPUTER SET (BRANDED)	BSC	Bids and Awards Committee Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	-	180,000.00	
5020399000	Medals	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	180,000.00	180,000.00	-	
5020399000	Feeds (various)	MAB	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	180,000.00	-	
5020321003	Core i7 , Core i7 high-end all-in-one computer ram 8G 256gb SSD atleast 2G graphics card at least 9th Gen at least 24" Full HD HDMI and VGA interface monitor Wireless keyboard and mouse UPS, headset, camera 16 MP, Licensed OS and Office	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	180,000.00	180,000.00	-	
5060405003	Desktop Computer with Accessories	MAIN	Budget Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	-	180,000.00	
5020201002	Activity 263 - Training 1 FOOD No. of Pax for the year: 200	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	180,000.00	-	
5020201002	Activity 264 - Training 2 FOOD No. of Pax for the year: 200	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	180,000.00	-	
5020201002	Activity 265 - Training 3 FOOD No. of Pax for the year: 200	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	180,000.00	-	
5020201002	Activity 266 - Training 4 FOOD No. of Pax for the year: 200	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	180,000.00	-	
5020201002	Activity 267 - Training 5 FOOD No. of Pax for the year: 200	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	180,000.00	180,000.00	-	
5060405099	Wall Mounted Air-conditioner	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	180,000.00	-	180,000.00	
5029903000	Federation Assembly	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	180,000.00	180,000.00	-	
5060405002	Aircondition unit for SAS office	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	180,000.00	-	180,000.00	
5020201002	Activity 250 - Prior Art Search, Patent Drafting & Patent Filing FOOD No. of Pax for the year: 50	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	181,250.00	181,250.00	-	
5029903000	Activity 420 - NORSU BSC Team Building FOOD No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	182,580.00	182,580.00	-	
5029903000	Activity 179 - Acquaintance Party	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	185,000.00	185,000.00	-	
5020201002	Training/Seminars	SIA	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	185,203.00	185,203.00	-	
5020301002	Special Certificate paper 8.5" x 11 80gsm 10 or more sheets/pack	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	187,500.00	187,500.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Activity 556 - The NORSUNian-Guihulngan In-House Training Workshop ACCOMODATION - HOTEL No. of Pax for the year: 80	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	189,000.00	189,000.00	-	
5029903000	Activity 649 - COMMENCEMENT EXERCISES 2024 FOOD No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	190,000.00	190,000.00	-	
5020301001	Toner for Gestetner IM C2000 Digital Multifunction Colored Printer (4 colors)	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	192,000.00	192,000.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for GASS for the First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	195,730.00	195,730.00	-	
5020307000	Various Drugs medical and Dental Supplies	MAIN	Medical Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	197,000.00	197,000.00	-	
5060407001	Computer Tables, Chairs, and Electrical Wiring	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	-	200,000.00	
5029907004	EBooks	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029907004	Journals (Printed)	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020399000	Wood and Metal M1 Rifle	BAIS	NSTP / ROTC Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029902000	Diploma Jackets	BAIS	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020201002	Criminology Training Unit- 3days and 2 nights	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020399000	Conduct of Research	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020399000	Extension program for College of Teacher Education	BSC	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029902000	Recognition Day Program	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020399000	Band Instruments	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020399000	Band Uniform	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020399000	Clothing for Skirting (4 rolls)	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020399000	Student ID Lanyard	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029903000	Activity 442 - Student Leaders Convention ACCOMODATION - HOTEL No. of Pax for the year: 15	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029903000	Activity 646 - AACUP Survey Visit ACCREDITATION FEE No. of Pax for the year: 60	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5021305099	Other Equipment	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5060404099	Construction of Housing for Poultry (Phase 2)	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	-	200,000.00	
5060405014	Fine Dining Tools & Equipment	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	-	200,000.00	
5020399000	Electrical laboratory supplies	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020399000	Activity 618 - Rajah At Prinsesa Sa NORSU 2024 SUPPLIES (PER ACTIVITY) No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5021399099	AirConditioning Equipment	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029907001	NOAT	GUIH	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029907001	Integrated Library System DLM-License Renewal	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5021305002	SPARE PARTS OF THE PHOTOCOPYING MACHINE	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020201002	Research Trainings Services	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Seminars, Conferences, Research Presentation, Association Membership, Immersion, Benchmarking Activities and Leadership Training(Team Building) (5 programs)	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Extension Services Program	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Research Program with Honorarium of Speckers and others	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020201002	GAD EXPENSES	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5021305011	Repair and Maintenance for Pharmacy Laboratory Equipment	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020309000	Gasoline/Fuel	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CAS	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CBA	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CCJE	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CEA	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CED	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CIT	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - CNPAHS	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation - Graduate School	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Allocation for Community Extension Projects/Activities Implementation -CAFF	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Food Processing	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020399000	coffee	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5021306001	Preventive Maintenance Services Outsources	MAIN	Motor Pool / Vehicle Operations and Maintenance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200,000.00	200,000.00	-	
5020301001	Toner Cartridge/INK - CYMK set (intended for the new proposed colored printer)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	200,000.00	200,000.00	-	
5020301002	Parchment Paper (8.5"x11"; 80gsm) (10 or 20 sheets/pack)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029999099	Laboratory Accreditation	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5020201002	LSO Officer's Leadership Seminar/Training	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020301002	RFID Smart Cards	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5020702002	Student Affairs and Services (SAS) Support to Student Research and Other Research-Related Activities	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5029903000	Activity 177 - Student Government Election	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,000.00	200,000.00	-	
5060405003	A3 Printer	MAIN	University Engineer's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	-	200,000.00	
5020201002	JVA Meeting and Other related matter/Expenses	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5060404099	MOCK COURT ROOM DIVISIONS	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	-	200,000.00	
5021304099	Repairs & Maintenance for Other Structures	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	200,000.00	200,000.00	-	
5029903000	Activity 175 - Founders Day Activities FOOD No. of Pax for the year: 60	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	200,400.00	200,400.00	-	
5021304099	Various Repairs and Maintenance	MAB	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	206,165.00	206,165.00	-	
5020399000	ID Sling	GUIH	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	209,550.00	209,550.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321003	Desktop Computer	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	210,000.00	210,000.00	-	
5020201002	Activity 528 - Seminars And Trainings ACCOMODATION - HOTEL No. of Pax for the year: 105000	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	210,000.00	210,000.00	-	
5020321003	Android Tablet Specs.: Size (main display): 11.0" (278.2mm) Rear Camera Resolution: 8.0 MP CPU type: Octa-Core CPU Speed: 2.2 GHz, 1.8 GHz Memory: 8GB Storage: 128GB External Storage Support: Micro SD (up to 1TB) Wifi Bluetooth OS: Android Weight: 491g	MAB	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	210,000.00	210,000.00	-	
5029903000	Activity 399 - SCUAA NATIONAL ACCOMODATION - HOTEL No. of Pax for the year: 20	BAIS	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	220,000.00	220,000.00	-	
5020310000	Chick Booster	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	220,000.00	220,000.00	-	
5020322001	Square Tables: White (Detachable)	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	220,000.00	220,000.00	-	
5020201002	Activity 552 - STUDENT LEADERSHIP TRAINING FOOD No. of Pax for the year: 300	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	220,000.00	220,000.00	-	
5029999099	Income Generating Projects	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	221,386.00	221,386.00	-	
5029903000	Activity 137 - Entrance Examination FOOD No. of Pax for the year: 40	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	224,000.00	224,000.00	-	
5020321003	BSF: 65 Inches Smart Television	BAIS	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	225,000.00	225,000.00	-	
5020322001	STEEL FILING CABINET	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	225,000.00	225,000.00	-	
5021305013	Budget intended for the repair of exercise equipments	MAB	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	225,000.00	225,000.00	-	
5060405003	Personal Computer Set	MAIN	Accounting Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	225,000.00	-	225,000.00	
5020322001	ARM CHAIR	SIA	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	225,000.00	225,000.00	-	
5020201002	Activity 556 - The NORSUnian-Guihulungan In-House Training Workshop FOOD No. of Pax for the year: 80	GUIH	Student Publication / The Norsunian Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	228,000.00	228,000.00	-	
5020301002	PAPER, MULTICOPY LEGAL	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	233,270.00	233,270.00	-	
5020321002	Ultra High Density WiFi AP	BSC	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	240,000.00	240,000.00	-	
5021306001	Tires for NORSU G Vehicles (Van, Coaster, Drop side Truck)	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240,000.00	240,000.00	-	
5060405003	Desktop Computer with accessories (Speaker, UPS, AVR, mouse, camera and keyboard) see attached specs	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240,000.00	-	240,000.00	
5060405003	Computer Set With accessories	MAIN	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240,000.00	-	240,000.00	
5020201002	Trainings and Seminars for the Faculties	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240,000.00	240,000.00	-	
5020201002	Activity 84 - ACTIVITY 5: The 2025 Observance Of The 18-Day Campaign To End VAW (Pres. Proc. 1172 S.2006 & RA10398 Of 2013 FOOD No. of Pax for the year: 600	MAIN	Gender and Development	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	240,000.00	240,000.00	-	
5020399000	Tumblers	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	240,000.00	240,000.00	-	
5020301002	SRT Retransfer Film	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	240,000.00	240,000.00	-	
5060405099	BASIC GLASSWARE's for Pharmacy Laboratory	MAIN	College of Nursing, Pharmacy and Allied Health Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	242,000.00	-	242,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020399000	NORSU KABILIN MARCHING BAND UNIFORM	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	242,784.00	242,784.00	-	
5060405011	Dental Chair	BAIS	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250,000.00	-	250,000.00	
5020702002	Research Project Implementation (per college)	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5060405014	Microscope	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250,000.00	-	250,000.00	
5060404099	Construction of Housing for Ruminants	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	-	250,000.00	
5020201002	Curriculum Development for CIT Faculty	GUIH	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5020301002	Kabilin Band	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250,000.00	250,000.00	-	
5020301002	Kabilin Choir	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250,000.00	250,000.00	-	
5020301002	Kabilin Dance Troupe	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250,000.00	250,000.00	-	
5029903000	Activity 628 - NORSU-G Annual Research Conference FOOD No. of Pax for the year: 50	GUIH	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5020399000	Activity 551 - MISTER & MISS NORSU-G SUPPLIES (PER PAX) No. of Pax for the year: 50	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5021304099	Renovation of Ceilings and gutter at NORSU Pamplona Tissue Culture	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5029903000	Activity 181 - Founders Week (opening)	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	250,000.00	250,000.00	-	
5029903000	Activity 1 - Charter Day Celebration FOOD No. of Pax for the year: 1	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5029903000	Activity 2 - NORSU Founders Day Celebration FOOD No. of Pax for the year: 1	MAIN	VP - Administration and Finance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	250,000.00	250,000.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for GASS for the Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	259,730.00	259,730.00	-	
5020201002	Land Use Development and Infrastructure Plan (LUDIP) Training	MAIN	Planning Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	262,500.00	262,500.00	-	
5020201002	Activity 24 - Training/Workshop On The Implementation Of Efficient And Timely Procurement Cum Year-End Evaluation And Planning (100 Pax) FOOD No. of Pax for the year: 120	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	264,000.00	264,000.00	-	
5029902000	Transcript of Records - First Page	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	270,000.00	270,000.00	-	
5029903000	Activity 202 - CSIT WEEK CELEBRATION FOOD No. of Pax for the year: 900	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	270,000.00	270,000.00	-	
5020601001	Medals (2')	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	270,000.00	270,000.00	-	
5020302000	Accountable Forms No. 51, (Official Receipt) Personalized with NORSU Logo, Triplicate, carbonless	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	273,000.00	273,000.00	-	
5020310000	Hog Starter	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	280,000.00	280,000.00	-	
5021305013	Budget intended for maintenance of exercise equipments	MAB	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	280,000.00	280,000.00	-	
5020301001	Toner Cartridge/INK - CYMK set (intended for the new proposed colored printer)	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	280,000.00	280,000.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for HEP for the Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	280,500.00	280,500.00	-	
5020201002	Activity 168 - Leadership Training FOOD No. of Pax for the year: 100	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	282,000.00	282,000.00	-	
5029903000	Activity 421 - Civil Service Rules On Customer Service, Performance Management, Health And Wellness FOOD No. of Pax for the year: 179	BSC	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	289,980.00	289,980.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for HEP for the First Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	292,500.00	292,500.00	-	
5060405003	DNP 600 Retransfer ID Printer	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300,000.00	-	300,000.00	
5020310000	Pullet	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	300,000.00	300,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Course Audit	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020201002	SCUAA	BSC	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300,000.00	300,000.00	-	
5060407001	Glass Wall- Gym office(3 offices)	BSC	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300,000.00	-	300,000.00	
5020702002	Research	BSC	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020322001	Comfort Room Vending Machines	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	300,000.00	300,000.00	-	
5020322001	White mono block chair without arm rest	GUIH	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020201001	IT Training for Advance Networking and Security with Vendor Certificate	GUIH	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020301001	Toner and Inks	MAIN	BAC Secretariat Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	300,000.00	300,000.00	-	
5060405003	computer set for server With accessories	MAIN	Cashier's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	-	300,000.00	
5029903000	Research Budget per program	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020702002	Research and Extension for BS Electronics Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020702002	Research and Extension for BS Geothermal Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020702002	Research and Extension for Geodetic Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020702002	Research and Extension for Mechanical Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5029999099	PRC Board Exam results certificates for all the programs of the College of Engineering and Architecture	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020201002	Activity 279 - Pedagogy Training FOOD No. of Pax for the year: 400	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5029902000	Printing and Publication Expenses	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5060602000	Softwares	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	-	300,000.00	
5029903000	FLP - Meals and Snacks	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Custodial	300,000.00	300,000.00	-	
5020601001	Activity 18 - Praise Award AWARDS No. of Pax for the year: 100	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020399000	Food and Innovation Lab Consumables/ Raw Materials	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5021305099	Instrument/machine repair, maintenance, calibration, and related activities.	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5029902000	Printing of Manuals	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	300,000.00	300,000.00	-	
5020201002	The NORSUnian Training 2: Publication Training, Assessment, and . Evaluation Activity	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300,000.00	300,000.00	-	
5029903000	Weekly Publication	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	300,000.00	300,000.00	-	
5029902000	STUDENT HANDBOOK	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	305,445.00	305,445.00	-	
5020301001	Common ICT Office Supplies available at PSDBM for GASS for the Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	316,960.00	316,960.00	-	
5060405003	65-inch Smart TV package, including a wall mount, 30m HDMI cable, and free installation.	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	320,000.00	-	320,000.00	
5029905004	Activity 649 - COMMENCEMENT EXERCISES 2024 SOUND SYSTEM No. of Pax for the year: 20	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	320,000.00	320,000.00	-	
5020201002	Activity 276 - Test Construction Training FOOD No. of Pax for the year: 800	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	320,000.00	320,000.00	-	
5020601001	Medals (3")	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	320,000.00	320,000.00	-	
5020702002	Research and Extension for Computer Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	329,857.00	329,857.00	-	
5020310000	Broiler Finisher Feeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	334,400.00	334,400.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020310000	Hog Gestating	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	340,000.00	340,000.00	-	
5020310000	Hog Lactating	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	340,000.00	340,000.00	-	
5021304002	Repainting of CIT Building	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	345,000.00	345,000.00	-	
5029903000	Activity 617 - Hugyawon 2024 FOOD No. of Pax for the year: 1	GUIH	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	347,070.00	347,070.00	-	
5021304099	New SG project for the school	GUIH	Student Government 1 Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	349,551.00	349,551.00	-	
5020301002	Photo Paper	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	349,866.00	349,866.00	-	
5020322001	Steel Open Rack Shelves for Books	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	350,000.00	350,000.00	-	
5020321003	CCTV IP Camera with recorder	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	350,000.00	350,000.00	-	
5020321003	Desktop Computer set	GUIH	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350,000.00	350,000.00	-	
5060407001	Laboratory Divider (Glass)- BS Civil Engineering Department	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	350,000.00	-	350,000.00	
5021304099	Renovation of Sound booth	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	350,000.00	350,000.00	-	
5060405003	Desktop computer	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	350,000.00	-	350,000.00	
5029902000	Commencement Program	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360,000.00	360,000.00	-	
5020201002	Activity 275 - Syllabus Writing Training FOOD No. of Pax for the year: 800	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	360,000.00	360,000.00	-	
5020322001	Steel book shelves	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	360,000.00	360,000.00	-	
5029903000	Activity 157 - Intramurals FOOD No. of Pax for the year: 800	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	360,000.00	360,000.00	-	
5029903000	Graduation Ceremony	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	360,000.00	360,000.00	-	
5029903000	Activity 14 - Re-Orientation On CSC Rules And Regulations FOOD No. of Pax for the year: 750	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	375,000.00	375,000.00	-	
5020322001	Restaurant Tables and Chairs (four sitters)	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	380,000.00	380,000.00	-	
5060405014	Pneumatics, PLC & Industrial Motor Control Trainer	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	381,694.00	-	381,694.00	
5029903000	Activity 162 - ROTC Activities For The Three Units FOOD No. of Pax for the year: 300	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	382,500.00	382,500.00	-	
5021304001	Repairs & Maintenance for Buildings	SIA	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	395,407.00	395,407.00	-	
5029902000	Research Publication Fee	BAIS	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5020322001	CHAIR Monobloc with backrest w/ arm chair	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5020399000	Allocated budget for the conduct of research activities	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5020702002	Conduct of Research and Innovation Projects	BSC	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5060404099	Construction of Housing for Swine	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	-	400,000.00	
5060405003	DESKTOP COMPUTER SET	GUIH	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	-	400,000.00	
5021304099	Construction of CBA Rest Room for LGBTQ	GUIH	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5020201002	Trainings for the Faculties	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5020201002	Community Farm	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5029903000	Activity 22 - Praise FOOD No. of Pax for the year: 1000	MAIN	Human Resource Management Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	400,000.00	400,000.00	-	
5020201002	University-Wide Press Conference	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	400,000.00	400,000.00	-	
5029903000	Activity 512 - Extension Activity FOOD No. of Pax for the year: 20	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	402,000.00	402,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020309000	Fuel, Oil and Lubricants Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	402,400.00	402,400.00	-	
5020301002	Common-use Office Supplies available at PSDBM for GASS for Third Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	416,025.00	416,025.00	-	
5020309000	Fuel for NORSU-G Vehicles	GUIH	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	424,200.00	424,200.00	-	
5020399000	Activity 626 - NORSU Intercampus Sports And Cultural Competitions FOOD No. of Pax for the year: 1	GUIH	P.E. Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	425,000.00	425,000.00	-	
5020322002	General Education, Professional Education, Physical Education, and NSTP Books	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	430,000.00	430,000.00	-	
5029903000	Activity 29 - FOOD ACCOMMODATIONS: AM/PM SNACKS FOOD No. of Pax for the year: 270	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	432,000.00	432,000.00	-	
5060405002	ID MACHINE	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	439,558.00	-	439,558.00	
5021304002	Pest Control	BAIS	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450,000.00	450,000.00	-	
5021304001	Classroom Improvement- Painting, addnl Classroom arm chairs, Cabinets, Wall fan, Faculty Table and Chair	BSC	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450,000.00	450,000.00	-	
5020702002	Research and Extension for BS Architecture Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450,000.00	450,000.00	-	
5020702002	Research and Extension for BS Civil Engineering Program	MAIN	College of Engineering and Architecture	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450,000.00	450,000.00	-	
5029902000	PRISM Journal Printing	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	450,000.00	450,000.00	-	
5060405002	Air-condition unit	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	480,000.00	-	480,000.00	
5060405003	MANAGEABLE NETWORK SWITCHES: 48 Ports with 4 Ports SFP (4 units) CISCO Brand 24 Ports POE with 4 Ports SFP (4 units) CISCO Brand 8 Ports POE with 4 Ports SFP (4 units)	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	480,000.00	-	480,000.00	
5020201002	Activity 274 - ADVISERS TRAINING - ALL CAMPUSES FOOD No. of Pax for the year: 400	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	480,000.00	480,000.00	-	
5020201002	Activity 220 - Seminars/Trainings ACCOMODATION - HOTEL (PER PAX) No. of Pax for the year: 20	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	497,000.00	497,000.00	-	
5020301002	Newsprint Paper	MAIN	IGP Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	498,300.00	498,300.00	-	
5021304099	Various Repairs and Maintenance	BSC	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	499,920.00	499,920.00	-	
5060405003	Laboratory Local Area Network Installation	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	-	500,000.00	
5020309000	Fuel for Vehicles	BSC	Assistant Campus Administrator's Office - Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	
5029999099	Implementation of Extension Activity	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	
5029999099	Production of Extension Activity	BSC	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	
5020311001	Various Titles of Magazines and Journals	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	500,000.00	-	
5060404002	Demolition of the OLD CTE Building	GUIH	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	-	500,000.00	
5020310000	Feeds and Supplements	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	
5060404099	Construction of Tools and Equipment Room	GUIH	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	-	500,000.00	
5060404099	Construction Materials for Automotive Shop	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	-	500,000.00	
5020310000	Swine Feeds	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	
5021305014	Instrument repairs, inspection, calibration Chemistry	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	
5029999099	Land Scaping for NORSU Main Campus 1	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	500,000.00	500,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405003	UPS 3Kva	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	-	500,000.00	
5020201002	Activity 180 - Leadership Training	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	500,000.00	-	
5029903000	Activity 183 - League of Student Organization Various Activities	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	500,000.00	-	
5029903000	Fire Drill, Earthquake Drill, Building Emergency And Other Similar Activities	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	500,000.00	-	
5029903000	League of Student Organization Activities for Founder's Day: Booth Stock Festival	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	500,000.00	-	
5029903000	ROTC Activities	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	500,000.00	500,000.00	-	
5029907004	eBooks	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	504,000.00	504,000.00	-	
5020309000	Diesel fuel for Generators for Main, Bajumpandan and Pamplona Campuses	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	525,000.00	525,000.00	-	
5029903000	Activity 643 - Faculty Trainings And Seminars FOOD No. of Pax for the year: 90	GUIH	Assistant Campus Administrator's Office - Academics	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	528,700.00	528,700.00	-	
5020310000	Hog Grower	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	540,000.00	540,000.00	-	
5029902000	Transcript of Records - Second Page	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	540,000.00	540,000.00	-	
5029902000	GS Student Manual	MAIN	Graduate School Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	540,000.00	540,000.00	-	
5029999099	LBP	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costudial	540,200.00	540,200.00	-	
5020301002	Common-use Office Supplies available at PSDBM for HEP for Second Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	547,839.00	547,839.00	-	
5029903000	Hugyawon Subsidy per college (CBA, CAS, CTED, CIT, CCJE, CNPAHS,CAFF, CEA (70,000.00 per college)	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	560,000.00	560,000.00	-	
5020201002	Enhancement For Board Course Programs	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	560,000.00	560,000.00	-	
5029903000	Student Activities Subsidy including Mr & Miss NORSU of CBA, CNPHAS, CAS, CIT, CEA, CCJE, CAFF and CTED on Founders Day	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	560,000.00	560,000.00	-	
5020301002	Common-use Office Supplies available at PSDBM for GASS for Fourth Quarter	MAIN	Supply Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	562,715.00	562,715.00	-	
5029999099	Income Generating Projects	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	571,456.00	571,456.00	-	
5020201002	Activity 278 - Graphic Design for Presentations Training FOOD No. of Pax for the year: 400	MAIN	Curriculum and Instruction	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	597,000.00	597,000.00	-	
5029902000	Diploma Jacket	BSC	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600,000.00	600,000.00	-	
5020201001	ITSO Trainings (Venue, Honorarium, Food) and IP Filing for CBA Faculty	MAIN	College of Business Administration	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600,000.00	600,000.00	-	
5029903000	Accreditation for all 6 programs	MAIN	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600,000.00	600,000.00	-	
5029902000	Printing of Diploma	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600,000.00	600,000.00	-	
5020201002	Disaster Risk Reduction Management (DRRM) Trainings for Students, Responders and Emergency Management Team	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600,000.00	600,000.00	-	
5029903000	Activity 182 - Mr. and Ms. NORSU	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600,000.00	600,000.00	-	
5029903000	Lakra Tinta	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600,000.00	600,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903000	Tactical	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	600,000.00	600,000.00	-	
5029903000	National Conventions organized under the office of the University President	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	600,000.00	600,000.00	-	
5020503000	Internet Subscription Expenses	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	603,000.00	603,000.00	-	
5029903000	Activity 26 - HOTEL ACCOMMODATIONS ACCOMODATION - HOTEL No. of Pax for the year: 400	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	612,500.00	612,500.00	-	
5020503000	internet expenses and subscription for usage of computer facilities, 33,600/month	MAB	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	633,950.00	633,950.00	-	
5029903000	Activity 28 - FOOD ACCOMMODATIONS: DINNER FOOD No. of Pax for the year: 320	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	640,000.00	640,000.00	-	
5020702002	Conduct of Research and Innovation Project	SIA	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	659,765.00	659,765.00	-	
5029999099	INTRAMURALS- NORSU BSC CAMPUS ACTIVITY	BSC	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	700,000.00	700,000.00	-	
5060405099	1 set Dental Chair (Belmont, Touch-screen control system dental chair unit, micro fiber leather cushion, luxury dentist stool 1 set, assistant stool 1 set, import italy electromagnetic valve, import U.S. water/air tubing, injection model plastic, suction center system, with intraoral camera and x-ray, with warranty)	MAIN	Dental Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	700,000.00	-	700,000.00	
5060407001	Aluminum Lighting Truss (Ready Made)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	700,000.00	-	700,000.00	
5021304099	Various Repairs and Maintenance	SIA	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	704,751.00	704,751.00	-	
5029903000	Activity 147 - ISO 9001:2015 INTERNAL AUDIT AND CALIBRATION FOOD No. of Pax for the year: 100	MAIN	QUAMC Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	720,000.00	720,000.00	-	
5020322001	wooden reading table with chairs 4 seater	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	750,000.00	750,000.00	-	
5020310000	MS Medium Premix	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750,000.00	750,000.00	-	
5020310000	Poultry Feeds	MAIN	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750,000.00	750,000.00	-	
5029902000	Printing of Honors Day Program	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750,000.00	750,000.00	-	
5060405099	DIGITAL POLYGRAPH MACHINE	SIA	College of Criminal Justice Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	750,000.00	-	750,000.00	
5029903000	Activity 27 - FOOD ACCOMMODATIONS: LUNCH/BREAKFAST FOOD No. of Pax for the year: 320	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	768,000.00	768,000.00	-	
5060407001	Library Pod	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	780,000.00	-	780,000.00	
5029903000	Regional PASUC Expenses	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	800,000.00	800,000.00	-	
5020201002	Team Building for ROTC Army, Air Force and Naval	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800,000.00	800,000.00	-	
5029903000	Hugyawyan Dalan Sayaw Competition	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	800,000.00	800,000.00	-	
5021304001	Renovation of Cashier's Office of NORSU Main Campus	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	850,000.00	850,000.00	-	
5020399000	ID Lanyard with ID Card Holder/Jacket	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	850,000.00	850,000.00	-	
5020321003	Computer Set: i7 latest version, complete accessories	BAIS	College of Education	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900,000.00	900,000.00	-	
5020321003	COMPUTER SET HIGH END (BRANDED)	BAIS	College of Industrial Technology	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900,000.00	900,000.00	-	
5021322002	Various General Education Books	BSC	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900,000.00	900,000.00	-	
5021304002	Repainting CBA Building	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900,000.00	900,000.00	-	
5021304002	Repair of whole ST Building CR's (Main Campus 1)	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	900,000.00	900,000.00	-	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405003	Desktop Computer	MAIN	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	900,000.00	-	900,000.00	
5021304099	Renovation of Inter fate Building	MAIN	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	946,250.00	946,250.00	-	
5020322002	Books (Printed) (For Major Subjects)	BAIS	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	950,000.00	950,000.00	-	
5020310000	Chicken Layer Feeds	BSC	College of Agriculture, Forestry and Fishery	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Revolving Fund - IGP	950,000.00	950,000.00	-	
5060404001	Access Ramp	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	950,000.00	-	950,000.00	
5060405003	All in one Computers	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	950,000.00	-	950,000.00	
5020321002	Smart Digital Security Gate System (Phase 1)	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	980,000.00	980,000.00	-	
5020311001	Various Titles of E-Books	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	990,000.00	990,000.00	-	
5020311001	Various Titles of Printed Books	BSC	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	990,000.00	990,000.00	-	
5029907004	Annual Subscription of printed journals and magazines	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	990,000.00	990,000.00	-	
5029907004	Annual subscription of electronic journals	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	990,000.00	990,000.00	-	
5020313000	Chemicals, Glassware, Laboratory Consumables, and other Laboratory Supplies	MAIN	Research Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	997,000.00	997,000.00	-	
5021304002	Repair/ Renovation of NORSU Bais Campus 1 Mini Hotel	BAIS	Campus Administrator's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000,000.00	1,000,000.00	-	
5021304001	Repair and maintenance for CIT building Comfort room and septic tank	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000,000.00	1,000,000.00	-	
5021304001	Termite Proofing & Control pests for School building of Campus 1 & 2	BAIS	General Services/B&G Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000,000.00	1,000,000.00	-	
5021304099	RENOVATION/DEVELOPMENT STUDENT LOUNGE	BAIS	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	1,000,000.00	-	
5029999099	BASKETBALL MOVABLE GOAL	BSC	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	1,000,000.00	-	
5029999099	FITNESS GYM EQUIPMENT	BSC	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	1,000,000.00	-	
5060407001	Microbiology Laboratory Furniture (bio)	MAIN	College of Arts and Sciences	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	-	1,000,000.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060405099	Food & Beverages Services/ Culinary Arts Equipment and Materials QTY SPECIFICATION DINNERWARE Unit Price Amount 10 pcs. 8-12 oz., white Bouillon cups and saucers, 8-12 oz. 450.00 4,500.00 50 pcs. hotel grade Cappuccino cups with underliner 250.00 12,500.00 100 pcs. 5-6 oz Cereal plates, 5" 250.00 25,000.00 100 pcs. hotel grade Cups and saucers 5-6 oz. 250.00 25,000.00 50 pcs. hotel grade Demitasse cups with underliner 250.00 12,500.00 50 pcs. 3 1/2 oz Demi-tasse, 3 1/3 oz. 200.00 12,500.00 100 pcs. 7-8", white Dessert plate, 7-8" 200.00 20,000.00 200 pcs. hotel grade Dinner plates, 10" 300.00 60,000.00 100 pcs. hotel grade Fish plates, 8-9" 200.00 20,000.00 50 pcs. hotel grade Latte cups with underliner 250.00 12,500.00 200 pcs. hotel grade Salad plates 7-8" 250.00 50,000.00 100 pcs. hotel grade Show/service plates, 11-14" 300.00 30,000.00 200 pcs. hotel grade Side plates or bread plates, 6" 250.00 50,000.00 200 pcs. hotel grade Soup bowl/plate 250.00 50,000.00 50 pcs. hotel grade Teacups and saucers, 6 2/3 oz. 250.00 12,500.00 Total 397,000.00 CUTLERIES/ SILVERWARE Unit Price Amount 200 pcs. stainless steel, hotel grade Butter knives 200.00 20,000.00 100 pcs. stainless steel, hotel grade Cocktail forks	MAIN	College of Tourism and Hospitality Management	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000,000.00	-	1,000,000.00	
5029903000	National PASUC Expenses	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000,000.00	1,000,000.00	-	
5060405015	ONLINE WEB-BASED EXAMINATION	MAIN	Guidance / CARE Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	-	1,000,000.00	
5020309000	Fuel, Oil and Lubricants	MAIN	Motor Pool / Vehicle Operations and Maintenance	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	GoP (General Fund)	1,000,000.00	1,000,000.00	-	
5029902000	Student Handbook	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	1,000,000.00	-	
5029903000	ROTC Games	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	1,000,000.00	-	
5029903000	Various Equipment Needed for DRRM Response Center	MAIN	Student Affairs Services Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,000,000.00	1,000,000.00	-	
5060404099	REPAIR/REHABILITATION OF WATER DISTRIBUTION SYSTEM AT NORSU SIATON CAMPUS	MAIN	University President's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,000,000.00	-	1,000,000.00	
5029907004	Various Printed Journals	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,117,175.00	1,117,175.00	-	
5029903000	Activity 158 - REGIONAL State Colleges And University Athletic Association (SCUAA) FOOD No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,130,500.00	1,130,500.00	-	
5029903000	Activity 159 - NATIONAL State Colleges And University Athletic Association (SCUAA) FOOD No. of Pax for the year: 380	MAIN	Sports and Athletics Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,130,500.00	1,130,500.00	-	
5020322002	Various titles of e-books	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,200,000.00	1,200,000.00	-	
5029903000	Mr. & Miss NORSU	MAIN	Cultural Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	1,300,000.00	1,300,000.00	-	
5060405003	Branded Heavy Duty High-Quality Laptop: 15 Units	MAIN	Board Secretary Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500,000.00	-	1,500,000.00	
5029902000	Printing of Diploma Jacket	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,500,000.00	1,500,000.00	-	
5060405003	DESKTOP COMPUTER HIGH-END CORE I7 (INTEL CORE I7-12700 16GB RAM 512GB SSD WIN 11 24INCH MONITOR DESKTOP PC)	BAIS	Information and Communication Technology Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,016,149.00	-	2,016,149.00	

Negros Oriental State University Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User		Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
		Campus	Office			Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502999099	Annual Conference of the Hanseatic League of Universities	MAIN	International Research and Linkages	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Trust Fund - Costodial	2,175,000.00	2,175,000.00	-	
5029902000	Printing of Commencement Program	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	2,393,250.00	2,393,250.00	-	
5020322002	Various titles of printed books	MAIN	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,000,000.00	3,000,000.00	-	
5020322002	Various Printed Books	GUIH	Library Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Fiduciary	3,010,000.00	3,010,000.00	-	
5020201002	NORSU Abot Kamay sa Pag-asenso	MAIN	Extension Department	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,000,000.00	4,000,000.00	-	
5021304099	Repairs and Maintenance for Damages due to Calamities	SIA	University President's Office	NO	Competitive Bidding	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	1,409,931.00	1,409,931.00	-	
5029902000	Printing of Transcript of Records	MAIN	Registrar's Office	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	1st-4th Quarter 2025	Special Trust Fund - Tuition	4,750,000.00	4,750,000.00	-	
Total:											567,907,841.00	370,974,925.00	196,932,916.00	

BREAKDOWN PER CAMPUS			
Campus	TOTAL	MOOE	CO
Main Campus 1 and 2 and Pamplona Campus	384,259,295.00	226,597,820.00	157,661,475.00
Bals Campuses	48,453,384.00	40,654,483.00	7,798,901.00
Bayawan-Sta Catalina Campus	46,571,252.00	39,875,252.00	6,696,000.00
Guihulngan Campus	64,915,803.00	42,923,716.00	21,992,087.00
Mabinay Campus	8,742,196.00	7,656,196.00	1,086,000.00
Siaton Campus	14,965,911.00	13,267,458.00	1,698,453.00
Total	567,907,841.00	370,974,925.00	196,932,916.00

Prepared by:


REYMIL T. CADAPAN, MBA
 Chairman, BAC Secretariat

Reviewed by:


MERIVIC G. CATADA, Ph. D.
 BAC Chairman

Certification as to Availability of Funds:


MAURICE ANAVER B. DORDADO, CPA
 University Chief Accountant

APPROVED per BOR Resolution No. 125, series of 2024


RENE BOY A. CATUBIG, CPA, MBA
 Acting Chief Admin. Officer- Finance


NOEL MARJON E. YASI, Psy.D.
 University President

Jovie
 12/23/24 10:21 Am